



ACCELERATED

CHARTER HIGH SCHOOL

**ACCELERATED CHARTER HIGH SCHOOL
STUDENT HANDBOOK**

2019-2020

**Principal: Wendi Powell
Dean of Students: Sara Zakarian
Counselor: Abel Loza
Secretary: Valerie Valencia**

**4136 N. Mooney Boulevard
Tulare, CA 93274
(559) 687-7303**

Tulare Joint Union High School District

Mission Statement

The mission of Accelerated Charter High School is to provide a learning environment that meets the needs of all students to be college and career ready by offering hope, direction, and the opportunity for success.

Vision Statement

Accelerated Charter High School provides a safe, positive and nurturing environment to empower students to achieve personal, educational and career goals. The uniqueness of each individual will be embraced through student-centered and engaging curriculum, relevant experiences, community collaboration, and positive relationships.

Be a Titan H.E.R.O.

Be a Titan H.E.R.O.

Honor

Effort

Respect

Overcoming
Obstacles



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Absences:

The number one cause of student failure is poor attendance. Poor attendance habits started in school often carry through to adult life and are a major factor in job loss. We realize that students are sometimes unable to attend school due to illness or family emergencies. In those cases, parents are responsible for notifying the attendance office to clear the absence. Parents should call the attendance office at 687-7303 on the day their student is absent or send a note with the student on the day they return to school.

Accelerated Charter High School wishes to keep you informed of your student's absences. An automatic dialer, Aeries Communication, will call your home in the event that your child is marked absent in one or more classes that day. If you have already called in for that particular absence, please disregard the phone message. If you are unaware of the absence, please call the school and ask to speak to the attendance aide to confirm the absence. In addition to the automatic dialer, a letter is sent home via our Attention to Attendance (A2A) program if your child reaches 9 or more period absences.

Activity Stickers:

All students should consider purchasing an activity sticker for \$10. Benefits include free admission to all regular season home athletic events and entitles a student to a discount at all after game dances and is honored at all Tulare Union, Mission Oak and Tulare Western functions. Purchasing an activity sticker will provide a yearly savings of over \$150.

Aeries Communication:

Aeries Communication is a parental involvement program that informs you of your student's behavior, performance, attendance, and achievement on a daily, period by period basis. You may receive one automated call per day that will inform you of any information that your student's teachers feel is important. Such information may include an update on how your student is behaving in class, whether or not your student is completing daily assignments and how your student is doing on tests and/or quizzes, or several other critical messages. This allows us another way to connect parents with their student, increasing the student's chances for success. Aeries Communication is also used for special messages about events at the school and to communicate school wide emergencies.

Aeries Grade Book Home Access:

Parents can easily access their student's grades, assignments and attendance online by creating a parent account. All you need to do is supply an e-mail account, password, and follow the on-screen instructions for setting up an account. Access to your student's grades is available through any web browser. Open up your browser and in the location or URL box type in: <http://grades.tulare.k12.ca.us>. Once an account is created multiple students can be associated with the account.

All students currently have access to the gradebook program. Their login information is their school e-mail address and the password they use to log on to school computers. These accounts are re-created daily. If a student changes their password or e-mail address it will be reset each day. Parents can get this information from their student or the administration office and can use this information to check attendance and grade data.

Once you have created or logged into your account click on the appropriate tab for student information, attendance, and/or grades.

Arriving to School Late:

All students arriving to school late must sign-in at the office and will be marked as tardy. SSICA program will scan student IDs and send a text message home indicating student was tardy to school.

Attendance Policy for Graduating Seniors:

Tulare Joint Union High School District has implemented a 95% attendance policy that must be met during the senior year for participation in commencement ceremonies.

Students must be in class at least 95% of the periods during the senior year of high school to participate in commencement ceremonies. Seniors not meeting the 95% attendance requirement will still graduate and receive a diploma but will not be part of the commencement ceremonies.

This is not an excused/unexcused absence policy. It is an attendance policy. Any absence will be counted against the 95% attendance requirements including absences due to suspension. The type of absence does not matter with the following exceptions:

1. Doctor appointment or doctor mandated stay at home
2. Subpoenas to court
3. Funeral for an immediate family member
4. Participation in a school activity

It is up to the student to bring verification from the doctor or court for an exception. Otherwise the absence will count against the policy. Verification must be brought within five (5) school days upon the return of the absence.

