

REGULAR MEETING OF THE UPLAND UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
November 13, 2018

1.0 GENERAL FUNCTIONS

A. CALL TO ORDER

A regular meeting of the Upland Unified School District Board of Trustees was called to order at 7:04 p.m. on Tuesday, November 13, 2018. The meeting was held in the Community Room at Upland Unified School District Office, 390 N. Euclid Avenue, Upland, California 91786.

Trustees present: Vice President Michael Varela, Member Jack Young and Member Linda Angona

Trustees absent: President Wes Fifield and Member P. Joseph Lenz

Administrators present: Dr. Nancy Kelly, Superintendent of Schools, Shinay Bowman, Assistant Superintendent Elementary Education, Dr. Scott Sypkens, Assistant Superintendent Secondary Education, Alex Ruvalcaba, Assistant Superintendent Human Resources, Harold Sullins, Assistant Superintendent Business Services; Also present were Director Information Technology Raul Santana and Administrative Assistant to the Superintendent, Cheri Fitzgerald.

Employee representatives present: California School Employees Association (CSEA) Vice President Anthony Lopez

B. PLEDGE OF ALLEGIANCE led by Sierra Vista Elementary School students Jet Wu, Kingston Wu, and Phoenix Wu. Certificates presented.

C. ADOPTION OF AGENDA

Upon a motion by **Jack Young** and a second by **Linda Angona** the Board of Trustees **APPROVED** the adoption of the agenda as presented by the following vote:

Linda Angona	Aye	X	No:	_____	Abstain:	_____	Absent:	_____
Wes Fifield:	Aye	___	No:	_____	Abstain:	_____	Absent:	X
P. Joseph Lenz:	Aye	___	No:	_____	Abstain:	_____	Absent:	X
Michael J. Varela:	Aye	X	No:	_____	Abstain:	_____	Absent:	_____
Jack Young:	Aye	X	No:	_____	Abstain:	_____	Absent:	_____

D. SUPERINTENDENT'S COMMENTS

Dr. Kelly welcomed the students in attendance. She shared that tonight would have been School Board Member Joe Lenz's last meeting as he is retiring from his position. Dr. Kelly spoke of Joe's involvement in selecting her as superintendent in 2013. She shared her appreciation of his support, shared that his support of students and teachers was much appreciated and that she could not thank him enough.

E. BOARD COMMENTS AND CORRESPONDENCE

Mr. Varela shared that he met Joe Lenz while working for the Probation Department many years ago. Having lived in the community for over 50 years he brought stability to the Board when he joined in May of 1985. Mr. Varela commented that Joe Lenz served the community well and that we are very grateful for his 33 years of service.

Mr. Young welcomed the students to tonight's meeting. He shared that Joe Lenz was very welcoming to him when he joined the Board. He said that Joe was Mr. ROP and that he was glad to have been able to work with him and support his work. Mr. Young reported participating in Regiment, Valencia, Sycamore, Citrus, Foothill Knolls, Magnolia, Pioneer Jr. High, UHS Choir, Football, and Upland Community Partnership fundraisers as well as the opening of the Wellness Center at Cabrillo Elementary. Mr. Young mentioned the presentation of the A-G Trend Report at the October 23rd meeting. He thanked everyone involved in helping our students meet the A-G college entrance requirements.

Mrs. Angona shared that Joe Lenz never minded anyone presenting an opposing opinion, whether in Open or Closed Session. He was a much needed presence on our board and she appreciated his hard work and dedication to the community. She reported having attended the wonderful presentation of "The Wolves" at Upland High School and enjoyed the small cast that showcased the talent of the participants in the play. Mrs. Angona also attended the opening of the Wellness Center at Cabrillo Elementary. She applauded

Cabrillo for beginning such a powerful program that will be great for students and teachers. Mrs. Angona thanked everyone who supported the Upland Community Partnership fundraiser.

