Tulare Joint Union High School District

Board Packet

October 3, 2019

Meeting of
October 3, 2019
FOR: INFORMATION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

RECEIVE: Resolution 2020-04 in the Matter and Support of Superintendents' Interleague Council Central Section California Interscholastic Federation Position Statement

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Background: Superintendents from surrounding districts meet on a regular basis to review issues related to sports programs in the C.I.F. Central Section. In 2001, it was the general consensus of the group to develop a "position statement" based on the demand for academic achievement as demonstrated through performance on the State Testing program.

Current Considerations: The Board first adopted the Superintendents' Inter-League Council's Position Statement in October 2001. The CIF Superintendents Inter-League Council is asking the individual boards to reaffirm their support of the Position Statement and encourage the Superintendents' Inter-League Council to continue their work with C.I.F. league representatives and all extra and co-curricular advisors to resist any changes in league and section policies to prevent further encroachment upon classroom instructional time

Fiscal Implications: None.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***
- ***Continue to Strengthen Internal and External Communication Systems***

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Tony Rodriguez, Superintendent

Before the Governing Board of Trustees of the
Tulare Joint Union High School District
Tulare County, State of California

In the Matter and Support of Superintendents' Inter-League Council Central Section California Interscholastic Federation Position Statement

Resolution 2020-04

WHEREAS, instructional time in California public school classrooms is limited by many factors beyond the control of local governing school boards; and,

WHEREAS, it is the responsibility of school boards to protect instructional time from external activities; and,

WHEREAS, there is increased demand for academic achievement as demonstrated through performance on the State Testing Program; and,

WHEREAS, athletic programs, through increased California Interscholastic Federation (C.I.F.) competition, can sometimes encroach upon a school's instructional time; and,

WHEREAS, superintendents within the Central Section of C.I.F. have established the "Superintendents' Inter-League Council", which meets regularly to review these and other related issues;

NOW, THEREFORE, BE RESOLVED, that the Governing Board of the Tulare Joint Union High School District supports and encourages the Superintendents' Inter-League Council to work with C.I.F. league representatives and all extra and co-curricular advisors to resist any changes in league and section policies, which further encroach upon classroom instructional time; and,

BE IT FURTHER RESOLVED that the following are some, but not all, of the areas, which are to be monitored by the Superintendents' Inter-League Council as they relate to athletics and instructional time on task:

- Game start times/early release
- Finals week schedules
- State testing schedules
- Number of games per sport
- Number of matches per game
- Tournament schedules that encroach upon instructional time
- Playoff depth and brackets
- Season of sport
- Summer coaching/practices
- Travel and scheduling of non-league games and tournaments

The **Foregoing Resolution** was adopted upon a motion of Trustee_____**,** seconded by Trustee _____, at a regular meeting held this **17th day** of **October 2019**, by the following vote:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

I hereby certify that the foregoing is a full, true and correct transcript of a resolution duly adopted and affirmed by a formal vote of the members of said Board, at to duly constituted, official and public meeting thereof, held at its usual meeting place on the **17th day of October 2019**, as it appears upon the minutes of said meeting and the journal of proceedings of said Governing Board.

_____
Tony Rodriguez, Secretary, Governing Board of Trustees

Meeting of
October 3, 2019
FOR: INFORMATION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: MEMBERS OF THE BOARD OF TRUSTEES

RECEIVE: Staffing Requests for Four (4) Part-time Instructional Aides for Countryside High School

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Background: In 2004, Countryside opened its doors to provide an academic opportunity that also provides mental health support. In collaboration with Tulare Youth Service Bureau (TYSB), the district hired two (2) Teachers and TYSB provided two (2) Full-time Instructional Aides. After discussion with the District's administration and the TYSB Director, TYSB has made the decision that they can no longer financially support the two (2) Instructional Aide positions. It is recommended that replacement aides be hired to meet District needs based on the release of current staff employed through TYSB.

Current Considerations: In order to continue to support the certificated staff with the monitoring and academic support of students at Countryside High School, the request is to hire four (4) part-time Instructional Aides who will provide the academic and mental health assistance to students throughout the school day.

Countryside High School: Instructional Aide – Special Education

- Create four (4) 3.5 hours per day 185 day Instructional Aide(s) - $58,835

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***
- ***Maintain Safe Schools***
- ***Manage Facilities and Student Growth***
- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***
- ***Staff TJUHSD with Qualified Personnel and Maintain a Positive Work Environment***
- ***Continue to Strengthen Internal and External Communication Systems***

SUBMITTED BY: Mr. Antonio Rodriguez
Superintendent

PREPARED BY: Ms. Barbara Orisio, Assistant Superintendent for Human Resources & Business

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

RECEIVE: School Calendar Proposals for the 2020-2021 and 2021-2022 School Year

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Background: Per Article XVI: School Calendar of the CTA Contract, "All school calendars shall be negotiated in advance for one year beyond the current year. A committee composed of members selected by the Association and members selected by the Administration shall meet annually prior to October 1 to develop a calendar for the next school year(s) that will be recommended to the Association members to vote for adoption and final approval by the Board of Trustees."

With input from all the above stakeholders, two sample calendars were developed for the 2020-2021 and 2021-2022 school year. All calendars have 180 student days and 185 teacher duty days. All required holidays are included in each calendar. Calendar differences are listed below:

	2020-2021 Calendar Option A	**2020-2021 Calendar Option B**
First Teacher Duty Day:	August 10	August 3
First day of school:	August 13	August 6
Back to School Night	September 1	September 1
Labor Day	September 7	September 7
Fair Day	September 16	September 16
Veterans Day	November 11	November 11
Thanksgiving Holiday:	Nov. 23-27 (5 days)	Nov. 23-27 (5 days)
Teacher Duty Day	December 17	December 17
Winter Vacation:	Dec. 18 – Jan. 10	Dec. 18 – Jan. 8
Martin Luther King Day	January 18	January 18
Lincoln's Birthday	February 8	February 8
President's Day	February 15	February 15
Spring Vacation	Mar 29 – Apr 13	Mar 29 – Apr 5
Memorial Day	May 31	May 31
Last day of school:	June 9	June 2
Last Teacher Duty Day:	June 10	June 3

	2021-2022 Calendar Option A	**2021-2022 Calendar Option B**
First Teacher Duty Day:	August 9	August 9
First day of school:	August 12	August 12
Back to School Night	August 31	August 31
Labor Day	September 6	September 6
Fair Day	September 15	September 15
Veterans Day	November 11	November 11
Thanksgiving Holiday:	Nov. 22-26 (5 days)	Nov. 22-26 (5 days)
Teacher Duty Day	December 16	December 16
Winter Vacation:	Dec. 17 – Jan. 9	Dec. 23 – Jan. 17
Martin Luther King Day	January 17	January 17
Lincoln's Birthday	February 7	February 7
President's Day	February 14	February 14
Spring Vacation	Apr 11 – 18	Apr 11 – 18
Memorial Day	May 30	May 30
Last day of school:	June 8	June 9
Last Teacher Duty Day:	June 9	June 10

The total minutes for each calendar will be over 64,800 minutes.
Required minutes per Ed Code 46201: 64,800.

Current Considerations: The District is presenting the two calendar options for the Board to review before they are taken to the memberships for voting. Once the voting has been completed the District will bring the calendar selected by the majority of the memberships for Board review and approval.

Fiscal Implications: None.

Tulare Joint Union High School District Board Priorities

- ***Improve Student Opportunities and Performance***
- ***Establish Internal and External Communication Systems***

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Dr. Lucy Van Scyoc, Asst. Superintendent of Curriculum, Technology, and Assessment

Tulare Joint Union High School District

School Calendar for 2020-2021 A

Month	M	T	W	TH	F	Instructional Days	Staff work Days	Significant Dates	Explanation
August 2020	3	4	5	6	7				
	10	11	12	13	14			August 10	First Teacher Duty Day
	17	18	19	20	21	13	3	August 13	First Day of School
	24	25	26	27	28				
	31								
September 2020		1	2	3	4			September 1	Back to School Night (minimum day)
	(7)	8	9	10	11			September 7	Labor Day
	14	15	[16]	17	18	20	0	September 16	Fair Day
	21	22	23	24	25				
	28	29	30						
October 2020				1	2				
	5	6	7	8	[9]			October 9	9-week Grading Period
	12	13	14	15	16	22	0	October 14	PSAT Minumum Day
	19	20	21	22	23				
	26	27	28	29	30				
November 2020	2	3	4	5	6				
	9	10	(11)	12	13				
	16	17	18	19	20	15	0	November 11	Veteran's Day
	23	24	25	(26)	27				
	30							November 23 through 27	Thanksgiving Holiday
December 2020		1	2	3	4				
	7	8	9	10	11				
	14	15	16	17	18	12	1	December 17	Teacher Duty Day
	21	22	23	24	[25]				**(1st Semester - 82 days)**
	28	29	(30)	31				December 18 through	Winter
January 2021					(1)			January 8	Vacation
	4	5	6	7	8				
	11	12	13	14	15	14	0		
	(18)	19	20	21	22			January 18	Martin Luther King Day
	25	26	27	28	29				
February 2021	1	2	3	4	5				
	(8)	9	10	11	12		0	February 8	Lincoln's Birthday
	(15)	16	17	18	19	18		February 15	President's Day
	22	23	24	25	26				
March 2021	1	2	3	4	5				
	8	9	10	11	12				
	15	16	17	18	[19]	20	0	March 19	9-week Grading Period
	22	23	24	25	26				
	29	30	31					March 29 - April 5	Spring Vacation
April 2021				1	2				
	5	6	7	8	9				
	12	13	14	15	16	19	0		
	19	20	21	22	23				
	26	27	28	29	30				
May 2021	3	4	5	6	7				
	10	11	12	13	14				
	17	18	19	20	21	20	0		
	24	25	26	27	28				**(2nd Semester - 98 Days)**
	(31)							May 31	Memorial Day
June 2021		1	2	3	4	7	1	June 9	Last Day of School
	7	8	9	10	11			June 10	Last Teacher Duty Day

Total Student Instructional Days: 180

4 Minimum Days- Back-to-School Night (9/1), October 14, June 8 & June 9

Graduation- Mission Oak- June 8, 2021; Tulare Western- June 9, 2021; Tulare Union- June 10, 2021

(○) - **Legal Holiday**

- Teacher Duty Day (no school)

- Board Holiday

- Grade Periods

Non-School Day

Revised:

Tulare Joint Union High School District

School Calendar for 2020-2021 B

Month	M	T	W	TH	F	Instructional Days	Staff work Days	Significant Dates	Explanation
August 2020	3	4	5	6	7				
	10	11	12	13	14			August 3	First Teacher Duty Day
	17	18	19	20	21	18	3	August 6	First Day of School
	24	25	26	27	28				
	31								
September 2020		1	2	3	4			September 1	Back to School Night (minimum day)
	(7)	8	9	10	11			September 7	Labor Day
	14	15	[16]	17	18	20	0	September 16	Fair Day
	21	22	23	24	25				
	28	29	30						
October 2020				1	2				
	5	6	7	8	[9]			October 9	9-week Grading Period
	12	13	14	15	16	22	0	October 14	PSAT Minumum Day
	19	20	21	22	23				
	26	27	28	29	30				
November 2020	2	3	4	5	6				
	9	10	(11)	12	13				
	16	17	18	19	20	15	0	November 11	Veteran's Day
	23	24	25	(26)	27				
	30							November 23 through 27	Thanksgiving Holiday
December 2020		1	2	3	4				
	7	8	9	10	11				
	14	15	16	17	18	13	1	December 17	Teacher Duty Day
	21	22	23	24	[25]				**(1st Semester - 88 days)**
	28	29	(30)	31				December 18 through	Winter
January 2021					(1)			January 8	Vacation
	4	5	6	7	8				
	11	12	13	14	15	14	0		
	(18)	19	20	21	22			January 18	Martin Luther King Day
	25	26	27	28	29				
February 2021	1	2	3	4	5				
	(8)	9	10	11	12		0	February 8	Lincoln's Birthday
	(15)	16	17	18	19	18		February 15	President's Day
	22	23	24	25	26				
March 2021	1	2	3	4	5				
	8	9	10	11	12				
	15	16	17	18	[19]	20	0	March 19	9-week Grading Period
	22	23	24	25	26				
	29	30	31					March 29 - April 5	Spring Vacation
April 2021				1	2				
	5	6	7	8	9				
	12	13	14	15	16	19	0		
	19	20	21	22	23				
	26	27	28	29	30				
May 2021	3	4	5	6	7			May 3	Non Workday
	10	11	12	13	14				
	17	18	19	20	21	19	0		
	24	25	26	27	28				**(2nd Semester - 92 Days)**
	(31)							May 31	Memorial Day
June 2021		1	2	3	4	2	1	June 2	Last Day of School
	7	8	9	10	11			June 3	Last Teacher Duty Day

Total Student Instructional Days: 180

4 Minimum Days- Back-to-School Night (9/1), October 14, June 1 & June 2

Graduation- Mission Oak- June 1, 2021; Tulare Western- June 2, 2021; Tulare Union- June 3, 2021

( ) - Legal Holiday

- Teacher Duty Day (no school)

[ ] - Board Holiday

- Grade Periods

- Non-School Day

Revised:

	2020-2021		2021-2022	
	A	B	A	B
First Teacher Day	August 10	August 3	August 9	August 9
First Day of School	August 13	August 6	August 12	August 12
Thanksgiving	1 week	1 week	1 week	1 week
Winter Break	3 weeks	3 weeks	3 weeks	3 weeks
Winter Break	Dec. 18 - Jan. 10	Dec. 19 - Jan. 10	Dec. 17 - Jan. 9	Dec. 23 - Jan. 17
Day off after Easter?	YES	YES	YES	YES
Last Day of School	June 9	June 2	June 8	June 9
Last Teacher Duty Day	June 10	June 3	June 9	June 10
Fall Semester Day Count	82	88	82	86
Spring Semester Day Count	98	92	98	94
Non Work Day	NO	YES	NO	NO

Tulare Joint Union High School District

School Calendar for 2021-2022 A

Month	M	T	W	TH	F	Instructional Days	Staff work Days	Significant Dates	Explanation
August 2021	2	3	4	5	6				
	9	10	11	12	13			August 9	First Teacher Duty Day
	16	17	18	19	20	14	3	August 12	First Day of School
	23	24	25	26	27				
	30	31						August 31	Back to School Night (minimum day)
September 2021			1	2	3				
	(6)	7	8	9	10			September 6	Labor Day
	13	14	[15]	16	17	20	0	September 15	Fair Day
	20	21	22	23	24				
	27	28	29	30					
October 2021					1				
	4	5	6	7	[8]			October 8	9-week Grading Period
	11	12	13	14	15	21	0	October 13	PSAT Minumum Day
	18	19	20	21	22				
	25	26	27	28	29				
November 2021	1	2	3	4	5				
	8	9	10	(11)	12			November 11	Veteran's Day
	15	16	17	18	19	16	0		
	22	23	24	(25)	26			November 22 through 26	Thanksgiving Holiday
	29	30							
December 2021			1	2	3				
	6	7	8	9	10				
	13	14	15	16	17	11	1	December 16	Teacher Duty Day
	20	21	22	23	24				**(1st Semester - 82 days)**
	27	28	29	30	31			December 17 through	Winter
January 2022	3	4	5	6	7			January 7	Vacation
	10	11	12	13	14				
	(17)	18	19	20	21	15	0		
	24	25	26	27	28			January 17	Martin Luther King Day
	31								
February 2022		1	2	3	4				
	(7)	8	9	10	11		0	February 7	Lincoln's Birthday
	(14)	15	16	17	18	18		February 14	President's Day
	21	22	23	24	25				
	28								
March 2022		1	2	3	4				
	7	8	9	10	11				
	14	15	16	17	[18]	23	0	March 18	9-week Grading Period
	21	22	23	24	25				
	28	29	30	31					
April 2022					1				
	4	5	6	7	8				
	11	12	13	14	15	15	0	April 11 - April 18	Spring Vacation
	18	19	20	21	22				
	25	27	28	29	30				
May 2022	2	3	4	5	6				
	9	10	11	12	13				
	16	17	18	19	20	21	0		
	23	25	25	26	27				**(2nd Semester - 98 Days)**
	(30)	31						May 30	Memorial Day
June 2022			1	2	3	6	1	June 7	Last Day of School
	6	7	8	9	10			June 8	Last Teacher Duty Day

Total Student Instructional Days: 180

4 Minimum Days- Back-to-School Night (8/31), October 13, June 6 & June 7

Graduation- Tulare Union June 7, 2022; Mission Oak- June 8, 2022; Tulare Western- June 9, 2022

◯ - **Legal Holiday**

Teacher Duty Day (no school)

□ - **Board Holiday**

□ - **Grade Periods**

Non-School Day

Revised:

Tulare Joint Union High School District

School Calendar for 2021-2022 B

Month	M	T	W	TH	F	Instructional Days	Staff work Days	Significant Dates	Explanation
August 2021	2	3	4	5	6				
	9	10	11	12	13			August 9	First Teacher Duty Day
	16	17	18	19	20	14	3	August 12	First Day of School
	23	24	25	26	27				
	30	31						August 31	Back to School Night (minimum day)
September 2021			1	2	3				
	(6)	7	8	9	10			September 6	Labor Day
	13	14	[15]	16	17	20	0	September 15	Fair Day
	20	21	22	23	24				
	27	28	29	30					
October 2021					1				
	4	5	6	7	[8]			October 8	9-week Grading Period
	11	12	13	14	15	21	0	October 13	PSAT Minumum Day
	18	19	20	21	22				
	25	26	27	28	29				
November 2021	1	2	3	4	5				
	8	9	10	(11)	12			November 11	Veteran's Day
	15	16	17	18	19	16	0		
	22	23	24	(25)	26			November 22 through 26	Thanksgiving Holiday
	29	30							
December 2021			1	2	3				
	6	7	8	9	10				
	13	14	15	16	17	15	1	December 16	Teacher Duty Day
	20	21	22	23	24				**(1st Semester - 86 days)**
	27	28	29	30	31			December 23 through	Winter
January 2022	3	4	5	6	7			January 14	Vacation
	10	11	12	13	14				
	(17)	18	19	20	21	10	0		
	24	25	26	27	28			January 17	Martin Luther King Day
	31								
February 2022		1	2	3	4				
	(7)	8	9	10	11		0	February 7	Lincoln's Birthday
	(14)	15	16	17	18	18		February 14	President's Day
	21	22	23	24	25				
	28								
March 2022		1	2	3	4				
	7	8	9	10	11				
	14	15	16	17	[18]	23	0	March 18	9-week Grading Period
	21	22	23	24	25				
	28	29	30	31					
April 2022					1				
	4	5	6	7	8				
	11	12	13	14	15	15	0	April 11 - April 18	Spring Vacation
	18	19	20	21	22				
	25	26	27	28	29				
May 2022	2	3	4	5	6				
	9	10	11	12	13				
	16	17	18	19	20	21	0		
	23	24	25	26	27				**(2nd Semester - 94 Days)**
	(30)	31						May 30	Memorial Day
June 2022			1	2	3	7	1	June 9	Last Day of School
	6	7	8	9	10			June 10	Last Teacher Duty Day

Total Student Instructional Days: 180

4 Minimum Days- Back-to-School Night (8/31), October 13, June 8 & June 9

Graduation- Tulare Union June 8, 2022; Mission Oak- June 9, 2022; Tulare Western- June 10, 2022

( ) - **Legal Holiday**

Teacher Duty Day (no school)

[ ] - **Board Holiday**

- Grade Periods

Non-School Day

Revised:

	2020-2021		2021-2022	
	A	**B**	**A**	**B**
First Teacher Day	August 10	August 3	August 9	August 9
First Day of School	August 13	August 6	August 12	August 12
Thanksgiving	1 week	1 week	1 week	1 week
Winter Break	3 weeks	3 weeks	3 weeks	3 weeks
Winter Break	Dec. 18 - Jan. 10	Dec. 19 - Jan. 10	Dec. 17 - Jan. 9	Dec. 23 - Jan. 17
Day off after Easter?	YES	YES	YES	YES
Last Day of School	June 9	June 2	June 8	June 9
Last Teacher Duty Day	June 10	June 3	June 9	June 10
Fall Semester Day Count	82	88	82	86
Spring Semester Day Count	98	92	98	94
Non Work Day	NO	YES	NO	NO

Meeting of
October 3, 2019
FOR: INFORMATION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

RECEIVE: Amendment to Board Bylaws Regarding Health Insurance for Board Members

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Background: Per Board Bylaws 9250, the district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Current Considerations: At the September 19, 2019 meeting, the Board expressed its desire to review the language regarding health and welfare benefits for current board members and to add language that would specify which health benefit group the Board members would follow. A copy of the Board Bylaws Section 9250, with the proposed change, is attached for your review.

Fiscal Implications: There is no cost to change the Board Bylaws.

Tulare Joint Union High School District Priorities:

- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

BB 9250 Board Bylaws

Remuneration, Reimbursement And Other Benefits

Compensation

Each member of the Board of Trustees may receive a monthly compensation of no more than twenty ($20) dollars per Board meeting attended.

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month, is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

In order to receive compensation for attending any Board meeting, Board members shall be present for at least 50 percent of the meeting time.

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

(cf. 9150 - Student Board Members)

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district.

(cf. 1160 - Political Processes)

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

(cf. 3513.1 - Cellular Phone Reimbursement)

Board members shall be reimbursed for traveling expenses incurred when authorized in advance by the Board. (Education Code 35044)

(cf. 9240 - Board Development)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional,

state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

(cf. 3350 - Travel Expenses)

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district certificated management employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Health and Welfare Benefits for Former Board Members

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than that received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

Any other former Board member who served at least one term, may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

Legal Reference:

EDUCATION CODE

33050-33053 General waiver authority

33362-33363 Reimbursement of expenses for attendance at workshops

35012 Board members; number, election and term

35044 Payment of traveling expenses of representatives of board

35120 Compensation for services as member of governing board

35172 Promotional activities

44038 Cash deposits for transportation purchased on credit

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

8314 Use of public resources

20322 Elective officers; election to become member

20420-20445 Membership in Public Employees' Retirement System; definition of safety employees

53200-53209 Group insurance

54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE

1373 Health services plan, coverage for dependent children

INSURANCE CODE

10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

403 Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598

Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

91 Ops.Cal.Atty.Gen. 37 (2008)

83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES

CSBA: http://www.csba.org

Institute for Local Government: http://www.ca-ilg.org

Internal Revenue Service: http://www.irs.gov

Bylaw TULARE JOINT UNION HIGH SCHOOL DISTRICT

adopted: July 15, 2009 Tulare, California

revised: June 19, 2014

revised: August 18, 2016

Meeting of
October 3, 2019
FOR: INFORMATION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

RECEIVE: Information Regarding Security Guards for School Facility Rentals

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Background: Board Policy 1330 authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses. The policy further indicates that for the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: 1) aid, encourage, and assist groups desiring to use school facilities for approved activities; 2) preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary; and 3) ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.