Saturday School attendance (all four hours) may clear an absence except absences due to suspension.

Canines on Campus:

To help maintain a safe campus and keep the school free of dangerous contraband canines (specially trained drug dogs) are used periodically on campus to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The canine visits occur randomly throughout the school year.

Cheating: Students are expected to conduct themselves honestly and with integrity in their work. The acts of cheating, plagiarism, or forgery in connection with academic endeavors or school process or procedures are detrimental to the education process and are grounds for disciplinary action. All forms of cheating and plagiarism are prohibited. Behavior that is unacceptable includes, but is not limited to: ♦ Copying another student's classwork or homework; ♦ Working with others on projects that are meant to be done individually; ♦ Looking at or copying another student's test or quiz answers; ♦ Allowing another student to look at or copy answers from your test or quiz; ♦ Using any other method to get / give test or quiz answers including, but not limited to, the use of technological devices such as cell phones; ♦ Taking a test or quiz in part or in whole to use or to give others; ♦ Copying information from a source without proper attribution; and ♦ Taking papers from other students, publications, or the Internet. Violators of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations and other factors. Disciplinary measures include, but are not limited to, teacher/parent conference, redoing assignments / retaking tests, receiving a failing grade on the project / test, receiving a lower overall grade in the class, detention, referral to the Counselor or Assistant Principal.

Clean Campus:

Everyone is expected to assist in keeping the campus clean. Sufficient trash cans are placed throughout the campus to enable everyone to avoid littering with only a minimal effort. The cleanliness of the campus is a reflection of our students and our school.

Closed Campus:

ACHS enforces a closed campus policy.

Computer Use Agreements and ID Numbers:

Computer use agreement forms and cards are available in the ACHS office. Students will be assigned a computer ID that will permit them to use campus computers. The student should keep this computer ID number confidential. Computer use has become an integral part of every student's daily classroom instruction. Therefore, students are encouraged to memorize their computer ID number and not allow other students to use their account.

Counseling and Guidance:

Counseling and guidance services are provided to all students at ACHS. Services available include: educational planning for career and/or college, as well as, counseling and guidance for school, personal, or social concerns. The ACHS Counselor provides career and college information and assists students with personal, social and academic issues.

Discipline:

When a student has committed an offense in violation of education code one or more of the following disciplinary actions is considered by the school administration (much depends on the seriousness of the offense while trying to be both fair and consistent, leaving suspension as a last resort, and making the discipline progressive):

- Warning, Parent/Guardian contact, Referral to Counseling, Campus Beautification-Community Service, Restriction from School Activities, Behavior Contract, 1 to 5-day Suspension, Law Enforcement Notification, Transfer (Tech Prep), Recommendation for Expulsion.

Student conduct that will be reported to Law Enforcement includes, but is not limited to:

- Possessing, selling, or otherwise furnishing a firearm
- Possession of an explosive
- Assault with a firearm, deadly weapon, or instrument other than a firearm
- Assault likely to produce great bodily harm
- Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, alcohol, or other intoxicant
- Offered, arranged, or negotiated to sell a controlled substance, alcohol, or other intoxicant and sold or otherwise furnished an item represented as a controlled substance, alcohol, or other intoxicant
- Any act of a pupil that may involve the possession or sale of narcotics or a controlled substance
- Violation of the Gun-free School Zone Act of 1995, within 1000 feet of a school
- Possession of a dirk, dagger, ice pick, knife, folding knife with a blade that locks into place, razor with an unguarded blade, box cutter, Taser, stun gun, pellet gun, BB gun, or spot marker gun
- Vandalizing, defacing, or stealing of school property

Dress Code:

All clothing shall be neat, clean and acceptable in repair and appearance and shall be worn within the bounds of decency, safety, and good taste as deemed appropriate by school administration. No clothing, attire, jewelry, or accessories will be allowed that detracts from a safe, productive learning environment.

