

Red Rock Elementary School District #5

Re-Entry Operational Plan 2020-2021



A Message From Our District Administrator

Red Rock Elementary is planning to offer three meaningful and quality learning experiences in the 2020-2021 school year to provide choice for students and families:



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A Message From Our District Administrator

In Person Learning

Red Rock Elementary will open, as normal with extensive health and safety measures put into place to promote the safety of your student. Attached to this letter is a “Draft” of our Google Slides presentation with detailed information on our safety measures that we are working to solidify. Please note the safety measures are in “Draft” form so we can adapt to the ever changing regulations the CDC, state and local health departments pass on to our school districts.



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A Message From Our District Administrator

- We will be providing five full-days of In Person instruction.
- Red Rock Elementary Teachers will be delivering meaningful instruction with a focus on recovering loss instruction, while moving forward with Harcourt and Pearson(Savvas) curriculum.
- Red Rock Elementary has hired a counselor who will support students and staff with social and emotional support.
- On site Health Aide will be available to all our students and staff daily.
- Art, Physical Education and Middle School electives will be offered.
- Complete Special Education, accommodations and support services will continue.
- In the event of health concerns, illness, or personal reasons, a student can transition to Adaptive Learning or Distance Learning.



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A Message From Our District Administrator

Adaptive Learning

Red Rock Elementary Adaptive Learning is designed to meet the unique and individual needs of our students and their families. Delivery of instruction will be provided by Red Rock Elementary educators through synchronous learning while the student is at home. We will also offer the opportunity to transition to in-person classroom learning as individually determined to meet student learning needs.



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A Message From Our District Administrator

- We will be providing five full-days of In Person instruction for grades K-8.
- This provides opportunities for students to stay connected to their school of enrollment while learning remotely due to health concerns, illness, or personal reasons.
- Curriculum will be aligned to Red Rock Elementary School District classroom learning and state standards.
- Red Rock Elementary has hired a counselor who will support students and staff with social and emotional support.
- On site Health Aide will be available to all our students and staff daily.
- Art, Physical Education and Middle School electives will be offered.
- Complete Special Education, accommodations and support services will continue.



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A Message From Our District Administrator

Full Time Distance Learning

Red Rock Elementary School District brings distance learning education to students and families through Mesa Distance Learning Program (MDLP). The basic core program taught by MDLP is grades 5-8 and has high quality, interactive online semester courses taught by certified teachers. Red Rock Elementary distance learning program powered by MDLP provides multimedia-rich curriculum aligning to state and national standards as well as numerous online tools for both parents and students.



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A Message From Our District Administrator

- This will be available for grades 5-8.
- Provides five full-days of online instruction and learning.
- Mesa Distance Learning provides Self-Paced Curriculum.
- Red Rock Elementary has hired a counselor who will support students and staff with social and emotional support.
- On site Health Aide will be available to all our students and staff daily.
- Art, Physical Education and Middle School electives will be offered.
- Complete Special Education, accommodations and support services will continue.



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A Message From Our District Administrator

In March 2020, Red Rock Elementary closed its doors for in-person learning due to the outbreak of COVID-19 and at the request of our local government and state health agencies. For the remainder of the spring semester, students engaged in remote learning. While our preferred model of instructional delivery is a traditional educational environment, we anticipate continued health restrictions when school resumes in the fall.



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A Message From Our District Administrator

The purpose of the Red Rock Elementary Re-Entry Operational Plan outlined in this resource is to maximize in-person learning opportunities, but in the event that school cannot resume at full capacity due to COVID-19. Our intent is to provide in-person learning to the greatest extent possible, while also taking prudent steps to keep our students, staff, and community safe and adhering to any applicable public health orders.

- *Peter Dwyer*



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Public Health - Overview

Red Rock Elementary will continue to collaborate with Pinal County Public Health (PCHD) to ensure a safe and healthy learning environment for our students and staff. Regardless of the in-person learning model, any person entering Red Rock Elementary property will be required to follow all public health regulations. The following is an explanation of the health regulations we anticipate based upon current information.



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PPE Strategies & Hygiene Measures

- We anticipate face coverings (nose and mouth) will be strongly encouraged for students and staff.
 - Wear face protection when working in groups and when physical distancing is not possible.
 - Guidance and recommendations on coverings can be found on the [CDC Guidance for Face Coverings](#).



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PPE Strategies & Hygiene Measures

- Gloves are required for Food and Nutrition Service workers at all times and other staff when cleaning or sanitizing an item or a surface.
- Personal Protective Equipment (PPE) including face coverings (back-ups to personal face coverings), hand-sanitizer, thermometers, and gloves will be provided to the school on a continual basis through the school year, beginning in August.
- Additional PPE and accommodations (plexiglass, sneeze guards) will be provided for staff and students who are in a higher risk category.



