

BIG SUR UNIFIED SCHOOL DISTRICT
SPECIAL WORK STUDY SCHOOL BOARD
MEETING
FRIDAY, JANUARY 22, 2021 at 1:00 PM at Pacific
Valley School, 69325 Highway 1, Big Sur, CA

AGENDA

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting at 805-927-4507.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at Pacific Valley School during normal business hours.

Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.

Instructions for public comments at board meetings

If you wish to make a public comment at an upcoming meeting, please follow these instructions:

- 1) Email your comment to the Superintendent, at debbie.gold@bigsurunified.org, no later than sixty (60) minutes before the Board meeting.***
- 2) Via email, “speakers” will identify themselves by name and connection to the school/District, and if they wish to address the Board regarding a specific agenda item or during General Public Comments.***

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|-----|--|-------------|
| I. | OPENING BUSINESS | ACTION/INFO |
| | Call to Order | |
| II. | Discussion and Explore Ideas | ACTION/INFO |
| | Campus walk around with Big Sur Fire to establish ideas. | |

- A. Personnel Matters (Government Code 54957)
- B. Real Property (Government Code 54956.8)
- III. RECONVENE IN OPEN SESSION at 7:00 p.m.
 - A. Motion to Adjourn Closed Session and reconvene in Open Session
 - B. Report Action Taken in closed session
 - Salary increase approved for employee #115. Posting for food service person and a maintenance position will be posted.

IV. RECOGNITIONS

ACTION/INFO

- V. DISCUSSION & ACTION ITEMS ACTION/INFO
- A. Budget Review by Cindy Fellows - No Report
 - B. Big Sur Charter School Business – Will do own school’s DOJ fingerprinting.
 - C. Resolution for Authorized Signers for Revolving Cash Fund Account of Pacific Premier Bank, Cambria: Superintendent Debbie Gold and School Secretary Lisa Gering – Previously Done.
 - D. Approval of BSUSD 2018-19 Audit Report – Motion: Irene Kahn; Second Mark Readdie; All in Favor
 - E. Central Coast Language & Learning: Approval Vote Needed – Motion: Surge Withrow; Second: Sofia Snavelly; All in Favor
 - F. 2021 Board Meeting Calendar Approval
Meetings times will be at 5:00 p.m. beginning in Feb.
Motion: Irene Kahn; Second: Sofia Snavelly; All in Favor
 - G. Update on Search for Maintenance Director and Job Description
Position will be full-time with monthly salary; more discussion next month.
 - H. Replacement of Office Building – Donations Needed
Ideas: trailers as office space; keep on agenda each month to revisit; maybe 10-15k
 - I. Salary Schedule Pay Rate Adjustment for Employee #115
Discussed in closed session; Debbie will meet with employee. All personnel items should be held in closed session.
 - J. Campus Security and Safety
 - 1. Fencing – Surge: explore options within our budget and get estimates.
Motion to move forward to explore fencing site.
Motion: Surge Withrow; Second: Irene Kahn; All in Favor
 - 2. Request for School Bus Booster Seats – will come out of our existing transportation budget.
Need 4 SuperStar car seats = \$260.75 ea.; need to be in car seats until 8 years old or 49 lbs.
Motion: Surge Withrow; Second Mark Readdie; All in Favor
 - K. Education Land Grant Update – Presentation by Laura Zarcone
 - L. Plant Maintenance Update
 - 1. Call to ServPro
 - 2. Request for information to analyze rooms for mold / repair

Julie will follow up to get a referral and schedule consultation.
 - M. Quarterly Report on District Uniform Complaints (Education Code 35186) – No Complaints.
 - N. Superintendent Comments – No report other than enjoys being here and wants to get to know everyone.
 - O. Board Member Comments – Sofia appreciates Debbie’s enthusiasm and structure; Mark seconded Sofia’s comments.

- VIII. CONSENT CALENDAR ACTION/INFO
- A. Adoption of Minutes of 12/16/2020
 - B. Payment of the Bills
 - 1. Checks Dated 12/10/2020, Check #12592213 - #12592218; Payment Register 12/09/2020
 - 2. Checks Dated 12/17/2020, Check #12593934- #12593942; Payment Register 12/16/2020
 - 3. Checks Dated 12/22/2020, Check #12594796- #12594797; Payment Register 12/19/2020

C. \$3,000 Donation from Big Sur Food & Wine Festival – Thank you

Motion: Surge, to approve all; Second: Irene; All in Favor

IX. AGENDA ITEMS for NEXT BOARD MEETING

ACTION/INFO

X. ADJOURNMENT at 7:47 p.m. by Surge Withrow.

ACTION/INFO