

**Union Colony Schools Board Meeting Minutes
February 20, 2021**

Members in Attendance:

Heather Bunyan, President
Veronica Armendariz, Vice President
Kristin Arnold, Treasurer
Jamie Wood, Secretary
Matt Walsh, Member
Sarah Mitchell, Member

Administration in Attendance:

Jim Anderson, UCS Executive Director
Jemiah Fowler, UCPS Principal
Mandy Bailey, UCES Assistant Principal
Dave Warner, UCES Principal

Members Absent:

Tim Marquart, Member

The board meeting was held at Union Colony Preparatory School on February 20, 2021. Meeting was called to order at 8:00 am by Ms. Bunyan.

Public Comments

There were no public comments:

Executive Committee

Motion to enter into Executive Session for personnel matters to discuss appointment of the Executive Director position under C.R.S 24-6-402(4)(f). Motion by Ms. Mitchell, Second by Mr. Walsh. Motion passed. Board entered Executive Session at 8:03am. Board re-entered public session at 8:10am.

Action Items

- Consent agenda was approved. Motion by Ms. Armendariz, Second by Ms. Arnold, Motion passed. Consent agenda included:
 - Approval of January 16, 2021 Minutes
 - Approval of January 21, 2021 Minutes
 - Approval of February 4, 2021 Minutes
 - Approval of February 9, 2021 Minutes
 - Approval of Revised Policy IKE Promotion of Students
 - Approval of Nan Lee Resignation
 - Approval of 110 Retirement Contract for Nan Lee for 2021-22 School Year
 - Approval of Hire of Teagan Corrigan, UCPS Full Time Substitute Teacher
- Approval of Executive Director Contract with Jemiah Fowler. Motion by Mr. Walsh, Second by Ms. Arnold. Motion passed.
- Approval of Resolution to Create Governance Committee. Motion by Ms. Wood, Second by Ms. Mitchell. Motion passed.

Discussion Items

- Revisions to policies IHA, IHA-E and JHCA were reviewed and will be an action item at the March meeting. The most significant change is to policy JHCA which would allow 10th graders to leave campus for lunch, previously only 11th and 12th graders had that option.
- Owner's Representative, Jeff Reed, gave an update on the various facilities projects. There is approximately \$16,000 in bond proceeds left over from the UCPS building construction project - these funds will be used for acoustic treatment in the cafeteria and some minor parking lot improvements. The contract with ESA for the asbestos abatement will be executed next week. The work on the UCPS campus will be completed by August 15, 2021. Elementary construction projects include flexible seating, storage, and interactive white boards that will be completed in Summer 2021. Design work has also begun on the library remodel but this project may be postponed until Summer 2022 because it will not be able to be completed prior to the start of school in August. All construction projects (including abatement) have been approved by District 6 to be funded by the bond funds.
- Ms. Bailey and Mr. Fowler described plans for summer school and credit recovery for UCES and UCPS. Both buildings are planning on implementing summer programs to assist students in catching up due to learning loss related to the pandemic. Planning is still preliminary and will be finalized in the coming month. For UCES approximately 135 students (35% of the UCES population) have been identified as students to invite to summer school.
- Calendar Committee plans to bring a recommendation to the Board in March for the 2021-22 School Year Calendar. The Calendar Committee looks to have alignment with the D6 school calendar when it makes sense for UCS. Because the D6 calendar will not be approved until late March, the committee may ask for an extension.
- Mr. Anderson previewed some assumptions for the 2021-22 Budget. The revenue outlook is relatively good at this point due to indications that PPR will be increased and the additional COVID relief funding that may be granted.
- Mr. Fowler discussed the transportation challenge related to school bus repairs. Administration is looking into the possibility of selling the activity bus to be able to have two traditional buses. The activity bus cannot be used to transport students daily between the buildings. In addition, the activity bus has not been used much in the past two years because of a lack of bus drivers.
- Ms. Mitchell began a discussion about the need to support UCS staff in this highly stressful time. In March, the Board will discuss some solutions and ideas on how to be more supportive of the staff and also build stronger relationships between the Board and staff.

Board Reports

- Board will write up an announcement on the hire of Jemiah Fowler for the school newsletters. The board openings have been posted and interested parents have until March 9 to notify Jim. At this point we have four parents interested in the two positions.

Board also discussed the addition of a standing agenda item for staff presentations so that the Board can hear directly from teachers about what is going on in the schools.

Administration Reports

- Mr. Fowler provided a report on the activities at UCPS. WIDA assessments are almost completed. Several teachers have initiated additional help sessions for students either after school or during lunch. After only 4 weeks, the language art intervention session has resulted in 20% of students showing significant improvement in reading & writing. Parent-teacher conferences went well with higher participation from parents than in past spring conferences. Orientation meetings have been taking place with families who are enrolling for next school year. The UCPS goal for enrollment next year is between 405 and 425 students. Currently we have waitlists in all UCPS grades. Athletics are going well with middle school girls basketball completed and high school basketball finishing up in a few weeks. Mr. Fowler also mentioned that we are one of the few schools that are allowing spectators for both our school and the visiting team. This has been appreciated by the parents of other schools.
- Mr. Warner provided a report on the activities at UCES. WIDA assessments are almost completed. We continue to have some chrome books on back order for the elementary school, those are supposed to arrive in the next few weeks. The elementary school is looking at strengthening the PBIS program and just recently approved new rubrics related to the program. The elementary school has begun a rotating schedule to allow cohorts to eat lunch in the cafeteria while following proper safety guidelines - this program is allowing our younger students to begin to learn the behavior guidelines of eating lunch in the cafeteria in preparation for next school year but is also adding a much needed social benefit for students. Field day plans have begun and there will be a field day regardless of weather.
- Board reviewed the YTD finances. Revenue and expenses are as expected and there are no concerns at this time.

Director's Report

- Mr. Anderson reported that it is now time to start hiring teachers for next school year's vacancies. He has asked staff to let him know if they are considering leaving UCS so that we can post the positions.
- Mr. Anderson reported that D6 has been very supportive and helpful in including charter school staff in their vaccination plans. All staff has the opportunity to schedule their immunizations if they chose to. District 6 has provided an estimate that 50% of staff have already received their first shot.

Adjournment

- Meeting was adjourned at 9:09 am.