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PPE Strategies & Hygiene Measures

- Additional signage on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, including face coverings will be on display in buildings.
- Consistent scheduled times and procedures will be established throughout the day for hand hygiene, promoting hand washing.

[CDC Protective Measure Signage](#)



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PPE Strategies & Hygiene Measures

- Wash hands often with soap and water for at least 20 seconds. Children and adults should wash hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home.
- Help young children to make sure they are doing it right.



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PPE Strategies & Hygiene Measures

- Educate/Inform children (and adults) not to touch their eyes, nose, and mouth with unwashed hands. If soap and water are not readily available, use an alcohol-based hand gel with at least 60% alcohol. Supervise use of alcohol-based hand gel by young children.
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash. Clean hands with soap and water or hand gel.
- All staff and students will be required to stay home when experiencing COVID-19 symptoms.



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Symptom Screening & Building Traffic Guidelines

- Upon building entry, a symptom screen process will take place.
 - Students, staff, and visitors entering Red Rock Elementary will be temperature screened along with a series of symptom screening questions developed in partnership with PCHD.
 - We will have a designated “cool down” room if students screen a temp between 100.3°F to 99°F.
 - If students screen at a high temp at or above 100.4°F, students will be isolated in the health aide's office until parents can pick them up.



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Symptom Screening & Building Traffic Guidelines

- Staff may be screened for international or out of state travel. May require quarantine for 14 days depending on guidance from PCHD.
- Red Rock Elementary will attempt to create a one-way traffic flow with separate entry and exit doors.
- Furniture will be arranged to support social distancing practices if feasible.



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Symptom Screening & Building Traffic Guidelines

- Visual cues such as floor decals, colored tape, or signs to indicate to students and staff the flow and direction of one-way traffic. Additional cues may be to indicate six feet intervals when standing in a line.
- Red Rock Elementary will control the flow of traffic into and out of the building to ensure that maximum capacity plans are adjusted and managed at each entry and exit point.



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Symptom Screening & Building Traffic Guidelines

Red Rock Elementary previous student illness fever policy has been modified to reflect new CDC, state and local health agencies guidelines regarding fevers.

- Students must be fever free for at least 72 hours prior to returning (that is three full days of no fever without the use of medicine that reduces fevers), **AND**
- Other symptoms have improved (for example, when cough or shortness of breath have improved), or symptoms were never present.



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Suspected/Confirmed COVID-19 Cases - School Decision Tree

- Symptomatic staff and students in the building will need to go to the health aide's office until they can safely leave the building.
- Coordination with PCHD regarding suspected and confirmed cases.
 - PCHD will assist Red Rock Elementary School leadership team to determine a course of action for their individual schools on a case-by-case basis.



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Suspected/Confirmed COVID-19 Cases - School Decision Tree

- PCHD has indicated this may include the dismissal of students and staff for a short-term period.

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Transmission Mitigation & Cleaning Procedures

- Custodial Services cleaning practices will be focused on cleaning for health, which included emphasis on disinfecting surfaces where bacteria or viruses are most likely to be transmitted.
- Cleaning and Disinfecting procedures will be used multiple times throughout the day, not just once in the evenings. All staff will be trained on proper cleaning procedures.

Red Rock Elementary Cleaning & Disinfecting Practices



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Transmission Mitigation & Cleaning Procedures

- To the extent possible, students and staff should limit the sharing of all supplies, utensils, devices, toys, books, and learning aids.
- When a specific health concern arises, the Custodial Services will consult with Red Rock Elementary and PCHD to ensure that appropriate and timely measures are taken to preserve the health and safety of all students, staff, and community.



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Classroom

- Students will be kept in the same cohort to mitigate transmission.
- Staff and students will be trained in the areas of physical distancing, handwashing, respiratory etiquette and mask use to mitigate exposure.
- Sanitize desks, keyboards, and screens.
 - Schedule desk sanitation during school day at appropriate transitions.
 - Custodial staff routinely clean highly touched surfaces in evenings



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Classroom

- Desks - arrange to account for physical distancing if feasible.
- Integrate good hygiene practices into instruction and classroom expectations.
- Limit use of shared materials and spaces.
 - **Red Rock Elementary will provide students with their own supply box which will include all needed supplies.**
 - Keep student belongings separate.
 - Avoid sharing supplies.



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Classroom

- Avoid sharing electronic devices, toys, books, and other games or learning aids.
- Avoid outside food in the classroom.
- Students and staff will use personal water bottles. Hallway drinking fountains will not be available.



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Daily Screening At Home

Students will not be permitted on campus if they exhibit any of the following symptoms:

- Fever of 100.4°F or higher, or chills
- Shortness of breath or difficulty breathing
- Muscle aches
- Sore throat
- Headache
- Fatigue



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Daily Screening At Home

Students will not be permitted on campus if they exhibit any of the following symptoms:

- Congestion or runny nose
- Cough
- Vomiting
- Diarrhea, or
- New loss of taste or smell.