1. Footwear must be worn at all times.

2. Any apparel, jewelry, accessory, notebook, backpack, or manner of grooming, which, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in gangs, advocates drug use, violence, disruptive behavior or is offensive is prohibited. Gang style clothing may vary and change from year-to-year. Attire or articles of clothing including, but not limited to, hats, hair nets, gloves, bandannas, wristbands, extremely long belts, belt buckles with initials, numbered items (XIII, 13, XIV, 14, etc.) or jewelry commonly held to be related to a gang or gang activity are not permitted. No clothing or apparel that may intimidate others or provoke others to acts of violence will be allowed on campus or at any school-sponsored activity. A behavior contract is enforced based on gang associated activities.

3. Caps and hats are not permitted on campus. From November 1st to March 1st, beanies will be allowed outdoors and must be:

- Free of designs other than district/school logos
- Free of any gang affiliation
- Free from advocating any alcohol, drug, or tobacco product

Any beanie not deemed appropriate by a school administrator will be confiscated.

Upon approval by site administration and for sun protection, students are allowed to wear a full brim hat that is constructed of cotton or canvas material, capable of being folded up while in the classroom. These hats must be:

- Free of any type of logo or writing
- Solid white or khaki color
- Removed upon entering building

4. See-through, bare midriff, fishnet blouses, spaghetti strap tops (straps must be one (1) inch or wider), low cut, revealing tops, muscle shirts, strapless tops, off-the-shoulder and undershirts are prohibited. Shirts cut low under the arm will not be acceptable. No student may wear clothing that contains words that are suggestive or has suggestive double meanings of lewdness, obscenity or vulgarity.

Clothing advertising alcohol, drug or tobacco products is prohibited.

5. The length of shorts must be within the bounds of decency and in good taste as appropriate for school. All shorts, skirts, and skorts must reach mid-thigh. Biker shorts shall not be worn as outer garments.

6. Any clothing, hairstyle, piercings, or styles of dress that may cause a threat, have a negative effect, or disrupt the educational process will not be permitted.
7. Shirts must be worn at all school activities including sporting events. Bare midriffs will not be allowed.
8. No bagging or sagging clothes are permitted. Pants must fit at the waist, hips, crotch and thighs. Belts must be tucked into the pant loop. No inappropriate holes or frays will be permitted.
9. Bandannas are not allowed at school or at school-sponsored events.
10. Towels, T-shirts, folded shirts or any other clothing article cannot be worn around the neck, draped over the shoulder, or hanging from the pocket.
11. Heavy chains that may pose a danger are prohibited.
12. Sports jerseys are not allowed on campus other than those with district/school logos.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

Education Code 48900- Legal Code Regarding Student Discipline:

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, or image.

(ii) A post on a social network Internet Web site, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent

impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

Electronic Device Policy (includes cell phone, tablet, and headphone use):

While these items are permitted on campus it is the students responsibility to ensure that their property is safely secured at all times and these items not be used during class time or instruction except as permitted by the teacher. **The Tulare Joint Union High School District is not responsible for lost, stolen, or damaged electronic communication devices or any charges incurred as a result.**

Emergency Fire Drills/Evacuation/Lockdown:

Instructions for emergency procedures are posted by the exit door in each classroom. It is important that all students follow the emergency procedures as written and follow instruction from staff as we work together to ensure everyone's safety. Failure to follow procedures may result in disciplinary action.

Felt Tip Markers:

The use or possession of felt tip markers is prohibited on the school grounds and at all school activities.

Field Trips:

Signed parent permission slips are required for all students wishing to participate in any off-campus school trip. Students may not transport other students on any school sponsored trip or event. Permission slips are available from the teacher or staff member in charge of the field trip.

Food and Drink in Class:

With the exception of water, food and drink are not allowed in classrooms during instruction. The only exception to this rule is for the first 5 minutes of 3rd period due to the short morning break and when there is a teacher sponsored activity. Otherwise, students are encouraged to eat and drink during the morning break and lunch.

Free/Reduced Price National School Lunch and Breakfast Program:

Applications for free or reduced breakfast and lunch are available in the ACHS Office or online at lunchapp.TJUHSD.org. If a student qualified for the free or reduced price lunch program during the prior school year they automatically qualify again for the first ten (10) days of the new school year until the new application is completed. All students are encouraged to apply, because in addition to free or reduced price meals, students who qualify are also afforded free or reduced price academic opportunities. If you have any questions at all, please contact the District Office Food Services department at 688-2021.

