

REGULAR MEETING OF THE UPLAND UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
 January 28, 2020

1.0 GENERAL FUNCTIONS

A. CALL TO ORDER

A regular meeting of the Upland Unified School District Board of Trustees was called to order at 6:04 p.m. on Tuesday, January 28, 2020. The meeting was held in the Multi-Purpose Room, Sycamore Elementary School, 1075 W. 13th Street, Upland, CA 91786

Trustees present: President Linda Angona, Vice-President Wes Fifield, Clerk Mary Locke, Member Robert Bennett and Member Jack Young

Administrators present: Dr. Nancy Kelly, Superintendent of Schools, Dr. Sergio Canal, Assistant Superintendent Human Resources, Shinay Bowman, Assistant Superintendent Elementary Education, Arik Avanesyans, Assistant Superintendent Business Services; Also present were Director of Technology Raul Santana and Administrative Assistant to the Superintendent Cheri Fitzgerald.

Employee representatives present: California School Employees Association (CSEA) Chapter 163 Laurie Link, and Upland Management Association (UMA) Roxanne Rubert.

Employee representatives absent: Upland Teachers Association (UTA)

B. PLEDGE OF ALLEGIANCE led by Sycamore students Camryn Gentry and Claire Watts.
 Certificates presented.

C. ADOPTION OF AGENDA

Upon a motion by **Wes Fifield** and a second by **Jack Young**, the Board of Trustees **APPROVED** the adoption of the agenda as amended with the removal of Consent Item 2.2 by the following vote:

Linda Angona	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

D. SUPERINTENDENT'S COMMENTS

Dr. Kelly welcomed everyone in attendance. She introduced Upland High School Theatre student Shannon Kelby who shared details on the upcoming performance of Matilda the Musical at Upland High School. Shannon introduced student Elijah Valdez who performed the song "Tele" from Matilda. Shannon and Elijah invited everyone to attend Matilda the Musical February 6-9 in the Highlander Auditorium at Upland High School.

Mrs. Angona complimented Shannon, Elijah and their team for being wonderful ambassadors for the Theatre Department.

E. BOARD COMMENTS AND CORRESPONDENCE

Mr. Young welcomed those in attendance. He thanked the theatre students for their performance and shared that he participated in several school site fundraisers, attended a Baldy View ROP (BVROP) meeting, and visited Upland Junior High and Upland High School. Mr. Young visited the Citrus Elementary Garden, attended the Elizabethan Dinner, and the ESPN event recognizing UHS football player Justin Flowe. Mr. Young shared that BVROP should move into their permanent facility by June of 2020 and updated the Board on the many UHS and HHS students participating in the wide variety of courses that BVROP has to offer. He also mentioned BVROP's partnerships with UPS and Foothill Family Shelter.

Mrs. Locke attended UHS Signing Day, the Foothill Knolls Winter Store, and the 1st Robotics Team Kick Off where the Robotics Team was assigned their challenge for the upcoming competition. She visited the Citrus Garden and Wellness Room, Upland Junior High and attended a STEAM Committee meeting.

Mr. Bennett welcomed everyone to tonight's meeting and complimented the theatre group on their performance. He attended several school assemblies and the Elizabethan Dinner. Mr. Bennett attended the UHS ESPN College Athletic Signing Assembly, toured Foothill Family Shelter, and visited the UUSD Bus Yard and IT Department. Mr. Bennett visited Pepper Tree, Foothill Knolls, Citrus, Valencia, Sycamore and Cabrillo Elementary Schools as well as Upland High School, and Hillside High School. He thanked

Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

G-4 PUBLIC HEARING

- Opened the Public Hearing on the Upland Unified School District’s Initial Proposal for Negotiations to the Upland Teachers Association (UTA) for the 2019-2020 school year.
- Closed the Public Hearing on the Upland Unified School District’s Initial Proposal for Negotiations to the Upland Teachers Association (UTA) for the 2019-2020 school year.

Moved by: Robert Bennett

Seconded by: Mary Locke

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

H. AUDIENCE PARTICIPATION

- Mr. Larry Ortega provided a Community Technology Report which included the hazards of cell phone radiation and wireless technology.
- Mrs. Rita Loof updated the Board on her ongoing litigation with UUSD.

I. COMMENTS FROM EMPLOYEE REPRESENTATIVES

- Upland Management Association (UMA) had no comment.
- California School Employees Association (CSEA) Chapter 163 had no comment.

