

**Tulare Joint Union High School District**  
**Application for Intra-District Transfer for the 2017-2018 School Year**

This application for transfer from the school attendance area in which your son/daughter legally resides to another school attendance area within the district must be completed and signed by the parent/guardian prior to its approval or denial by the Board of Trustees. Transfer requests must be returned to the district office at 426 N. Blackstone NO LATER THAN DECEMBER 22, 2016 to be considered by the Board of Trustees for the 2017-2018 school year.

Name of Student: \_\_\_\_\_ Student D.O.B. \_\_\_\_\_  
(First) (Middle) (Last)

Grade Level for 2017-18: \_\_\_\_\_ Gender: ☐ Male ☐ Female Contact Number: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Are you the Legal Guardian: ☐ Yes ☐ No

Home Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
(If different from above)

1. How long have you lived at the above address? \_\_\_\_\_
2. What middle school did your student attend? \_\_\_\_\_
3. What high school is your student assigned to attend? \_\_\_\_\_
4. What high school do you want your student to attend? \_\_\_\_\_
5. Reason for request for transfer. Please check **one** box (*explanation is attached for each check off box*).  
☐ 1. Ed. Code § 35160.5 ☐ 2. Sibling ☐ 3. Staff Member Student ☐ 4. Other

If the reason selected above is "Sibling" please provide the following information:

Sibling Name: \_\_\_\_\_ Grade Level for 2017-18: \_\_\_\_\_

6. Explain in detail. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/ Guardian Initial _____	<b>Students who receive an intra-district transfer will not be allowed to return to their school of residence without applying again under the intra-district guidelines (AR 5116.1(d)).</b>
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7. Does your student plan to be involved in athletics? If so, what sports? \_\_\_\_\_

Parent/ Guardian Initial _____	<b>Students who receive an intra-district transfer will be INELIGIBLE for all varsity level sports competition for one calendar year from the date of his/her first day of attendance at their approved school site.</b>
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\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# Tulare Joint Union High School District

## Intra-District Transfer Information 2017-2018 School Year

School	Enrollment	Capacity	Space Available
Tulare Union	1,698	1,835	137
Tulare Western	1,922	1,968	46
Mission Oak	1,505	1,542	37

The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers under the following conditions (AR 5116.1):

1. Upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. To grant priority under these circumstances, the superintendent or designee must have received either: **(Education Code § 35160.5)**
  - A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official, social worker, or a properly licensed or registered professional such as a psychiatrist, psychologist, or marriage and family therapist
  - A court order, including a temporary restraining order and injunction by a judge
2. Priority may be given to a sibling of students already in attendance in that school. In order to qualify for an intra-district transfer based on the sibling condition, a family must have at least two children in a high school at the same time. Once the chain is broken, a student must attend the high school assigned to their attendance area.
3. Priority may be given to a student whose parents/guardian is assigned to that school as his/her primary place of employment as follows:
  - **Certificated Employee** – An employee who is assigned to a part-time or full-time teaching, counseling, or administrative position at the school site (*not a walk-on, temporary, or extra-curricular position*).
  - **Classified Employee** – An employee who is assigned to the school site as a regular member of the classified staff (*not a walk-on, temporary, or extra-curricular position*).
  - Applies only to a staff member whose child's attendance has a direct nexus to the staff member's work site (*would not include district office, adult school, etc.*).
  - When a staff member requests to have his/her child attend a school away from his/her work site, the site will be determined by the Board based on enrollment and other pertinent factors as determined by the Board.

- Exceptions to the provisions for certificated and classified employees may be approved by the Board due to special circumstances as determined by the Board.
- Site-level employee transfers will not be subject to the restriction on participation in varsity sports listed under “General Provision”, Section E (1). The other provisions do apply.

All students who submit applications to the district office between the open enrollment period of **November 14, 2016**, through **December 22, 2016**, shall be eligible for consideration for admission to their school of preference. No applications shall be accepted after the **December 22, 2016**, deadline for intra-district transfer consideration.

Enrollment in a particular school shall be determined by lot from the eligible applicant pool if the applicant pool exceeds the number of enrollment openings as determined by the rated capacity calculation.

If additional openings occur during the school year, the selection of students who may enroll shall be determined by lot from the remaining eligible applicant pool.

The Superintendent or designee shall inform all intra-district transfer applicants by mail as to whether or not their applications were approved, denied, or placed on a waiting list.

