

Synthesis Activity

Calendar of Tasks

	Summer	August	September	October	November	December
Needs Assessment Goal Setting	X					
Identify Early Warning teams/Facilitators	X	X				
Develop Process for Referral to Interventions	X	X	X			
Hold regular EWI meetings	Schedule	Norms Resource Map ABC Plans	X	X	X	X



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• Facilitation

- Is there a person in the school who is in charge of EWS implementation?
- Was training conducted on resource mapping and ABC plans?
- Are the protocols being used?

• Teaming

- Did teams conduct team building exercises to become a more effective team?
- How does the administration demonstrate support for the teams?



Intervention Referrals

Is there a system in place to record information?

Do they have access to the data to help them determine which students need interventions?

What tracking tool is being used to record information?

What happens when someone doesn't complete an intervention?

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EWI Meetings

1. Norms -What are your meeting norms? Could the team members share what the norms are?
2. Resource Map -Are staff members aware of the resources available in the school for each tier of intervention? Is the resource map utilized during meetings?
3. ABC plans -Are there plans in place to support each tier in all areas? Are the plans realistic and being followed?
4. Student Meetings -Are they being held on a regular basis? Are members attending and participating? Does the team include all staff or people in the school who know the student (counselor, nurse, librarian, CY, CIS)?

<u>Area of Focus</u>	<u>Team Responses</u>	<u>Feedback from Others</u>
Awareness		
Facilitation		
Teaming		
Referral Process		
EWI Meetings		

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Hold regular EWI meetings	Schedule	Norms Resource Map ABC Plans	X	X	X	X
Analyze EWI data/ Interventions/ ABC Plans/ Resource Map/Celebrations				X		X
Hold Report Card Conference				X	X	

Calendar of Tasks

	January	February	March	April	May	June
Hold Regular EWI meetings	X	X	X	X	X	X
Analyze EWI data/ Interventions/ ABC Plans/ Resource Map			X			X
Hold Report Card Conference			X	X		
Review Master Schedule					X	X
Review Implementation/ Plan for next year					X	X

Moving Forward

What parts of the pacing and checklist can you do at your school now?

What questions might you have about the information shared?

Where might you need assistance?

What areas of the Action Plan will you focus on first? How?

Thank You!!

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