



**Edgewood Campus School Technology Contract
2016-17
Grades 6-8**

Review the **Electronic Device Usage and Insurance**, **Electronic Device School Policies**, and **Parent/Guardian Guide to Student Use** with your student and then sign and date below. Return this form with the check for insurance by August 26, 2016.

Parent Signature

Date

Electronic Device Usage and Insurance

Your son/daughter will have a school owned Chromebook for school use for 2016-17 school year. The student will be able to take the Chromebook to all classes and take it home at night.

Acceptable use and safety has been and will be discussed in class. The school does have an internet filter **while the student is on campus**. Please keep in mind that no filter is perfect. The best scenario is for parents and teachers to monitor the content of the device. Middle School students should have an adult present while they are online.

It is expected that the student will complete their homework, then charge the battery on the device every night. We recommend that the charging station be in an easily visible location. Students must share their password with their parents.

Before the students may take their devices off campus, insurance for accidental damage and theft must be purchased from Edgewood Campus School. The cost of the insurance is \$50. Contact the principal if you have any questions or concerns about this insurance. **Make checks payable to Edgewood Campus School with "Technology Insurance" on the memo line.**

Electronic Device School Policies

Students may NOT bring their personal electronics to school. Cell phones may be used before and after school and must be kept in their homerooms between 7:55 and 2:40.

The school has a right to monitor usage of the school devices. Non-permissible sites, such as shooter games, dating apps, messaging apps, unapproved social networks, are subject to disciplinary action.

Acceptable Use of Electronic Devices

- Students may personalize their device. Other personal accounts such as Instagram and Snapchat should NOT be used on school devices.
- Students will be issued a charging cable at the time of check out. Students are responsible for charging the battery in their device. The cost to replace a lost charging cord is \$50.
- The use of recreational games during class time is not permitted unless specific permission is granted by the classroom teacher.
- Teachers and staff may collect and review the content of an device at any time.
- Students will set a password on their device to prevent other students from accessing their data. Passwords may be shared with parents, but not other students.
- The device comes with a camera and video capacities. It is best practice and common courtesy to ask permission before recording an individual or group. Students must obtain permission to publish a photograph of any school related activity.
- Use of inappropriate or provocative images including weapons, inappropriate language, drug or alcohol related content are subject to disciplinary action.
- Edgewood Campus School makes no guarantee that materials on the device including student work, will be safe from deletion or corruption.

Student Signature

Grade

Date

A Parent/Guardian Guide to Student Use

Edgewood Campus school recognizes that with new technologies come new challenges to both teachers and parents. Below is a list of suggestions that may aid you, the parent, in effectively guiding your child's use of the device.

Take extra steps to protect your child. Encourage your child to use and store the device in an open area of your home, such as the kitchen or family room, so you can monitor what your child is doing online. We recommend that the devices are not allowed in students' bedrooms during regular sleeping hours.

Use the Internet with your child to help develop safe surfing habits. Children often model adult behavior.

Go where your child goes online. Monitor the places that your child visits. Let your child know that you're there, and help teach him/her to act appropriately as he/she works and socializes online. Review the internet history on the device.

Review your child's contacts/friends list. You may want to limit your child's online "friends" to people your child actually knows and is working with in real life.

Understand sites' privacy policies. Internet sites should spell out your rights to review and delete your child's information.

Report unwelcome or malicious online threats. Report any online interactions that can be considered threatening to the proper authorities in a timely fashion to the school.

Help your child develop a routine. Many parents have found success by creating and monitoring a routine for their child's appropriate use and care of the device. This may include limiting "screen time."

Take a look at the apps or programs. It is to the advantage of the students, parents, and school that the parents have a working understanding of the programs and student work found on the iPad.

Read and discuss the Edgewood Campus School Acceptable Use Policy with your child. By reading and discussing the care and maintenance policies, you can create a clear set of expectations and limitations for your child.