



October 15th, 2020

Dear EV Families,

We are so excited to welcome our Hawks back to the nest! We will begin in person learning on October 22nd. We realize we could not accommodate every request at this time and will be monitoring attendance and class size to invite those on the wait list to join in person learning as soon as it is safe to do so.

The health and safety of our students and staff is our top priority. For those families who elected to have students return to campus for face-to-face learning, below is some important information to help you prepare. Now, more than ever, we will need to work together to maintain a safe learning environment for our EV students. Please review each of these in their entirety.

For a complete list of the district's health and safety procedures, visit the Littleton Elementary School District Return to School Plan <https://www.littletonaz.org/COVID-19-Updates> as well as the FAQ page on the district website.

- Littleton Return to School Daily Checklist
- Littleton Reopening Expectations
- Littleton Health and Safety Precautions
- COVID-19 Waiver (signed copies for all enrolled students)

We also want to make sure our students return to a warm and inviting learning environment. For instance, facemasks and social distancing will be mandatory, but our students will be able to eat lunch in the cafenadium and enjoy recess outside. Google Classroom will still be utilized in all grade levels to some extent, but lessons and activities will be provided in person by the teacher. Here are a few additional processes we would like to share with you.

Before leaving for the bus or school

- Screen your child for signs of illness prior to sending them to school. If your child shows signs of illness you are required to keep them home. If your child has a fever do not send them to school until they are fever free for three days.
- Make sure to bring the following items each day:
 - Face mask and a back up
 - Your fully-charged school-issued laptop and charger
 - Individual snack
 - Reusable water bottle
 - Headphones

On the bus

- Transportation requires a maximum of two students per seat with siblings required to be seated together.
- All students, bus drivers and monitors will be required to wear a face covering.
- Increased disinfection procedures will occur on a daily basis.

Arrival

- Students may not report to campus before 8:25 a.m. Gates will NOT be opened until 15 minutes prior to the start of the school day. For your student's safety and the safety of the staff please make sure that this procedure is followed.
- When students arrive, they will report directly to their classroom.
- In the front parking lot, it will be "drive through drop off" only. Parents may not walk students onto campus. The parking lot is closed.
- School will start at 8:40.

Littleton Elementary School District #65 • PO Box 280 • Cashion, Arizona 85329 • (623) 478-5600 Reception • (623) 478-5625 Facsimile
Underdown Learning Center and Administrative Offices • 1600 South 107th Avenue, Avondale, Arizona 85323

www.littletonaz.org

During the Day

- Masks are required for all students and staff. Students are to wear their masks at all times, unless they are eating lunch or during their outside recess/mask break.
- In the classroom, social distancing of 6 feet apart will be enforced whenever possible.
- Students will have recess on the playground. Classrooms will have designated outside areas to play and a schedule will be developed so that classroom and grade level cohorts stay together as much as possible and with no equipment use at this time. It is possible that social distancing will not occur during recess times.

Lunch

- All students will continue to receive meals through Nutrition Services for free through December 31st, or they may bring meals from home. Students will eat in the cafenasium, physically distanced and facing one way.
- We will follow the CDC's "No Sharing" guidelines with all food and drinks.
- We encourage students who bring their lunch to use disposable lunch bag.

Front Office

- The front office will remain closed to the public.
- Staff is available to help, to receive assistance please call the office at 623-478-6201.
- A drop box has been installed in front of the school.
- If your student will not be attending call the attendance line at 623-478-6202.

Health Office

- The health office will continue to support students while they are on campus.
- A separate area has been designated for those exhibiting COVID-like symptoms.
- Families should report Covid-like symptoms or positive COVID-19 test to the health office at 623-478-6295.

Dismissal

- We will have a staggered dismissal for car pick-ups as follows:

Kindergarten	3:20
1 st and 2 nd	3:25
3 rd and 4 th	3:30
5 th -8 th	3:35
- Parents must stay in their cars for pick up- parking lot is closed.
- Cars must have their color coded name plate in their windshield.

Keeping our EV students and staff safe is a community effort. It is imperative that you monitor your child's health and that you do not send your child to school if he/she has a fever, cough, sore throat, or other symptoms of illness. Although this is a challenging time, I am confident that our EV family will get through this together. Our staff is eager to begin in person teaching. Please be patient as we establish some new and different processes to keep everyone healthy, safe, and ready to learn. We are extremely appreciative of your support and grace during this challenging time. We strive to keep lines of communication open and are here for all of you! Please don't hesitate to email or call if you have any questions.

Sincerely,
Dr. Nicole Durazo
Principal



Dr. Nicole Durazo, Principal
Cara Miller, Assistant Principal

11905 West Cocopah Circle North
Avondale, AZ 85323



Leaders in Learning,
Caring and Growing

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Collier Elementary (623) 478-5900
www.coes.littletonaz.org

Estrella Vista STEM Academy (623) 478-6200
www.eves.littletonaz.org

Littleton Elementary STEM Academy (623) 478-5700
www.lnes.littletonaz.org

Tres Rios Service Academy (623) 478-6300
www.tres.littletonaz.org

Country Place Leadership Academy (623) 478-6100
www.cpes.littletonaz.org

Fine Arts Academy (623) 478-6400
www.faes.littletonaz.org

Quentin STEM Academy (623) 478-6000
www.ques.littletonaz.org