

# AJO UNIFIED SCHOOL DISTRICT NO. 15

## Governing Board Members:

Mrs. Marcia Duncan  
President

Mr. Rodney Hopkins  
Member

Mrs. Tracy Moore  
Member

Mrs. Windy Robertson  
Member

Ms. Laura Trujillo  
Member

## Administration:

Dr. Robert F. Dooley  
Superintendent

Mr. Leonard Edlund  
Principal

Ms. LeAnn Burns, CPA  
Business Manager

Ms. Marichou Beltran  
Special Ed. Director

## MINUTES

### REGULAR SESSION BOARD MEETING

Ajo Unified School District Board Room #23, 5:30 p.m.

September 9, 2020

#### 1. Call to Order at 5:30 p.m.

- a. Statement of Welcome

#### 2. Roll Call

Present	-	Marcia Duncan, President
Present		Rodney Hopkins, Member
Present	-	Tracy Moore, Member
Present, Video	-	Laura Trujillo, Member
Present	-	Windy Robertson, Member
Present	-	Robert Dooley, Superintendent
Present	-	Leonard Edlund, Principal
Present, Video	-	LeAnn Burns, Business Manager

- b. Appointment of Acting Clerk, Mr. Rodney Hopkins

#### 3. Adoption of the Agenda

It was moved by Mr. Hopkins, and seconded by Ms. Trujillo, that the Governing Board adopt the agenda as presented. Mrs. Robertson brought her concerns to the Board about parts of the agenda that are posted and possible violation of open meeting law. The vote to approve the agenda passed 4-1.

#### 4. Pledge of Allegiance

#### 5. Visitor's Comments

Visitors are welcome to speak on agenda and non-agenda items. Comments are limited to 3 minutes. Please state your name and address prior to making your comments. Please note that members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken is limited to directing the administration to look into the matter, responding to any criticism, or scheduling the matter for future consideration. (A.R.S. §38-431.01(H))

Dr. Lauren Carriere sent a comment to the Board with visitor's comments. I have two accommodations to share. First to Mr. Edlund who is now the principal of Ajo Schools. During the short time Dr. Carriere shared with Mr. Edlund she feels that she is capable leader, quick to assess the situation with COVID, experience compassion and know how to lead during this difficult time. Second is to Mr. K.C. and Mrs. Arancon for the 94% graduation rate.

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## 6. Information Items

- a. Governing Board Report – No Board member wished to give a report
- b. Superintendent's Report
  - ✓ Thanks Dr. Carriere for her comments about the graduation rate.
  - ✓ Spent today & will spend Thursday and Friday at the AZ School Board Association, Law Conference virtually. Has a new appreciation for what the students are going through.
  - ✓ Our professional & in some cases our professional lives changed on March 13, 2020 and have not nor will for sometime return to the prior normal.
  - ✓ Dr. Dooley was asked some questions and would like to review those questions and answers:
    - How many cases have gone through Desert Senita?
      - Ajo has 103 cases per the health department
      - Desert Senita told Dr. Dooley that from May 18 to Sept. 6 tested 605 test and only 81 came back positive.
      - From August 19 to today, 37 test and 8 were positive
    - Protocols for response to positive cases
      - Slide two of your handouts...
      - Stay home if you may have been affected and get tested right away
      - If you or a student has a fever or feel sick, please stay home
      - If negative, bring a negative report to the district office
      - If teachers or staff become sick, the administration will follow the contagious trail in classrooms
    - Criteria for opening school; based on 7/8/2020 Board adopted protocol
      - Metrics of AZ DHS & Pima County DHS
        - Substantial cases – virtual
        - Moderate cases – hybrid
        - Minimal cases – traditional
      - Discussion by the Board and the Administration on or prior to the end of the first quarter, on 10/9/2020. Would like to move the October 14<sup>th</sup> Board meeting to 10/7/2020.
  - ✓ Hot Spots were purchased are good for a radius of 50 feet. Those are for a residential area/house. Not all the hotspots are being used.
    - Community members worked on a grant for \$895, but that amount won't by 1 hot spot. Buying a hot spot is buying the device and the "airtime" to run it.
    - Aaron from ISDA was willing to put a hotspot at the plaza. 500-foot radius hot spot is \$2,900 for a pack of 3 devices.
    - Tabletop came out with free wifi for enrolled students, for a week
  - ✓ We don't how much of the COVID story has been written
  - ✓ Probably no Board letter this week due to law conference

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## 7. Consent Agenda

The following items are being recommended for approval on the consent agenda:

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- a. Financial Report
- b. Voucher Approval
- c. Board Minutes
- d. Donations
- e. Library Report
- f. Monthly Contact Report

It was moved by Mr. Hopkins and seconded by Mrs. Duncan that the Governing Board adopt the agenda as presented. The motion passed 5-0.