2.0 CONSENT CALENDAR

Upon a motion by **Wes Fifield** and a second by **Jack Young** the Board of Trustees **APPROVED** the adoption of the Consent Calendar as amended with the removal of Item 2.2, December 20, 2019 Special Board Meeting Minutes. by the following vote.

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Those items approved were:

- 2.1 Approved the December 10, 2019 Regular Board Meeting minutes.
- 2.3 Authorized and/or ratified changes in certificated and/or classified personnel assignments, leaves of absences, resignations, terminations, and/or salaries, and/or transportation allowances, in accordance with recommendations included on the attachment to the agenda.
- 2.4 Approved Contract for Services agreement between the Upland Unified School District (UUSD) and Designed Protection Insurance4 Services (DPIS).
- 2.5 Approved the New York University Student Teaching Agreement, on behalf of its Steinhardt School of Culture, Education and Human Development.
- 2.6 Approved the California State University, Fullerton (CSUF) Student Teaching Agreement No. C19-0432.
- 2.7 Approved agreement between Upland Unified School District (UUSD) and Kelvin Education from August 1, 2019 – July 31, 2022.
- 2.8 Approve course adoptions: AP Human Geography, Chinese III, Cybersecurity PLTW, and Medical Spanish III.
- 2.9 Approved the following field trips:
 - 2.9.1 Upland High School’s Jazz Band to attend the Next Generation Jazz Festival to be held in Monterey, CA from April 3-5, 2020.

- 2.9.2 Upland High School's Boys Wrestling team to attend the California CIF State Boys Wrestling Championship to be held in Bakersfield, CA from February 26-29, 2020.
- 2.9.3 Upland High School's Solar Boat Club to attend the Lake Skinner Solar Boat Race in Winchester, CA from May 15-17, 2020.
- 2.9.4 Upland High School's Girls Wrestling team to attend the California CIF State Girls Wrestling Championship to be held in Bakersfield, CA from February 26 to March 1, 2020.
- 2.9.5 Upland High School's Varsity Softball team to attend a team building retreat to Newport Dunes Campground in Newport Beach, CA from February 15-17, 2020.
- 2.10 Approved reinstatements of stipulated expulsion students:
#CWA2019-007, #CWA2019-011, #CWA2019-012, #CWA2019-015, #CWA2019-016
- 2.11 Approved settlement through Alternative Dispute Resolution #SPED 012.
- 2.12 Approved amendment to settlement through Alternative Dispute Resolution #SPED010.
- 2.13 Approved amendment to settlement through Alternative Dispute Resolution #SPED 011
- 2.14 Approved the Stipulated Expulsion of student #CWA2020-002 and accepted the terms and recommendations for readmittance to the District.
- 2.15 Approved the Stipulated Expulsion of student #CWA2020-003 and accepted the terms and recommendations for readmittance to the District.
- 2.16 Ratification, pursuant to Education Codes §17604, 17605, and 42632 the General Fund registers totaling \$5,401,637.66, Bond registers totaling \$506,088.28, Adult Education registers totaling \$17,111.16, Cafeteria registers totaling \$5,967.45, and Capital Facilities registers totaling \$73,498.06 for a grand total of \$6,004,302.61.
- 2.17 Ratified, pursuant to Education Codes §17604, 17605, and 42632, Purchase Orders #201802 to #202056 for period December 3, 2019 through January 17, 2020.
- 2.18 Received the 2018-2019 District Financial Audit Report for Upland Unified School District as prepared by the auditing firm of Eide Bailly, LLP for the year ending June 30, 2019.
- 2.19 Received the 2018-2019 Measure K Financial Audit Report for Upland Unified School District as prepared by the auditing firm of Eide Bailly, LLP for the year ending June 30, 2019.
- 2.20 Approved the change of cell phone carrier from Verizon to T-Mobile for the Information Technology Support Technicians eight cellphones.
- 2.21 Approved the list of gifts and donations.
- 2.22 Approved Second Reading and Adoption of the following Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (ES):
Business Services:
 AR 3311.2 Lease-Leaseback Contracts (new)
 AR 3311.3 Design-Build Contracts (new)
 AR 3311.4 Procurement of Technological Equipment (new)
 BP 3312 Contracts (revised)
 AR 3314 Payment for Goods and Services (revised)
Educational Services:
 AR 5131.6 Alcohol and Other Drugs (new)
 BP/AR 5131.62 Tobacco (BP revised / AR new)
 BP 5141.7 Sun Safety (new)
 BP/AR 5142.2 Safe Routes to School Program (new)
 BP 6142.91 Reading Language Arts Instruction (revised)
 BP 6142.93 Science Instruction (revised)
Human Resources:
 AR 4112.3/4212.3/4312.3 Oath or Affirmation (new)

BP/AR 4113 Assignment (BP revised / AR new)
AR 4115 Evaluation/Supervision (revised)
BP 4215/4315 Evaluation/Supervision (4215 new / 4315 revised)
Superintendent's Office
BB 9012 Board Member Electronic Communications (revised)

3.0 ACTION ITEMS

All matters listed under Action Items have a need for action.

