

Dear Parents:

The Arizona Department of Education Residency Documentation Form is included in your students' enrollment package. As required by Arizona law, we are required to obtain and maintain verifiable documentation of each student's residency upon enrollment in our school. (as stated below)

~A.R.S. 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. This document is designed to assist school districts and charter schools in meeting the legal requirements of the statute.

The documentation required by A.R.S. 15-802 must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule. For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. PROOF OF RESIDENCY IS NOT REQUIRED FOR HOMELESS STUDENTS. 42 11 432(g)(3)(C)(i).~

Please complete the enclosed form(s) and return it along with a document that displays your name and the residential address or physical description of the property where the your student resides.**

**If you are sharing a residence with another who can produce the supporting documents, please complete and turn in both forms along with a document that displays his/her name and residential address or physical description of the property where the student resides.

Thank you,

St. David Administration
St. David Schools