

# Personalized Learning

Students must complete a “Personalized Learning Application Packet” and go through the same admissions process as other students in St. Stephens. Students will not attend courses on campus, but rather complete all coursework online, through Google Classroom. To be eligible for this program, students must be between 16 and 21 years of age. Students will be accepted on a rolling basis.

Students will go through a credit check process to determine the number of credits needed to graduate. Students will follow the graduation requirements of the freshman class the year they enroll into the Personalized Learning program. If students were one credit short of graduating in 2018, they may need more credits to graduate through the Personalized Learning program since graduation requirements may have changed.

Personalized learning is slightly different than the traditional classroom, so first, we must make sure that everyone is aware of what personalized learning is and how to make progress in these types of classes.

## Frequently asked questions

**What is Personalized Learning?** - Personalized learning is a way of learning that enables the student to progress according to their own needs and capabilities. The student will be able to save progress made in Personalized Learning Classes, and to make progress as rapidly as they would wish.

**What is a Personalized Learning Class (PLC)?** - A PLC is a section of content that is administered through the Google Classroom online platform. Each student in a PLC will be assigned content according to their credit check and their preference for classes that they need to make up. For example, if a student needs to make up math and science, they may choose to do both at the same time or one at a time. In this way, the student may choose in which order they want to address the content.

## Rules of PLCs

**Cheating** - If a student is caught plagiarising, the student will receive a 0 on the assignment, and the student’s guardian will be contacted informing them of the reason why no credit was given on this assignment. If the behavior continues, then the student will not be allowed to continue in their PLC. Again, the student’s home will be notified as to the reason.

**Rewarding of Credit** - PLCs are standards based classes. St. Stephens Indian School needs to be sure that the standards are being met. In practice, what this means is that all of the assignments in a given PLC must be completed before credit will be given.

**Progress** - If a student is assigned a PLC, this class will be at the student's disposal until it is completed and the student has received credit for their efforts. If a student transfers out of St. Stephen's Indian School, the student's progress in their PLCs will be saved through the following school year. If a student transfers out and then transfers in again, the student may continue where they left off as long as the data is available. If the data has been lost, the student must start in a brand new PLC. If a student transfers to another school and earns credit for a particular class while there, any PLC for this credit will not be continued.

**Constructed Response** - In any given PLC, if the assignment is asking open ended questions, the response from the student must be given in complete sentences. A teacher can and will reject any assignment based on a failure to answer with complete sentences, and in these cases, the student will be given a 0 on their assignment. If a student has an assignment rejected for this reason, they will have an opportunity to revise their work and receive the appropriate grade upon resubmission.

**Classroom environment** - Because of the nature of PLCs, it is impossible to know from one moment to the next, who is really engaged in their work and needs to focus. Therefore, we must create an environment that is conducive to learning and maintain this environment out of respect for our peers. Noise distractions such as loud talking, loud music, or horseplay will not be tolerated inside of a PLC classroom. If a student is actively disrupting the classroom, they will be given a warning. If the behavior continues, they will be invited to spend the class in an environment that the principal deems appropriate.

### **Teacher Contact**

Teacher contact may be done several different ways. The first, and most obvious is face to face, in a classroom. Secondly, the student may type public or private messages into the chat feature in their Google Classrooms. Third, they may email me at: [ssmith@st-stephens.net](mailto:ssmith@st-stephens.net). I will only be answering emails during school hours. If an email or chat is left for me outside of school hours, I will respond at my earliest convenience during school hours.