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Student Arrival/Drop Off

- Upon student arrival on campus, all students will follow the previously mentioned Screening process.
- Students will be screened at the locations listed below:
 - Parent drop off, students will be screened before parent departs.
 - Students walking and riding bikes will be screened upon arrival.
 - Students riding the bus will be screened upon arrival.



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Visitors

- Only essential visitors will be allowed to enter Red Rock Elementary.
- All essential visitors will be required to wear a face covering.
- Post “[Stop the Spread](#)” signs at entry points to school and in highly visible areas.
- No irregular/unscheduled visitors.
- Limit visitors to parents, by appointment, and critically important visitors on campus.



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Visitors

- Develop a visitation procedure for appointments. Example: call the office upon arrival from car vs. walking into the main office.
 - To mitigate traffic in the front office, we will continue to have essential documents and forms available to parents at the front door of the school office.



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Transportation

- Buses will be cleaned and disinfected daily with approved cleaners.
- Clean high-contact surfaces first and most frequently, including buttons, handholds, pull cords, rails, steering wheels, door handles, shift knobs, dashboard controls, and stanchions.
- All Red Rock Elementary buses have air conditioning, although, we will have windows open to help with fresh air circulation.

[Red Rock Elementary COVID-19 Resource Guide for School Bus Cleaning](#)



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Food Service Operation Plan

- Physical distance practices in kitchens and work spaces (face coverings needed when social distancing not possible).
- Hygiene signs for facility and students.
- Hands-free hand sanitizer at start of service lines for customers.
- Contactless point of sale.

[Red Rock Elementary Standard Operating Procedures for Food Safety & Sanitation](#)



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Food Service Operation Plan

- Follow CDC and Red Rock Elementary School District plans for when an employee becomes ill.
- Providing usual meal services in usual locations; self-services of items that are pre-packaged.
- Visitors to the kitchen are not encouraged (prepayments taken at school office).



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PPE Requirements - Kitchen

- Standard operating procedures for food safety and sanitation.
- Health checks at start of shift.
- Face masks required when social distancing not possible.
- Separate defined work stations.
- Face shields
- Disposable aprons.
- Dishwashing gloves required when handling dirty dishes.
- Face shields at secondary point of sales.



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Food Service Office Requirements

- Lobby open; encourage visitors by appointment only (masks and handwashing needed before entering work spaces).
- No congregation in the break room, training, or conference rooms.
- Wipe down touch surfaces at the start and end of the day.
- Physical distance practices in all areas; mask use when distance is not possible.
- Monitor staff absentee rates and participation rate at schools; reassign staff locations as needed.



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Visitor Requirements - Kitchens

- Minimize visitors to only essential functions (custodial, delivery, supervisors).
- Prepayments accepted at on site mailbox, online, or Red Rock Elementary office
- Adaptive Learners- offer meal pickup.



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Meal Service Requirements

Typical 5 Day Lunch Schedule

- Hot menus served in the usual meal service locations.
- Students social distancing.
- Extended meal service times.
- Distancing while in waiting lines (floor stickers or decals).
- All countertops and service bars to be sanitized between classes.
- No self-serve bars to include condiments will be available.
- All food items served on disposable food trays with disposable utensils.



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Meal Service Requirements

School Wide Shut Down

- Lunch meal service for the community will be conducted as we did in the Spring Shut down.



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Meal Service Requirements

- Increased meal service times will be needed to accommodate slower serve and minimize number of students in cafeteria (determined by site needs).
- Use of contactless hand sanitizer at start of all service lines.
- Use of a microwave to heat up a student brought lunch will not longer be allowed.



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Point Of Sale Requirements

- Touchless system.
- Teachers will continue to run point of sale systems.

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Special Considerations

- Utilize staff in other departments in District.
- Will need to consider food deliveries and/or pickup stations and times.
- Communicate with the school principal/Red Rock Elementary office about who/when someone will need to go into school to secure the kitchen (store food actively in production).



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Special Considerations

- Additional or different model of seating to improve social distancing and capacity during meal times.
- Use of drinking fountains located in cafeteria will be prohibited.
- Additional PPE available for staff assisting small children with food items.



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Gatherings

Group gatherings and Social Distancing requirements:

- There are state and local public health orders limiting the size of group gatherings and six feet social distancing expectations. We believe similar orders will exist when the fall semester begins.
- Consequently, Red Rock Elementary will limit the use of large group gatherings
 - An area is considered any room or wherever instruction takes place including outside space. Includes large areas - gymnasiums, cafeterias, hallways.



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Gatherings

- Social Distancing Requirements
 - Maintain six feet (about two arms' length) from other people.
 - Avoid mass gatherings in large groups such as assemblies, field trips, staff meetings.
 - Maintain social distancing on buses if feasible.
 - Maintain social distancing outside - including recess.
 - Playground equipment and sharing of playground equipment limitations will be considered.



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