Grades:

Students receive up-to-date printouts of their grades every Friday morning during advisory period throughout the school year.

Graduation Requirements:

At the end of each 9-week session, a student will receive 4 credits for each class he/she successfully completes. A letter grade of A, B, C, or D earn these credits. The unit requirement for graduation is 220 and includes the following requirements: English 40 credits (4 years); United States History 10 credits (1 year); World History 10 credits (1 year); American Government/Civics 5 credits (1

semester); Economics 5 credits (1 semester); Laboratory Science Biological Science 10 credits (1 year); Physical Science 10 credits (1 year) 20 Physical Education 20 credits (2 years); Mathematics 10 credits (1 year); Algebra 10 credits (1 year); Visual and Performing Arts or Foreign Language 10 credits (1 year); 10 Elective Courses 80 credits. Participation in the graduation ceremonies including; the senior honors assembly, the senior breakfast, and graduation is limited to those students qualifying to earn a diploma or certificate of completion from Accelerated Charter High School on the date their class graduates. The District also requires that all seniors must maintain a 95% attendance rate (nine days of absences) during their senior year of high school. To qualify for an ACHS diploma a student must: ♦ Complete all district and State of California required coursework through classroom attendance and accrual of credits ♦ Earn a minimum of 220 credits (in the appropriate courses) ♦ In order to participate in the graduation ceremony, all seniors must maintain a 95% attendance rate (nine days of absences) during their senior year of high school.

Harassment:

California's Education Code specifically prohibits discrimination and harassment against students and staff in schools on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability, actual or perceived sexual orientation or gender identity. ACHS will not tolerate harassment of any student by any other student or district employee. Any case of harassment should be reported immediately to a school administrator.

Sexual harassment includes, but is not limited to, unwelcome sexual flirtations or propositions, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting. Other types of conduct which may constitute sexual harassment include verbal abuse of a sexual nature, graphic verbal comments about an individual's body, sexually degrading words used to describe an individual, the display of sexually suggestive objects or pictures in an educational setting, and any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

Leaving School Early:

Students are not allowed to leave school early (before lunch or end of the school day) without parent approval. Parents/guardians can call the administration office at 687-7303 or come by in person to arrange for a student to leave school early. Students leaving school without parent approval may be subject to disciplinary action and/or loss of privileges.

Matches or Cigarette Lighters:

Students are not allowed to have matches, cigarette lighters, or any ignitable device while on campus.

Out of Class:

Any student out of his or her assigned class during instructional time is required to be in possession of a vest. A yellow vest is for a student going to the restroom or being called into the office. Students out of class without a vest may be subject to disciplinary action.

Overt Displays of Affection:

A high school campus is not the place for overt physical displays of affection between students. Students are expected to demonstrate appropriate behavior.

Prescriptions and Over-The-Counter Medications:

All medications or prescription drugs need to be checked-in at the administration office prior to the student going to class.

Recording Fights- or Instigating Fights:

Any use or illegal use of an electronic device (such as a cell phone, smart phone, video or digital camera, MP3 player or any device capable of audio / video recording) that violates district policy is prohibited. Any student who intentionally uses an electronic device to record a fight; or instigate, aid or abet a fight for the purpose of recording such fight will be subject to disciplinary action.

Restroom Use:

Known as the 20/20 rule: in addition to teacher permission and wearing a vest, students can only use the restroom after the first 20 minutes of class and before the last 20 minutes of class to limit the number of students out of class throughout the period. Students are encouraged to use the restroom during breaks and between classes.

Returning to the Comprehensive Campus:

Students may request to return to the comprehensive campus (Tulare Union, Tulare Western, or Mission Oak) 6 weeks prior to the end of a semester. For transfers the criteria for returning to the comprehensive campus typically include:

1. Attending school regularly (preferably attendance of 85% or better)
2. Passing all classes and being caught up on credits.
3. No major disciplinary issues (fighting, drug use/possession, etc...)

Students referred to ACHS that are serving an expulsion have additional criteria that must be met prior to being considered for re-enrollment at the comprehensive school.