- **Item 3.1** Approved the revised calendar of regular meetings of the Board of Trustees for the 2020 calendar year.

Moved Mary Locke **Seconded** Jack Young

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.2 Accepted the California School Employees Association (CSEA) Chapter 163 Initial Proposal for Successor Agreement Negotiations to the Upland Unified School District (UUSD) for the 2019-2022 school years.

- **Moved** Wes Fifield **Seconded** Robert Bennett

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.3 Accepted the Upland Unified School district's (UUSD) Initial Proposal for Negotiations to the California School Employees Association (CSEA) Chapter 163 for the 2019-2022 school years.

Moved by: Mary Locke **Seconded by:** Jack Young

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.4 Accepted the Upland Teachers Association's (UTA) Initial Proposal for Negotiations to the Upland Unified School District (UUSD) for the 2019-2020 school year.

Moved by: Robert Bennett **Seconded by:** Jack Young

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.5 Accepted the Upland Unified School District's (UUSD) Initial Proposal for Negotiations to the Upland Teachers Association (UTA) for the 2019-2020 school year.

Moved by: Jack Young **Seconded by:** Robert Bennett

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.6 Approved the Maintenance, Operations, and Facilities (Custodial) Manager job description and salary range.

Moved by: Robert Bennett **Seconded by:** Mary Locke

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____

Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Discussion took place regarding the need to update the following positions mentioned in Items 3.7 – 3.9. Assistant Superintendent Dr. Sergio Canal reported that we are realigning these positions with industry standards as well as practice in surrounding districts.

Item 3.7 Approved the new job descriptions for the following:

Paraeducator I – Bilingual

Paraeducator I – Special Education (Preschool and Mild to Moderate).

Moved by: Jack Young

Seconded by: Mary Locke

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.8 Approved the new job description and new salary range for Paraeducator I – General.

Moved by: Robert Bennett

Seconded by: Mary Locke

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.9 Approved the new job description and new salary range for Paraeducator II – Special Education (Moderate to Severe)

Moved by: Jack Young

Seconded by: Robert Bennett

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Discussion took place regarding Item 3.10 and the need for October and February Measure K Budget updates. Ed Services will bring these updates to the Board at their regular meetings to be held in October and February of 2020.

Item 3.10 Approved the District’s Measure K Budget Proposed Expenditures from 2019-2024.

Moved by: Wes Fifield

Seconded by: Jack Young

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Discussion took place regarding Item 3.11 and the need to advertise in trade journals to attract additional qualified contractors.

Item 3.11 Approved the California Uniform Public Construction Cost Accounting Act (the Act), adoption of qualified contractors list and informal bidding procedures.

Moved by: Robert Bennett

Seconded by: Mary Locke

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.12 Tabled / Pre-Qualification of Contractors and Sub Contractors.

Moved by: Wes Fifield

Seconded by: Robert Bennett

Vote by Trustees:

Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

Item 3.13 Approved SVA Architect to redesign the UHS automotive shop to qualify for Automotive Service Excellence (ASE) Certification.

Moved by: Mary Locke

Seconded by: Robert Bennett

Vote by Trustees:

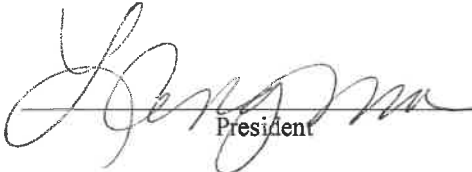
Linda Angona:	Aye: X	No: _____	Abstain: _____	Absent: _____
Robert Bennett:	Aye: X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye: X	No: _____	Abstain: _____	Absent: _____
Mary Locke:	Aye: X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye: X	No: _____	Abstain: _____	Absent: _____

4.0 CLOSED SESSION

- The Board of Trustees did not meet in Closed Session

7.0 ADJOURNMENT

- The meeting was adjourned at 8:30 p.m.



 President



 Clerk

Minutes respectfully submitted by: Cheri Fitzgerald as Administrative Assistant to the Superintendent