



UUSD AB 130 Independent Study Updates

UUSD offers the following learning models:

1. traditional in-person instruction
2. independent study

Process for Selecting Independent Study

For the 2021/2022 school year *prior to August 16*, families may select the independent study learning model by making a request to transfers@upland.k12.ca.us.

Families will be provided information about the program, and their request will be forwarded to the district administrator over independent study. Students will be assigned a teacher after review and consultation with a district administrator.

Prior to starting independent study, families will be required to attend a conference with the independent study teacher to review the independent study master agreement.

Upon the commencement of the 2021/2022 school year, a request for independent study may be made to the site administrator or counselor of the school of attendance. The administrator or counselor will make a referral to the district alternative placement committee, which will review all requests on Tuesday of each week. The committee will review the referral and make a determination to approve or deny the request. Prior to starting independent study, families will be required to attend a conference with the independent study teacher to review the independent study master agreement.

Procedure for Disenrolling

A parent may request to be disenrolled from independent study by making a request in writing to the independent study teacher and administrator supervising independent study. Within five days of receiving the request, the student will be referred back to in-person instruction.

Monitoring Progress

The supervising teacher shall promptly and directly address any failure by the student to meet the terms of the written agreement. The following strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, an evaluation will be conducted to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

Academic Supports

All Independent Study will have access to *Paper Tutoring*, which is an online platform that provides live, real-time academic support for students in their primary language. The independent study teacher will also provide academic support via the daily live interaction and instruction, and the weekly and bi-weekly check-ins.

The district will also provide outreach via phone calls and home visits in order to determine student needs and provide supports via our student support services department.

Tiered Re-engagement

For students not generating attendance for more than three school days or 60% of instructional week, UUSD will enact the following practices:

1. Verification of current contact information.
2. Notification to parents or guardians of lack of participation from the teacher as listed in "Monitoring Student Progress" above.
3. The teacher will make a referral to Student Support Services as needed to determine pupil needs.
4. If the teacher cannot make contact, a home visit will be scheduled to determine pupil needs and to review academic progress as listed in "Monitoring Student Progress" above.

Student Interaction Requirements

TK - Grade 3: Daily synchronous instruction for all pupils throughout the school year. Students will also meet every 1-2 weeks with their supervising teacher to review progress, work samples, and to receive additional support as needed.

Grades 4 - 8: Both daily live interaction and at least weekly synchronous instruction for all pupils throughout the school year. Students will also meet every 1-2 weeks with their supervising teacher to review progress, work samples, and to receive additional support as needed.

Grades 9 - 12: Weekly synchronous instruction for all pupils throughout the school year. In addition, meetings will involve a review of progress, work samples, and providing additional support as needed.

Definitions:

Live interaction means interaction between the pupil and LEA classified or certificated staff, and may include peers, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of internet or telephonic communication.

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication

*Synchronous instruction shall be provided by the **teacher of record** for that pupil.