

REGULAR MEETING OF THE UPLAND UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
November 12, 2019

## 1.0 GENERAL FUNCTIONS

### A. CALL TO ORDER

A regular meeting of the Upland Unified School District Board of Trustees was called to order at 6:03 p.m. on Tuesday, November 12, 2019. The meeting was held in the Community Room, Upland Unified School District, 390 N. Euclid Ave., Upland 91786.

**Trustees present:** President Jack Young, Vice President Linda Angona, Clerk Wes Fifield, Member Robert Bennett and Member Mary Locke

**Administrators present:** Dr. Nancy Kelly, Superintendent of Schools, Shinay Bowman, Assistant Superintendent Elementary Education, Pamela Salgado, Assistant Superintendent Secondary Education, Dr. Sergio Canal, Assistant Superintendent Human Resources, and Arik Avanesyans, Assistant Superintendent Business Services; Also present was Administrative Assistant to the Superintendent Cheri Fitzgerald

**Employee representatives present:** Michelle Wavering, Upland Management Association (UMA)

**Employee representatives absent:** Upland Teachers Association (UTA) and California School Employees Association (CSEA)

### B. PLEDGE OF ALLEGIANCE

- Was led by Sycamore Elementary School students Samantha Escano and Sophia Estrada.

### C. ADOPTION OF AGENDA

Any addendum(s) to the posted agenda must be approved by a two-thirds vote of the governing board.

The agenda was adopted as presented by the following vote:

**Moved by: Linda Angona**

**Seconded by: Robert Bennett**

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

### D. SUPERINTENDENT'S COMMENTS

During Superintendent Comments, Dr. Kelly welcomed the graduating class of 2020. She thanked Assistant Superintendent Pam Salgado for dedicating the last three years to the students at Upland High School. Dr. Kelly congratulated Mrs. Salgado on her many accomplishments while at Upland High School and shared that she is looking forward to working with her in her new capacity.

### E. BOARD COMMENTS AND CORRESPONDENCE

Mrs. Angona attended Upland High School's performance of A Midsummer Night's Dream and visited the STEM Lab Open House at Foothill Knolls. She thanked those who attended the Spaghetti Dinner Fundraiser for Upland Community Partnership's After School Program which raised \$17,000.

Mrs. Locke welcomed the senior class of 2020. She reported having attended the Citrus Think Together Open House, the Sierra Vista Trunk or Treat, several fundraisers, and the Foothill Knolls Harvest Festival. Mrs. Locke also shared that she visited the Foothill Knolls STEM Lab, Upland's Scary Affair, Upland University, UHS Trebuchet Day, and the Farmer's Market with the Robotics Team.

Mr. Bennett welcomed the 2019/20 senior students and thanked everyone for attending tonight's meeting. He reported having attended the UHS performance of A Midsummer Night's Dream, the SBCSBA and RCSBA Fall Joint Meetings, various fundraisers, and Upland University. Mr. Bennett also reported having visited Valencia and Magnolia Elementary Schools where he conducted an inspection of their solar/electric systems along with Director of Maintenance and Operations Joe Esparza. He shared his excitement to hear more about restorative practices within the District and is looking forward to campus clubs at Hillside High School. Mr. Bennett also reported that he visited the STEM Lab at Foothill Knolls and the Western Inn next door to Foothill Knolls Elementary.

Mr. Fifield shared that the annual UHS Regiment Bon Voyage Performance is next week. He reported having attended Upland University and thanked Assistant Superintendent Shinay Bowman for her inspirational keynote speech. Mr. Fifield attended the Foothill Knolls STEM Lab Open House, The UCP Spaghetti Dinner, the Traffic Safety Meeting and the YMCA Candy Drive for the military. He congratulated Dr. Kelly on her retirement and shared that although he is sad to see her go he appreciates all that she has accomplished and is sure that these accomplishments will resonate for many years to come.

Mr. Young congratulated Mrs. Salgado on her promotion to Assistant Superintendent Secondary Education. He reported having attended the recent meeting of the Upland Teachers Association (UTA), various fundraisers, Upland University, the UHS Football Game, the Upland Community Partnership’s Spaghetti Dinner, and the Foothill Knolls STEM Lab Open House. Mr. Young congratulated Dr. Kelly on her retirement.

**F. ADMINISTRATIVE REPORTS**

- John Isom, from Isom Advisors, provided an update on the District’s outstanding General Obligation Bond Program and shared some considerations for facilities financing in the future. Mr. Isom reported that our tax base has seen good growth over the last several years, that we are on schedule and where we wanted to be at this time. Mr. Isom shared that the Upland Unified School District has always been good fiduciaries with the District’s tax dollars. He shared the possibility of matching fund dollars available from the state to be spent on necessary new construction projects. Mr. Isom also discussed Upland’s voter demographic. He answered questions from the Board regarding the older voter demographic. And agreed to provide a list of outstanding bonds advertised over time. The Board requested a needs assessment presentation and Dr. Kelly agreed to begin by pulling the last needs assessment for evaluation.
  