Current Considerations: Prior to this fiscal year, the Facilities Department had required that groups provide security guards when they have used the district's facilities and grounds. The requirement was not consistently applied, and the groups were required to make their own arrangements. The district did not follow through to ensure security guard arrangements had been made. The Interim Director of Facilities standardized this process and required security guard arrangements be made by the district instead of the group using the facility. The district has received several complaints regarding this requirement and is bringing it forward to the Board for their direction. Administration has contacted legal council and their response, along with a copy of Board Policy 1330, Administrative Regulation 1330, Exhibit 1330, and a Lozano Smith Client News Brief are attached for your review.

Fiscal Implications: There are no fiscal implications.

Tulare Joint Union High School District Priorities:

- ***Maintain Safe Schools***
- ***Continue to Strengthen Internal and External Communications***
- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***
- ***Manage Facilities and Student Growth***

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

TULARE JOINT UNION HIGH SCHOOL

Legal Guidance on

Security Guard Requirement

9-25-19

The following responds to your question below as to whether the District's facility use agreement must require a youth football team to hire guards at their events or whether they can carry liability insurance and agree to hold the District harmless. Initially, there is no blanket requirement in the statutes that require guards to be hired as part of a facility use agreement. Instead, this would depend on the particular circumstances of the organization and its use of the facility. For example, if there has been a rash of car thefts in the parking lots during the games, the District may want to require that a security guard be hired to patrol the lot. Or if there has been a history of enthusiastic fans getting into altercations at the game, the District may want to have a security guard on site.

These facility use issues were discussed in a recent court case involving a parent who was injured while attending a booster group's carnival at one of the district's schools. The court looked at provisions of the Civic Center Act, which provides for school districts to allow community groups to use the facilities and which allocates liability between the district and the use of the facilities. The court noted that an organization using the facilities is responsible for an injury resulting from the organization's negligence during the use of the school facilities; the district is liable for an injury resulting from the district's negligence in the ownership and maintenance of the facilities or grounds. (Education Code section 38134.) I've attached a copy our Client News Brief summary of the Grossman v. Santa Monica-Malibu Unified School District decision for your reference.

With this recent court decision in mind, we've attached a copy of the District's Facility Use policy and regulation; also included is a copy of the exhibit which is entitled Facilities Use Statement and is formatted to be signed by the organization using the school site. This document simply states that the organization recognizes that it is liable for any damages to the school facilities or for any injury to any person due to the organization's negligence in using the facilities. At a minimum, this Statement should also set out the required proof of insurance for using the facilities, along with the fee and the details of the particular facilities to be utilized, dates and time, etc. Please let me know if we can assist in updating this form to incorporate some additional details.

Also please note that there is some recent legislation that imposes new requirements for the youth sports organizations that conduct football programs which are effective in 2021. While these new requirements do not apply to district sports programs directly, the district should be mindful of these requirements, and consider incorporating or referencing them in the use agreement, when allowing youth sports organizations to use district facilities.

The new law is Assembly Bill 1, which adds Section 124240, et seq. to the Health and Safety Code, and contains new requirements for youth sports organizations that conduct a tackle football program and youth tackle football leagues, *beginning January 1, 2021*, including:

- Limiting full-contact practices to twice per week during pre-season and regular season, and no full-contact practices during the off-season;

- Having coaches receive a tackling and blocking certification, as specified;

- Having designated personnel annually complete specified concussion and head injury education, a specified factsheet related to opioids, and designated training relating to heat-related illness, as defined;

- Meeting specified requirements relating to safety equipment;

- Having a licensed medical professional present during games, as specified; the licensed medical professional shall have the authority to evaluate and remove any youth tackle football participant from the game who exhibits an injury, including, but not necessarily limited to, symptoms of a concussion or other head injury;

- Having coaches receive first aid, cardiopulmonary resuscitation, and automated external defibrillator certification; and inspecting safety equipment, as specified.

Please let me know if you have other questions related to these facility use issues or whether we can provide anything further regarding these matters.

Tulare Jt. Union HSD | BP 1330 Community Relations

Use Of School Facilities

The Board of Trustees believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities

2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

District Facilities - Vehicles on Track Surface

All vehicles, except district maintenance vehicles and equipment, emergency vehicles, and golf cart type vehicles, shall be prohibited from driving on the all-weather track surface.

Facility use requests involving the use of any vehicle must be approved in advance by the Director of Facilities and site Principal or Director.

The Board believes that the use of school facilities or grounds should not result in an expense to the district. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

The Board authorizes the use of school facilities or grounds, without charge, by nonprofit organizations and by clubs or associations organized to promote youth and school activities, including, but not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, school-community advisory councils, and recreational youth sports leagues that charge participants no more than an average of $60 per month. Other groups that request the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038 and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating

devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

(cf. 3515.2 - Disruptions)

Legal Reference:

EDUCATION CODE

10900-10914.5 Community recreation programs

32282 School safety plan

37220 School holidays

38130-38138 Civic Center Act, use of school property for public purposes

BUSINESS AND PROFESSIONS CODE

25608 Alcoholic beverage on school premises

ELECTIONS CODE

12283 Polling Places: schools

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

MILITARY AND VETERANS CODE

1800 Definitions

CODE OF REGULATIONS, TITLE 5

14037-14042 Proportionate direct costs for use of school facilities and grounds

UNITED STATES CODE, TITLE 20

7905 Equal access to public school facilities

COURT DECISIONS

Good News Club v. Milford Central School, (2001) 533 U.S. 98

Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384

Cole v. Richardson, (1972) 405 U.S. 676

Connell v. Higgenbotham, (1971) 403 U.S. 207

ACLU v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167

Ellis v. Board of Education, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 90 (1999)

79 Ops.Cal.Atty.Gen. 248 (1996)

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

Policy TULARE JOINT UNION HIGH SCHOOL DISTRICT

adopted: July 15, 2009 Tulare, California

revised: October 3, 2013

revised: January 22, 2015

revised: January 17, 2019

Tulare Jt. Union HSD | AR 1330 Community Relations

Use Of School Facilities

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings

2. The discussion of matters of general or public interest

3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization

4. Child care programs to provide supervision and activities for children of preschool and elementary school age

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies

6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination

7. A community youth center

8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Other purposes deemed appropriate by the Board of Trustees

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law

2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work

3. Any use which involves the possession, consumption, or sale of alcoholic beverages, drugs or any restricted substances, including tobacco

(cf. 3513.3 - Tobacco-Free Schools)

4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Regulation TULARE JOINT UNION HIGH SCHOOL DISTRICT

approved: July 15, 2009 Tulare, California

revised: October 3, 2013

revised: January 17, 2019

Tulare Jt. Union HSD | E 1330 Community Relations

Use Of School Facilities

TULARE JOINT UNION HIGH SCHOOL DISTRICT

FACILITIES USE STATEMENT

The undersigned, _____, is duly authorized by _____(name of organization)_____, to act on its behalf in requesting the use of school facilities, including, but not limited to, executing any agreement or undertaking required by law and district policy and regulations governing the use of the facilities.

The organization shall comply with all restrictions placed on the use of the school facilities by law or district policy or regulations.

The organization recognizes that, in accordance with Education Code 38134, it is liable for any damage to the school facilities or for any injury to any person due to the organization's negligence in using the school facilities.

(Signed) (Date)

(Organization)

Exhibit TULARE JOINT UNION HIGH SCHOOL DISTRICT

version: October 3, 2013 Tulare, California

CLIENT NEWS BRIEF

Know Your Role, Know Your Risk

June 2019
Number 28

A Civic Center Act provision that allocates liability between a school district and the users of school facilities means what it says, according to a recent decision by the California Court of Appeal. In *Grossman v. Santa Monica-Malibu Unified School District*, the court found the district was not liable for injuries suffered by a parent-attendee at a carnival held by a booster group at one of the district's schools. The court also highlighted the statute's intent that school districts and users of school facilities bear their own costs in insuring against risk and liability resulting from use of those facilities.

Facilities Use and Liability Under the Civic Center Act

Education Code section 38130 et seq., also known as the Civic Center Act, requires school districts to allow community groups to use district-owned facilities under certain conditions and allocates liability between the school district and the user of those facilities. Under Education Code section 38134(i)(1), "an entity using school facilities or grounds . . . is liable for an injury resulting from the negligence of that entity *during the use* of the school facilities or grounds," while a school district "is liable for an injury resulting from the negligence of the school district *in the ownership and maintenance* of the school facilities or grounds." The same section also requires school districts and users to "each bear the cost of insuring against its respective risks," as well as the cost of defense for "claims arising from those risks."

A school district's liability for "ownership and maintenance" of its facilities and grounds only arises when the district would be liable under Government Code section 835 for "a dangerous condition of public property." That form of liability arises from (1) negligent acts of a school district employee, or (2) notice of the dangerous condition with time to mitigate the danger.

The *Grossman* Case

In *Grossman*, the school district approved a booster group's plans for a carnival on school grounds, but did not otherwise involve itself in the planning, set up, or oversight of the carnival. At the event, the plaintiff, a carnival attendee, was injured when an inflatable slide collapsed and he fell over 20 feet onto the concrete below. Similar slides were used at prior carnivals without incident.

The plaintiff sued the district, the booster group, and party rental and event companies for negligence. The plaintiff alleged that the slide was improperly set up, and was not secured to the ground with stakes. The plaintiff further alleged that the district did not inspect the slide or make sure that the operators properly assembled the slide.

The court ruled that the negligent set-up and operation of the inflatable slide, rather than any dangerous condition of the district's property, was the cause of the plaintiff's injuries. The slide was not a condition of the school grounds because it was a temporary feature that was removed after the event. Moreover, the district did not have notice of any purported dangerous condition because similar slides had been used at the booster group's carnival in prior years without incident, and no complaints were made about the slide

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ATTORNEYS AT LAW

As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.

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being improperly set up before the incident. Because the plaintiff's claim was based on negligent set-up and operation of the slide, and not on a dangerous condition of the property, the court held that the district could not be liable for negligence under the Civic Center Act.

In its ruling, the court discussed the legislative history of the Civic Center Act's liability apportionment statute. In particular, the court noted objections by booster groups and similar organizations to substantial insurance coverage and indemnification obligations required by school districts for use of facilities under the Civic Center Act. The legislation provided that such costs were considered costs of maintenance and management that should be borne by the property owner, rather than the user, however, the legislative history underscored the Legislature's intent that the Civic Center Act not broaden a school district's liability beyond that narrow scope. The court emphasizes that the liability apportionment statute requires each party bear its own costs associated with protecting against liability.

Takeaways

The *Grossman* case serves as a good reminder that liability is apportioned based on a school district or user's respective role, as are the costs to protect against that liability, and while a school district cannot shift its statutory liability to facility users, it also cannot be held liable for injuries resulting from the user's negligence, even if the incident occurred on school grounds.

For additional information regarding the Civic Center Act or facilities use and liability, please contact the authors of this Client News Brief or an attorney at one of our eight offices located statewide. You can also subscribe to our podcast, follow us on Facebook, Twitter and LinkedIn or download our mobile app.

As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.

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MEMORANDUM

TO: TJUHSD Board Members

FROM: Daniel Pierotte, Director of Facilities

SUBJECT: Facilities and Transportation Update

DATE: **October 3, 2019**

Accelerated Charter High School
Installed white board in Classroom 1, removed and disposed of six loads of debris.

Ag Farm
Fence with mow strip installed. Sprayed for weeds. Furniture moved into one new classroom.

District Office
Replace AC Filters, repair the AC Unit in the NW Bus Shop, and installed a new paper towel dispenser in Transportation Department.

Mission Oak High School
Assembled four new bleachers for the football field and installed electricity to the c-train, outlets, and lights. Changed inter campus light poles to LED lights and installed new wheels on the cafeteria taco carts. White boards were installed in the Math Department classrooms.

Sierra Vista Charter High School
Installation of Tac Board in the Counselor's office and delivered two volleyball stands.

Tech Prep High School/Countryside High School
No new updates to report at this time.

Tulare Adult School – "K" Street
Repair the Café Walk-In freezer and changed all the AC filters.

Tulare Adult School – Maple Street
Changed the AC filters.

Tulare Adult School – Pixley
Spray for weeds, add numbers to three buildings and replace bathroom door handle.

Tulare Union High School
The sprinklers were moved at Live Oak and the field was sprayed for weeds. A large Elm tree by the 700 Building was pruned and all the new trees were fertilized. The Stadium field cleaned with a sweeper and the Practice Field rolled.

Tulare Western High School

Library - Installed skateboard locker, TV Mount, TV, and assembled a bookcase. ***AC Repairs*** – Library, Girl's Locker Room, and the Trainer's Room. ***Restroom Repairs –*** Administration Office, Boy's Restrooms – 400 and 500 Buildings. ***Classrooms*** - Two white boards installed in Room 814. Fertilized the Football Field on September 18, 2019. Repaired Taco Truck Platform, (3) Roll Gates and made keys for the Principal's Secretary.

Transportation Update Staff

We are posting one Bus Driver position this week as we had a driver resign.

We have assigned Safety and Environmental Keenan Online Training to the shop and other employees.

Other News

Pacific Engineering and Consulting EHS Specialist Jason Eilits conducted our Annual Hazardous Materials Business Plan Inspection on Friday, October 20th.

We had one vehicle accident. One of our Community Liaison's was rear-ended and the other driver fled the accident scene.

The San Joaquin Valley Air Pollution Control District Grant vehicles have been delivered to the sites - Golf Carts, Refuse Hauler and Columbia Flatbed Utility vehicle. The two John Deere TE Gator's will be delivered to Tulare Western High School and Mission Oak High School on October 24th.

On Monday, September 23rd, a Franzen-Hill Representative provided our UST Annual Operator Training *(Diesel Fuel Island)* and we reviewed the Diesel Fuel Pumps Emergency shut off locations, Fuel Island Procedures, location of Fire Extinguisher, Spill Response, Emergency Notification Procedures, and Leak Detection Monitoring.

We are purchasing a handful of spill containment pallets for our oil waste and used oil filters.

Project Update Report

Prepared by Kari Rivera, CM Construction Services

October 3, 2019

AG Farm

CM Construction Services (CMCS) met with Tony Rodriguez and discussed the costs for the additional flooring that had been taken out of the scope of work for the Contractor. Mr. Rodriguez agreed with the costs and the Contractor began the work today – September 25th. It will take approximately two weeks to complete. Once the work is complete, CMCS along with Danny Pierotte and Mike Morales from TETER will walk the building for one last time before turning it over to the District.

TETER just received approval from DSA to install the tamper switches. The Contractor is scheduling their sub to start that work. I anticipate the work will be completed within the next two weeks as well.

Tulare Union High School, 2-Story Building

A majority of the storm drain is in. It is not completely backfilled yet, but it will be by the first of the week.

The sewer system is being installed.

A majority of the door hardware is installed.

The crickets are being finished on the roof.

The stair footings have all been poured.

The scaffolding for the plaster will be arriving on September 30th. Plaster is scheduled to start the first week of October.

****The District has requested that we get a price from the site Contractor to pour the parking lot in concrete vs. asphalt so we are working on that. The reason for the request is that it is not a very big area and concrete requires less maintenance in the future vs. asphalt.

****Overall, the 2-Story project is moving along great. We have had some definite delays with the Ag Farm project however, we have worked through them the best that we can and the District will have a beautiful building once it is handed over.

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Brandman University Internship Credential (School Psychology) Program Agreement for 2019-2022

Background: Periodically the Tulare Joint Union High School District accepts counseling staff as Interns. The District has Internship Contract Agreements with various universities, such as: Brandman University, Fresno Pacific University, Fresno State University, and Tulare County Office of Education.

Current Considerations: The 2019-2022 Internship (School Psychology) Credential Program Agreement with Brandman University is attached for approval.

Fiscal Implications: There is no cost to the district from the university. The psychologist(s) will train under the supervision of the district's Special Education Director along with AP of Counseling at the site of placement.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***
- ***Staff TJUHSD with Qualified Personnel and Maintain a Positive Work Environment***

Therefore it is: Recommended: That the Board approve the Brandman University Internship Credential (School Psychology) Program Agreement for 2019-2022.

SUBMITTED BY:
Mr. Antonio Rodriguez
Superintendent

PREPARED BY: Ms. Barbara Orisio, Assistant Superintendent for Human Resources & Business

SUPERVISED PAID FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University, Visalia Campus.

SCHOOL PSYCHOLOGY	X
EDUCATION ADMINISTRATION	
SCHOOL COUNSELING	

THIS AGREEMENT is made and entered into by and between Brandman University hereinafter called the "UNIVERSITY," and the Tulare Joint Union High School District, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.

B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.

C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and in collaboration with the UNIVERSITY.

B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the Fieldwork Site wishes to have the student withdrawn.

C. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.

D. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or

involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

E. To notify the UNIVERISTY of any change in its personnel, operation, or policies which may affect the field education experience.

F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.

G. The FIELDWORK SITE staff shall comply with APPENDIX A regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

A. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual harassment, or any other basis prohibited by law.

B. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.

C. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.

D. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:	UNIVERSITY CONTACT INFORMATION:
Tulare Joint Union High School District 426 N. Blackstone Ave. Tulare, CA 93274 Attn: Barbara Orisio Phone: (559) 688-2021	Brandman University 16355 Laguna Canyon Road Irvine, CA 92618 Attn: School of Education, Dean Fax: (800) 775-0128

E. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

F. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.

G. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

H. This Agreement shall be construed in accordance with the laws of the State of California in effect

at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

A. THE TERM of this Agreement shall be effective 10/04/2019 and shall continue in full force and effect through 10/03/2022. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE:	Signature:	
	Name:	Tony Rodriguez
	Title:	Superintendent
	Date:	October 4, 2019

UNIVERSITY:	Signature:	
	Name:	Phillip L. Doolittle
	Title:	Executive Vice Chancellor of Finance and Administration and Chief Financial Officer
	Date:	

Appendix A
Specific Supervision Requirements for Each Program

School Counseling Fieldwork:

A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.

B. Provide opportunities for students to gain a broad range of experiences, including experiences in:

   a. Personal and career assessments
   b. Personal counseling experience in either an individual or group context
   c. Experience in School-based programs serving parents and family members
   d. Observing classroom instruction
   e. Attending district and school based meetings
   f. Mapping school-based community resources
   g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
   h. Participating in professional development activities.
   i. Participating in individual or group supervision.
   j. Learning about and using technology and information systems.
   k. Learning about Individual differences and student diversity.

C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.

D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.

E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

I. <u>Specific Supervision Requirements School Psychology</u> Fieldwork:

A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.

B. Provide experiences with a diverse student population.

C. Provide experiences with a variety of educational programs.

D. Provide opportunities for students to gain a broad range of experiences, including experiences in:

   a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
   b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
   c. Developing, implementing and evaluating academic and behavioral interventions.
   d. Providing counseling and other mental health interventions.

e. Home, school, community collaboration: working with parents and community members.
f. Learning about, helping develop, or evaluating policy, practices and programs.
g. Participating in professional development activities.
h. Participating in individual or group supervision.
i. Learning about and using technology and information systems.
j. Learning about Individual differences and student diversity.

E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.

F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.

G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.

I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.

B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.

C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.

D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one- half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.

F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the student is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

SUPERVISED INTERNSHIP AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University Visalia Campus.

SCHOOL PSYCHOLOGY	X
EDUCATION ADMINISTRATION	
SCHOOL COUNSELING	

THIS AGREEMENT is made and entered into by and between Brandman University hereinafter called the "UNIVERSITY," and the Tulare Joint Union High School District, hereinafter called "FIELDWORK SITE."

WHEREAS, an INTERN, as defined in Appendix A, is required to enroll in education courses while serving under the supervision of experienced UNIVERSITY and FIELDWORK SITE professionals, during which time the INTERN shall hold an internship credential granted by the California Commission on Teacher Credentialing, (hereinafter the “COMMISSION”).

I. RESPONSIBILITIES OF THE UNIVERSITY

A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.

B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.

C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.

B. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.

C. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or

involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

D. To notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.

E. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.

F. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE's supervision of UNIVERSITY students.

G. The FIELDWORK SITE acknowledges that each INTERN under this Agreement shall be a paid employee of the FIELDWORK SITE and thus covered under the FIELDWORK SITE'S insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of Brandman University while performing services for the District.

III. THE PARTIES MUTUALLY AGREE

A. Neither party shall discriminate in the assignment of INTERNS on the basis of race, color, disability, gender, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.

B. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.

C. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:	UNIVERSITY CONTACT INFORMATION:
Tulare Joint Union High School District	Brandman University
426 N. Blackstone Ave.	16355 Laguna Canyon Road
Tulare, CA 93274	Irvine, CA 92618
Attn: Barbara Orisio	Attn: School of Education, Dean
Phone: (559) 688-2021	Fax: (800) 775-0128

D. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

E. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.

F. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this

Agreement.

G. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

A. THE TERM of this Agreement shall be effective 10/04/2019 and shall continue in full force and effect through 10/03/2022. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE:	Signature:	
	Name:	Tony Rodriguez
	Title:	Superintendent
	Date:	October 4, 2019

UNIVERSITY:	Signature:	
	Name:	Phillip L. Doolittle
	Title:	Executive Vice Chancellor of Finance and Administration and Chief Financial Officer
	Date:	

Appendix A
Definition of Internship

A. "INTERN" is defined according to the COMMISSION as a person who is enrolled in a COMMISSION-approved internship program and is serving with an Internship Credential issued upon the recommendation of the UNIVERSITY.

B. INTERNS shall not displace certificated FIELDWORK SITE employees. FIELDWORK SITE further agrees to provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.

C. The internship may continue for a period of up to two years and the credential may be renewed upon a showing of good cause.

D. The internship program is being implemented in order to provide the INTERN with an opportunity to gain field experience on a paid basis. In the event that the internship is being developed to meet an employment shortage, FIELDWORK SITE agrees to provide a statement regarding the availability of qualified, certificated individuals holding the appropriate credential.

E. The Internship Credential is issued for service only in the FIELDWORK SITE District and the UNIVERSITY shall notify the COMMISSION of the FIELDWORK SITE'S participation.

Appendix B
Specific Supervision Requirements for Each Program

School Counseling Fieldwork:

A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.

B. Provide opportunities for students to gain a broad range of experiences, including experiences in:

   a. Personal and career assessments
   b. Personal counseling experience in either an individual or group context
   c. Experience in School-based programs serving parents and family members
   d. Observing classroom instruction
   e. Attending district and school based meetings
   f. Mapping school-based community resources
   g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
   h. Participating in professional development activities.
   i. Participating in individual or group supervision.
   j. Learning about and using technology and information systems.
   k. Learning about Individual differences and student diversity.

C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.

D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.

E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

I. Specific Supervision Requirements School Psychology Fieldwork:

A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.

B. Provide experiences with a diverse student population.

C. Provide experiences with a variety of educational programs.

D. Provide opportunities for students to gain a broad range of experiences, including experiences in:

   a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
   b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
   c. Developing, implementing and evaluating academic and behavioral interventions.
   d. Providing counseling and other mental health interventions.
   e. Home, school, community collaboration: working with parents and community members.
   f. Learning about, helping develop, or evaluating policy, practices and programs.
   g. Participating in professional development activities.
   h. Participating in individual or group supervision.
   i. Learning about and using technology and information systems.
   j. Learning about Individual differences and student diversity.

E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.

F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.

G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.

I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.

B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.

C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.

D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.

F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the INTERN is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Agreement with Tulare County Superintendent of Schools for Board Certified Behavior Analyst (BCBA)

Background: Section 53060 of the California Government Code authorizes public school districts to contract for special services and advice in financial, economic and administrative matters with specially trained, experienced and competent persons.

