



Wellton ELEMENTARY SCHOOL

PO Box 517, Wellton, AZ 85356
928-785-3311 Email: AKillman@WelltonSchool.org

APPLICATION FOR CERTIFICATED EMPLOYMENT

Are you interested in substitute teaching? Yes No
Title of Position(s) for Which You Are Applying: _____

List grade level(s) and/or subject(s) in order of preference:
Date Available for Employment _____ (1) _____ (2) _____ (3) _____

NAME _____
Last First Middle (Optional)

Address _____ City _____ State _____ Zip _____
Number Street Apt. No.

Telephone (Home) _____ (Cell) _____ (Work) _____

E-mail _____

Please provide the following information as it relates to the position(s) for which you are making this application:

Colleges/Universities Attended	Course of Study or Major/Minor	Units Completed	Type of Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total number of lower and upper division and graduate semester units earned (1 Quarter Unit = 2/3 Semester Unit):

Upon employment, you will be required to provide official transcripts affirming courses taken and degree(s) earned.

List any language(s) other than English in which you are fluent: _____ Read Write Speak

Title(s) of Credential(s) and/or Certificates: (attach photocopies)	Expiration Date	Area(s) of Authorization
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have a valid Arizona Teaching Certificate: _____

Have you ever had your credential or license suspended or revoked? Yes No If yes, please attach an explanation.

Have you ever been convicted of a crime other than a minor traffic violation? (Convictions include a plea of guilty, no contest, or a finding of guilty by a judge or jury but does not include a misdemeanor marijuana conviction that occurred more than two years ago. A conviction will not automatically disqualify you from the position.) Failure to disclose a conviction will result in disqualification from consideration for employment or dismissal from employment. Yes No If yes, explain:

If you are not a citizen of the United States, can you, prior to or as a condition of employment, submit verification of your legal right to work and/or remain permanently in the United States? Yes No

Can you perform the essential duties as listed in the vacancy announcement with or without a reasonable accommodation?

Yes No Comment: _____

EMPLOYMENT HISTORY: List your work record for the last 10 years only as it relates to the position for which you are making application. Begin with your present or most recent experience. List each promotion separately. If more space is needed, please use separate sheet(s) prepared in the same format and attach them to this application.

Title of Present or Most Recent Position _____ Name of Supervisor _____

Employer: _____
 (Business or Agency Name) Address City State/Zip Telephone
 From (Mo./Yr.) _____ to (Mo./Yr.) _____ Were you under contract? Yes ___ No ___ Reason for leaving: _____

Title of Present or Most Recent Position _____ Name of Supervisor _____

Employer: _____
 (Business or Agency Name) Address City State/Zip Telephone
 From (Mo./Yr.) _____ to (Mo./Yr.) _____ Were you under contract? Yes ___ No ___ Reason for leaving: _____

Title of Present or Most Recent Position _____ Name of Supervisor _____

Employer: _____
 (Business or Agency Name) Address City State/Zip Telephone
 From (Mo./Yr.) _____ to (Mo./Yr.) _____ Were you under contract? Yes ___ No ___ Reason for leaving: _____

Total number of years of full-time contractual experience with all employers: _____

List any particular skills or activities related to the position for which you are applying: _____

Describe any experience you have had working with bilingual children: _____.

Were you ever dismissed or asked to resign from any position? Yes ___ No ___ If yes, please explain on a separate page.

Inquiry may be made of your present and former employers regarding your performance and attendance record. May we contact your employers? Yes ___ No ___ If no, please explain: _____

PLEASE NOTE: The District must be able to contact your present employer should you become a finalist for a position in the District.

REFERENCES: Reference checks will be made from placement files and of present or prior supervisors, unless so indicated above. You may list three (3) additional professional references (no relatives) from whom confidential recommendations concerning your recent service or training can be obtained.

Full Name	Position and District or Company	Complete Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DISCLOSURE STATEMENT I hereby agree to the conditions of this application, certify that all statements made herein are true and complete, and agree and understand that any misstatement or omission of material facts herein will subject me to disqualification, dismissal from employment, or withholding of payment as an employee of the Hawthorne School District. I further understand that any term of employment is subject to a decision of the District and that no employment has been contracted for by my completion and filing of this application. Upon employment, I agree to sign an oath of loyalty or affirmation and furnish my Social Security card, official transcripts, and other documents as may be required. I understand that employment will require a valid certificate indicating freedom from tuberculosis. I hereby authorize investigation of all information herein provided and release from any and all liability persons and organizations securing and reporting information related to and/or required by my filing of this application. If selected as a finalist for a position in the District, I hereby give full release to and waive the District and my present and former employers and their authorized agents from any and all liability which may otherwise be incurred by the securing and reporting of information required by the District's application and/or employment process(es).

Signature (Present Legal Name) _____ Date _____

WELLTON ELEMENTARY DISTRICT IS AN EQUAL OPPORTUNITY – AFFIRMATIVE ACTION – TITLE IX EMPLOYER
 The Wellton Elementary District desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Wellton Elementary District prohibits employees from discriminating against or harassing any other employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER