

REGULAR MEETING OF THE UPLAND UNIFIED SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**September 10, 2019**

**1.0 GENERAL FUNCTIONS**

**A. CALL TO ORDER**

A regular meeting of the Upland Unified School District Board of Trustees was called to order at 6:06 p.m. on Tuesday, September 10, 2019. The meeting was held in the Community Room, Upland Unified School District, 390 N. Euclid Ave., Upland 91786

**Trustees present:** President Jack Young, Vice-President Linda Angona, Member Robert Bennett and Member Mary Locke

**Trustees absent:** Clerk Wes Fifield

**Administrators present:** Dr. Nancy Kelly, Superintendent of Schools, Shinay Bowman, Assistant Superintendent Elementary Education, Pamela Salgado, Assistant Superintendent Secondary Education, Dr. Sergio Canal, Assistant Superintendent Human Resources, and Arik Avanesyans, Assistant Superintendent Business Services; Also present were Director of Technology Raul Santana and Administrative Assistant to the Superintendent Cheri Fitzgerald

**Employee representatives present:** Greg Lander, Upland Teachers Association (UTA) Laurie Link, California School Employees Association (CSEA) and Michelle Wavering, Upland Management Association (UMA)

**B. PLEDGE OF ALLEGIANCE**

- Was led by Pioneer Junior High School Students Sophia Alhilo and Victoria Valenzuela.

**C. ADOPTION OF AGENDA**

Any addendum(s) to the posted agenda must be approved by a two-thirds vote of the governing board. The agenda was adopted as amended with the removal of Action Item 3.1.

**Moved by: Robert Bennett      Seconded by: Linda Angona**

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: _____	No: _____	Abstain: _____	Absent: X
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

**D. SUPERINTENDENT’S COMMENTS**

During Superintendent Comments, Dr. Kelly introduced Assistant Superintendent Business Services Arik Avanesyans. Arik thanked the Board for the opportunity to serve and shared that he is looking forward to getting to know the district and the community.

Dr. Kelly introduced Upland High School teacher Rob Ingels who facilitated the recent Social Studies textbook adoption. Mr. Ingels acknowledged the adoption committee, reported on the process and shared that the process went extremely smooth.

The Board expressed their thanks to Mr. Ingels and his committee for a job well done.

**E. BOARD COMMENTS AND CORRESPONDENCE**

Mrs. Angona shared that she is looking forward to the Citrus Elementary School presentation tonight. She reported having attended Think Together at Upland Elementary with Rebecca Maynard and asked if there is anything that we can do about the wait list to participate in this program? She attended Back to School Night at Foothill Knolls STEM Academy and reminded everyone of the After School Program Open House on September 25<sup>th</sup> from 4:00 to 5:00 pm.

Mrs. Locke welcomed the graduating class of 2020. She reported having attended Citrus, Upland Elementary, and Upland Junior High Back to School Nights. She also shared having attended Girls Volleyball, Choir Parent Meeting, and the Chain Reaction Meeting. Mrs. Locke asked for an update regarding the new telephone installation project. Dr. Kelly shared that an update will be coming soon.

Mr. Bennett welcomed the graduating class of 2020 and thanked everyone for attending tonight’s meeting. He reported having attended UJH, PJH, and Magnolia Elementary School’s Back to School Nights. Mr. Bennett also attended a luncheon hosted by Magnolia Elementary to thank the facilities department for all of their hard work this summer. He shared his feeling that the Citrus Elementary Family Engagement is an excellent example of reaching

out to the community. Mr. Bennett attended Upland High School's Link Crew Freshman Orientation. He welcomed Assistant Superintendent Arik Avanesyans and commented that he is looking forward to discussing AB48, Modernization Funding.

Mr. Young welcomed the class of 2020 and also welcomed Assistant Principal Sean Diaz. He reported having attended UHS Football, several Back to School Night's, and various school site fundraisers.