Current Considerations: Tulare Joint Union High School District's Special Education Department requires the services of a Board Certified Behavior Analyst (BCBA) for services and consultation, in order to meet the needs of students on IEPs who require this service as part of their educational plans. A copy of the agreement is attached for your review. Due to this service already beginning, we are requesting it to go straight to action.

Fiscal Implications: Cost of services shall not exceed $2,500 ($125/hour). The actual cost of services will be calculated at the end of the school year.

Tulare Joint Union High School District Office Board Priorities
Priority #1: Improve Student Outcomes and Performance

Therefore it is: Recommended: That the Board approve the Agreement with Tulare County Superintendent of Schools for Board Certified Behavior Analyst (BCBA).

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Mr. Jason Edwards, Director of Special Education

For TCOE Office Use
Vendor # _____ Req. # _____ PO # _____

AGENCY AGREEMENT

THIS AGREEMENT is entered into between the **Tulare County Superintendent of Schools**, referred to as SUPERINTENDENT and **Tulare Joint Union High School District** referred to as TJUHSD.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of **September 11, 2019.**

2. **SERVICES:** SUPERINTENDENT shall provide TJUHSD with behavior intervention services requested by TJUHSD which may include:

    - **Bright Future BCBA staff to provide services in the classroom, as requested by TJUHSD.**

3. **COST OF SERVICES:** The estimated costs of these services will be:

    - **BCBA Consultation rate of $125 per hour;**
    - **Hours not to exceed 20 hours or $2,500 for the 2019/20 school year**.

4. **METHOD OF PAYMENT:**

    a. Upon receipt of monthly invoice from SUPERINTENDENT, TJUHSD will issue a warrant or transfer funds to SUPERINTENDENT for approved Services.

5. **INDEMNIFICATION:** SUPERINTENDENT and TJUHSD shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or TJUHSD or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

Tulare Joint Union High School District
Jason Edwards, Director of Special Education
Tulare Joint Union High School District
426 N. Blackstone
Tulare, CA 93274

By: _____

Date: _____

Superintendent
Tammy McKean, Assistant Superintendent
Special Services
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

By: _____

Date: _____

TCOE Program Information

Contact Person and Phone No.: **Ron Pekarek, Program Manager (559) 747-3984 ext. 6811**
Budget Number: **010-90304-0-575000-313000-571000-000-00-000**

Please return an original copy to: Tulare County Office of Education
Ron Pekarek, Program Manager Bright Start and Bright Future
11535 Ave. 264
Visalia, CA 93277

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Contract between Tulare Joint Union High School District and California College Guidance Initiative (CCGI)

Background: College Next is a "joint effort of the College Community Colleges Chancellor's Office and the California State University, Office of the Chancellor to unify how K-12 district and higher education institutions help students successfully plan for and transition to their next steps after high school". The College Next partnership is allowing K-12 districts to partner free of cost with the California College Guidance Initiative.

Current Considerations: The District is requesting to partner with the California College Guidance Initiative (CCGI). CCGI manages the State of California's college and career planning platform, CaliforniaColleges.edu. This platform will allow our district to better support our students in graduating with clear post-secondary goals and a plan on how to achieve these goals. It also allows for the students' academic transcript data to follow them and "inform key decisions about admission, course placement, guidance and financial aid".

Fiscal Implications: There is no cost for this partnership.

Tulare Joint Union High School District Board Priorities

- ***Improve Student Outcomes and Performance***

Tulare Joint Union High School District LCAP Goals:

- ***All students will be part of a positive learning environment where they feel welcomed, valued, safe, and engaged as part of greater community.***

Therefore it is: RECOMMENDED: That the Board approve the Contract between Tulare Joint Union High School District and California College Guidance Initiative (CCGI).

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Dr. Lucy Van Scyoc, Assistant Superintendent – Curriculum, Technology & Assessment

DATA SHARING AND SERVICES PARTNERSHIP AGREEMENT

Between

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
On behalf of:
The California College Guidance Initiative

And

TULARE JOINT UNION HIGH SCHOOL DISTRICT

Agreement No. 00002560

This Data Sharing and Services Partnership Agreement ("Partnership Agreement") is entered into by and between the Foundation for California Community Colleges, a nonprofit 501(c)(3) organization ("Foundation"), on behalf of the California College Guidance Initiative ("CCGI"), and the Tulare Joint Union High School District ("District"), to set forth the roles and responsibilities of the Parties related to District's uploading of its students Education Records to www.CaliforniaColleges.edu or hereinafter ("CaliforniaColleges Website") and Foundation's provision of account support services on the CaliforniaColleges Website.

I. RECITALS

WHEREAS, Foundation is the official nonprofit organization supporting the California Community College Chancellor's Office and the California Community Colleges Board of Governors and its mission to benefit, support and enhance the California Community College system;

WHEREAS, CCGI is a campaign operated by the Foundation on behalf of all educational segments in California, in order to ensure the awareness and utilization of online planning tools in K-12 districts and systematic baseline guidance and support for 6th-12th grade students as they plan, prepare and finance college;

WHEREAS, CCGI transmits student transcript data across institutions to help inform admissions, enrollment, placement, guidance and financial aid at institutions of higher education.

WHEREAS, the California Community College Chancellor's Office has demonstrated its support for CCGI as the data provider of choice, by funding the College Next Program throughout California's Central Valley,

WHEREAS, the Family Educational Rights and Privacy Act ("FERPA"), 34 CFR §99.31(a)(1)(i)(B) and the California Education Code, §49076 (a)(2)(G), allow District to disclose student data to Foundation, without parental consent, in order to provide services to District that the District otherwise could have provided with its own employees; and

WHEREAS, the purpose of this Partnership Agreement is to set forth the roles and responsibilities of the Parties related to District's uploading of Education Records to the CaliforniaColleges Website and Foundation's provision of account support services on the CaliforniaColleges Website.

THEREFORE, the Parties desire and agree to enter into this Partnership Agreement in furtherance of the purpose stated below.

II. DEFINITIONS

The following capitalized terms when used in this Partnership Agreement shall have the meanings ascribed to them respectively, in this Definitions section, unless such term is otherwise expressly defined in this Partnership Agreement.

"Partnership Agreement" shall have the meaning set forth in the preamble above and includes all exhibits (see below), schedules and other attachments hereto, as each may be amended in a writing signed by both Parties from time to time.

Exhibit A: List of Authorized Third Parties
Exhibit B: Data Privacy and Security Addendum
Exhibit C: Data File Technical Specifications
Exhibit D: District Partnerships Matrix

"Authorized Third Party" shall mean an entity, identified by District on the **Notice of Authorized Third Parties**, attached to this Partnership Agreement as **Exhibit A**, and hereby incorporated by reference, authorized by the District to utilize the Services (as defined below) in accordance with this Partnership Agreement.

"Business Day" shall mean a Monday, Tuesday, Wednesday, Thursday or Friday, but excluding (i) any day on which national banks having banking offices in either Sacramento or Los Angeles, California are authorized by law to remain closed and (ii) those days, not to exceed eleven (11) in any calendar year, which Foundation and/or District treats as a holidays but would otherwise be Business Days.

"Confidential Information" shall mean any and all information, data, Software (as defined below), know-how and intellectual property of a confidential or proprietary nature, including but not limited to, information, data, Software, know-how and intellectual property relating to (a) technical, scientific, developmental, marketing, manufacturing, sales, operating, performance and cost matters, (b) processes, (c) designs and (d) techniques, in any and all forms in which the foregoing may appear including, but not limited to, all record-bearing media containing or disclosing any of the foregoing. Confidential Information shall include, but not be limited to, all information, data, Software, know-how, and intellectual property that is (a) marked as "confidential" or "proprietary" at the time it is provided by or on behalf of the Party providing it, (b) expressly stated by or on behalf of the Party providing it to the Party receiving it at the time of disclosure to be considered confidential or proprietary, or (c) would under the circumstances be recognized by someone generally experienced in business affairs to be confidential or proprietary.

"CaliforniaColleges Website" shall mean the Internet website located at www.CaliforniaColleges.edu. The Foundation is responsible for directly contracting and compensating a third-party technology vendor ("Vendor") for the continued operation and maintenance of www.CaliforniaColleges.edu under a separate

agreement. Information describing the current Vendor can be found in the **Data Privacy and Security Addendum**, attached to this Partnership Agreement as **Exhibit B**, and herein incorporated by reference. This definition shall also include any successor website thereto including any such site established on some other form of interactive digital or electronic communications offered over or via any alternative or successor broad band or narrow band network or method of broadcast including wireless, intranets, extranets and interactive television or cable.

“Data Breach” shall mean actual evidence of the loss or unauthorized access to or unauthorized use of Student Data (as defined below) uploaded to the CaliforniaColleges Website.

“Education Record” shall have the meaning as set forth in 34 CFR §99.3 or under applicable state law. Education Records are those records that directly relate to a student and are maintained by an education agency or institution or by a party acting for the agency or institution. The term Education Record shall not include records that are otherwise excluded under 34 CFR §99.3 or applicable state laws.

“Effective Date” shall have the meaning set forth in Section III.A of this Partnership Agreement.

"Eligible Student" shall mean a student who has reached 18 years of age or is attending an institution of postsecondary education.

“Misuse” shall have the meaning as set forth in Section IX.A of this Partnership Agreement.

“Party” or “Parties” shall mean either Foundation, on behalf of CCGI, or District, or both.

“Student Data” shall mean any information (a) contained in a student's Education Record maintained by or for the District and provided to the CaliforniaColleges Website by an employee or agent of the District; or (b) acquired directly from a student or parent or legal guardian of the student through the use of the CaliforniaColleges Website, as assigned to the student or parent or legal guardian by District. Student Data includes Personally identifiable information (defined below). Student Data does not include information created by a student, including, but no limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, and account information that enables ongoing ownership of that information.

“Services” means the services and levels of support offered by Foundation and accepted by District, as described in Section V.D of this Partnership Agreement.

“Software” shall mean, at a minimum, the computer programs, in machine-readable object code and source code, created by Vendor, pursuant to its separate agreement with the Foundation, in order to develop, operate and maintain the CaliforniaColleges Website.

"Personally identifiable information" or “PII” shall have the meaning specified in FERPA regulations, 34 CFR §99.3.

“System User” shall mean any student or parent whose Student Data are disclosed to the CaliforniaColleges Website by the District or by a student (or parent) who is assigned to use the CaliforniaColleges Website by the District.

Any other capitalized terms used in this Partnership Agreement that are not defined in this Section or in any exhibit, schedule or other attachment that is expressly incorporated into this Partnership Agreement, shall have the meaning given to them in this Partnership Agreement.

III. TERM AND TERMINATION

A. Term. This Partnership Agreement will be deemed to be effective as of the date the Partnership Agreement is fully executed by all signatories to the Partnership Agreement ("Effective Date") and will continue until terminated by either party pursuant to Section III(B),(C), or (E). Fees assessed under this Partnership Agreement will be fully subsidized by the California Community College Chancellor's Office until June 30, 2022.

B. Termination for Convenience. The Parties shall have the right to terminate this Partnership Agreement for any reason or no reason, without penalty, at any time by providing the other with written notice of termination in accordance with Section X of this Partnership Agreement at least thirty (30) calendar days in advance of the Termination Date.

C. Termination for Cause. Either party shall have the right to terminate the Partnership Agreement immediately upon written notice to the other Party upon the occurrence of a material breach of this Partnership Agreement, including a material breach with respect to the any representations and warranties which remain uncured for more than sixty (60) days after the non-breaching Party provides notice of such material breach to the other Party.

D. Handling of Data Following Termination of Partnership Agreement

1. Deletion of Data. Education Records provided under the Partnership Agreement shall be destroyed by Foundation and Vendor upon termination of this agreement or within thirty (30) days from the date on which District requests destruction of the data or determines that such student data are no longer needed for the purposes of this Partnership Agreement. In order to commence the procedure for requesting destruction of Education Records, District shall provide written notice to the Foundation as specified in Section X, requesting destruction of the data. Upon receipt of District's written notice, the Foundation and Vendor agree to use reasonable commercial efforts to certify within thirty days (30) after the Termination Date that Education Records are no longer retained or accessible to the Foundation and Vendor.

2. Requests for Return of Data to District. In lieu of destruction of Education Records, as provided in Sec. III.D.1, the District may request return of the data. In the event of such a request, the District shall provide thirty days (30) advance written notice to the address listed in Section X of this Partnership Agreement to the Foundation. Upon request and notice by District in accordance with this Section III.D.2, Foundation shall provide assistance with the migration and conversion of historical data in a flat file or other format reasonably requested by District and reasonably acceptable to Foundation. District shall be responsible for all costs and expenses associated with such requests including but not limited to costs for migration and data conversion and shall otherwise cooperate with Foundation to transfer such data to the District.

3. Retention of Student Data by the System User after Termination. The Parties acknowledge and agree that the requirements provided in Section III.D.1 shall not apply to Student Data if the

student or the student's parent supplied such Student Data to CaliforniaColleges Website and elects upon termination of the Partnership Agreement to continue to maintain a personal account with Foundation: (1) for the purpose of storing their individual data; (2) in the event the student or parent elects to retain their data in the CCGI Program for purposes of continuing to obtain the benefits of participation in the CCGI Program; or (3) if the student or parent elects to continue to obtain the service offerings from any other Authorized Third Party with which the supplying System User has elected to share their Student Data through the CCGI Program for the educational purposes set forth under the Partnership Agreement.

E. **Termination for Funding Contingency**: It is mutually understood and agreed that if the Foundation does not receive sufficient funding from the California Community Colleges Chancellor's Office to provide the Services described in this Agreement, Foundation may without penalty, terminate this Agreement by providing District with written notice of termination in accordance with Section X of this Partnership Agreement at least fifteen (15) calendar days in advance of the Termination Date.

IV. DISTRICT RESPONSIBILITIES

A. Data Sharing

1. District shall comply with all applicable federal and state laws regarding privacy and security of Education Records and Student Data, including but not limited to those identified and discussed in **Exhibit B**.

2. District shall upload course catalog files at least once a year to enable the use of academic planning tools by a student planning coursework at a District high school.

3. District agrees to verify accuracy of courses entered by District into the University of California ("UC") Course Management Portal at the UC Office of the President.

4. District agrees to upload Education Records, in accordance with the **Data File Technical Specifications**, attached as **Exhibit C** to this Partnership Agreement, and hereby incorporated by reference.

B. Implementation

1. District shall provide Foundation with a list of all approved Authorized Third Parties on **Exhibit A**, who should be included in this agreement; including but not limited to any non-profit organizations or higher education partners that provide student support services, youth development and college planning or preparation services under a separate service and data-sharing agreement with the District.

2. District shall make staff, appropriate technology resources and space available for ongoing professional development and user support.

3. District agrees to collaborate with Foundation staff to provide both individual user experience and technical feedback in order to improve implementation for all System Users.

4. District agrees to designate a responsible individual ("Implementation Lead") to (1) assist the Foundation during implementation phase including providing any necessary support to Vendor;

and (2) navigate or immediately report any issues regarding availability of the CaliforniaColleges Website.

V. FOUNDATION RESPONSIBILITIES

A. Data Ownership. Foundation acknowledges and agrees that Education Records provided by the District continue to be the property of and under the control of the District.

B. Compliance with Laws. Foundation shall comply with all applicable federal and state laws regarding privacy and security of Education Records and Student Data, including but not limited to those identified and discussed in **Exhibit B**.

C. Technical and Service Level Support. The CaliforniaColleges Website is operated and maintained by Vendor. All technical and service level support is provided directly by Vendor. Districts should reach out to their CCGI regional contact person in order to facilitate communication with Vendor regarding technical issues with CaliforniaColleges Website.

D. Scope of Services. "Services" means the enhanced services and levels of support offered by Foundation under this Partnership Agreement or on the CaliforniaColleges Website that are not already provided free of charge, including any associated offline components, which generally includes the following Additional information is provided on the **District Partnerships Matrix**, attached as **Exhibit D** to this Partnership Agreement, and hereby incorporated by reference. **Exhibit D** delineates which Services are available to District (referred to in **Exhibit D** as a "Partner District") via this Partnership Agreement, which is above and beyond the open access resources and basic services available to school districts and students statewide (referred to in **Exhibit D** as "Non-Partner Districts") free of charge:

1. Foundation shall provide the necessary support for the integration of Education Records and Student Data into individual student accounts on the CaliforniaColleges Website. Foundation agrees to cooperate with representatives from the District to ensure the data is properly uploaded in CCGI's file format and in accordance with the requirements and instructions as more fully set forth and incorporated herein as Exhibit C to this Partnership Agreement.

2. Education Records and Student Data will be maintained and processed by CCGI on behalf of the District in a manner that meets the standards of the California Community Colleges, California State University ("CSU"), California Student Aid Commission, and University of California systems for verified transcript data.

3. Foundation will provide an audit report of District's A-G course listings in the UC Course Management Portal database to identify discrepancies. Foundation agrees to provide guidance and support to District staff for purposes of reconciliation of any identified discrepancies.

4. CSU and UC eligibility analyses, both individual student reports and aggregate tracking and reporting capability for counselors.

5. Ability for students to auto-populate applications for admission to all CSU campuses with course data from their individual account on the CaliforniaColleges Website, when such data matches to the Course Management Portal at the University of California Office of the President

(CMP), and which enables students, their families and educators in their school and District to track application submission.

6. Ability for students to initiate their Free Application for Federal Student Aid ("FAFSA") from within the CaliforniaColleges.edu, in a manner that allows students, their families and educators at their school site or District to track the launch of this application and which enables CCGI to provide the California Student Aid Commission with information that supports the Cal-grant eligibility determination process.

7. Ability for students to launch their Application to the California Community Colleges using the CCCApply platform in a manner that tracks submission on the CaliforniaColleges Website.

8. Ability for students to launch additional college and financial aid applications as additional institutions develop articulation agreements with the Foundation, on behalf of CCGI.

9. Dedicated staffing to support:

a) Definition of grade level college and career planning goals;
b) Identification of associated tools, activities and lesson plans that will allow students to achieve those goals;
c) Site level plans for how those activities and lessons will be rolled out at each campus;
d) Intensive support to the adults who will mediate those experiences for students (teachers, counselors, career techs, etc.);
e) Support in looking at the data associated with our joint work to ensure that we are helping the District to meet its annual targets and ensure progress towards its overarching goals; and
f) Support efforts between System Users and Authorized Third Parties by training and supporting those Authorized Third Parties in those districts and by adding them as optional "sites" to which System Users' individual portfolios can be connected for support in college planning and preparation.

VI. FEES AND PAYMENT FOR SERVICES

1. Foundation will provide the Services under this Agreement District free of charge as long as Foundation continues to receive funding from the California Community Colleges Chancellor's Office in support of its region-wide approach to college and career planning.

2. In the event that funding from the California Community Colleges Chancellor's Office is not sustained in future years, the Parties understand that the Foundation will assess and charge a fee for services provided to the District. In the event a fee is assessed, this Agreement will be amended, in writing, to affect that arrangement. Foundation shall provide District with a 90-day notice in the event that California Community Colleges Chancellor's Office funding is reduced or discontinued.

VII. INTELLECTUAL PROPERTY

A. Data Ownership. Foundation acknowledges and agrees that Education Records provided by the District continue to be the property of and under the control of the District.

B. Proprietary Rights and Licenses

1. Reservation of Rights. Subject to the limited rights expressly granted hereunder, Foundation reserves all of its rights, title and interest in and to the Services, including all of Foundation's related intellectual property rights in the Software. No rights are granted to District hereunder other than as expressly set forth herein.

2. License by District to Use Feedback. District grants to Foundation a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the Services any suggestion, enhancement request, recommendation, correction or other feedback provided by District or Users relating to the operation of the Services.

VIII. INDEMNIFICATION AND INSURANCE

A. Indemnification Obligations of the Parties in the Event of A Data Breach

1. Foundation

a) Foundation's indemnification obligations under this Section VIII.A.1 of this Partnership Agreement shall continue in full force and effect during the Term of this Partnership Agreement.

b) Foundation shall, at its own expense, indemnify, defend, and hold harmless District from any expense, cost, claim, loss, or liability (collectively, "Loss") resulting from any Data Breach provided that the Loss arises solely from Foundation's loss or unauthorized access or use of Student Data and does not arise as the result of: (1) any Misuse by District as defined in Section IX.A of this Partnership Agreement; (2) any action or inaction by District or any officer, director, employee, affiliate, contractor, or subcontractor of District, (3) any action or inaction by an Authorized Third Party or System User.

c) District shall promptly (and in no event more than ten (10) calendar days after District receives notice of a potential or actual Loss notifies Foundation of such Loss that may give rise to an obligation of Foundation under this Section VIII.A.1.

d) Foundation promptly takes reasonable actions, if any, to mitigate the harm caused as a result of the data loss or disclosure.

2. District

a) District's indemnification obligations under this Section VIII.A.2 of this Partnership Agreement shall continue in full force and effect during the Term of this Partnership Agreement.

b) District shall, at its own expense, indemnify, defend, and hold harmless Foundation from any expense, cost, claim, loss, or liability (collectively, "Loss") resulting from any Data Breach provided that: the Loss arises solely from District's Misuse of the CaliforniaColleges Website or System or any action or inaction by District or any officer, director, employee, affiliate, contractor, or subcontractor of District including any Authorized Third Party.

B. Mutual Indemnification. Each Party to this Partnership Agreement ("Indemnitor") agrees to indemnify, defend and hold harmless the other, and its directors, trustees, officers, employees, agents (collectively "Indemnitees") against any and all liability, claims, demands, suits, losses, costs, legal fees including reasonable attorneys' fees, personal injury or illness and/or death, resulting from, arising out of, or connected with (a) Indemnitor's performance or omissions related to same under this Partnership Agreement, except as otherwise provided in Section VIII.A above; (b) any breach by Indemnitor of this Partnership Agreement. The Indemnitee must approve the extension of all settlement offers proposed by the Indemnitor and Indemnitee's approval shall not be unreasonably withheld. The Indemnitor shall furnish Indemnitees with all related evidence in its control. Nothing in this Partnership Agreement shall constitute a waiver of limitation of any rights which Indemnitees may have under applicable law.

C. Insurance

1. District. At District's sole cost and expense, District will obtain, keep in force, and maintain insurance as listed below. Coverages required will not limit any liability of District and will include: commercial general liability insurance with a combined single limit of no less than one million dollars ($1,000,000.00) per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than one million dollars ($1,000,000.00) per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. The Commercial General Liability Policy shall name Foundation for California Community Colleges, its directors, officers, and employees as Additional Insureds. District, upon the execution of this Partnership Agreement, shall cause their insurance carrier(s) to furnish Foundation with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by District and/or Indemnitor shall be primary, and not contributory, to any insurance carried by Foundation.

2. Foundation. At Foundation's sole cost and expense, Foundation will obtain, keep in force, and maintain insurance as listed below. Coverage required will not limit any liability of Foundation and will include: commercial general liability insurance with a combined single limit of no less than one million dollars ($1,000,000.00) per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than one million dollars ($1,000,000.00) per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. Foundation, upon the execution of this Partnership Agreement, shall cause their insurance carrier(s) to furnish District with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by Foundation and/or Indemnitor shall be primary, and not contributory, to any insurance carried by District.