F. ADMINISTRATIVE REPORTS

- LCAP Local Indicators was presented by Dr. Sypkens, Assistant Superintendent Secondary Education

G. AUDIENCE PARTICIPATION

No speakers

H. COMMENTS FROM EMPLOYEE REPRESENTATIVES

- California School Employee Association (CSEA) Chapter 163 Vice President Anthony Lopez reported that CSEA is hoping to close negotiations soon.

2.0 CONSENT CALENDAR

Upon a motion by **Linda Angona** and a second by **Jack Young** the Board of Trustees **APPROVED** the adoption of the Consent Calendar as presented by the following vote:

Linda Angona:	Aye	X	No:	_____	Abstain:	_____	Absent:	_____
Wes Fifield:	Aye	_____	No:	_____	Abstain:	_____	Absent:	X
P. Joseph Lenz:	Aye	_____	No:	_____	Abstain:	_____	Absent:	X
Michael J. Varela:	Aye	X	No:	_____	Abstain:	_____	Absent:	_____
Jack Young:	Aye	X	No:	_____	Abstain:	_____	Absent:	_____

Those items approved were:

- 2.1 Approved the October 23, 2018 Regular Board Meeting minutes.
- 2.2 Authorized and/or ratified changes in certificated and/or classified personnel assignments, leaves of absences, resignations, terminations, and/or salaries, and/or transportation allowances, in accordance with recommendations included on the attachment to the agenda.
- 2.3 Approved Brandman University Agreements: Supervised Paid Fieldwork (School Psychology and School Counseling), Supervised Internship (School Psychology and School Counseling), Supervised Fieldwork (Teacher Education, School Counseling and School Psychology), Internship Contract (Multiple Subject, Single Subject , and Education Specialist)
- 2.4 Approved Quarterly Uniform Complaint Report Summary August – October 2018.
- 2.5 Approved California State University, Fullerton (CSUF) Clinical Affiliation Agreement.
- 2.6 Ratified, pursuant to Education Codes §17604, 17605, and 42632 the General Fund registers totaling \$1,109,784.38, Bond registers totaling \$82,196.13, Adult Education registers totaling \$1,063.98, Cafeteria registers totaling \$6,421.87 and Capital Facilities registers totaling \$5,385.00 for a grand total of \$1,204,851.36.
- 2.7 Ratified, pursuant to Education Codes §17604, 17605, and 42632, Purchase Orders #191452 to 191711 for period October 16, 2018 through November 5, 2018.
- 2.8 Approved Pupil Transportation Services Agreement by and between Santa Barbara Transportation Corporation, dba Student Transportation of America and Upland Unified School District.
- 2.9 Approved Contract with School Services of California.
- 2.10 Accepted Fee Proposal for Structural Engineering Services for the Upland High School Aquatics Scoreboard Installation.
- 2.11 Approved Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (ES)
 - Business Services:**
 - BP/AR 1230 School-Connect Organizations (revised)
 - BP 3515.21 Unmanned Aircraft Systems (Drones) (new)
 - BP 7212 Mello-Roos Districts (revised)
 - Human Resources:**
 - E 1312.4 Williams Uniform Complaint Procedures (revised)
 - BP/AR 1340 Access to District Records (revised)

- AR 4112.2 Verification of Credentials (revised)
- AR 4112.61/4212.61/4312.61 Employment References (revised)

3.0 ACTION ITEMS

All matters listed under Action Items have a need for action.

- **Item 3.1** Authorized the increase in the hourly rate of pay (\$12.00/hr) for the Music Department, Nutrition Services Substitutes, Noon Duty Aide Substitutes, Noon Duty/Nutrition Services Substitutes, Proctor Substitutes, Production Interns, Student Workers (Non-Graduates), and Support Tech Info Services positions. The increase in hourly rate will allow the Upland Unified School District to be in compliance with the State Minimum wage increase effective 01/01/2019.