## **8. Board Action Items**

### **a. Personnel**

#### **1. Certified Employment – Secondary Mathematics – Kevin Kmetz**

Kevin Kmetz has been interviewed and reference checks completed for the position of certified teacher. He will be teaching 9-12 mathematics.

Mr. Hopkins made the motion to approve the employment of Kevin Kmetz as a teacher for the 2020/2021 school year. Mrs. Robertson seconded the motion. The motion passed 5-0.

#### **2. Classified Resignation – Special Projects Secretary – Emma Vasquez**

Emma Vasquez, special project's secretary, has submitted her resignation as of July 1, 2020.

Mrs. Duncan made the motion to approve Ms Emma Vasquez' resignation as of July 1, 2020. Mrs. Moore seconded the motion. The motion passed 5-0.

#### **3. Classified Reassignment – Special Projects Secretary – Candice Moore**

The administration has advertised in house for the position of special education secretary. Candace Moore, a paraprofessional, was interviewed for this position and is being recommended by a committee to become the AUSD special projects secretary. This reassignment is a move from a part time paraprofessional to a full time, 12-month secretary.

Mrs. Trujillo made the motion to approve Candace Moore's reassignment from paraprofessional to special projects secretary. Mr. Hopkins seconded the motion. The motion passed 4-0, with Tracy Moore voting to abstain.

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#### **4. Classified Resignation – Paraprofessional – Marilyn Acosta**

Marilyn Acosta, a paraprofessional, has submitted her resignation as of August 3, 2020.

Mrs. Robertson made the motion to approve Marilyn Acosta's resignation as of August 3, 2020. Ms. Trujillo seconded the motion. The motion passed 5-0.

#### **5. Classified Resignation – Paraprofessional – Gloria Gutierrez**

Gloria Gutierrez, a paraprofessional, has submitted her resignation as of August 3, 2020.

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Mr. Hopkins made the motion to approve Gloria Gutierrez' resignation as of August 3, 2020. Ms. Trujillo seconded the motion. The motion passed 5-0.

## **6. Classified Resignation – Paraprofessional – Mairy Rivas Garcia**

Mairy Rivas Garcia, a paraprofessional, has submitted her resignation as of August 3, 2020.

Mrs. Moore made the motion to approve Mairy Rivas Garcia's resignation as of August 3, 2020. Mrs. Duncan seconded the motion. The motion passed 5-0.

## **7. Classified Resignation – Custodian – Theresa Reddon**

Theresa Reddon, a custodian, has submitted her verbal resignation as of August 5, 2020.

Ms. Trujillo made the motion to approve Theresa Reddon's resignation. Mrs. Duncan seconded the motion. The motion passed 5-0.

## **8. Board Communication with Staff Work & Related Issues**

*(The administration made a mistake and asked the Board to table this item during the meeting. The item was skipped, and the Board moved to the business items. When the Board came to item 8.b.2- Certified Working Conditions, they realized their error and went back to this item 8.a.8)*

The administration will review ramifications of Board members responding to staff personnel concerns.

Applicable policies:

- BBA – Board Powers and Responsibilities
- BCA – Board Member Ethics
- BHC – Board Communications with Staff Members
- BHD – Board Communications with the Public

There is no vote necessary. This is an informational item only.

### **b. Business**

#### **1. Approval of Financial Stipend for Certified Teachers**

In lieu of a raise in their salary, we are recommending a one-time stipend of \$2,000 per teacher prorated as needed for returning staff.

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Mr. Hopkins made the motion to approve of a \$2000 stipend to returning certified teachers. Ms. Trujillo seconded the motion. The motion passed 5-0.

#### **2. Approval of 2020/2021 Certified Working Conditions Agreement**

The administration and the Board tabled this item. A meeting will be scheduled to review this document in an executive session.