IX. GENERAL TERMS AND CONDTIONS

A. Misuse of CaliforniaColleges Website

District acknowledges and agrees that this Section IX.A shall set forth the certain acts which shall either singularly or collectively constitute ("Misuse") under this Partnership Agreement. The Parties agree that the below Sections IX.A.1 through IX.A.8 shall not be construed to limit Foundation with respect to a determination of any other acts which may constitute Misuse under this Partnership Agreement

and which may not otherwise be included in this Section IX.A in Foundation's sole discretion. District agrees that it shall not, nor allow any System Users under the direct control of District to engage in any of the acts as set forth below:

1. Access or use CaliforniaColleges Website in breach of the terms of this Partnership Agreement;

2. Access or use CaliforniaColleges Website in violation of applicable federal, foreign, international, provincial, state and local laws, rules and regulations or any applicable privacy or data protection laws, rules, regulations or directives;

3. Access or use CaliforniaColleges Website for any unauthorized, fraudulent or malicious purpose;

4. Access or use CaliforniaColleges Website in a manner that could damage, disable, overburden or impair the CaliforniaColleges Website so as to diminish or destroy Foundation or Vendor's ability to provide CaliforniaColleges Website to System Users;

5. Share, obtain or use, or attempt to share, obtain or use, CaliforniaColleges Website related access codes or passwords;

6. Engage in any act that would cause Foundation or Vendor's failure in maintaining the integrity of CaliforniaColleges Website;

7. Engage in any use of CaliforniaColleges Website or engage in any acts which could substantially interfere with or substantially degrade the website and impact System Users;

8. Violate the CaliforniaColleges Website Terms of Use, or violate the terms of use for any Foundation or Authorized Third Party applications hosted by or accessible within CaliforniaColleges Website for utilization by System Users.

B. <u>Confidential Information</u>

1. District and Foundation each agrees that (i) it shall receive and use the Confidential Information it receives (in such capacity a "Recipient") in connection with this Partnership Agreement from the other Party (in such capacity a "Discloser") solely for the purposes contemplated by this Partnership Agreement, (ii) it shall not use any such Confidential Information for any other purpose, and (iii) it shall receive and hold such Confidential Information in trust and confidence for the benefit of the Discloser. All Confidential Information provided in connection with this Partnership Agreement:

a) Shall not be distributed, disclosed, or disseminated in any way or form by the Recipient to anyone except those of its own employees and professional advisors who have a reasonable need to know said Confidential Information for the purpose or purposes described above, who are informed of the confidential and proprietary nature of the Confidential Information, and who have agreed in a writing in favor of the Recipient to protect the confidentiality of the Confidential Information with terms at least as restrictive as those in this Section IX.B;

b) Shall be treated by the Recipient with at least the same degree of care utilized by Recipient to protect its own confidential and proprietary information of a similar nature, but in no event with less than reasonable care;

c) Shall not be used by the Recipient for its own purposes, except as otherwise expressly provided in this Partnership Agreement; and

d) Shall remain the property of and be returned to the Discloser or, at the Discloser's election, destroyed (along with all copies or other embodiments thereof) immediately upon the termination or expiration of this Partnership Agreement for any reason and by either Party.

2. The obligations of a Recipient pursuant to this Section IX.B hereof shall not apply, however, to any Confidential Information which (i) at the time it is delivered to the Recipient hereunder is already in the public domain or subsequent to such delivery comes into the public domain in a manner that does not involve a breach of this Partnership Agreement by the Recipient or its employees or advisors; (ii) at the time it is delivered to the Recipient hereunder is already in the Recipient's possession free of any obligation of confidentiality; (iii) is received independently by the Recipient from a third Party who is entitled to disclose such information to the Recipient; (iv) is subsequently independently developed by the Recipient without use of or benefit from or reference to the Confidential Information of Discloser.

3. Notwithstanding anything to the contrary herein, the Recipient may disclose Confidential Information if required to be disclosed by a court or regulatory or other governmental agency of competent jurisdiction, provided that in connection with any such requirement the Recipient shall (A) if legally permitted, promptly notify the Discloser of such requirement in writing, (B) cooperate with the Discloser, at the Discloser's request and expense, to obtain a protective order or other confidential treatment or to contest such required disclosure, (C) shall afford the Discloser all available opportunities to obtain a protective order or other confidential treatment or challenge such required disclosure, including the opportunity to challenge it in the name and with the standing of the Recipient, (D) shall comply with any protective order or other confidential treatment obtained by the Discloser, and (E) shall disclose only the minimum amount of information that the Recipient is required to disclose.

C. Representation, Warranties and Covenants of the Parties

1. Exchange of Information. The Parties represent and warrant that all information that each Party presently knows or reasonably should recognize to be materially relevant to the other Party's understanding of their obligations under the Partnership Agreement has been provided to that Party.

2. Compliance with Laws. The Parties agree to comply with all applicable national, state, and local laws and regulations in the performance of their obligations under the Partnership Agreement, including but not limited to the observance of all applicable laws and regulations related to the privacy and security of the Student Data provided by any System User.

3. Relationship of the Parties. Foundation is acting as an independent non-profit organization to facilitate the Services under this Partnership Agreement for the purposes as set forth in the Recitals. Foundation is neither an employee, subcontractor, nor an agent of District. Foundation shall have no right or authority to enter into agreements on behalf of or otherwise

bind, District, and District shall have no right to enter into agreements or otherwise bind Foundation.

4. Due Authorization. Each of the Parties represents and warrants that (i) it has all requisite power, authority, and capacity to enter this Partnership Agreement and to perform its obligations herein; (ii) the execution and delivery of this Partnership Agreement by such Party and the consummation of the transactions contemplated herein by such Party have been duly and validly authorized by all necessary action, including all approvals and consents required from any other person or governmental authority; and (iii) this Partnership Agreement constitutes a valid, legally binding Partnership Agreement of such Party, enforceable against such Party in accordance with its terms.

5. Other Instruments. Each of the Parties hereto represents and warrants that the execution, delivery, and performance of this Partnership Agreement by such Party, its compliance with the terms hereof, and the consummation by it of the transactions contemplated herein will not violate, conflict with, result in a breach of or constitute a default under its certificate of incorporation or other charter instrument, by-laws, or any instrument or agreement to which it is a Party or by which it is bound, any state or federal law, rule or regulation, or any judicial or administrative decree, order, ruling or regulation applicable to it.

6. Covenant of Further Assistance. In the event that at any time after the date hereof any further action is necessary or desirable to carry out the purposes of this Partnership Agreement, each Party will cooperate with the other Party and take such further action for such purposes (including the execution and delivery of such further instruments and documents) as the other party reasonably may request and to which the recipient of the request has no reasonable objection

D. Disclaimer of Warranties. FOUNDATION MAKES NO WARRANTIES RELATED TO THE SERVICES PROVIDED BY FOUNDATION OR VENDOR HEREUNDER, AND HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT. DISTRICT ASSUMES TOTAL RESPONSIBILITY FOR ITS USE OF THE RESULTS OBTAINED FROM THE SERVICES. FOUNDATION DOES NOT WARRANT THAT THE SERVICES MEET DISTRICT'S REQUIREMENTS OR WILL BE UNINTERRUPTED OR ERROR FREE.

E. Limitations of Liability. IN NO EVENT WILL FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES UNDER THIS AGREEMENT OR IN CONNECTION WITH ANY SERVICES PROVIDED BY FOUNDATION HEREUNDER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR DISTRICT'S MISUSE OF THE CALIFORNIA COLLEGES WEBSITE, LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR OTHER PECUNIARY LOSS ARISING OUT OF THE USE OR INABILITY TO USE THE SERVICES, DATA OR ANY OUTPUT, EVEN IF FOUNDATION HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF AVAILABLE REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE. THE TOTAL LIABILITY, IF ANY, OF FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS

AND AGENTS THEREOF) IN THE AGGREGATE OVER THE TERM OF THIS AGREEMENT FOR ALL CLAIMS, CAUSES OF ACTION OR LIABILITY WHETHER SOUNDING IN CONTRACT, TORT OR OTHERWISE ARISING UNDER OR IN ANY WAY RELATED TO THIS AGREEMENT AND/OR THE SERVICES PROVIDED HEREUNDER (COLLECTIVELY, "CLAIMS'), SHALL BE LIMITED TO THE DISTRICT'S DIRECT DAMAGES, ACTUALLY INCURRED. NOTWITHSTANDING THE FOREGOING, FOUNDATION'S SOLE OBLIGATION IN THE EVENT OF AN ERROR BY FOUNDATION IN THE PERFORMANCE OF ANY SERVICES UNDER THIS AGREEMENT SHALL BE LIMITED TO REPROCESSING APPLICABLE DATA OR REPERFORMING THE SERVICES. FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) SHALL HAVE NO LIABILITY, EXPRESS OR IMPLIED, WHETHER ARISING UNDER CONTRACT, TORT OR OTHERWISE, FOR ANY CLAIM OR DEMAND: (A) RESULTING DIRECTLY OR INDIRECTLY FROM FOUNDATION'S INTERNAL OPERATIONS, EQUIPMENT, SYSTEMS OR SOFTWARE OWNED OR LICENSED BY FOUNDATION; OR (B) BY THIRD PARTIES, EVEN IF FOUNDATION WAS ADVISED OF THE POSSIBILITY OF SUCH CLAIMS OR DEMANDS, EXCEPT AS EXPRESSLY PROVIDED OTHERWISE HEREIN. DISTRICT ACKNOWLEDGES THAT FOUNDATION HAS SET ITS FEES, IF ANY, AND ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH IN THIS AGREEMENT, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES.

F. Mutual Audit Rights of the Parties. The Parties shall be entitled to upon reasonable notice to the other party an opportunity to conduct compliance audits under 20 U.S.C. Section 1232g. The Parties shall negotiate the scope, length and terms of such audits in good faith between each Party's representatives.

G. Independent Status. Foundation is an independent non-profit entity, in business for itself, which shall perform the specific tasks relative to providing technical support and related Services to fulfill the terms of this Partnership Agreement. Foundation does not have the authority to incur any obligation, contractual or otherwise, in the name or on behalf of District.

H. Waiver. No verbal or implied waiver of any breach of any provisions of this Partnership Agreement will constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions in this Partnership Agreement. Any waiver by either party must be in writing and delivered to the other party.

I. Governing Law. This Partnership Agreement shall be construed in accordance with the laws of the State of California without giving effect to any choice or conflict of law provision or rule (whether of the State of California or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of California.

J. Counterparts. This Partnership Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument. If this Partnership Agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Partnership Agreement.

K. Entire Agreement. This Partnership Agreement constitutes the entire, complete, final and exclusive agreement between the parties with respect to the subject matter hereof and supersedes and

replaces any and all prior and contemporaneous communications between Foundation and District regarding such subject matter.

L. Construction of Partnership Agreement. Both parties have participated in the negotiation and drafting of this Partnership Agreement. Therefore, the terms and conditions of this Partnership Agreement shall not be construed against either party as the drafting party.

M. Authority to Bind. The parties each represent and warrant that the signatories below are authorized to sign this Partnership Agreement on behalf of themselves or the party on whose behalf they execute this Partnership Agreement.

N. Survival. Sections II, III.D, IV.A-B, V.A-D, VI, VII.A-B, VIII.A-C, and IX.A-O of this Partnership Agreement shall survive Termination of the Partnership Agreement.

O. Severability. If any part of this Partnership Agreement is found invalid or unenforceable, that part will be amended to achieve as nearly as possible, the same economic effect as the original provision and the remainder of this Partnership Agreement will remain in full force and effect.

X. NOTICE

Any request, notice or other communication by either Party shall be given in writing and shall be deemed given when actually delivered, one (1) Business Day after it is entrusted to a courier service of national reputation promising overnight delivery service, or three (3) Business Days after deposited in the United States Mail for delivery by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

CCGI:
Name: Contracts Manager
Email: ccgicontracts@californiacolleges.edu
Mailing Address:
Foundation for California Community Colleges
Attn: Contracts Department
1102 Q Street, Suite 4800
Sacramento, CA 95811

DISTRICT:
Name: Lucy Van Scyoc
Email: lucy.vanscyoc@tulare.k12.ca.us
Mailing Address:
426 North Blackstone, Tulare, CA 93274-4449

THE PARTIES HEREBY EXECUTE THIS AGREEMENT.

DISTRICT

By: _____

Print Name: _____

Title: _____

Date: _____

DISTRICT *(if second signature required)*

By: _____

Print Name: _____

Title: _____

Date: _____

FOUNDATION

By: _____

Print Name: _____

Title: _____

Date: _____

FOUNDATION *(if signature required)*

By: _____

Print Name: _____

Title: _____

Date: _____

CCGI *(if signature required)*

By: _____

Print Name: _____

Title: _____

Date: _____

EXHIBIT A

NOTICE OF AUTHORIZED THIRD-PARTIES

I. Purpose: Irrespective of the authorized disclosure described in Section III of Exhibit B, "Data Privacy and Security Addendum," the above-named District ("District") hereby authorizes and requests the Foundation for California Community Colleges ("Foundation") on behalf of CCGI to provide access to District's Student Data and Education Records to Participating Third Parties. District shall inform Foundation of the Participating Third Parties who are authorized to access District's student data by completing the Form located at https://www.tfaforms.com/4652875 and incorporated by reference. Access is provided via the CaliforniaColleges.edu platform. Educators from Participating Third Parties will be provided "affiliate level" educator accounts that enable them to view student's academic and college/career plans in real time when a student links themselves to the Participating Third Party as a secondary connection on their account.

II. Term: This Authorization becomes effective on the date this Agreement signed by District. It will remain in effect until termination of this Data Sharing Agreement between the Foundation and District ("the Agreement").

III. Termination: If at any time District intends to terminate a Participating Third Party's access to the Student Data and Education Records, District shall immediately notify appropriate Foundation personnel (described in Section X of the Agreement). Foundation shall to the best of its ability terminate the Third Party's access to the Student Data and Education Records immediately, but in all cases, access shall be terminated within 2 business days.

IV. Modification: If at any time District intends to modify the Participating Third Party's access to Student Data and Education Records, District shall make a request to the Foundation for approval in writing, as described in the Notice Section of the Agreement. The Foundation will then make the necessary modifications.

V. Authorization & Accepted Use:

a. Under this Authorization, District authorizes the approved Participating Third Parties to access all Student Data and Education Records shared by District with CCGI under the Agreement and any User Generated Data entered by users. This authorization is limited to read-only access to Student Data and Education Records. This authorization is further limited only to the individuals and/or departments at each Participating Third Party who have been approved by District.

b. Through this Authorization, the District expressly acknowledges and confirms that the Participating Third Parties have a legitimate educational interest in the Student Data and Education Records being shared.

c. Through this Authorization, the District and Foundation expressly acknowledges and confirms that providing access to Student Data and Education Records to Participating Third Parties is

in full compliance with the Federal Education Rights and Privacy Act ("FERPA") and other applicable Federal, State, and Local Laws.

d. District understands that the Foundation will require any Participating Third Party that is approved for access to District data to accept the terms of use and privacy policy posted on CaliforniaColleges.edu and agree to comply with all the terms and conditions of this Agreement between Foundation and District.

e. Accessed Student Data shall be used only for the purpose of assisting the student in planning or preparing for college or a career and seeking admission to college and financial aid for college. Foundation's Data Sharing Agreement with Participating Third Parties shall ensure:

    i. Student data may only be shared with the Third Party's employees and contractors if they have a legitimate need for the data in order to perform services within this purpose for the students.
    ii. The Third Party may not disclose the accessed data to subsequent third parties, and must maintain reasonable security procedures to protect the data
    iii. The Third Party may not sell the accessed data or use them for targeted advertising or to amass a profile about any student except in furtherance of the specific purposes described above.
    iv. The Third Party must destroy accessed data if requested by the student or by the Foundation or, if the data are provided by a school district, by the school district.

EXHIBIT B

DATA PRIVACY AND SECURITY ADDENDUM

The purpose of this addendum is to provide a more detailed review of federal and state data privacy and security compliance measures that apply to this Partnership Agreement, specifically addressing the requirements of the Family Educational Rights and Privacy Act ("FERPA"), the Children's Online Privacy Protection Act of 1998 ("COPPA"), California Education Code Section 49073.1, commonly referred to as California Assembly Bill 1584 (or "AB 1584"), and California Business and Professions Code Section 22584, commonly referred to as the "Student Online Personal Information Protection Act" (or "SOPIPA") or "SB 1177".

The Foundation for California Community Colleges ("Foundation"), on behalf of its fiscally sponsored project, the California College Guidance Initiative ("CCGI"), receives public funding via the Riverside County Superintendent of Schools, for the purpose of developing, operating, and maintaining the CaliforniaColleges Website (as defined in the Partnership Agreement). Foundation, on behalf of CCGI, sub-contracts with a third party vendor ("Vendor") to perform the development, operation, and maintenance work. Foundation staff perform data analysis, district support, and serve as the direct point of contact for CaliforniaColleges Website users, as well as managing data sharing relationships and technological articulations with institutions of higher education and financial aid providers.

Foundation Contact for Data Privacy and Security Inquiries
Benjamin Baird
Director of Data Management
California College Guidance Initiative
Foundation for California Community Colleges
1102 Q Street, Suite 4800
Sacramento, CA 95811
(916)952-3785
Bbaird@californiacolleges.org

Vendor Contacts for Data Privacy and Security Inquiries
Satish Mirle
Chief Executive Officer
MaiaLearning, Inc.
871 Sycamore Drive
Palo Alto, CA 94303
(408) 332-1534
satish@maialearning.com

Barry Coleman
Chief Technology Officer
MaiaLearning, Inc.
871 Sycamore Drive

Palo Alto, CA 94303
(408)718-9636
Barry@maialearning.com

I. DATA COLLECTION

A. Foundation, on behalf of CCGI, collects the following information from Districts and/or directly from System Users:

1. Via district-wide electronic transcript file:
   a) School demographic data
   b) Student demographic data
   c) Student course data
   d) Student test data
   e) Student ethnicity data
2. Via district-wide electronic course catalog file:
   a) Course data
3. Via CaliforniaColleges.edu:
   a) Student-generated data resulting from college and career planning activities like college lists, career lists, major lists, and career assessment results.

B. As indicated in the Partnership Agreement, Education Records, including Student Data, collected from the District continue to be the property of and under the control of the District.
C. A parent, legal guardian, or Eligible Student must contact District to correct any erroneous information that was uploaded by District into a CaliforniaColleges Website account, as the District is responsible for verifying the accuracy of its Student's Data. Upon receipt of a request to amend erroneous information uploaded by District, District shall notify Foundation and provide to the Foundation an amended transcript file with the correct information. Upon receipt of the amended transcript file, Foundation through Vendor shall upload the amended transcript file within a commercially reasonable time.
D. Upon termination of this Partnership Agreement, System Users will be provided notification and instructions on steps to take in order retain possession and control of their own student-generated data, if applicable.
E. Unless a System User elects to maintain their CaliforniaColleges Website account beyond the Term of this Partnership Agreement, any Student Data uploaded by District will not be retained or available to Foundation or any third party upon termination of this Partnership Agreement.

II. DATA USE

A. The information listed above is used to create student portfolios on the CaliforniaColleges Website for use in college and career planning and guidance activities.
B. Education Records, including Student Data, may only be used as specifically required or permitted by this Partnership Agreement.
C. Foundation shall not sell, use or permit any third party to use Student Data, including PII, for commercial purposes or for targeted advertising.

III. WHO HAS ACCESS TO DATA (AUTHORIZED DISCLOSURE)

A. The information from student's portfolios is only disclosed to the officials or employees of the following groups who have a legitimate interest in the information for purposes consistent with this Partnership Agreement:

1. Foundation (collects and maintains Student Data)
2. Vendor (maintains Student Data)
3. CaliforniaColleges Website and FTP infrastructure (will not access or use content for any purpose other than as legally required and for maintaining services, and will not directly process or access content)
4. Any Authorized Third Party listed in Exhibit A to this Partnership Agreement (can view Student Data once a student has linked their account to that entity)
5. Any College or College System to which a System User has applied for admission (can be provided Student Data for the purposes of admission, enrollment, matriculation, placement and supportive services)
6. System-wide Offices of Educational Segments in California and their employees, contractors, and vendors with a legitimate educational interest in the data for the purpose of performing longitudinal analysis
7. Any Financial Aid Organization to which a System User has applied for aid, or with whom the District has legally shared Student Data under California law, including, but not limited to, the California Student Aid Commission ("CSAC").
   a) Under California Education Code §69432.9 Districts are generally required to provide and verify their student's grade point average to the CSAC for the Cal Grant Program application. The Foundation, on behalf of CCGI, and the CSAC may provide PII to CSAC to support CSAC's data matching process by providing CSAC data elements that help to associate the correct SSID with the student's FAFSA if it is launched via the CaliforniaColleges.edu platform. This data matching assistance helps to facilitate the determination of Cal Grant Program eligibility for students who attend and graduate from a District.
8. Foundation may provide Student Data in an aggregated, non-personally identifiable form, to other contracted entities for the purpose of evaluating the impact and effectiveness of the CCGI program.

B. The Parties shall maintain policies and procedures for the designation and training of responsible staff members to ensure the confidentiality and security of Student Data. The Foundation provides data security and privacy training on an annual basis to CCGI staff handling student data. The training covers Federal, State, and Local regulations for maintenance of student data, as well as best practices. All new staff undergo data security and privacy training prior to gaining access to CaliforniaColleges.edu. All data is encrypted both at rest and during transmission using commercially reasonable practices.

IV. UNAUTHORIZED DISCLOSURE

A. The Foundation agrees to maintain an incident response program for purposes of memorializing Foundation's obligations under applicable law in the event Foundation detects any loss due to a Data Breach, or unauthorized access or use of Education Records or Student Data. Upon confirmation of a Data Breach, Foundation will notify District in accordance with its obligations under applicable law.
B. District is responsible for any notices to parents as may be required under applicable law and for providing the parent(s), guardian(s) or student(s) with an opportunity to inspect and challenge the

contents of the Student Data in question. The Foundation shall cooperate with the District in providing such notices and opportunities to review and challenge the content of the Student Data.

C. The District agrees to cooperate fully with Foundation to ensure Foundation can comply with any notification obligations Foundation may have to student or any other parties for which notification by Foundation may be required under FERPA and any other applicable law.

EXHIBIT C

DATA FILE TECHNICAL SPECIFICATIONS

Exhibit C is included for purposes of more fully describing the Data file and the Data file elements utilized by Foundation for the creation of accounts at www.californiacolleges.edu and to provide transparency with respect to the population of the System Users' plans of study with enrolled and completed courses. In collaboration with district needs, the data File Technical Specifications may be iterated over time.

Refer to: CCGI Partnership - Student Transcript File Format

District agrees to provide a centralized upload (not school site by school site) of Education Records from the local SIS system into the CaliforniaColleges Website or an FTP server, both hosted by Amazon Web Services, using a standard data format with naming conventions and using a pre-defined protocol. Files shall be uploaded on a monthly basis. District may conduct these uploads more frequently if desired, however at least one upload per month is required. In order to ensure that student accounts are populated with current and accurate data, the district must provide uploads:

1) Phase I data file (at minimum, school demographic information and student demographic information)
   a. Several weeks prior to the first week of school to ensure that student accounts can be auto-generated and used by educators for training purposes.
2) Phase II data file (complete electronic transcript file)
   a. At the start of the school year
   b. Immediately preceding the CSU and UC Application period (currently October 1-November 30)
   c. At the end of each term, once grades have posted.
   d. Immediately preceding the district course scheduling period
   e. At the end of the school year, once final grades have posted and seniors have graduated.