Moved Linda Angona Seconded Jack Young

Vote by Trustees:

Linda Angona:	Aye X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye _____	No: _____	Abstain: _____	Absent: X
P. Joseph Lenz:	Aye _____	No: _____	Abstain: _____	Absent: X
Michael J. Varela:	Aye X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye X	No: _____	Abstain: _____	Absent: _____

- **Item 3.2** Approved Certificated management job description of Coordinator-Equity and Access.

Moved Jack Young Seconded Linda Angona

Vote by Trustees:

Linda Angona:	Aye X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye _____	No: _____	Abstain: _____	Absent: X
P. Joseph Lenz:	Aye _____	No: _____	Abstain: _____	Absent: X
Michael J. Varela:	Aye X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye X	No: _____	Abstain: _____	Absent: _____

- **Item 3.3** Approved Resolution No. 11-13-18(a) Supporting Student Fundraising and Donations to Non-Profits.

Moved Jack Young Seconded Linda Angona

Vote by Trustees:

Linda Angona:	Aye X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye _____	No: _____	Abstain: _____	Absent: X
P. Joseph Lenz:	Aye _____	No: _____	Abstain: _____	Absent: X
Michael J. Varela:	Aye X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye X	No: _____	Abstain: _____	Absent: _____

- **Item 3.4** Approved as complete the work performed by Southern Bleacher Company under Bid #16/17-002-Bleacher Re-Plank Project for Upland High School for a total contract amount of \$339,750.00.

Moved Linda Angona Seconded Jack Young

Vote by Trustees:

Linda Angona:	Aye X	No: _____	Abstain: _____	Absent: _____
Wes Fifield:	Aye _____	No: _____	Abstain: _____	Absent: X
P. Joseph Lenz:	Aye _____	No: _____	Abstain: _____	Absent: X
Michael J. Varela:	Aye X	No: _____	Abstain: _____	Absent: _____
Jack Young:	Aye X	No: _____	Abstain: _____	Absent: _____

4.0 INFORMATION ITEMS

Dr. Kelly reported that the Upland Unified School District is on target for completion.

5.0 DISCUSSION ITEMS

- December 11, 2018 was set as the Official Date for the Upland Unified School District Annual Organizational Meeting.
- Received for First Reading the following Minor Revisions of Board Policies, Administrative Regulations and Exhibits:

Business Services:

- BP 3110 Transfer of Funds (revised)
- BP/AR 3270 Sale and Disposal of Books, Equipment and Supplies (revised)
- AR 3280 Sale or Lease of District-Owned Real Property (new)
- BP/AR 3311 Bids (revised)
- BP/AR 7214 General Obligation Bonds (revised)

Human Resources:

- BP/AR 4030 Nondiscrimination in Employment (revised)
- AR 4032 Reasonable Accommodation (new)

BR 4033 Lactation Accommodation (new)
E 4040 Employee Use of Technology (new)
AR 4111.2/4211.2/4311.2 Legal Status Requirement (new)

Superintendent's Office:

BP 0000 Vision (revised)
BP 0100 Philosophy (revised)
BB 9121 President (revised)
BB 9220 Governing Board Elections (revised)
BB 9400 Board Self-Evaluation (revised)

6.0 CLOSED SESSION

Recessed into Closed Session at 7:54 p.m. pursuant to:

- Government Code section 54957.6 Negotiations Update with Superintendent
- Conference with Legal Counsel – Existing Litigation (Government Code section 5495.9(c)): Special Education Dispute (one case): OAH Case Number 2018070246

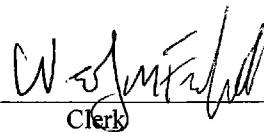
At 8:05 p.m. the Board reconvened into Open Session, announced that discussion occurred and the following action was taken:

- 1) In Closed Session, by a unanimous vote of 3-0, the Board took action to approve OAH Case Number 2018070246

The meeting was adjourned at 8:09 p.m.



President



Clerk

Minutes respectfully submitted by: Cheri Fitzgerald as Administrative Assistant to the Superintendent