Riding the Bus:

Riding the bus to and from school is a privilege. Students need to remember that while on the bus they are under the supervision of the school. Students are expected to follow the directions of the driver and to refrain from boisterous or dangerous behavior. Failure to behave properly on the bus or at bus stops may result in loss of riding privileges or other disciplinary action. All buses are equipped with video cameras to ensure safety.

RTI (Response to Intervention):

Response to Intervention (RTI) is a multi-tier approach to the academic support of students with learning and behavior needs. The RTI process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their rate of learning. Progress is closely monitored to assess both the learning rate and level of performance of individual students. At ACHS, all students participate in RTI and are monitored on a daily basis. If students are placed on the RTI list, then they are required to attend an intervention period at the end of each school day. Students are held accountable for any missed assignments, tests, or other classroom activities.

School Dance Policy:

Any student wanting to attend the Winter Formal, Backwards Dance, and/or Prom must have a current student ID card, be dressed appropriately (school dress code is enforced), and maintain 95% attendance or above to be eligible to attend.

All discipline rules and expectations and their consequences that are in effect during the school day will be enforced during school dances. Depending on the nature of the infraction, the student may be suspended or expelled from school. Students who are in violation of the dress code or choose to participate in inappropriate behaviors, including inappropriate dancing, touching or overt displays of affection, will be asked to leave the dance. The school will attempt to immediately contact the parent/guardian when a student is found in violation of school rules and is removed from a dance. For more information on school dances and school dance guidelines please contact the ACHS office.

Searches:

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, and student vehicles parked on district property.

Senior Yearbook Pictures:

Seniors need to have their photo taken to be included in the senior's color section of the ACHS Yearbook. Gainsborough Studio (559-686-4838) and Maciel's Studio (559-686-3364) will take senior yearbook pictures at no cost on one of 5 sitting dates, with no appointment necessary. Check with the ACHS office for a flyer of the dates and information to purchase or contact the studios for a private sitting. In order to insure consistency, no senior yearbook picture will be accepted from any other photographers.

Signs and Posters: All signs and posters displayed on campus must be approved by the administration and posted only in designated areas. Students who place non-approved signs or place signs in inappropriate areas will face disciplinary action.

Sports Participation:

To be eligible to compete in sports (Basketball, Softball) students must adhere to the expectations listed below if they want to represent ACHS and compete against other schools in the Continuation Athletic League. Eligibility consists of:

- Passing all classes and maintaining a 2.5 GPA
- Maintaining a minimum of 80% attendance for the semester
- Not being sent home on suspension the week of the game
- Not being on the RTI list

Please note, if there are more eligible players than there are spaces on the roster on game day it becomes the coach's discretion as to who plays and who stays behind. The Coach will select players based on:

- Participation in practice, ability level, and attitude

Student Body I.D. Cards:

Permanent Student Body I.D. cards are issued to all students without cost. A student must have his/her

picture taken in order to receive a permanent ASB card (see Student Pictures below). These cards must be shown for admission to all school activities, to purchase food, and to ride the school bus.

Student Pictures:

Student pictures were taken at the beginning of the 2016-2017 school year for permanent student body I.D. cards. Dorian Studios is used for student pictures and families who want to purchase picture packets are able to do so when student pictures are taken.

Tobacco Use:

The use or possession of tobacco in any form is prohibited on the school grounds and at all school activities.

Tutoring:

Extra academic tutoring is provided for students throughout the school year and all students are encouraged to take advantage of these opportunities. Tutors are available to help students during RTI.

Use of District Technology:

District students are only permitted to use District Technology for purposes which are safe (pose no risk to students, employees or assets), legal, ethical, do not conflict with their duties or the mission of the District, and are compliant with all other District policies. The District reserves the right to restrict online destinations through software or other means.

Unauthorized Sales of Food:

Students may not sell food and other items on the campus unless they represent a school-sponsored club or activity that has received permission to sell by ASB.

Valuables / Student Cars:

Students are encouraged to leave all valuables and non-essential school items at home. While ACHS staff make every effort to minimize theft the school cannot be responsible for lost or stolen items. School insurance does not cover the loss of student valuables taken from a car or damage to student cars parked in the student parking lot.

Video Cameras on Campus:

Video surveillance cameras are located throughout the entire campus to assist school administration and police with investigations aimed at maintaining safety and discipline.

