

LICENSED TEACHER APPLICATION

Union Colony Preparatory School
2000 Clubhouse Drive, Greeley, Colorado 80634
PHONE: (970) 673-4546 FAX: (970) 330-7604

Union Colony Elementary School
1051 29th St Rd, Evans, Colorado 80620
PHONE: (970) 673-4997 FAX: (970) 353-2271

To apply, download the application and save to your computer. Upon completion, save and attach in an email. Include the following with your completed application:

- Cover letter
- Resume
- Three letters of professional reference
- Academic transcripts (unofficial transcripts are acceptable for initial screening only)
- Copy of your teaching license

Email to employment@unioncolonyschools.org

Application deadlines are specified in the position descriptions.

Salary is based on experience and qualifications. Benefits include health, life, vision and dental insurance options as well as PERA retirement.

GENERAL INFORMATION/SECURITY

1. Have you ever been refused tenure, non-probationary status, or a continuing contract with another school district?

_____ Yes _____ No If yes, explain below:

2. Have you ever been discharged or have you ever been requested to resign from a position?

_____ Yes _____ No If yes, explain below:

3. Have you ever had a teaching certificate or license revoked or suspended?

_____ Yes _____ No If yes, explain below:

4. If hired, can you furnish proof that you are eligible to work in the United States?

_____ Yes _____ No

5. In which states (include counties) have you lived the past seven years?

6. Have you ever used any name (alias, maiden name, married name, etc.) or Social Security number other than noted on page one?

_____ Yes _____ No If yes, please list:

7. Have you ever been charged with a felony and plea bargained to a lesser charge?

_____ Yes _____ No If yes, explain below:

8. Have you ever been convicted of a felony or have been released from prison in the past seven years?

_____ Yes _____ No If yes, explain below:

9. Have you ever been convicted of, pled nolo contendere (no contest) to, or received a deferred sentence for a crime involving unlawful sexual behavior or unlawful behavior involving children or have you ever been convicted of any crimes of moral misconduct or offenses involving children?

_____ Yes _____ No If yes, explain below:

10. Are you charged with an unresolved criminal act (are you charged with a crime that has not yet resulted in a plea of guilty, court trial, or dropping of the charge)?

_____ Yes _____ No If yes, explain below:

11. Have you ever been dismissed or have you ever resigned from a job as a result of an allegation, which was supported by evidence of unlawful behavior involving a child, including unlawful sexual behavior?

_____ Yes _____ No If yes, explain below:

If you answered “yes” to any of the above questions, please explain below.

Note: A “yes” answer will not automatically disqualify you from employment.

Incident Date: _____ City/State _____

Charge/Disposition _____

IMPORTANT Please read carefully and initial each paragraph.

By my signature and initials placed below, I certify that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment, if discovered at a later date. I agree to immediately notify Union Colony Schools; if I should be convicted of a felony or any crime involving dishonesty or a breach of trust or any crime involving unlawful sexual behavior involving children while my job application is pending and, if hired, during my period of employment.

_____ Initials

I authorize Union Colony Schools to investigate all of the statements contained in this application (and accompanying resume, if any). I also authorize Union Colony Schools to contact my present employer (unless otherwise noted in this application form), past employers, and listed references. I understand that Union Colony Schools may request and investigate a consumer report from a consumer-reporting agency. I also understand that under Federal Fair Credit Reporting Act I have the right to make written request to Union Colony Schools, within a reasonable time, for the disclosure of the name and address of the consumer-reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

_____ Initials

I authorize Union Colony Schools to conduct an investigation of me pursuant to the School Code to determine whether I have been convicted of any criminal or drug offenses as set forth in statute, and, upon request, agree to execute an investigation authorization form as a condition of my employment. The School Code also stipulates that the school perform a check on the Statewide Sex Offender Database. I may not be employed unless such investigations have been initiated.

_____ Initials

I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form (and accompanying resume, if any) to provide relevant information and opinions that may be useful in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

_____ Initials

I also understand the use of illegal drugs is prohibited during employment. If school policy requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to being offered a position and/or during employment.

_____ Initials

I understand that if I am selected for employment, I am required to be fingerprinted by a qualified law enforcement agency.

_____ Initials

I understand that this application does not, by itself, created a contract of employment. I understand and agree, if hired, my employment is for an indefinite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time.

_____ Initials

Date: _____ Signed: _____

EQUAL OPPORTUNITY EMPLOYER

Union Colony Schools is an equal opportunity employer dedicated to a policy of nondiscrimination in employment upon any basis, including race, color, creed, religion, age, sex, national origin, ancestry, sexual orientation, marital status, or the presence of any physical or mental medical condition or disability.

BACKGROUND CHECK

Background Information Services, Inc.
1800 30th Street, Suite 204 Boulder, CO 80301
303-442-3960
303-442-1004
800-433-6010

Notification Form

The purpose of this form is to notify you that a consumer report will be run on you in the course of consideration for employment with UNION COLONY SCHOOLS.

Last Name: _____

First Name: _____

Middle: _____

Social Security Number: _____

Date of Birth: _____

Age: _____

Driver's License Number: _____

State of Issue: _____

Present Address: _____

In connection with this request, I authorize all corporations, former employee, credit agencies, educational institutions, law enforcement agencies, city, state, county, and federal courts, military services, and persons to release information they may have about me to the person or company with which this form has been filed or its agent, Background Information Services, Inc. This releases the aforesaid parties from any liability and responsibility for collecting the above information.

I authorize the procurement of my Colorado worker's compensation files or any other state's worker's compensation files. I also authorize a consumer credit report to be run. I understand that these files may contain negative information about my background, mode of living, character, and personal reputation. This authorization, in original or copy form, shall be valid for this and any future reports or updates that may be requested.

Applicant's Signature (by typing your name here, you are giving permission to run the background check)

Date