#### F. ADMINISTRATIVE REPORTS

- Citrus principal, Shayna Golbaf and her staff shared their Family Engagement experience. Staff reported on and reflected back to the morning of August 20<sup>th</sup> when they visited the homes of 56 Citrus Elementary School families, welcoming them and inviting them to join them for lunch that afternoon. At lunch backpacks filled with school supplies were handed out to the students. Certificated and Classified staff participated in the event and Principal Golbaf shared that she was honored to be the leader of such a wonderful staff.
- The Unaudited Actuals were presented by Assistant Superintendent Business Services Arik Avanesyans. Mr. Avanesyans reported that the Unaudited Actuals report will be submitted to the San Bernardino County Superintendent of Schools for review and submission to the California Department of Education. The District's external auditors will independently review and audit the data in mid-November and the audited financial report will be presented to the Governing Board in January of 2020.

#### G. AUDIENCE PARTICIPATION

- No Speakers.

#### H. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Upland Teachers' Association's (UTA) President Greg Lander greeted everyone on behalf of UTA. Mr. Lander shared that UTA is 100% committed to improving the stability of the District. He also commented that it will be interesting to see how the event at Citrus Elementary will affect their Average Daily Attendance (ADA).

#### 2.0 CONSENT CALENDAR

Upon a motion by **Linda Angona** and a second by **Mary Locke** the Board of Trustees **APPROVED** the adoption of the Consent Calendar as presented by the following vote:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: _____	No: _____	Abstain: _____	Absent: X
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Those items approved were:

- 2.1 Approved the July 23, 2019 Regular Board Meeting Minutes.
- 2.2 Approved the July 25, 2019 Special Board Meeting Minutes.
- 2.3 Approved the August 2, 2019 Special Board Meeting Minutes.
- 2.4 Approved the August 9, 2019 Special Board Meeting Minutes.
- 2.5 Authorized and/or ratified changes in certificated and/or classified personnel assignments, leaves of absences, resignations, terminations, and/or salaries, and/or transportation allowances, in accordance with recommendations included on the attachment to the agenda.
- 2.6 Approved contract between Upland Unified School District and Interquest Detection Canines of San Diego for substance awareness and detection services for the 2019-2020 school year.
- 2.7 Approved agreement between Upland Unified School District and Orange County Department of Education from September 1, 2019 through August 31, 2020.
- 2.8 Authorized and approved the appointment of Pamela Salgado and Andrew Stager as the official Upland Unified School District representatives for Chaffey College on the West End Corridor Regional Adult Education Consortium.
- 2.9 Approved the Student Success Team Management System License Agreement between San Joaquin-County Office of Education and Upland Unified School District. This contract shall remain in effect for a three year term beginning August 15, 2019 through June 30, 2022.