Visitors on Campus:

To help ensure the safety of the students and staff at ACHS, all non-students (including parents) must check in at the administration office and must be approved by administration before going further onto campus. In general, students are not to bring friends/siblings/other relatives to campus as visitors without prior approval from administration. Best time for former students or others to visit with teaching staff is after school.

Weapons:

It is against the criminal law and school law to bring any kind of weapon, or an imitation firearm, to school. This includes any kind of knife. The education code requires that a student be expelled from school for bringing a weapon, including an imitation, or any kind of dangerous object onto the school campus. Expulsion will occur if a weapon or any dangerous object is found in the student's

possession, in their backpack, in their locker, or in their car parked on campus. Furthermore, any student found in possession of a weapon or dangerous object will be arrested by the police.

In addition, articles of clothing, jewelry or accessories which could pose a threat to the physical well-being and safety of students or others are not to be worn on campus. These include, but are not limited to, such items as spiked collars, spiked rings or wristbands, brass knuckles, steel toed shoes/boots, chains worn as jewelry, and over-sized chains attached to wallets.

Inappropriate or prohibited items found on campus will be confiscated and held by the administration or the police until such time that a parent or guardian is permitted to retrieve them. Items not picked up prior to the end of each semester will be disposed of at the discretion of the school.

Work Permits:

The Tulare Joint Union High School District Board of Trustees recognizes that part-time jobs can provide students with income, work experience, and enhanced self-esteem. In accordance with law, students shall obtain work permits from school authorities before accepting employment. In order to qualify for a work permit, a student must demonstrate good attendance, good grades and maintain a minimum progress toward meeting the high school graduation requirements prescribed by the district board of trustees. In determining whether to grant a work permit, the school shall consider whether employment will significantly interfere with the student's schoolwork or jeopardize his/her health. Work permits for students who are ages 14-17 shall be limited to part-time employment as defined by law and administrative regulations, except when the Superintendent or designee determines that circumstances warrant the granting of a permit for full-time employment. Approval / Revocation of Work Permits: No work permit shall be issued until the student's parent/guardian, foster parent, caregiver with whom the student resides, or residential shelter services provider has filed a written request with the district. Work permits shall be requested and issued through the ACHS office. A student 16 or 17 years of age may receive a permit to work outside of school hours for no more than four hours on a day on which the student is required by law to attend school. A student 14 or 15 years of age may receive a permit to work outside of school hours for no more than three hours on any school day and no more than 18 hours in any week. In order to be granted a work permit the student must:

- Have established in the previous grading period a GPA of no less than 2.0 on a 4.0 scale. A six-week probation period for the GPA may be granted to students requesting a work permit under the following conditions: ◇ Parent/guardian permission is required ◇ The probation period must follow the first grading period in any continuous series of grading periods in which the student received less than a 2.0 GPA ◇ Summer school and summer vacation time shall not be considered a probationary period ◇ Student must meet the required standards by the end of the probationary period in order to remain eligible to be issued a work permit
- Maintain a minimum progress toward meeting the high school graduation requirements prescribed by the Board of Trustees. Minimum progress toward graduation shall include all courses taken by the student and be based on the following: 55 units by the end of the 9th grade; 110 units by the end of the 10th grade; and 165 units by the end of the 11th grade
- Maintain a minimum of 85% attendance rate in all classes Any requests for exemption from the GPA, unit or attendance requirements must be brought by the site Principal to the Superintendent's Cabinet for approval. After issuing a work permit, the student's counselor shall inspect the student's scholastic and attendance records at the end of each grading period to ensure the maintenance of academic progress. If the student fails to maintain their scholastic and attendance requirements for any grading period, the student's counselor shall contact the student's parent and employer and revoke the work permit. When the student has achieved the minimum GPA, attendance and credit requirements, a new work permit can be issued. Work permits issued during the school year shall expire five days after the opening of

the next succeeding school year. Complete District guidelines regarding work permits are found I Board Policy 5113.2 and AR 5113.2 (a) (b) (c) (d).

Yearbooks:

To ensure that you have a yearbook in June, it is advisable to order the yearbook through the ACHS office. Yearbooks can also be purchased online through Peekaboo.