The upload protocol is as follows:

a) Review all data specifications with Foundation/CCGI team for Phase 1 data files (at minimum, school demographic information and student demographic information).
b) Prepare and upload Phase 1 data files.
c) Make any necessary corrections to Phase 1 data files to meet upload requirements.
d) Conduct final review of testing on test site to ensure accuracy of Phase 1 upload.
e) Review all data specifications with CCGI team for Phase 2 data files (complete electronic transcript file).
f) Prepare and upload Phase 2 data files
g) Make any necessary corrections to Phase 2 data files to meet upload requirements.
h) Conduct final review of data on test site to ensure accuracy of Phase 2 upload.

EXHIBIT D

DISTRICT PARTNERSHIP MATRIX

Services provided by Foundation generally include products, services, and levels of support agreed to by District under a separate fee-based service agreement and are summarized in the CCGI District Partnerships matrix ("District Partnership Matrix"), attached hereto and incorporated by reference. For purposes of the District Partnership Matrix, the following definitions apply:

"Partner Districts" are Districts that have current and valid agreements with Foundation for data sharing and fee-based services associated with the CaliforniaColleges Website; and

"Non-Partner Districts" are Districts that do not have current and valid agreements with Foundation for data sharing and fee-based services associated with the CaliforniaColleges Website.

CaliforniaColleges.edu Functionality, Resources, and Services

Open Access (Non-Partner) vs. Partner Districts

Functionality, Resource, or Service	Open Access	Partner District
College, Career, and Financial Aid Planning		
Content — Curated college, career, and financial aid planning content for students and families	X	X
Grade-level Activities — Associated 6th-12th grade curriculum that guides students through the step-by-step development of a postsecondary plan[1]	X	X
Search Tools — College, major, and career — Scholarship (future release)[2]	X	X
Career Assessments — Interest Profiler (all students) — Learning Styles Inventory (middle school students) — Multiple Intelligences and Do What You Are (high school students)	X	X
My Plan Student progress and activities are stored in a personalized digital portfolio, which is broken up into eight sections: — **Academic Planner** (plan high school courses and track grades) — **My College Plan** (track favorite colleges and majors, college application deadlines and submissions, and test scores) — **My Career Plan** (track favorite careers and completion of assessments) — **My Financial Aid Plan** (track federal and state financial aid applications, including FAFSA, Dream Act, Cal Grant, California College Promise Grant, and Chaffey Grant; favorite scholarships; EFC calculation; and Financial Aid comparisons) — **My Goals** (create SMART goals for academics, college, career, and financial aid) — **My Journal** (complete journal prompts and self-reflections) — **My Experiences** (log volunteer, work, or extracurricular activities) — **My Documents** (up to 50MB of free storage space per student for resumes, college essays, financial aid award letters, assignments, or other documents)	X	X
Academic Planning		
Basic Academic Planner — Completed, enrolled, and planned coursework is self-reported by students — Type look-ahead menu to select "a-g" courses from UCOP's Course Management Portal (CMP)	X	
Advanced Academic Planner — Completed and enrolled course data comes directly from district student information system (SIS) via the transcript file and cannot be changed by students — Type look-ahead menu to plan future high school courses using the school's course catalog		X
U and UC Eligibility Tools[3] — Considers CSU and UC validations and exceptions — Considers test scores when the district includes them in file submissions — Considers repeated coursework and college coursework when such coursework is accurately entered in the CMP and the district includes them in file submissions[4]		X

[1] Students in open access districts must be 13 years of age or older to create an account.
[2] CCGI will curate a scholarship database to ensure students only get high quality matches and reliable information.
[3] Accuracy is dependent on the quality of district file submissions.
[4] See CSU & UC Counselor Handbooks for more information on acceptable coursework.

Functionality, Resource, or Service	Open Access	Partner District
Application Articulations		
FAFSA and CADAA – Application Launch from CaliforniaColleges.edu — Students' statewide identifier (SSID) can be associated with their FAFSA or CADAA launch, preventing data mismatches that can delay Cal Grant verification.[5] — Launch date and submission status is tracked in **My Financial Aid Plan**.	X	X
CCCApply – Application Launch from CaliforniaColleges.edu — Time and date of application submission is tracked in **My College Plan**.	X	X
CCCApply – Requests for Transcript Data — CCCs can request student transcript information to support multiple measures for determining first-year placement and provision of services		X
Cal State Apply – Application Launch from CaliforniaColleges.edu — Students can link their Cal State Apply and CaliforniaColleges.edu accounts. When accounts are linked, submission is tracked in **My College Plan**.	X	X
Cal State Apply – Basic Import of Transcript Data — All coursework from the basic **Academic Planner** is imported into Cal State Apply as unverified data.	X	
Cal State Apply – Advanced Import of Transcript Data — All coursework from the advanced **Academic Planner** is imported into Cal State Apply, and CMP-aligned coursework is considered pre-verified for the purposes of admission.[6]		X
Student Account Management		
Manual Account Management — Student accounts are created or released manually	X	
Batch Account Management — Student accounts are created and released with each transcript file upload		X
Reporting		
Student Account Activity — Completion of Academic Plan and college and career planning activities	X	X
Educator Account Activity — Available based on permissions	X	X
Exports — Export results into usable formats	X	X
Report-Based Actions — Immediately create tasks, send messages, and/or add calendar events for students	X	X
Basic Filtering — by grade level and by date range	X	X
Advanced Filtering — by gender, ethnicity, or special population where applicable and available		X
CSU and UC Eligibility — Deficiencies by subject area and deficiencies in units — Courses flagged as "a-g" by school but not found/matched in CMP		X
College Applications — Students who have applied to a CCC or CSU using their CaliforniaColleges.edu account. — Seniors who have linked their CaliforniaColleges.edu and Cal State Apply accounts, and who have started or completed at least one CSU application.	X	X

[5] Applies to Open Access only in certain circumstances when the account is created by an educator.
[6] Courses edited by the student after import are no longer considered pre-verified.

Functionality, Resource, or Service	Open Access	Partner District
Curriculum, Data, and Implementation Support		
Curriculum — Provide college, career, and financial aid planning curriculum to facilitate the use of CaliforniaColleges.edu during instructional time	X	X
Data Assistance — CMP database audit and assistance with clean-up		X
Implementation Support — Facilitate five meetings per year with a cross-functional Leadership Team comprised of district, counseling, data, and site leadership staff to support districts in achieving desired student outcomes. — Utilize a Results-Oriented Cycle of Inquiry (ROCI) approach in order to build districts' capability for continuous organizational learning and improvement. ROCI work unfolds in a series of six phases: — **Partner**: Create an authentic partnership. — **Set Goals**: Define desired results. — **Plan**: Create actionable plans to achieve desired results. — **Act**: Put the plan into action. — **Assess**: Monitor the effectiveness of those actions. — **Reflect & Adjust**: Reflect on progress and adjust strategies to ensure desired results.		X

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Agreement between the Tulare County Superintendent of Schools and Tulare Joint Union High School District in the K12 Strong Workforce Project (SWP)

Background: The Tulare Joint Union High School District, as a member of the Tulare/Kings College and Career Collaborative has been awarded an allocation of the K12 Strong Workforce Project. The funds from the K12 SWP will be utilized to meet the guidelines as outlined in Exhibit A of the contract.

Current Considerations: Approval of the agreement with the Tulare County Superintendent of Schools for the allocation of the K12 SWP. The contract is coming directly to action to meet the effective date of the terms in the agreement. This is a 30-month agreement that became effective July 1, 2019 through December 31, 2021. The contract was received on September 24, 2019.

Fiscal Implications: The K12 Strong Workforce Project award allocation is $372,293.35. The details of the district's commitments in utilizing the funds can be found in Exhibit C of the contract.

Tulare Joint Union High School District Priorities:

- ***Improve Student Outcomes and Performance***

Tulare Joint Union High School District LCAP Goals:

- ***Provide Students with essential skills to be college and career ready upon graduation***

Therefore it is

Recommended: That the Board approve the Agreement between the Tulare County Superintendent of Schools and Tulare Joint Union High School District in the K12 SWP.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Assistant Superintendent of Student Services and Special Programs

For TCOE Office Use
Vendor # _____
Req. # _____
PO # _____

AGENCY SERVICE AGREEMENT
K12 STRONG WORKFORCE PROGRAM (SWP)

THIS AGREEMENT is entered into between the **Tulare County Superintendent of Schools**, referred to as SUPERINTENDENT, and **Tulare Joint Union High School District,** referred to as AGENCY.

Exhibit A: Scope of Work

Exhibit B: Guidelines, Definitions and Allowable Expenditures

Exhibit C: 30-month District Budget Projection

Exhibit D: Cash Match and In Kind Match Terms

Exhibit E: Increase Intersegmental Participation to Expand Opportunities for Successful Student Transitions Program and Budget Details

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This agreement is a 30-month agreement and shall become effective July 1, 2019 and shall expire on December 31, 2021.

2. **SERVICES:** AGENCY shall provide services as indicated in **Exhibit A.**

3. **COST OF SERVICES:** SUPERINTENDENT shall pay AGENCY the actual cost of services not to exceed the sum of **$372,293.35.** Please see **Exhibit B:** Guidelines, Definitions and Allowable Expenditures to determine if a cost is allowable or not. Please see **Exhibit C**: 30-month District Budget Projection understanding that no changes to any budget category over 10% of the total award amount per line item may be made without the approval of the Central/Mother Lode Regional Consortium through TCOE's K12 SWP Lead.

4. **METHOD OF PAYMENT:** AGENCY shall document and track all expenditures and submit requests for payment to SUPERINTENDENT, based on forms and procedures approved by SUPERINTENDENT and consistent with the grant budget, on a quarterly basis. All K12 SWP invoice and match reports must be supported by general ledger and budget reports for the grant funds and cash match expenditures. Resource code 63880 must be used on all expenditure reporting.

Invoice due dates:

Fiscal Year 1: July 1, 2019 – June 30, 2020		
Quarter	**Period of Expenses Incurred**	**Invoice Due Date**
Quarter 1	July 1 – September 30, 2019	October 11, 2019
Quarter 2	October 1 – December 31, 2019	January 10, 2020
Quarter 3	January 1 – March 31, 2020	April 10, 2020
Quarter 4	April 1 – May 31, 2020	June 12, 2020
Fiscal Year 2: July 1, 2020 – June 30, 2021		
Quarter	**Period of Expenses Incurred**	**Invoice Due Date**
Quarter 1	July 1 – September 30, 2020	October 9, 2020
Quarter 2	October 1 – December 31, 2020	January 8, 2021
Quarter 3	January 1 – March 31, 2021	April 9, 2021
Quarter 4	April 1 – May 31, 2021	June 11, 2021
Fiscal Year 3: July 1, 2021 – December 31, 2021		
Quarter	**Period of Expenses Incurred**	**Invoice Due Date**
Quarter 1	July 1 – September 30, 2021	October 8, 2021
Quarter 2	October 1 – December 31, 2021	January 7, 2022

5. **DISTRICT CASH MATCH AND IN-KIND MATCH CONTRIBUTION REQUIREMENTS**: AGENCY shall provide a minimum of **$372,293.35** in cash match, which accounts for at least 50% of the match requirement. Please see **Exhibit D**: Cash Match and In Kind Match Terms, to determine allowable and non-allowable sources for match. AGENCY shall document and track all match expenditures on forms and procedures approved by SUPERINTENDENT and consistent with the grant budget, on a quarterly basis.

Match Claim Report due dates:

Fiscal Year 1: July 1, 2019 – June 30, 2020		
Quarter	**Period of Expenses Incurred**	**Match Claim Report Due Date**
Quarter 1	July 1 – September 30, 2019	October 11, 2019
Quarter 2	October 1 – December 31, 2019	January 10, 2020
Quarter 3	January 1 – March 31, 2020	April 10, 2020
Quarter 4	April 1 – May 31, 2020	June 12, 2020
Fiscal Year 2: July 1, 2020 – June 30, 2021		
Quarter	**Period of Expenses Incurred**	**Match Claim Report Due Date**
Quarter 1	July 1 – September 30, 2020	October 9, 2020
Quarter 2	October 1 – December 31, 2020	January 8, 2021
Quarter 3	January 1 – March 31, 2021	April 9, 2021
Quarter 4	April 1 – May 31, 2021	June 11, 2021
Fiscal Year 3: July 1, 2021 – December 31, 2021		
Quarter	**Period of Expenses Incurred**	**Match Claim Report Due Date**
Quarter 1	July 1 – September 30, 2021	October 8, 2021
Quarter 2	October 1 – December 31, 2021	January 7, 2022

6. **COMPLIANCE WITH LAW:** AGENCY shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives. With respect to AGENCY employees, AGENCY shall comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

7. **COMPLIANCE WITH THE GRANTS:** This Agreement is subject to the K12 SWP Grant, and any additional restrictions, limitations, or conditions enacted by the California Department of Education, which may affect the provisions, terms, or funding of this Agreement in any manner.

8. **RECORDS AND AUDIT:** AGENCY must maintain records regarding use of program funds, and progress made towards objectives and/or performance under the applicable K12 Strong Workforce Program application(s) and placement and use of equipment purchased, **for a period of three (3) years after the ending date of this agreement.** If any audit or other actions involving the records has been started before the expiration of this period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the three (3) year period, whichever is later.

9. **INDEMNIFICATION:** SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

10. **AMENDMENTS:** This agreement may be amended by mutual agreement in writing by the parties.

11. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

AGENCY	SUPERINTENDENT
Tony Rodriguez	Tim A. Hire
Superintendent	Superintendent
Tulare Joint Union High School District	Tulare County Office of Education
426 N. Blackstone	P.O. Box 5091
Tulare, CA 93274	Visalia CA 93278-5091
(559) 688-2021	(559) 733-6300
By: _____	By: _____
Date: October 4, 2019	Date: _____

TCOE Program Information

Program Name:	College and Career
Contact Person:	Joy Soares
Contact Phone:	(559) 733-6101
Budget Account Line:	63880
Please return two (2) original copies to:	Tulare County Office of Education Attn: College and Career P.O. Box 5091 Visalia, CA 93278-5091

Scope of Work

AGENCY will plan and implement the TK K12 Strong Workforce Project (SWP) with SUPERINTENDENT and the K12 SWP partners as outlined and agreed upon in the K12 SWP plan attached **EXHIBIT E**. AGENCY will:

1.1 AGENCY agrees and acknowledges that SUPERINTENDENT shall act as lead LEA of the K12 SWP for purposes of applying for, receiving, and administering K12 SWP funds allocated to SUPERINTENDENT. SUPERINTENDENT, as lead LEA, shall also submit the necessary plans, application(s), and fiscal claims to the CCCCO on behalf of the project partners.

1.2 AGENCY will sign all grant assurances and comply with all requirements as a grant recipient for the K12 SWP funding;

1.3 AGENCY agrees to contribute cash matching funds for purposes of complying with the K12 SWP cash matching funds requirements in order to receive K12 SWP Program funding.

1.4 AGENCY agrees to contribute in-kind matching funds for purposes of complying with the K12 SWP in-kind matching funds requirements in order to receive K12 SWP Program funding.

1.5 AGENCY commits to implement the outcomes of the K12 SWP for district;

1.6 AGENCY will participate in Pathway Improvement program data collection and report required data to SUPERINTENDENT in advance of K12 SWP deadlines to allow time for review, compilation, signature gathering and submission of forms;

1.7 AGENCY will commit to attend the following convenings in order to collaborate and effectively plan for implementation of the K12 SWP Plan; Counseling Network, Dean and Director Network, Data Integration Workgroup, High Quality Pathway Workgroup, Industry Engagement Workgroup, Work Based Learning Coordinator Network and our annual FALL and SPRING K12 SWP WORK DAYS.

1.8 AGENCY will identify and provide staff dedicated to act as district leads for the K12 SWP who have demonstrated the ability to drive student outcomes and are able to provide the leadership skills essential for program success.

GUIDELINES, DEFINITIONS AND ALLOWABLE EXPENDITURES

Determining if a Cost is Allowable

All allowable costs, must meet three primary criteria: 1) Substantiate that the cost was necessary and reasonable for proper and effective administration of the allocations; 2) The cost must be allocable to the funding source activities; and 3) The cost must not be a general expense required to carry out the fiscal agent's overall responsibilities (not supplanting). However, even if the costs meet the prior three criteria, the costs must be approved within the statement of work/budget of the individual fiscal agent; otherwise, they are not allowable within that year without changes to the statement of work/budget. In addition, the Strong Workforce Program Career Technical Education Regional Consortia has the discretion to impose special conditions beyond the funding source that would also determine allowability of cost.

While the proposed cost is allowable under the funding source is it also *reasonable?*

Reasonable is defined by the dictionary as agreeable to sound judgment, not exceeding the limit prescribed by reason (not excessive), moderate in price, and a rational decision.

Systems that can guide this definition are necessary for the performance of the grant; following sound business practices (procurement processes, follow state and local laws, follow the terms of the grant); use of fair market prices; acting with prudence under the circumstances; and having no significant deviation from established prices.

What are the guidelines of *allocable?*

Allocable is defined by the dictionary as capable of being allocated or assigned. A cost is considered allocable to a particular funding source/program to the extent it actually benefits the objectives of that program. You can only charge in proportion to the value received by the funding source/program. An example would be that a Project Director works 80% on the funded program (only 80% of the salary and benefits can be charged in the grant application). Beyond this definition allocable also means that the cost must be related to the statement of work/budget that have been approved by the Strong Workforce Program Career Technical Education Regional Consortia.

What is *supplanting?*

Funding may not result in a decrease in state or local funding that would have been available to conduct the activity had these funds not been received. These grant funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without the funding. You must be able to demonstrate that the funds are added to the amount of state and local funds that would, in absence of the grant funds, be made available for uses specified in your plan.

Federal grant funds must supplement and not supplant state or local funds. Federal funds may not result in a decrease in state or local funding that would have been available to conduct the activity had Federal funds not been received. Federal funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without federal dollars. You must be able to demonstrate that Federal funds are added to the amount of state and local funds that would, in absence of Federal funds, be made available for uses specified in your plan. Allocation recipients and sub-recipients must use grant funds to provide extra goods, services, materials, staff coordination positions etc. that would not otherwise be purchased with state, local or other non-Federal funds.

Allowability of General Costs

There are permissible activities within K12 Strong Workforce Program funds. In addition, there are criteria for what can be funded while doing those activities. The following table is a synopsis of rules to determining allowability of costs. The rules in their entirety can be found in (Title 2 Code of Federal Regulations (2 CFR Parts 215 and 220).

http://www.whitehouse.gov/sites/default/files/omb/fedreg/2005/083105_a21.pdf

The following table is an easy reference synopsis of allowability of general costs. As stated above in the permissive section, just because a cost is allowable via 2 CFR 215-220, the intent of the RFA must be followed, the cost must be necessary, reasonable, allocable and not supplanting, and any additional cost restrictions listed in the RFA would supersede allowable costs within this document.

Allowability of General Costs

Allowable	Allowable With Prior Approval	Unallowable
Advertising and Public Relations[1]		Advertising and Public Relations[1]
Advisory Councils *(if the RFA requires or allows Advisory Councils)*		
		Alcoholic Beverages
		Alumni Activities
Audit Costs *(required by Single Audit Act)*		
Audit Costs *(if not required by*		
Single Audit Act can be included in indirect cost rate approved by the California Department of Education		
		Bad Debts
		Commencement and Convocation Costs
Communication Costs *(telephone, telegrams, postage, messenger)*		
Compensation for Personnel Services *(salary, wages, fringe benefits)*		
		Contingencies
Contributions or Donations Received *(cash, property, services)*		Contributions or Donations Rendered *(cash, property, services)*
		Entertainment Costs[2]
Equipment[3]		Equipment[3]
Fines and Penalties[4]		Fines and Penalties[4]
		Fund Raising and Investment Costs
		Gifts of Public funds are never allowed *(memorabilia, honoraria, gifts, souvenirs, etc.)*[5]

Allowable	Allowable With Prior Approval	Unallowable
		Goods and Services for Personal Use
		Improvements[6]
Indirect or Administrative Expenditures *(rate approved by the California Department of Education)*		
		Lobbying[7]
		Losses on Other Sponsored Agreements or Contracts
Materials & Supply Costs (only those actually used for performance of sponsored agreement)		
Meetings and Conferences[8]		Meetings and Conferences[8]
	Memberships[9]	
Professional and Consultant Services		
Proposal Costs *(only using indirect rate approved by the California Department of Education)*		
Publication and Printing Costs *(must be a direct cost, indirect cost can only use the rate approved by the California Department of Education)*		
Maintenance & Repair Costs[10] (keeping in efficient operating condition)		Maintenance & Repair Costs[10] (construction, remodeling, increasing value)
		Student Expenses, Activities or Direct Services[11]
		Selling and Marketing [12]
Travel[13]	Out-of-State Travel[13]	Out-of-Country Travel[13]

[1] Advertising and Public Relations: The term advertising costs means the costs of advertising media and corollary administrative costs. Advertising media include magazines, newspapers, radio and television, direct mail, exhibits, electronic or computer transmittals, and the like. The term public relations includes community relations and means those activities dedicated to maintaining the image of the institution or maintaining or promoting understanding and favorable relations with the community or public at large or any segment of the public.

ALLOWABLE Advertising costs are those that are solely for: (1) The recruitment of personnel required for the performance by the institution of obligations arising under a sponsored; (2) The procurement of goods and services for the performance of a sponsored agreement; (3) The disposal of scrap or surplus materials acquired in the performance of a sponsored agreement except when non-Federal entities are reimbursed for disposal costs at a predetermined amount; or (4) Other specific purposes necessary to meet the requirements of the sponsored agreement.

ALLOWABLE Public Relations costs are those that are solely for: (1) Costs specifically required by the sponsored agreement; (2) Costs of communicating with the public and press pertaining to specific activities or accomplishments which result from performance of sponsored agreements (these costs are considered necessary as part of the outreach effort for the sponsored agreement); or (3) Costs of conducting general liaison with news media and government public relations officers, to the extent that such activities are limited to communication and liaison necessary keep the public informed on matters of public concern, such as notices of Federal contract/grant awards, financial matters, etc.

UNALLOWABLE: Advertising and public relations costs include the following: (1) All advertising and public relations cost unless specified as allowable above; (2) Costs of meetings, conventions, convocations, or other events related to other activities of the institution, including: (a) Costs of displays, demonstrations, and exhibits; (b) Costs of meeting rooms, hospitality suites, and other special facilities used in conjunction with shows and other special events; and (c) Salaries and wages of employees engaged in setting up and displaying exhibits, making demonstrations, and providing briefings; (3) Costs of promotional items and memorabilia, including models, gifts, and souvenirs; (4) Costs of advertising and public relations designed solely to promote the institution.

[2] **Entertainment Costs**: Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable.