- 2.10 Approved the following field trips:  
**2.10.1** Approved Citrus Elementary School's proposal to attend 6<sup>th</sup> grade camp at the Pali Institute in Running Springs, CA from February 18-21, 2020.
- 2.11 Approved settlement agreement through Alternative Dispute Resolution Case #SPED009.
- 2.12 Ratified, pursuant to Education Codes §17604, 17605, and 42632 the General Fund registers totaling \$1,890,199.11, Bond registers totaling \$29,575.52, Adult Education registers totaling \$2,200.37, Cafeteria registers totaling \$31,468.82 and Capital Facilities registers totaling \$4,210.72 for a grand total of \$1,957,654.54.
- 2.13 Ratified, pursuant to Education Codes §17604, 17605, and 42632, Purchase Orders #200621 to #200830 for period August 14, 2019 through August 30, 2019.
- 2.14 Approved Baldy View Regional Occupational Program (ROP) District Operated Program, District Services and Embedded Classes Contracts for the period beginning July 1, 2019 and ending June 30, 2020.
- 2.15 Approved contract with Sandy Pringle Associates, Inc. to commence DSA inspection services for the District's construction projects funded through Prop 39 beginning September 2019 through December 2019 at a cost NTE \$3,800.00.
- 2.16 Approve Ninyo & Moore's proposal for geotechnical, materials testing and specialty inspection services during the construction of the Upland High School Videoboard Sign project.
- 2.17 Approved authorization of signature changes.
- 2.18 Approved the list of gifts and donations.
- 2.19 Receive for Second Reading and Adoption the following Minor Revisions of Board Policies, Administrative Regulations and Exhibits:  
**Business Services:**  
 BP/AR 3250 Transportation Fees (revised)  
 BP 3290 Gifts, Grants and Bequests (revised)  
 AR 3320 Claims and Actions Against the District (revised)  
 AR 3460 Financial Reports and Accountability (revised)  
 BP 3510 Green School Operations (revised)  
 BP/AR 3511 Energy and Water Management (revised)  
 AR 3514 Environmental Safety (revised)  
 BP/AR 3540 Transportation (BP revised – AR deleted)  
**Educational Services:**  
 BP/AR 0420.4 Charter School Authorization (revised)  
 BP 0420.42 Charter School Renewal (revised)  
 BP/AR 5131.2 Bullying (BP revised – AR added)  
 BP 5132 Dress and Grooming (revised)  
 BP/AR 5144.1 Suspension and Expulsion Due Process (revised)  
 BP/AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction (revised)  
 BP 6142.6 Visual and Performing Arts Education (revised)  
 BP 6142.7 Physical Education and Activity  
 BP 6146.1 High School Graduation Requirements  
 BP 6170.1 Transitional Kindergarten  
**Human Resources:**  
 BP/AR 1312.1 Complaints Concerning District Employees (revised)  
 BP 4119.22/4219.22/4319.22 Dress and Grooming (revised)  
**Superintendent's Office**  
 BP 2121 Superintendent's Contract (revised)  
 BP 2140 Evaluation of the Superintendent (revised)

### 3.0 ACTION

**All matters listed under Action Items have a need for action.**

- 3.1 Upland Unified School District's Updated 2019-2024 Tech Plan tabled to bring forward at a future meeting.

3.2 Approved 2018-2019 Unaudited Actuals and 2019-2020 Adopted Budget Revisions

Moved	Robert Bennett	Seconded	Jack Young	
Vote by Trustees:				
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: _____	No: _____	Abstain: _____	Absent: X
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

3.3 Approved Resolution 09-10-19(a) GANN Limit

Moved	Mary Locke	Seconded	Robert Bennett	
Vote by Trustees:				
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: _____	No: _____	Abstain: _____	Absent: X
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

4.0 DISCUSSION ITEMS

- Received for First Reading the following Minor Revisions of Board Policies, Administrative Regulations and Exhibits:

**Business Services:**

BP/AR 3551 Food Service Operations/Cafeteria Fund (revised)

**Educational Services:**

BP 0420.43 Charter School Revocation (revised)

BP 5123 Promotion/Acceleration/Retention (revised)

BP/AR 6174 Education for English Learners (revised)

BP 6179 Supplemental Instruction (revised)

**Human Resources:**

AR 4112.1 Contracts (added)

AR 4112.21 Interns (added)

BP 4112.2 Certification (revised)

AR 4112.21 Interns (added)

AR 4117.7/4317.7 Employment Status Reports (revised)

BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interaction (added)

BP/AR 4218 Dismissal/Suspension/Disciplinary Action (BP new / AR revised)

5.0 CLOSED SESSION

Recessed into Closed Session at 7:24 p.m. pursuant to:


- Government Code §54957 - Settlement Agreement between UUSD and employee #6289.
- Government Code §54957 - Settlement Agreement between UUSD and employee #6847.

At 7:59 p.m. the Board reconvened into Open Session, announced that discussion occurred and the following action was taken:

At tonight's meeting the Board of Education unanimously approved the following administrative appointments:

- By a unanimous vote of 4-0 the Board approved the MOU between District and employee #6289
- By a unanimous vote of 4-0 the Board approved the MOU between District and employee #6847

The meeting was adjourned at 8:00 p.m.

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Clerk

Minutes respectfully submitted by: Cheri Fitzgerald as Administrative Assistant to the Superintendent