

Conferences and Progress Reports

REPORTING STUDENT PROGRESS: Home/school communication is extremely important, particularly in regard to student performance. We feel that the teacher and parent share joint responsibility for this communication.

The formal reporting procedure includes:

1. **Back to School Night:** This is an evening set aside for parents to familiarize themselves with their child's classroom and school. Classrooms are open to explain the curriculum that will be undertaken by the students during the school year. Grade level expectations, classroom expectations, classroom daily schedule, discipline and homework policies will be discussed.
2. Conferences will be scheduled for all parents of each child. This is a very important opportunity for you to discuss your child's academic and social growth with the teacher. If the scheduled time is inconvenient for you, please contact the school to reschedule.
3. A report card will be issued at the end of each school session. Conferences for selected students may be scheduled as necessary.
4. About halfway through the nine-week grading period, deficiency notices are sent home in the mail for those students who are close to failure or who are failing a subject. The purpose is to inform parents of any problem in a student's academic or behavioral progress before the report card is issued. If parents or students have questions about a deficiency notice or current grade standing, they should contact the classroom teacher. Jr. High students with a core grade average of below 63% may be denied participation in class field trips, dances or the promotion ceremony.
5. If a student is performing below capability, the teacher will communicate with the parent by phone or send a written report to the parent. Midterm progress reports will be sent home the middle of each quarter. If a student's progress report is not satisfactory to the parents, a conference will be arranged immediately. Teachers also often send complimentary progress reports to recognize students who dedicate themselves to their schoolwork. Parents may ask for a conference anytime during the school year by calling the office or by writing a note to the teacher.

Informal reporting may take place any time. Please check with the teacher any time you have questions or concerns. It may save time if you call to make an appointment with the teacher ahead of time.