[3] **Equipment**: Equipment means article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost that equals or exceeds the lesser of the capitalization level established by the institution for financial statement purpose, or $5,000. Any equipment requested within the K12 SWP grant will be closely scrutinized to determine purchases meet the intent of the funding and show long-term sustainability.

General Purpose Equipment – General purpose equipment furnishings, modular offices, telephone, networks, information technology equipment systems, air conditioning equipment, reproduction and printing equipment, motor vehicles, etc. are unallowable unless the awarding agency approves them in advance. The Strong Workforce Program Career Technical Education Regional Consortium consider general purpose equipment and furnishings to be the responsibility of the local education agency and as such, it will not approve such expenditures.

[4] **Fines and Penalties**: Costs resulting from violations of, or failure of the institution to comply with, Federal, State, and local or foreign laws and regulations are unallowable, except when incurred as a result of compliance with specific provisions of the sponsored agreement, or instructions in writing from the authorized official of the sponsoring agency authorizing in advance such payments.

[5] **Gifts of Public Funds**: If it looks like a gift, it is. You are not allowed to purchase pencils, pens, mouse pads, t-shirts, etc. and give them out (under the marketing banner). This would still be considered a gift of public funds. Awards and honorarium would also be considered a gift of public funds and not allowed.

[6] **Improvements**: Improvements for land, buildings, or equipment that materially increases their value or useful life are unallowable as a direct cost.

[7] **Lobbying**: Lobbying is never allowed unless it meets the following criteria: (1) Technical and factual presentations on topics directly related to the performance of a grant, contract, or other agreement (through hearing testimony, statements, or letters to the Congress or a State legislature, or subdivision, member, or cognizant staff member thereof), in response to a documented request (including a Congressional Record notice requesting testimony or statements for the record at a regularly scheduled hearing) made by the recipient member, legislative body or subdivision, or a cognizant staff member thereof, provided such information is readily obtainable and can be readily put in deliverable form, and further provided that costs under this section for travel, lodging or meals are unallowable unless incurred to offer testimony at a regularly scheduled Congressional

hearing pursuant to a written request for such presentation made by the Chairman or Ranking Minority Member of the Committee or Subcommittee conducting such hearings.

[8] **Meetings and Conferences**: Costs of meetings and conferences, the primary purpose of which is the dissemination of technical information, are allowable. This includes costs of meals, transportation, rental of facilities, speakers' fees, and other items incidental to such meetings or conferences. Be aware not to cross over into entertainment costs.

NOTE: Food is only allowed at meetings that require a working breakfast, lunch or dinner and disseminate technical information to participants. The meeting must have an agenda that shows a working meal; must have a sign-in sheet for participants; and cannot go over the fiscal agent's per diem guidelines for food purchases. The Strong Workforce Program Career Technical Education Regional Consortia are not allowing the cost of food be charged for outreach and/or student events.

[9] **Memberships**: OMB only allows institutional memberships (not individual memberships), the Chancellor's Office Budget and Accounting Manual allows individual memberships that are required within a job description. If the K12 SWP applicant requests any (individual, institutional, or regional) membership costs, the application must justify why the statement of work cannot be accomplished without paying for such membership(s). Business, technical and professional organization or periodical memberships are allowed. Civic or community, or country club or social or dining club memberships are not allowed.

[10] **Maintenance and Repairs**: Activities such as construction and remodeling, which increase the value of an asset or appreciably extend its useful life, are not allowed unless authorized by the funding source. Maintenance of equipment that neither adds to the permanent value of the property nor appreciably prolongs its intended life, but keeps it in an efficient operating condition is allowable.

[11] **Student Expenses, Activities or Direct Services:** All forms of student aid are allowable only when the purpose of the sponsored agreement is to provide training to selected participants and the charge is approved by the sponsoring agency. Cost incurred for intramural activities, student publications, student clubs, and other student activities are unallowable.

[12] **Selling and marketing:** Cost of selling and marketing any products or services of the institution are unallowable unless the agreement requires this activity or if it is an allowable under public relations costs (see #1 above).

[13] **Travel**: Only travel necessary for the project is allowed. Travel costs are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business for the grant. Such costs will be based the fiscal agent's per diem rates. These costs shall be considered reasonable and allowable only to the extent such costs do not exceed charges normally allowed by the institution in its regular operations as the result of the institution's written travel policy.

OUT-OF-STATE TRAVEL: Out-of-State travel will be closely scrutinized and must be disclosed in the Budget summary. After the application is fully executed, any further Out-of- State travel requires prior approval of the Strong Workforce Program Career Technical Education Regional Consortia by submitting the necessary (as determined by the Strong Workforce Program Career Technical Education Regional Consortia) documentation for approval. The Strong Workforce Program Career Technical Education Regional Consortium reserve the right to limit Out-of-Statetravel.

OUT-OF-COUNTRY TRAVEL: Out-of-Country travel will not be an allowed via this funding source.

EXHIBIT C

Tulare JUHSD FY 1

(July 1, 2019 - June 30, 2020) FY 2019-20

Object Code and Description of Line Item	Quarter	Strategy 1.0 Post-Secondary Student Transitions	Strategy 2.0 Early College Credit	Strategy 3.0 Work-Based Learning				QUARTERLY SUBTOTALS	OBJECT CODE TOTALS
				1.4: Counselor Conference	2.5: Dual Enrollment Environments	3.1: Expand WBL for Pathway Students	3.3: Manufacturing Day	3.5: Growing Health Leaders	3.6: C+C EXPO		
1000 - Certificated Salaries - Q1	1			$ 15,000.00						$ 15,000.00	
1000 - Certificated Salaries - Q2	2			$ 11,000.00						$ 11,000.00	
1000 - Certificated Salaries - Q3	3			$ 15,000.00						$ 15,000.00	
1000 - Certificated Salaries - Q4	4			$ 11,000.00						$ 11,000.00	$ 52,000.00
2000 - Classified Salaries - Q1	1									$ -	
2000 - Classified Salaries - Q2	2									$ -	
2000 - Classified Salaries - Q3	3									$ -	
2000 - Classified Salaries - Q4	4									$ -	$ -
3000 - Employee Benefits - Q1	1			$ 4,400.00						$ 4,400.00	
3000 - Employee Benefits - Q2	2			$ 4,400.00						$ 4,400.00	
3000 - Employee Benefits - Q3	3			$ 4,400.00						$ 4,400.00	
3000 - Employee Benefits - Q4	4			$ 4,400.00						$ 4,400.00	$ 17,600.00
4000 - Books and Supplies - Q1	1		$ 1,250.00	$ 8,000.00						$ 9,250.00	
4000 - Books and Supplies - Q2	2		$ 1,250.00	$ 7,500.00						$ 8,750.00	
4000 - Books and Supplies - Q3	3		$ 2,500.00	$ 7,000.00						$ 9,500.00	
4000 - Books and Supplies - Q4	4		$ 2,500.00	$ 7,500.00				$ 1,000.00		$ 11,000.00	$ 38,500.00
5000 - Services and Other Operating Expenditures - Q1	1			$ 6,000.00						$ 6,000.00	
5000 - Services and Other Operating Expenditures - Q2	2			$ 6,000.00	$ 500.00					$ 6,500.00	
5000 - Services and Other Operating Expenditures - Q3	3	$ 500.00		$ 6,000.00		$ 500.00				$ 7,000.00	
5000 - Services and Other Operating Expenditures - Q4	4			$ 6,000.00				$ 1,000.00		$ 7,000.00	$ 26,500.00
6000 - Capital Outlay - Q1	1									$ -	
6000 - Capital Outlay - Q2	2			$ 5,000.00						$ 5,000.00	
6000 - Capital Outlay - Q3	3									$ -	
6000 - Capital Outlay - Q4	4									$ -	$ 5,000.00
7000 - Indirect Costs - Q1	1			$ 2,500.00						$ 2,500.00	
7000 - Indirect Costs - Q2	2			$ 2,500.00						$ 2,500.00	
7000 - Indirect Costs - Q3	3			$ 2,500.00						$ 2,500.00	
7000 - Indirect Costs - Q4	4			$ 2,500.00						$ 2,500.00	$ 10,000.00
Totals by Strategy		$ 500.00	$ 7,500.00	$ 138,600.00	$ 500.00	$ 500.00	$ 2,000.00			$ 149,600.00	$ 149,600.00

Tulare JUHSD FY 2

(July 1, 2020 - June 30, 2021) FY 2020-21

Object Code and Description of Line Item	Quarter	Strategy 1.0 Post-Secondary Student Transitions	Strategy 2.0 Early College Credit	Strategy 3.0 Work-Based Learning				QUARTERLY SUBTOTALS	OBJECT CODE TOTALS
1000 - Certificated Salaries - Q1	1			$ 15,000.00				$ 15,000.00	
1000 - Certificated Salaries - Q2	2			$ 11,000.00				$ 11,000.00	
1000 - Certificated Salaries - Q3	3			$ 15,000.00				$ 15,000.00	
1000 - Certificated Salaries - Q4	4			$ 11,000.00				$ 11,000.00	$ 52,000.00
2000 - Classified Salaries - Q1	1							$ -	
2000 - Classified Salaries - Q2	2							$ -	
2000 - Classified Salaries - Q3	3							$ -	
2000 - Classified Salaries - Q4	4							$ -	$ -
3000 - Employee Benefits - Q1	1			$ 4,450.00				$ 4,450.00	
3000 - Employee Benefits - Q2	2			$ 4,455.00				$ 4,455.00	
3000 - Employee Benefits - Q3	3			$ 4,455.00				$ 4,455.00	
3000 - Employee Benefits - Q4	4			$ 4,455.00				$ 4,455.00	$ 17,815.00
4000 - Books and Supplies - Q1	1		$ 1,250.00	$ 8,000.00				$ 9,250.00	
4000 - Books and Supplies - Q2	2		$ 1,250.00	$ 7,500.00				$ 8,750.00	
4000 - Books and Supplies - Q3	3		$ 2,500.00	$ 7,000.00				$ 9,500.00	
4000 - Books and Supplies - Q4	4		$ 2,500.00	$ 7,500.00			$ 1,000.00	$ 11,000.00	$ 38,500.00
5000 - Services and Other Operating Expenditures - Q1	1			$ 5,000.00				$ 5,000.00	
5000 - Services and Other Operating Expenditures - Q2	2			$ 6,000.00	$ 1,000.00			$ 7,000.00	
5000 - Services and Other Operating Expenditures - Q3	3	$ 500.00		$ 6,000.00		$ 500.00		$ 7,000.00	
5000 - Services and Other Operating Expenditures - Q4	4			$ 5,000.00			$ 1,000.00	$ 6,000.00	$ 25,000.00
6000 - Capital Outlay - Q1	1							$ -	
6000 - Capital Outlay - Q2	2			$ 5,000.00				$ 5,000.00	
6000 - Capital Outlay - Q3	3							$ -	
6000 - Capital Outlay - Q4	4							$ -	$ 5,000.00
7000 - Indirect Costs - Q1	1			$ 2,500.00				$ 2,500.00	
7000 - Indirect Costs - Q2	2			$ 2,500.00				$ 2,500.00	
7000 - Indirect Costs - Q3	3			$ 2,500.00				$ 2,500.00	
7000 - Indirect Costs - Q4	4			$ 2,500.00				$ 2,500.00	$ 10,000.00
Totals by Strategy		$ 500.00	$ 7,500.00	$ 136,815.00	$ 1,000.00	$ 500.00	$ 2,000.00	$ 148,315.00	$ 148,315.00

Tulare JUHSD FY 3

(July 1, 2021 - Dec 31, 2021) FY 2021-22

Object Code and Description of Line Item	Quarter	Strategy 1.0 Post-Secondary Student Transitions	Strategy 2.0 Early College Credit	Strategy 3.0 Work-Based Learning				QUARTERLY SUBTOTALS	OBJECT CODE TOTALS
1000 - Certificated Salaries - Q1	1			$ 15,000.00				$ 15,000.00	
1000 - Certificated Salaries - Q2	2			$ 11,000.00				$ 11,000.00	$ 26,000.00
2000 - Classified Salaries - Q1	1							$ -	
2000 - Classified Salaries - Q2	2							$ -	$ -
3000 - Employee Benefits - Q1	1			$ 4,439.15				$ 4,439.15	
3000 - Employee Benefits - Q2	2			$ 4,439.20				$ 4,439.20	$ 8,878.35
4000 - Books and Supplies - Q1	1		$ 1,250.00	$ 8,000.00				$ 9,250.00	
4000 - Books and Supplies - Q2	2		$ 1,250.00	$ 6,000.00				$ 7,250.00	$ 16,500.00
5000 - Services and Other Operating Expenditures - Q1	1			$ 6,000.00				$ 6,000.00	
5000 - Services and Other Operating Expenditures - Q2	2			$ 6,000.00	$ 1,000.00			$ 7,000.00	$ 13,000.00
6000 - Capital Outlay - Q1	1							$ -	
6000 - Capital Outlay - Q2	2			$ 5,000.00				$ 5,000.00	$ 5,000.00
7000 - Indirect Costs - Q1	1			$ 2,500.00				$ 2,500.00	
7000 - Indirect Costs - Q2	2			$ 2,500.00				$ 2,500.00	$ 5,000.00
Totals by Strategy		$ -	$ 2,500.00	$ 70,878.35	$ 1,000.00	$ -	$ -	$ 74,378.35	$ 74,378.35

								Grand Total All Quarters	Grand Total All Object Codes
GRAND TOTAL BY STRATEGY*		$ 1,000.00	$ 17,500.00	$ 346,293.35	$ 2,500.00	$ 1,000.00	$ 4,000.00	$ 372,293.35	$ 372,293.35

**No changes to any budget category amounts up to 10% of the total award amount per line item may be made without the approval of the CRC Regional Consortium through TCOE's K12 SWP Lead*

District Allocation	$ 372,293.35
Remaining Balance	$ -

Cash Match and In Kind Match Terms

For any funding received from this program, the K12 SWP grant requires the applicant to provide a proportional dollar match as follows:

- For local educational agencies, two dollars ($2) for every one dollar ($1) received for this funding.

The matching funds must be used to support the specific program, or programs, for which the applicant was awarded a grant. Funds from sources that will not directly serve K12 students in the specific program(s) cannot be used as a match.

The match may include funding from the following sources:

- School district and charter school local control funding formula apportionments;
- Federal Carl D. Perkins Career and Technical Education Improvement Act of 2006, or its successor;
- Partnership academies program;
- Agricultural career technical education incentive program;
- Community College Strong Workforce Program that directly serves K12 pupils (i.e., via early college credit, etc.);
- California Adult Education Program (CAEP) area(s) that directly serves students under the age of 18, as approved the local board;
- Business, industry, philanthropic sources that will directly support the program; or
- Any other source, except those described below.

The match may **NOT** include funding from any of the following:

- California Career Pathways Trust,
- California Career Technical Education Incentive Grant Program,
- Career Technical Education Facilities Program Grant,
- Public School Facilities Bond (Proposition 51)
- The same local match that is being used for a concurrent California Career Technical Education Incentive Grant
- The same local match that is being used for another concurrent K12 SWP grant/application

In-kind matches may include resources such as supplies, staff/faculty time, teacher salaries, CTE facilities built that are directly related to the program (as long as the Department of State Architect close out is not complete), leased facilities/space for the program, etc. In-kind matches will be evaluated to determine if they represent a substantial commitment to the project.

Increase Intersegmental Participation to Expand Opportunities for Successful Student Transitions Program and Budget Details

Offer Summary

Requested Funds:	$4,998,589
Offer Funds:	$4,498,589

Offer Status

Any changes to the status of your application shall be available for your review immediately.

Project Lead

Joy Soares MEd.
Director, Tulare Kings College and Career Collaborative
joy.soares@tcoe.org
(559) 733-6101

Lori Morton
lori.morton@tcoe.org

Accepted Funding by Joy Soares MEd.

2019-05-02

Pathway Improvement Summary

Summary

Pathway Improvement Name
Increase Intersegmental Participation to Expand Opportunities for Successful Student Transitions

Region within which applying
Central/Mother Lode

Pathway Improvement Scope
A student's overall success is measured in part by their ability to transition to postsecondary education and the workforce. Our pathway improvement project will inform regional options to provide new and alternative strategies to increase student success through purposeful, deliberate 7-14 transition readiness. Tulare Kings College and Career Collaborative (TKCCC) multi-sector proposal is designed as Phase 1 of a continued, long-term, regional approach focused on K12 student transitions.

Assurances

Read the legislation
Yes

Aligns with LCAP
Yes

Lead & Partner Agencies

Lead Agency

Agency Type

County Office of Education (COE)

Agency Name

Tulare Co. Office of Education

Agency Information

Address
6200 South Mooney Boulevard | Visalia, CA | 93277

Website
http://www.tcoe.org

Region
Central/Mother Lode

Community College District
Sequoias CCD

Total ADA (Average Daily Attendance)

0

Are you part of a rural school district?

No

Financial Contribution

$204,250

In-Kind Match

$125,800

Description of In-Kind Match

Use of facilities for convenings, events, and activities outlined in the application.

Contacts

Name	Role	Email
Joy Soares MEd.	Project Lead Contact	joy.soares@tcoe.org
Lori Morton	Project Lead Contact	lori.morton@tcoe.org

Partner Agencies

Agency Type

College

Agency Name

College of the Sequoias

Agency Information

Address

N/A

Website

N/A

Region

Central/Mother Lode

Community College District

Sequoias CCD

Total ADA (Average Daily Attendance)

0

Financial Contribution

$0

In-Kind Match

$2,291,493

Description of In-Kind Match

Providing personnel assistance for several transition pathways such as the CTE Dean, the CTE Data Analyst, CTE High School Liaison, Student Success Coordinators, and several full- and part-time faculty all provide comprehensive and strategic support for CTE programs and the students in those programs. Without these key personnel, students would miss opportunities and students would fall through unaddressed educational gaps. This match also includes supplies and equipment.

Contacts

Name	Role	Email
Thad Russell	Contact	thadr@cos.edu

Agency Type

Unified School District

Agency Name

Exeter Unified

Agency Information

Address

215 North Crespi Avenue | Exeter, CA | 93221-1303

Website

N/A

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Exeter High School

Total ADA (Average Daily Attendance)

1,406

Financial Contribution

$1,620,000

In-Kind Match

$455,000

Description of In-Kind Match

The in-kind match for Exeter includes salaries and benefits for counselors as well as existing facilities for the regional industry certification testing center.

Contacts

Name	Role	Email
Ken Stovall	Contact	kstovall@exeter.k12.ca.us

Agency Type

College

Agency Name

West Hills College Lemoore

Agency Information

Address

N/A

Website
N/A

Region
Central/Mother Lode

Community College District
West Hills CCD

Total ADA (Average Daily Attendance)
0

Financial Contribution
$0

In-Kind Match
$274,700

Description of In-Kind Match
This match provides time for several key personnel including the President's role on the TK Steering Council, CTE Dean, Pathways Director and Counselors for guided pathways alignment.

Contacts

Name	Role	Email
Kris Costa	Contact	kriscosta@whccd.edu

Agency Type
County Office of Education (COE)

Agency Name
Kings Co. Office of Education

Agency Information

Address
1144 West Lacey Boulevard | Hanford, CA | 93230-5956

Website
http://www.kings.k12.ca.us

Region
Central/Mother Lode

Community College District
Sequoias CCD

Total ADA (Average Daily Attendance)
0

Financial Contribution

$120,000

In-Kind Match

$6,000

Description of In-Kind Match

The in-kind match provided by Kings County Office of Education includes a percentage of certificated salaries used for professional development.

Contacts

Name	Role	Email
Margie Newton	Contact	margie.newton@kingscoe.org

Agency Type

Unified School District

Agency Name

Corcoran Joint Unified

Agency Information

Address

1520 Patterson Avenue | Corcoran, CA | 93212-1722

Website

http://www.corcoranunified.com

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Corcoran High School

Total ADA (Average Daily Attendance)

1,313

Financial Contribution

$1,350,759

In-Kind Match

$894,564

Description of In-Kind Match

The majority of the match is a percentage of salaries and benefits equal to core teachers time cohorted with Ag Dept for Linked Learning, as well as learning director's time guiding CTE students in the application pathways and subs for teachers in the pathways.

Contacts

Name	Role	Email
Alisa Gomez	Contact	alisagomez@corcoranunified.com

Agency Type

High School District

Agency Name

Lemoore Union High

Agency Information

Address

5 Powell Avenue | Lemoore, CA | 93245-2856

Website

http://www.luhsd.k12.ca.us

Region

Central/Mother Lode

Community College District

West Hills CCD

Participating Schools

School
Lemoore Union High School

Total ADA (Average Daily Attendance)

1,818

Financial Contribution

$564,357

In-Kind Match

$393,316

Description of In-Kind Match

The in-kind match for Lemoore consists primarily of counselor salaries and benefits.

Contacts

Name	Role	Email
Dr. Victor Rosa	Contact	vrosa@luhsd.k12.ca.us

Agency Type

Charter

Agency Name

La Sierra High

Agency Information

Address

1735 East Houston Avenue | Visalia, CA | 93292-2349

Website

http://www.tcoe.org/see/lasierrahs.shtm

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
La Sierra High

Total ADA (Average Daily Attendance)

227

Financial Contribution

$210,115

In-Kind Match

$0

Description of In-Kind Match

La Sierra provides no in-kind match. All match is financial contribution.

Contacts

Name	Role	Email
Anjelica Zermeno	Contact	azermeno@tcoe.org

Agency Type

College

Agency Name

Reedley College

Agency Information

Address

N/A

Website

N/A

Region

Central/Mother Lode

Community College District

State Center CCD

Total ADA (Average Daily Attendance)

0

Financial Contribution

$0

In-Kind Match

$0

Description of In-Kind Match

Though there is no dollar amount for match, Reedley College has agreed to partner with two districts on their strategies for pathway improvement.

Contacts

Name	Role	Email
David Clark	Contact	david.clark@reedleycollege.edu

Agency Type

Unified School District

Agency Name

Lindsay Unified

Agency Information

Address

371 East Hermosa Street | Lindsay, CA | 93247-2172

Website

http://www.lindsay.k12.ca.us

Region

Central/Mother Lode

Community College District
Sequoias CCD

Participating Schools

School
Lindsay High School

Total ADA (Average Daily Attendance)

1,719

Financial Contribution

$764,676

In-Kind Match

$0

Description of In-Kind Match

Lindsay provided no in-kind match. All match is financial contribution.

Contacts

Name	Role	Email
Ken Spencer Ed.D.	Contact	kspencer@lindsay.k12.ca.us

Agency Type

High School District

Agency Name

Tulare Joint Union High

Agency Information

Address
426 North Blackstone | Tulare, CA | 93274-4449

Website
http://www.tulare.k12.ca.us

Region
Central/Mother Lode

Community College District
Sequoias CCD

Participating Schools

School
Mission Oak High School
Tulare Union High School
Tulare Western High School

Total ADA (Average Daily Attendance)

5,281

Financial Contribution

$1,342,500

In-Kind Match

$0

Description of In-Kind Match

Tulare JUHSD provides no in-kind match. All match is financial contribution.

