

Assalamu Alaikum.

Dear Noble Parents,

We would like to inform you all that we have adopted a Zero-Tolerance Policy when it comes to our students and their Cellular Phones.

Our school policy allows **the possession** of cellular phones by students during the regular school day. NLA policy also states that cellular phones should not be seen or heard at any point throughout the school day, including lunch, lineup, gym, or any other classes. This means that **the device must be kept in a purse, bookbag, locker, etc.**

During the school day, **(defined as being from the time a student arrives on campus each morning until school is dismissed for the day)**, these devices also must be turned off and may not be used by students. Not only are these devices a potential distraction to the classroom learning environment and potentially disruptive to the school climate, but the technology available makes it possible for students to photograph and send copies of tests to other students, text message answers to test assessments and grading of student learning. **Within NLA, the interpretation of this policy has been expanded to include iPods, iPads, MP3 Players, personal laptop computers, smart watches (Apple Watch, Samsung Galaxy Gear), etc. because so many telecommunications devices combine these features with those of a cell phone.**

High School students are not allowed to use their phones even if they are signed out unless they are outside the school premises.

There is no reason that a student should need to use a cell phone during the regular school day. In any instance requiring an emergency communication with a student, our school will immediately assist the student, a parent, or other responsible adult with that situation by using a school telephone.

NLA Staff have the right to take the phone away **if heard or seen after 7:50AM.**
Cellular devices will be surrendered to staff members for the following reasons:

1. The cell-phone **rang or vibrated** (which would mean that the phone **was turned on**, and in violation of the policy)
2. If a staff member **saw the cell phone, etc.** (which would mean that the device **was visible or on the student's person**, and in violation of the policy).
3. If we suspect and confirm that a student was found to be using a cell phone without permission from a Staff Member.
4. If a student is using a peer's cell phone, regardless of whose phone it is, it will be confiscated.

If a student is found to be in violation of the Cellular Device Policy, the device will be confiscated by school personnel. ***Refusal by a student to surrender the device is not an option.*** All devices remain locked away in the office for the duration of the confiscation.

Cellular devices that have been confiscated will be returned to the student in the following fashion:

- 1st offense: It will be turned in to the office and returned to the student 1 week later at the end of the school day.
- 2nd offense: It will be turned in to the office and returned to the student 1 month later at the end of the school day.
- 3rd offense: It will be turned in to the office and returned to the student at the end of the school year.

THERE WILL BE NO EXCEPTIONS.

If you feel that your child is not responsible enough to follow these rules, we advise that he or she leave the cell-phone at home or drop them off in the office in the morning. They will be locked away for protection.

We will no longer accept any excuses to give back the phone/device. Thus, please read and explain the policy to your child

Jazzakullahu Khair,
Noble Office