Applicants who receive approval for their intra-district transfer request shall confirm their enrollment with that school within two weeks upon receipt of the Superintendent’s written notification.

**Students who receive an intra-district transfer will not be allowed to return to their school of residence without applying again under the intra-district guidelines (AR 5116.1(d)).**

**Students who receive an intra-district transfer will be INELIGIBLE for all varsity level sports competition for one calendar year from the date of his/her first day of attendance at their approved school site.**

# **TULARE JOINT UNION HIGH SCHOOL DISTRICT**

## **Annual Notification to Parents/Guardians on Attendance Options for 2017-2018 School Year**

Education Code Section 48980(j) requires that schools notify parents/guardians of the following each school year:

### **1. Current Statutory and Local Attendance and Programmatic Options in the District**

Students may elect to attend one, or a combination of the schools or programs listed below, unless restricted by Board Policy related to racial/ethnic balance and schools currently over capacity.

#### **1.1 Tulare Union High School, Tulare Western High School, and Mission Oak High School**

Tulare Union, Tulare Western, and Mission Oak are 9-12 grade comprehensive high schools, which offer a full range of academic and vocational programs.

#### **1.2 Tulare Tech Prep**

Tulare Tech Prep is a 9-12 grade continuation high school, which offers the required courses for graduation plus several job preparation programs intended to familiarize students with a variety of occupations.

#### **1.3 Sierra Vista Charter High School**

Sierra Vista Charter High School is open to all 9-12 grade students who wish to attend an independent study program. The curriculum will be expanded to offer hybrid learning opportunities including face-to-face instruction, independent study, and online original credit courses as well as online credit recovery courses.

#### **1.4 Countryside High School**

Countryside High School provides an opportunity for students in grades 9-12 who are best served by a small classroom environment. The academic curriculum is joined with a behavior management program and mental health services provided by a full time therapist and case managers.

#### **1.5 Tulare Adult School**

The Tulare Adult School offers classes required for the high school diploma and is available to all students who are 18 years and older. Students may take adult school classes concurrently with high school classes as needed.

#### **1.6 Accelerated Charter High School**

Accelerated Charter High School (ACHS), will provide students grades 11-12 the opportunity to accelerate credits in a smaller high school setting. Students will be able to earn required graduation credits and concurrently enroll in career technical courses through College of the Sequoias.

### **2. Attendance Options for 2017-2018**

**2.1** Tulare Western High School is projected to have approximately **46** spaces available for intra-district transfers.

**2.2** Tulare Union High School is projected to have approximately **137** spaces available for intra-district transfers.

**2.3** Mission Oak High School is projected to have approximately **37** spaces available for intra-district transfers.

### **3. Intra-District Transfers Requests**

**3.1** For 2017-2018 the Board will consider intra-district transfer requests only under the following conditions:

1. Ed. Code § 35160.5

2. Siblings – In order to qualify for an intra-district transfer based on the sibling condition, a family must have at least two children in a high school at the same time. Once the chain is broken, a student must attend the high school assigned to their attendance area.
3. Staff Member Student as per Administrative Regulation (AR 5116.1).
4. Space Available at a particular site.

- 3.2 Intra-district applications for transfer are available from the Tulare Joint Union High School District office, 426 North Blackstone Street, Tulare or are available to print out online at [www.tulare.k12.ca.us](http://www.tulare.k12.ca.us).
- 3.3 All students who submit applications to the district office between the open enrollment period of **November 14, 2016, through December 22, 2016**, shall be eligible for consideration for admission to their school of preference. No applications shall be accepted after the **December 22, 2016**, deadline for intra-district transfer consideration.
- 3.4 All transfer requests approved by the Board are restricted to that student only and **does not apply to any younger siblings in the family as they enter high school.**

#### **4. Residency Requirements for Students**

- 4.1 It is also the policy of the Tulare Joint Union High School District to accept **all students** residing within the boundaries of the district, unless they have been expelled from the public schools and ordered to attend Community School, or they pose a serious threat to the safety of staff or students.

**Students who receive an intra-district transfer will not be allowed to return to their school of residence without applying again under the intra-district guidelines (AR 5116.1(d)).**

**Students who receive an intra-district transfer will be INELIGIBLE for all varsity level sports competition for one calendar year from the date of his/her first day of attendance at their approved school site.**