Contacts

Name	Role	Email
Tulare Jt. Union High School District Tammy Aldaco	Contact	tammy.aldaco@tulare.k12.ca.us

Agency Type

Unified School District

Agency Name

Visalia Unified

Agency Information

Address

5000 West Cypress Avenue | Visalia, CA | 93277-8300

Website

http://www.vusd.org

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Redwood High School
El Diamante High School
Golden West High School
Mount Whitney High School

Total ADA (Average Daily Attendance)

11,452

Financial Contribution

$7,657,938

In-Kind Match

$748,545

Description of In-Kind Match

The in-kind match for Visalia Unified is a percentage of salaries and benefits of Linked Learning Coordinators, and CTE support staff.

Contacts

Name	Role	Email
Dr. Jamon Peariso Ed.D.	Contact	jpeariso@vusd.org

Agency Type

Unified School District

Agency Name

Farmersville Unified

Agency Information

Address

571 East Citrus | Farmersville, CA | 93223-1274

Website

http://www.farmersville.k12.ca.us

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Farmersville High School

Total ADA (Average Daily Attendance)

1,088

Financial Contribution

$644,637

In-Kind Match

$7,688

Description of In-Kind Match

The in-kind match for Farmersville is primarily consumable materials in the welding pathway.

Contacts

Name	Role	Email
Paul Sevillano	Contact	psevillano@farmersville.k12.ca.us

Agency Type

Unified School District

Agency Name

Dinuba Unified

Agency Information

Address

1327 East El Monte Way | Dinuba, CA | 93618-1800

Website

http://www.dinuba.k12.ca.us

Region

Central/Mother Lode

Community College District

State Center CCD

Participating Schools

School
Dinuba High School

Total ADA (Average Daily Attendance)

3,358

Financial Contribution

$953,474

In-Kind Match

$220,813

Description of In-Kind Match

The in-kind match from Dinuba includes a percentage of CTE teachers salaries and benefits, support staff, non-consumable materials, consulting and travel expense.

Contacts

Name	Role	Email
Manjeet Dail	Contact	mdail@dinuba.k12.ca.us

Agency Type

Unified School District

Agency Name

Woodlake Unified

Agency Information

Address

300 West Whitney Avenue | Woodlake, CA | 93286-1238

Website

http://www.w-usd.org

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Woodlake High School

Total ADA (Average Daily Attendance)

964

Financial Contribution

$600,000

In-Kind Match

$15,000

Description of In-Kind Match

The in-kind match for Woodlake consists primarily of Project Based Learning projects in pathways.

Contacts

Name	Role	Email
Carmita Pena	Contact	cpena@w-usd.org

Agency Type

Unified School District

Agency Name

Cutler-Orosi Joint Unified

Agency Information

Address

12623 Avenue 416 | Orosi, CA | 93647-2008

Website

http://www.cojusd.org

Region

Central/Mother Lode

Community College District

Sequoias CCD

Participating Schools

School
Orosi High School

Total ADA (Average Daily Attendance)

1,741

Financial Contribution

$2,757,501

In-Kind Match

$124,000

Description of In-Kind Match

The in-kind match is representative of industry partner in-kind time to support WBL, Teacher Planning, and Advisory Boards. Also we have included the percentage of time of staff such as the College and Career Guidance Technician and CTE Drivers.

Contacts

Name	Role	Email
Mrs. Lisa Castillo	Contact	LCastillo@cojusd.org

Collaborative Partners

Business/Industry/Philanthropic/Other Partners

Collaborative Partnerships

Collaborative partners are integral to the success of our K12 SWP student transitions, early college credit, work based learning, industry certification, and aligning education with the workforce strategies. Key industry and community partners, postsecondary institutions, philanthropic organizations, and workforce development agencies create real solutions and supports for pathway improvement and our K12 students. This support is leveraged with robust curriculum and instruction, integrated programs of study and student support services to provide high quality experiences and pathways for students in our TK region. As shared in the supporting documents, in 2017-18, industry and community partners provided over $5.2 million of in kind support to the TKCCC career pathway students for guest speaking, industry tours, mentoring, job shadowing, advisory board support and internships. The roles of our partners are shared in the Collaborative Partner section. The key partner roles that play are WBL Support: guest speaking, industry tours; mentoring; job shadowing; advisory board support; informational interviews; and internships as well as Curriculum Development, Advisory, Collaborative Mentoring, Leadership Support, Policy and Legislative Support, Postsecondary Leadership Support, Data Support. These collaborative partnerships make a difference for our 7-12 students for many reasons. There is a real world connection and a relevant purpose for many students when they are able to apply their learning in and outside of the classroom environment with an industry partner providing support and guidance. Project based learning is robust and high quality when industry partners are engaged in the inquiry and processes of solving an industry problem or innovating a solution for the real world. Career pathway students are able to be mentored by individuals that have knowledge and skills that are important to a balanced and robust education. In most of our student feedback data, students report that their interaction with industry partners is very favorable and that there was a great deal learned. Industry partners have been very inspirational and motivational in the roles that they play with our students, our educators, our leaders, and each other.

Resources and Contributions

Our collaborative partners have committed over $24.7 million in match total to this effort. The financial match is $18.8 million (76.17%) and the in-kind match is $5.9 million (23.83%) of the the overall total. Our overall strategy to expand opportunities for successful student transitions requires a significant amount of resources and contributions from our collaborative partners. Our systemic coordination strategy will leverage the support of all of our collaborative partners with ARCHES, Jobs for the Future, and our Tulare Kings Steering Council making considerable contributions. Our early college credit strategy will leverage the support of all of our collaborative partners with our community colleges, universities, and counseling teams making notable contributions. Our work based learning and industry credentialing strategies will leverage the support of all of our collaborative partners with industry, community, philanthropic, workforce intermediaries, and work based learning coordinators making extraordinary contributions. Our engaging industry and education to align workforce needs to CTE strategy will leverage the support of every single partner in our collaborative. Industry partners will contribute in-kind time to provide students with a variety of work based learning experiences, advisory, curriculum development, mentoring, and . Workforce development agencies provide staff time at all levels to facilitate industry engagement and regional work based learning strategies. Also, philanthropic organizations provide additional supports by leveraging resources to achieve greater equity and access for all students.

Tulare County Workforce Investment Board

Agency Type

Workforce Development Board

Address
Main Street | Visalia, CA | 93277

Website
www.tularewib.org

Financial Contribution
$0

In-Kind Match
$159,033

Description of In-Kind Match
The in-kind contribution represents staff time to facilitate work based learning coordinators network and Industry Engagement Workgroup, as well as assist in coordinating Industry Sector Summit events involving industry partners.

Contacts

Name	Role	Email
Adam Peck	Contact	apeck@tularewib.org

Kings County Job Training Office

Agency Type
Workforce Development Board

Financial Contribution
$0

In-Kind Match
$38,237

Description of In-Kind Match
Roughly a .5 FTE Tech position over 30 months, with associated overhead costs.

Contacts

Name	Role	Email
Lance Lippincott	Contact	lance.lippincott@co.kings.ca.us

United Way of Tulare County

Agency Type
Philanthropic Organization

Financial Contribution
$0

In-Kind Match

$122,500

Description of In-Kind Match

Edison grant funds for student internships, printed handouts, and college marketing materials.

Contacts

Name	Role	Email
Rosemary Caso	Contact	rosemary@unitedwaytc.org

4-Creeks, Inc.

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$350

Description of In-Kind Match

Industry Worksite Visits, Construction Project Site Visit

Contacts

Name	Role	Email
Chris Crawford	Contact	chrisc@4-creeks.com

Altura Clinic

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$1,400

Description of In-Kind Match

Speakers, Job opportunity, Curriculum advice, donation Coordinates job shadow and internships

Contacts

Name	Role	Email
Graciela Soto	Contact	gsoto@altura.org
Debbie Clark	Contact	dclark@altura.org

Best Agri-Marketing

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$850

Description of In-Kind Match

Marketing materials, facility use, event materials

Contacts

Name	Role	Email
Todd Soares	Contact	todd@bestagri.com

Bitwise

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$105

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Beth Mily	Contact	bmily@geekwiseacademy.com

Burchell Nursery

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,000

Description of In-Kind Match
Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Joshua Terry	Contact	farms-josht1787@gmail.com

Carlos A. Moraza, D.D.S.

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$350

Description of In-Kind Match
Advise on curriculum, equipment, WBL

Contacts

Name	Role	Email
Carlos Moraza, D.D.S.	Contact	carlos.moraza.dds@gmail.com

City of Lindsay Engineer

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$700

Description of In-Kind Match

Advise

Contacts

Name	Role	Email
Neyba J. Amezcua	Contact	namezcua@lindsay.ca.us

City of Lindsay Finance Department

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$525

Description of In-Kind Match

Internship

Contacts

Name	Role	Email
Bret M. Harmon	Contact	bharmon@lindsay.ca.us

Corcoran Agriculture Department

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$70

Description of In-Kind Match

YQCA Certification earned

Contacts

Name	Role	Email
Kaitlyn Rose	Contact	kaitlynrose@corcoranunified.com

Corcoran Police Department

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Training in the health field

Contacts

Name	Role	Email
Rachelle Cortez	Contact	rachelle.cortez@corcoranpd.com

Corcoran Unified School District Tech Department

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$140

Description of In-Kind Match
Job opportunity awareness & experience

Contacts

Name	Role	Email
Steve Berry	Contact	sberry@corcoranunified.com

Critter Creek

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match

Speaker connected to integrated project

Contacts

Name	Role	Email
Louis Culver	Contact	crittercreekwildlife@hughes.net

Ed Dena's

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$1,575

Description of In-Kind Match

Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Ed Dena	Contact	eddena@eddenasmail.com
Ken Price	Contact	kenpricework@gmail.com
Ron Flaming	Contact	ron@edscustom.com

Electric Motor Shop

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$7,000

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Rodney Wilson	Contact	rodney.wilson@electricmotorshop.com

Ferry Ranch

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$525

Description of In-Kind Match
Curriculum Resource, Worksite visit, and advisory support

Contacts

Name	Role	Email
Bill Ferry	Contact	amorbiaman@yahoo.com

Groppetti Automotive

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$7,000

Description of In-Kind Match
Career awareness & experience

Contacts

Name	Role	Email
Nathan Madsen	Contact	nathan@groppettiauto.com

Healthy Start Diabetes Project

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$525

Description of In-Kind Match

Advise and Internships Advise, guest speaker, job shadow

Contacts

Name	Role	Email
Linda Ledesma	Contact	lledesma@lindsay.k12.ca.us
Charlie Stearns	Contact	charlesstearnshealth@gmail.com

Images

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$35

Description of In-Kind Match

Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Debbie Kwast	Contact	imagesrs@comcast.net

Indiecade

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$840

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Stephanie Barish	Contact	sbarish@indiecade.com

Innovascapes Institute

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$525

Description of In-Kind Match
Advisory Board Meeting, Guest speaker, support

Contacts

Name	Role	Email
Charles House	Contact	housec1839@gmail.com

Iron Workers

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$210

Description of In-Kind Match
Job opportunity awareness

Contacts

Name	Role	Email
James Gay	Contact	jamesgay@ironworkerbenny.net

Jim Manning Dodge

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,050

Description of In-Kind Match
Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Fernando Garcia	Contact	green_fern_ca@yahoo.com
Stephen Moore	Contact	55csmoore@gmail.com

Joann's Distribution

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$7,000

Description of In-Kind Match
Career awareness & experience

Contacts

Name	Role	Email
JOANN Stores LLC Bruce Nicotero	Contact	bruce.nicotero@joann.com

Marie Calendars

Agency Type
Industry

Financial Contribution
$0

In-Kind Match

$1,750

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Jodie Rush	Contact	mc228@prkmc.com

Kaweah Delta Hospital - Technology

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$7,000

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Danial Baker	Contact	dbaker@kdhcd.org

Kaweah Delta Hospital - Health Care

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$14,000

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Lindi Funston	Contact	lfunston@kdhcd.org

Keenan & Associates

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,400

Description of In-Kind Match
Career Safety

Contacts

Name	Role	Email
Kyle Coffman	Contact	kcoffman@keenan.com

Kingsburg Nursing

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Job opportunity awareness

Contacts

Name	Role	Email
Diana Gomez	Contact	dgomez@kingsburghigh.com

Lakeland Dusters

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$70

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Chris Nolta	Contact	cnagpilot@comcast.net

Lane Engineers

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$140

Description of In-Kind Match

Job Awareness

Contacts

Name	Role	Email
John Atiliano	Contact	john@laneengineers.com

Lindsay Gardens

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$1,400

Description of In-Kind Match

Career Experience

Contacts

Name	Role	Email
Emily Amschel	Contact	emily.amschel@lindsaygardenshc.com

Lindsay Tire

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$5,250

Description of In-Kind Match
Internship

Contacts

No contacts have been added.

Mangini Architects

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$2,100

Description of In-Kind Match
Internship - Internnect

Contacts

Name	Role	Email
Gilbert Bareng	Contact	gilbert@mangini.us

Monkey Art

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$35

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Kerry Cespedes	Contact	kcespedes@corcoranunified.com

Monrovia Nursery

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$1,225

Description of In-Kind Match

Industry worksite visits and PBL resource, WBL Support

Contacts

Name	Role	Email
Orlando Bejar	Contact	obejar@monrovia.com
Osvaldo Robles	Contact	orobles@monrovia.com

Omni Family Health

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$350

Description of In-Kind Match

Advise

Contacts

Name	Role	Email
Lisa Waggoner	Contact	ewaggoner@omnifamilyhealth.org

Palmer Company

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$475

Description of In-Kind Match
Work Based Learning (WBL)

Contacts

Name	Role	Email
Kyndra Glick	Contact	palmerbi1@yahoo.com

Pro PT Tulare

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$490

Description of In-Kind Match
Speakers, Job opportunity, Curriculum advice, donation

Contacts

Name	Role	Email
Todd Martin	Contact	todd@pro-pt.net

Pro PT Visalia

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$7,000

Description of In-Kind Match
Career awareness & experience

Contacts

Name	Role	Email
Rocky Cisnero	Contact	rockypt@gmail.com

Recreation Association of Corcoran

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Job opportunity awareness & experience

Contacts

Name	Role	Email
Steve Brown	Contact	steve@racorcoran.org

Rosa Brothers

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Holly Rosa	Contact	holly@rosabrothers.com

Seals Construction, Inc.

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$10,000

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Matt Seals	Contact	matt.seals@sealsconstruction.com

Sequoia Riverlands Trust

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$2,170

Description of In-Kind Match

Guest Speaker, Industry worksite visits and PBL resource

Contacts

Name	Role	Email
Bud Darwin	Contact	bud@sequoiariverlands.org

Sierra View Medical Center

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$700

Description of In-Kind Match
Advise and Internships

Contacts

Name	Role	Email
Jeffery Hudson, DNP, RN	Contact	jhudson@sierra-view.com

San Joaquin Valley College

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Exposure to post secondary programs

Contacts

Name	Role	Email
Maira Zavala	Contact	maira.zavala@sjvc.edu

Smog Guy

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,050

Description of In-Kind Match

Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Don Kenyon	Contact	monsonmotors@yahoo.com
Rick Fletes	Contact	rickfletes91@gmail.com

Thomason Land and Cattle Co.

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$525

Description of In-Kind Match

Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Jalisca Thomason	Contact	rusticrootsfloral@gmail.com

Tory Farms

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$5,000

Description of In-Kind Match

Advise on curriculum, equipment, etc. Donations of plants, host competitions on their farm, scholarships

Contacts

Name	Role	Email
Tory Torosian	Contact	toryfarm@yahoo.com

TriHelix

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Advise on curriculum, equipment, etc.

Contacts

Name	Role	Email
Mike Murdock	Contact	mike@trihelix.tech

Tulare County Superior Court

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$3,500

Description of In-Kind Match
Career awareness & experience

Contacts

Name	Role	Email
Deanna Jasso	Contact	djasso@tulare.courts.ca.gov

Tule Trash

Agency Type
Industry

Financial Contribution

$0

In-Kind Match

$280

Description of In-Kind Match

Job opportunity awareness

Contacts

Name	Role	Email
Luis Vasquez	Contact	luis@americanrefuse.co

Tyler Baker Ag Consulting

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$280

Description of In-Kind Match

Guest Speaker, industry tours

Contacts

Name	Role	Email
Tyler Baker	Contact	bakerconsulting@gmail.com

UC Lindcove

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$275

Description of In-Kind Match

Curriculum Resource

Contacts

Name	Role	Email
Dr. Elizabeth Grafton Caldwell	Contact	eegraftoncardwell@ucanr.edu

United Health Centers

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$210

Description of In-Kind Match
Job opportunity awareness

Contacts

Name	Role	Email
Naomi Popoff	Contact	popoffna@unitedhealthcenters.org

Unity

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$0

Description of In-Kind Match
Unity Certification Earned

Contacts

Name	Role	Email
David Chen	Contact	davidc@unity3d.com

Valley Childrens

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$70

Description of In-Kind Match
Job opportunity awareness

Contacts

Name	Role	Email
Erika Reinhold	Contact	ereinhold@valleychildrens.org

Wellness Center

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$350

Description of In-Kind Match
Advise

Contacts

Name	Role	Email
Lisa Davis	Contact	ldavis@lindsay.ca.us

Zach Green Films

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$5,250

Description of In-Kind Match

Career awareness & experience

Contacts

Name	Role	Email
Zach Green	Contact	zachgreenfilms@gmail.com

ARCHES

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$10,500

Description of In-Kind Match

Collaborative Mentoring and Leadership Support

Contacts

Name	Role	Email
Sharon Twitty	Contact	stwitty@arches-cal.org

Assemblyman Devon Mathis

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$0

Description of In-Kind Match

Policy and legislative support for career pathways

Contacts

Name	Role	Email
Timothy Carothers	Contact	timothy.carothers@asm.ca.gov

Bream Family Farms

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,050

Description of In-Kind Match
WBL and Advisory

Contacts

Name	Role	Email
Eric Bream	Contact	ebream@att.net

Carpenters Local 1109

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,050

Description of In-Kind Match
Materials and WBL

Contacts

Name	Role	Email
Tony Canales	Contact	acanales@nccrc.org

CCGI

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$0

Description of In-Kind Match

Partnering with CCGI System

Contacts

Name	Role	Email
Tessa Carmen De Roy	Contact	tderoy@californiacolleges.edu

CSET

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$1,050

Description of In-Kind Match

Job Skills and WBL

Contacts

Name	Role	Email
Marianela Fraga	Contact	marianela.fraga@cset.org

Family Healthcare Network

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$3,500

Description of In-Kind Match

WBL and Advisory

Contacts

Name	Role	Email
Kerry Hydash	Contact	khydash@fhcn.org

JG Boswell

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,750

Description of In-Kind Match
WBL and Advisory

Contacts

Name	Role	Email
Jason Mendes	Contact	jmendes@jgboswell.com

Jobs For the Future

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$1,750

Description of In-Kind Match
Collaborative Mentoring and Leadership Support

Contacts

Name	Role	Email
Joel Vargas	Contact	jvargas@jff.org

Tulare Chamber of Commerce

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$7,000

Description of In-Kind Match

Leadership, Advisory, Partner support

Contacts

Name	Role	Email
Donnette Silva-Carter	Contact	donnette@tularechamber.org

UC Merced

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$0

Description of In-Kind Match

Postsecondary Leadership

Contacts

Name	Role	Email
Orquidea Largo	Contact	olargo@ucmerced.edu

UC Merced - Center for Medical Education & Health Sciences

Agency Type

Industry

Financial Contribution

$0

In-Kind Match

$0

Description of In-Kind Match

Postsecondary Leadership and Data

Contacts

Name	Role	Email
Rafael Gonzalez, M.D.	Contact	rafa.g.gonzalez@gmail.com

UT Health Science Center

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$4,375

Description of In-Kind Match
Advisory, Curriculum, WBL

Contacts

Name	Role	Email
Thelma Hurd	Contact	hurdt@uthscsa.edu

Vanguard Ag

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$700

Description of In-Kind Match
WBL and Advisory

Contacts

Name	Role	Email
Jacob Gwilliam	Contact	j.t.gwilliam@gmail.com

Visalia Chamber of Commerce

Agency Type
Industry

Financial Contribution
$0

In-Kind Match
$8,750

Description of In-Kind Match

Leadership, Advisory, Partner support

Contacts

Name	Role	Email
Gail Zurek	Contact	gail@visaliachamber.org

Statement of Need

Targeted Industry Sectors

California Department of Education

- Agriculture & Natural Resources (CDE)
- Building & Construction Trades (CDE)
- Business & Finance (CDE)
- Engineering & Architecture (CDE)
- Health Science & Medical Technology (CDE)
- Hospitality, Tourism, & Recreation (CDE)
- Information & Communication Technologies (CDE)
- Manufacturing & Product Development (CDE)
- Transportation (CDE)

Crosswalk California Community Colleges

- Advanced Manufacturing (CCCCO)
- Advanced Transportation & Logistics (CCCCO)
- Agriculture, Water & Environmental Technologies (CCCCO)
- Energy, Construction & Utilities (CCCCO)
- Global Trade (CCCCO)
- Health (CCCCO)
- Information & Communication Technologies (ICT)/Digital Media (CCCCO)
- Life Sciences/Biotech (CCCCO)
- Retail/Hospitality/Tourism 'Learn and Earn' (CCCCO)
- Business & Entrepreneurship (CCCCO)

Pathways

Pathways Chosen

- Agriculture & Natural Resources: Agricultural Business
- Agriculture & Natural Resources: Agricultural Mechanics
- Agriculture & Natural Resources: Agriscience
- Agriculture & Natural Resources: Animal Science
- Agriculture & Natural Resources: Plant & Soil Science

- Building & Construction Trades: Residential & Commercial Construction
- Business & Finance: Business Management
- Engineering & Architecture: Engineering Design
- Engineering & Architecture: Engineering Technology
- Health Science & Medical Technology: Patient Care
- Health Science & Medical Technology: Public & Community Health
- Hospitality, Tourism, & Recreation: Food Service & Hospitality
- Information & Communication Technologies: Information Support & Services
- Information & Communication Technologies: Software & Systems Development
- Information & Communication Technologies: Other Information Communication Technology
- Manufacturing & Product Development: Product Innovation & Design
- Manufacturing & Product Development: Welding & Materials Joining
- Transportation: Systems Diagnostics, Services & Repair

Description of Need

Describe why the industry sectors and pathways were selected and explain the regional economic need the application will address using economic data and labor market information.

