

## Professional Libraries Within TUHSD

A listing of professional books throughout the district is available on the left side of the Library & Media Center page.

Each high school site also has a professional library within the site's library. An instruction sheet on searching any of the professional libraries is also available on the left side of the Library & Media Center page.

### At District Office

The District Professional Library is located in the district office building. Teachers and staff can check-out materials from this center. All materials available to borrow have a bar code label on the back.

To determine if a specific book or subject is available, access the library catalog by clicking on the TUHSD Destiny icon on your desktop. The books in the District Professional Library can be found by clicking on Tolleson High School.

There is no way to just search only the District Office Professional Library, so you will have to determine if a book is at district office by looking at the book's call number. All of the books in the Professional Library have a call number that begins with "DO PRO". You can check availability by noting if the book is "Available." Refer to the instruction sheet.

To check out, take the book to Dalia Ontiveras. She will be able to check-out the books under your last name. The check-out period is 180 days. If you need to renew a book that you have checked out, please send her an email requesting this.

### At Each School Site

If you would like to check out a book from another campus, please send the site's Library Media Specialist an email indicating the title of the book you would like, its call number, and your work site.

Refer to the instruction sheet on the left side of the Library & Media Center page for specifics on how to locate the call number, etc.

The book will be checked out to you for 180 days and delivered via inter-district mail. The due date will be noted on a slip on the front cover. Please make sure to return the book to the originating site promptly.

- Copper Canyon: Lynn Trembly      Lynn.Trembly@tuhsd.org
- LaJoya: Joe Cruz      Joe.Cruz@tuhsd.org
- Sierra Linda: Liz Busse      Elizabeth.Busse@tuhsd.org
- Tolleson: Nicole Benson      Nicole.Benson@tuhsd.org
- Westview: Dr. Michele Mosco      Michele.Mosco@tuhsd.org