- Sierra Vista Principal Rubert presented “Our Sierra Vista, Our Community”. Principal Rubert and her team shared the academic growth that Sierra Vista has experienced as well as the Social and Emotional Learning and Behavioral Supports that are in place. She reported that suspension rates have decreased, teachable moments have increased, and their motto has become “Every Student Matters”.  
The Board asked that information on the “Right from the Beginning” program be shared with the Board. Dr. Kelly agreed to share in a Weekly Update.

**G. AUDIENCE PARTICIPATION**

- No Speakers

**H. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Upland Management Association President Michelle Wavering had no comment.

**2.0 CONSENT CALENDAR**

Upon a motion by **Wes Fifield** and a second by **Mary Locke** the Board of Trustees **APPROVED** the adoption of the Consent Calendar as amended with the removal of item 2.2 by the following vote:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Those items approved were:

- 2.1 Approved the October 16, 2019 Regular Board Meeting Minutes.
  
- 2.3 Approved the renewal of the National University Internship Credential Program Agreement
  
- 2.4 Approved the renewal of the National University Student Teaching and Practicum Agreement.
  
- 2.5 Approved the TEACH-NOW Graduate School of Education Agreement.
  
- 2.6 Approved the Single Plan for Student Achievement for the following schools: Baldy View, Cabrillo, Citrus, Foothill Knolls, Magnolia, Pepper Tree, Sierra Vista, Sycamore, Upland Elementary, Valencia, Upland Junior High, Pioneer Junior High, Upland High School, and Hillside High School.
  
- 2.7 Approved agreement between South Coast Air Quality Management District/Why Healthy Air Matters (WHAM) High School Air Quality Education Program and Upland Unified School District.

- 2.8 Approved the following field trips:
  - 2.8.1 Approved Upland High School's Cross Country Team to attend the CIF Cross Country Meet in Fresno, CA from November 29 – December 1, 2019.
  - 2.8.2 Approved Upland High School's Choir to attend the New Orleans Performance Tour in New Orleans from April 1-5, 2020.
- 2.9 Ratified, pursuant to Education Codes §17604, 17605, and 42632 the General Fund registers totaling \$3,827,186.17, Bond registers totaling \$69,202.32, Adult Education registers totaling \$15,046.70, Cafeteria registers totaling \$317,065.71, and Capital Facilities registers totaling \$648.51 for a grand total of \$4,229,149.41.
- 2.10 Ratified, pursuant to Education Codes §17604, 17605, and 42632, Purchase Orders #201407 to #201609 for period October 16, 2019 through November 1, 2019.
- 2.11 Approved agreement with SchoolWorks, Inc. to assist the district in applications for State Funding through the Office of Public School Construction (OPSC).
- 2.12 Approved the list of gifts and donations.

**Consent Item 2.2**

- 2.2 Authorized and/or ratified changes in certificated and/or classified personnel assignments, leaves of absences, resignations, terminations, and/or salaries, and/or transportation allowances, in accordance with recommendations included on the attachment to the agenda.

	<b>Moved</b>	<b>Wes Fifield</b>	<b>Seconded</b>	<b>Linda Angona</b>	
Vote by Trustees:					
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Jack Young:	Aye: _____	No: _____	Abstain: X	Absent: _____	

**3.0 ACTION**

- All matters listed under Action Items have a need for action.

- 3.1 Adopted Resolution #11-12-19(a) To Proclaim November 18-22, 2019 as National Retired Teachers Week.

	<b>Moved</b>	<b>Mary Locke</b>	<b>Seconded</b>	<b>Robert Bennett</b>	
Vote by Trustees:					
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____	

- 3.2 Authorized the increase in the hourly rate of pay for AVID/College Tutors and remain competitive with surrounding districts.

	<b>Moved</b>	<b>Linda Angona</b>	<b>Seconded</b>	<b>Robert Bennett</b>	
Vote by Trustees:					
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____	

- 3.3 Approved Agreement with Xtelesis Corporation to migrate telephone systems from PRI technology provided by Frontier Communications to SIP trunks managed by Xtelesis Corp.

	<b>Moved</b>	<b>Linda Angona</b>	<b>Seconded</b>	<b>Wes Fifield</b>	
Vote by Trustees:					
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____	
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____	

3.4 Authorized to solicit bids for Pioneer Junior High gymnasium.

**Moved Linda Angona**      **Seconded Wes Fifield**

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

3.5 Approved agreement between the Upland Unified School District (USD) and Intrinsec Energy, Inc. to provide an analysis of our energy consumption for the past 5 years at all sites. An analysis and report detailing potential solar system size, placement, and return on investment. Technical documents required for solar request for proposal if the District proceeds.

**Moved Wes Fifield**      **Seconded Mary Locke**

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

**4.0 CLOSED SESSION**

Recessed into Closed Session at 7:30 p.m. pursuant to:

- Public Employment (Government Code 54957) Superintendent

**5.0 STUDY SESSION**

- Board Protocols / District Strategic Plan / Goals

**6.0 ADJOURNMENT**

Meeting was adjourned at 8:30 p.m.

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Clerk

*Minutes respectfully submitted by: Cheri Fitzgerald as Administrative Assistant to the Superintendent*