TKCCC has identified 18 pathways that represent nine high-growth, high-wage, &/or high-demand priority & emerging CTE sectors & occupational themes. Utilizing data from the California Community College Centers of Excellence (COE) & analysis of local partners from Workforce Investment Board of Tulare County (TCWIB) & Kings County Job Training Office (KCJTO), TKCCC has developed a process & criteria to effectively vett pathways to address regional economic needs. School districts identified pathways based on priority & emerging sectors in Central/Mother Lode Regional Consortium's (CRC) Strong Workforce Plan (attachment) & TCWIB & KCJTO priority sectors. TCWIB & KCJTO share six priority sectors that were selected through the extensive 2012 San Joaquin Valley Regional Industry Cluster Action Plan (attachment) adn substantiated by updated review of labor market data during the regional planning process. advanced manufacturing construction (including public infrastructure) energy (including green energy) healthcare transportation & logistics value-added agriculture These clusters are the foundation for innovation, competitiveness, and future well-being in the region and support improved health, sustainability, energy self-sufficiency, and shared prosperity. Notably, these priority sectors also overlap with CRC's priority sectors. Pathways were then aligned to existing programs in local community colleges. Finally, TCWIB conducted an analysis using data from COE's Labor Market Overview: Central Valley/Mother Lode Region (attachment), and additional Occupation Data (attachment) from EMSI , a LMI analytics tool used by the COE, that pulls data from Bureau of Economic Analysis (BEA), the U.S. Census Bureau, the Bureau of Labor Statistics, & others. The TCWIB used the following considerations in their K12SWP Full LMI Analysis (attachment) high priority and emerging sectors as defined by local Workforce Development Boards & the Central Regional Consortium filtered data for tri-county region (Tulare, Kings, Fresno), due to Labor Shed Analysis (attachment) & commuting patterns - 2018 occupation data (SOC codes) for each of the proposed pathways listed below emphasis on occupations with projected growth of more than 30% & 10-29% in the next 10 years median wage of $17.00 or more (sustaining wage for a family of four) Pathways Ag & Natural Resources falls under a priority sector for CRC, TCWIB, & KCJTO. It is the largest occupational grouping in the tri-county region with 107,605 occupations & 15,164 annual openings in 2018. Ag Business, Ag Mechanics, Ag Science, Animal Science & Plant & Soil Science pathway themes align with occupation data for the region. Health Care is a priority sector for CRC, TCWIB, & KCJTO. This occupational group holds 59,038 jobs in the tri-county area, along with 6,328 annual openings in 2018. With so many high-wage jobs, pathways in Public & Community Health & Patient Care are aligned with occupation data. In the tri-county area, Manufacturing, which is also a priority sector for CRC, TCWIB, & KCJTO, held 61,481 occupations & 7,864 annual openings in 2018. The pathway in Welding & Materials Joining & Product Innovation and Design aligns to data in the region. Building & Construction Trades, a priority sector for TCWIB & KCJTO & an emerging sector for CRC, had 24,514 jobs in the tri-county area, along with 2,971 annual openings in 2018. These high wage jobs represented in occupation data are aligned with pathways in Residential & Construction. Business & Finance is an occupational theme that falls under the CRC priority of Small Business & Entrepreneurship & holds 108,746 jobs in the tri-county area, along with 13,417 annual openings in 2018. The proposed pathways of Business Management & Financial Services are aligned to needs in the local economy. The Engineering & Architecture sector holds 14,563 jobs in the tri-county area, along with 1,403 annual openings in 2018. The feedback from COE & data on high wage engineering jobs support pathways in Engineering Development & Design and Engineering Technology. Information & Communication Technology is a priority sector the CRC Central/Mother Lode Region. In 2018 there were 8,981 jobs in the tri-county area & 824 annual openings.

The proposed pathways in Information & Support Services, Games & Simulation, & Software & Systems Development align with the high wages & anticipated growth for these occupations. Hospitality, Tourism & Recreation is a CRC priority sector. There are 77,177 jobs in the tri-county area, along with 13,478 annual openings in 2018. Food Science Dietetics & Nutrition & Food Services & Hospitality pathways are aligned to tri-county data. Transportation falls under a priority sector for KCJTO & TCWIB. There were 53,389 jobs in the tri-county area & 6,937 annual openings in 2018. Pathways in System Diagnostics Services & Repairs align with high wages jobs available in the automotive occupations within this sector.

Describe the status of current career technical education courses, course sequences, programs, and/or pathways (or lack thereof) that will be addressed by the Pathway Improvement plan.

The status of the 50 pathways included in this application range from emerging to exemplary quality. All pathways will work together to continually improve their quality status. Our K12 districts collectively identified the larger needs of increasing early college credit, expanding WBL and aligning industry certifications within their pathways. The strategies in this application directly reflect the needs of the 50 pathways that will be served through this work. It was necessary for us to expand this specific support to offer the highest quality career pathway experiences to our students and to meet the priorities and metrics of our region. In addition, there are very specific course and program related needs that are aligned to the project and will be addressed in this work. A few specific examples are support with industry partnerships, improve current industry certifications, purchase equipment needed for certification, strengthen postsecondary partnerships, rigorous project based learning with work based learning integrated within, move from a two course sequence to three or four course sequence and create strong CTE Infrastructure in our regional, district, school site and pathway systems. The California Department of Education (CDE) College/Career Indicators (CCI) integrate and completely align with our strategies. Early college credit is already a CCI metric and work based learning and industry certifications will be added to the CCI n the near future. We have ongoing professional development and coaching for pathway teams to focus on the 11 Elements of a High Quality Pathway. All 13 K12 LEA's in the K12 Strong Workforce Project have chosen to support and expand existing pathways within our region to ensure that they meet our state and regional priorities for effective pathways that will lead to greater student success. The focus on increasing the quality of our region's CTE pathways makes our pathway improvement plan necessary to support and expand; postsecondary transitions, early college credit, work based learning, industry certifications, and leadership at all levels.

Did you or do you plan to apply for Career Technical Education Incentive Grant funding in 2018-19?

Yes

Pupil Data

Race/Ethnicity

- American Indian/Alaska Native
- Asian
- Black or African American
- Filipino
- Hispanic
- Native Hawaiian or Other Pacific Islander
- White
- Two or More Races
- Unknown/Unreported

Program Type

- All Student Populations

Will this Pathway Improvement serve pupils that have higher than average dropout rates?

Yes

Please specify the dropout rate of the target population.

7%

What grades will this Pathway Improvement serve?

- 7
- 8
- 9
- 10
- 11
- 12

Describe any special considerations associated with serving the targeted pupil populations.

One of the TKCCC's Core Beliefs is "A Solution for All—All students must be ready to succeed when they transition to post-secondary education, career training, and the workforce." Considering the "all", the demographics of the TKCCC K12 partnership illustrate the characteristics of the target population of pupils that will be served in this Pathway Improvement project; 71.9% LI (Low Income), 13.2% EL (English Learners), 7.4% SWD (Students With Disabilities) and .6% FY (Foster Youth), edsource.org 2017-18. We know that we must address the lack of access and opportunities to succeed in post-secondary and the workforce for our underserved and underrepresented students. The Tulare County Office of Education has created coherence within our organization to lead this effort by integrating the work of our College and Career, Special Education, Instructional Services and LCAP teams as we partner with our K12 districts to address specific LCAP priorities including a broad course of study, student engagement, school climate, and academic achievement. The TKCCC districts in this application have developed priority services within their LCAP for targeted student groups to create access and opportunities for these underserved and underrepresented student populations. Examples of these actions and services include adding additional student transition counseling services, increased bilingual services to parent and student groups, eliminating fees for college and career experiences, implementing Universal Design for Learning (UDL) and Social Emotional Learning (SEL) strategies specific to students with diverse learning needs in CTE classes and student events, ensuring that all CTE teachers are trained in designated and integrated ELD, and hiring staff to expand CTE course offerings. Our targeted pupil approach aligns with our CTEIG and Perkins equity goals to provide opportunities for pupils with exceptional needs to participate in all programs. There is alignment with the Central Mother Lode Region priority of CTE Student Support Services by ensuring effective career exploration, communication and outreach; staying on the path to ensure completion in career pathways education; and employment transition to work by providing diverse opportunities that prepare students for a seamless transition into careers.

Pathway Improvement Strategies

Goals & Priorities

The Tulare Kings College and Career Collaborative K12 SWP application was informed by, aligned and expanded upon using the with the five pillars (goals) that support the strategic priorities of the CRC Strong Workforce mission outlined in the Central Mother Lode Regional Consortium Plan: 1)Regional Leadership and Communication; 2)Regional Planning; 3)Curriculum, Programs and Pathways; 4)CTE Student Support Services; and 5)Research and Data. Our TKCCC regional priorities also align.

Strategy #1 Strengthening K12, CC and Workforce Collaboration Through Systemic Coordination

Summary of Strategy

Strengthening K12, postsecondary and Industry collaboration through systemic coordination is TKCCC's overarching strategy and aligns to the Central Region Consortium Strong Workforce priorities, the K12 SWP Student Success Metrics as well as our Tulare Kings College and Career Collaborative (TKCCC) Regional Metrics. TKCCC is poised to strengthen K12, CC, and Industry systemic coordination regionally because of our organizational structure consisting of our TKCC Executive Steering Council, Workgroups that are already established to lead the work of each of our K12 SWP proposed strategies , Networks to support the communication, collaboration and accountability of our K12 SWP proposed strategies, and Intersegmental Partner Commitment to our Pathway Improvement Project. We have the regional commitment to successfully take action and carry out the strategies and activities set forth in this K12 SWP strategic plan.

Activities of the Proposed Strategy

- Career Exploration and Guidance
- Dual Enrollment and/or College Credit
- Industry Sector Skills Analysis
- Industry-recognized Credential or Certificate
- Professional Development for Teachers or Faculty Members
- Soft Skills Contextualized in CTE
- Transition Services
- Work-based Learning

Detailed Description of the Proposed Strategy

Strategy One is specifically designed to focus on student's end goals (transfer and job placement) supported by the four pillars of Guided Pathways. Guided Pathways are a natural connection for K12 students transitioning to postsecondary or the workforce; clarify the path, enter the path, stay on the path and learn in the path. To clarify the path, access to critical college and career readiness information and opportunities will be provided through United Way's Going2College Texting System. This free, bilingual, customized text-based outreach will serve Tulare and Kings County career pathway students, parents, educators and employers to support K12 SWP, education and employer goals. We also propose to hire a highly qualified regional counseling staff member who will take an integrated approach to enhance secondary to postsecondary alignment and provide a framework for guided college major and career exploration. The regional counseling staff member will act as a liaison/facilitator with our community college partners and the K12 districts to support clarifying a student's career path and optimizing the student experience as they enter the path. When students are engaged in collaborative activities that lead to an informed career decision and are provided early college credit opportunities, it accelerates their time to complete a certification or transfer degree. The regional counselor collaboration will better inform program requirements and scale college major and career exploration in the 7-8 grade student experience. Ultimately, this will strengthen the talent pipeline and lead to greater coordination between 7-12 and community college partners. This strategy will leverage and build upon the initial investment in our TK Counseling Conference. There is a great need to establish a counselor network to better vertically align College and Career Counseling from K12 to postsecondary.

Strategy #2 - Increasing Early College Credit for Successful Student Transitions

Summary of Strategy

One of the five priorities of the Tulare Kings College and Career Collaborative (TKCCC) is Define and Align Effective Practices for High Quality CTE Pathways. Another one of the TKCCC priorities is to Increase Postsecondary Participation and Success. Strategy Two is the first of three specific strategies that thoroughly aligns with K12 SWP Metric 2: completion of 2+ CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third party certification. All pathways in this application have 2+ CTE courses. The focus of Strategy Two is early college credit. It also aligns with our Central Region Consortium priorities of pathway aligned dual enrollment as well as more and better CTE as well the TKCCC regional metric of K12 students attaining early college credit. Early College Credit is a metric in California Department of Education's (CDE) College/Career Indicator for measurement of a prepared college/career ready student.

Activities of the Proposed Strategy

- Dual Enrollment and/or College Credit
- Support Services
- Transition Services

Detailed Description of the Proposed Strategy

Evidence-based research from the Research in Higher Education publication 54, issue no. 4 (2013) supports the finding that students who experience rigorous coursework at the secondary level demonstrate readiness for college-level work and complete postsecondary credentials at substantially higher rates than their peers experiencing less-rigorous preparatory course work. Articulation, Concurrent Enrollment and Dual Enrollment exist as early college credit opportunities. This strategy will create a task force to provide a regional proposed plan that includes the viability of the multiple forms of early college credit for implementation in our region. This task force will also look at current options and strategies being utilized and how those strategies could be scaled up or pivoted to augment student success as measured by the K12 SWP metrics and CDE's College/Career Indicator. TKCCC will host an annual Early College Credit Conference to support partners in outlining the process and considerations for each community college and their feeder K12 districts with implementation of early adopting K12 and community college course partnerships. There will also be a workshop hosted by each community college partner on equivalency for Dual Enrollment minimum qualifications. We will create a protocol that provides transcripts to each high school for their graduating students who have earned college credit. This will support collection of the College/Career Indicator metric of early college credit and ensure proper credit upon enrolling in a postsecondary institution upon 12th grade graduation. In collaboration with our community college partners, we will evaluate and create opportunities where funding will be used to enhance facilities and equipment to meet our community colleges' requirements for offering dual enrollment courses on our high school campuses.

Strategy #3 - Expanding Student WBL Awareness and Exploration for Successful Student Transitions

Summary of Strategy

One of the five priorities of the Tulare Kings College and Career Collaborative (TKCCC) is Define and Align Effective Practices for High Quality CTE Pathways. Another one of the TKCCC priorities is Strengthen and Scale Industry Partnerships. Strategy Three is the second of three specific strategies that thoroughly aligns with K12 SWP Metric 2: completion of 2+ CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third party certification. All pathways in this application have 2+ CTE courses. The focus of Strategy Three is work based learning. It also aligns with our Central Region Consortium work based learning pillar as well as the priority of more and better CTE. Work based learning has been identified as a future metric in California Department of Education's (CDE) College/Career Indicator for measurement of a prepared college/career ready student.

Activities of the Proposed Strategy

- Career Exploration and Guidance
- Industry Sector Skills Analysis
- Work-based Learning

Detailed Description of the Proposed Strategy

Career awareness and exploration activities link education to career and cultivates an understanding of work, the economy, and how those realities factor into student's daily lives, now and in the future for successful student transitions. Work Based Learning aims to prepare students for a seamless transition into careers and career advancement. We will enhance and expand these four WBL opportunities for every pathway in this Pathway Improvement Project; Mentor Breakfasts for all pathway students, Interactive Informational Interview Career Day for all pathway students, Be Future Ready Conferences for all pathway students, and Job Shadow experiences for all pathway students. There is ongoing coaching and training needed in the region to onboard new TKCCC partners in K12, postsecondary and workforce, to WBL practices and protocols. When most new administrators, teachers, faculty, and industry partners join the regional work and workgroups, there are gaps in their understanding of WBL. This is important to the systemic health of WBL plans being implemented in each pathway. The strategies of student awareness and exploration in priority and emerging sector activities like Manufacturing Day and Growing Health Leaders, build awareness from middle school (exploration and awareness) to secondary (learning through and for work). An additional student event that offers interaction with community college and industry partners to prepare to demonstrate work-based learning skills is the College and Career Expo competition held at College of Sequoias. Funding would be utilized to expand access to more students through providing transportation to districts for students to participate, as well as increase the activities offered, and provide additional materials for competitions.

Strategy #4 - Aligning K12 Curriculum to Industry Certifications for Successful Student Transitions

Summary of Strategy

One of the five priorities of the Tulare Kings College and Career Collaborative (TKCCC) is Define and Align Effective Practices for High Quality CTE Pathways. Another one of the TKCCC priorities is Strengthen and Scale Industry Partnerships. Strategy Four is the third of three specific strategies that thoroughly aligns with K12 SWP Metric 2: completion of 2+ CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third party certification. All pathways in this application have 2+ CTE courses. The focus of Strategy Four is work based learning industry certification. It also aligns with our Central Region Consortium priorities of more and better CTE and the TKCCC regional metric of K12 students receiving an industry recognized certification/license. Industry certification has been identified as a future metric in California Department of Education's (CDE) College/Career Indicator for measurement of a prepared college/career ready student.

Activities of the Proposed Strategy

- Industry Sector Skills Analysis
- Industry-recognized Credential or Certificate
- Soft Skills Contextualized in CTE
- Transition Services
- Work-based Learning

Detailed Description of the Proposed Strategy

The attainment of industry-valued "middle skill credentials" serves as a gateway for a large and diverse number of careers in the state's economy - Ed Code 88821. A key component of a successful and high quality career pathway is the integration of industry-valued certifications. These industry certifications provide benefits to students and the workforce talent pipeline. Through business partner engagement collaboration, we will identify those credentials that provide high value within the immediate geographical area. We will align instruction to curriculum and educational opportunities to third party credentials and will prepare our K12 students for certifications that they may not earn until community college. It is important that we identify and provide the opportunity for and remove the barriers for industry certification pass rates. This strategy will provide an initial inventory cross-walked to the existing California Industry Credentials database and will seek to augment existing opportunities to increase the number of students earning industry certifications in the TK region. This proposed strategy will create a task force, to include integrated counselor teams, K12, community college and workforce partners that will determine in 15 months, the viability of each participating pathway to offer an industry valued certification upon 12th grade graduation. This strategy would also look to see where existing efforts of our partner community colleges could intersect. TKCCC will build industry credential testing centers in Kings County and Tulare County. Supporting and creating testing centers in areas easily accessible, increases the likelihood of students taking and passing exams to which will increase their job readiness and add to their professional portfolio. When these barriers are removed, the predicted results will be an increase in student achievement and more opportunities for job placements.

Strategy #5 - Engaging Industry and Education to Align Workforce Needs to CTE

Summary of Strategy

Regional Collaboration is a strategic pillar of our Central Region Consortium. Strategy Five is our regional strategy to provide opportunities and spaces to allow our work to happen regularly in our system and for communication, collaboration and accountability to meet the goals of our Pathway Improvement Project. Like Strategy One, this aligns specifically with the Central Region Consortium Strong Workforce priorities. It is also aligned to the K12 SWP Student Success Metrics as well as the TKCCC Regional Metrics. The alignment is visually represented in our K12 SWP Strategies + Metrics Alignment in the supporting documents. One of the Core Beliefs of the TKCC is that we are better together. Our work is to address the real needs in our system and contribute to economic prosperity in our region.

Activities of the Proposed Strategy

- Career Exploration and Guidance
- Dual Enrollment and/or College Credit
- Industry Sector Skills Analysis
- Industry-recognized Credential or Certificate
- Integrated Academic and Career Based Courses
- Professional Development for Teachers or Faculty Members
- Support Services
- Transition Services

- Work-based Learning

Detailed Description of the Proposed Strategy

California's local educational agencies, community college districts, interested public four-year universities, local workforce development boards, economic development and industry leaders, and local civic representatives should collaboratively work together to inform the offerings of courses, programs, pathways, and workforce development opportunities that enable students to access the current and future job market and further social and economic mobility - Ed Code 8821(4). This accurately describes the organizational structure of the Tulare Kings College and Career Collaborative. It is very important that we continue to engage in our large network and add value to the work that we do. The K12 SWP offers that opportunity for us to work on a significant project together and realize significant impact. Reflecting upon roles and practices helps to develop a deeper knowledge and understanding of our own responsibility to meet our desired regional outcomes. Industry Sector Summits and Conversations will seek to organize a gathering of secondary, postsecondary, workforce development partners and industry experts to learn from each other to implement Early College Credit, WBL Awareness and Exploration, and Industry Certification for our K12 students and to design well-articulated pathways that increase the likelihood of of students achieving economic prosperity. Each of these sector specific events would focus on priority and emerging sector areas supported by labor market data and guidance from the region's Center of Excellence. We intend to work closely with our Central Regional Consortium to inform planning and implementation. To engage industry and education to align to workforce needs to CTE will require a deeper understanding of workforce by teachers in our CTE pathways. Teacher externships will not only strengthen teachers' knowledge and skills, but help them integrate new-found industry-based knowledge into their teaching practice.

Statement of Work

Strategy 1:1 College and Career Text-based Transitions Outreach to Students, Parents and Community

Describe the proposed activity associated with your Pathway Improvement plan

This activity will provide free, bilingual, targeted, and customized text-based outreach to college and career pathway students, parents, educators and local employers to support Strong Workforce, education and employer goals. Since 2016, over 5,000 individuals have chosen to receive college and career related content based on the Going2College texting system. The project will allow further expansion and focus on workforce preparation and improved high school to community college transitions.

Metrics

- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Increased voluntary participation in outreach activity as measured by participation metrics including message opening, link click-through rates and responses to voluntary participant surveys Long-term Summative Outcomes: - Quarterly measurement of student participation in events and activities supported by text message system - Annual measurement of successful completion of K12 SWP related goals supported by text message system

Provide the timeline for the proposed activity

PY 1 - United Way will work with grant partners including TCOE College and Career staff, high school districts and sites, and industry to develop additional message content and delivery calendar. United Way will expand existing support to schools to identify and recruit students to subscribe and initiate data collection processes. PY 2 - Develop and share project activity outcomes. Implement recruitment, message content changes noted in PY1 program evaluation.

Indicate the responsible person(s) for the proposed activity.

United Way of Tulare County: Rosemary Caso, Executive Director and Alison Recendez, College Access Administrator

Strategy 1.2: Cross Sector CA College Guidance Initiative (CCGI) Implementation

Describe the proposed activity associated with your Pathway Improvement plan

All K12 districts in this application will join CCGI's College Next initiative. CCGI will enhance the college-going culture, career readiness and student transitions of our TKCCC students and in addition, provide educators and families specific resources to deepen collaboration between higher education and K12. This will support all TKCCC high school seniors to graduate with clearer postsecondary goals that are supported by a well-informed plan for how to achieve them.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Completion of District Profiles and join CCGI for all K12 district partners - Support and training for all system users for implementation within the first six months Long-term Summative Outcomes: - College and career planning for 7-12 students - Informed parents to increase participation in child's college planning - All high school seniors graduate with clearer postsecondary goals and a well-informed plan

Provide the timeline for the proposed activity

PY 1 - All districts join CCGI and receive training in their systems for all users PY 2-3 - The CCGI system will be implemented at sites based on each district roll out plan design. The TKCCC leadership team and all partners will continue to learn about the benefits of the partnership and participate to inform decision making and integrating our K12 and postsecondary priorities and goals

Indicate the responsible person(s) for the proposed activity.

NEW K12 | CC Counselor, Joy Soares, Director, College and Career and the Dean and Director Network

Strategy 1.3: Student Transitions K12 and CC Counselor Support

Describe the proposed activity associated with your Pathway Improvement plan

We propose to commission a highly qualified regional counseling staff member who will act as a liaison/facilitator with the local community colleges and the K12 districts to support clarifying a student's career path and optimizing the student experience as they enter the path. The regional counseling staff member work with counseling teams as they take an integrated approach to enhance intersegmental alignment and provide a framework for guided college major and career exploration.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/On-going Outcomes: - Hire and integrate the new highly qualified regional counseling staff member into the work of the region - Identify metrics that will demonstrate impact of the regional counseling collaboration. Long-term Summative Outcomes: - Measure and report metrics to understand the impact of the regional counseling collaboration - Cohesive collaboration and understanding between K12 and CC counseling teams

Provide the timeline for the proposed activity

PY 1 - Hire and integrate the regional counseling staff member and identify metrics that will demonstrate impact PY 2-3 - Measure and report regional counseling impact

Indicate the responsible person(s) for the proposed activity.

Joy Soares, Director, College and Career, NEW K12 | CC Counselor and the TK Post Secondary Transitions WorkGroup

Strategy 1.4: Host Student Transitions Annual Counselor Conference

Describe the proposed activity associated with your Pathway Improvement plan

This activity would include an annual Counseling Counselor Conference, for both K12 and postsecondary, to support counselors in their professional learning around best practices as well as considerations for each community college counseling team and their feeder K12 counseling teams to effectively serve students for successful transitions.

Metrics

- Completed 2+CTE courses in high school in the same program of study (K12)
- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/On-going Outcomes: - Provide opportunities for sharing of best practices in both K12 and postsecondary environments - Strengthen knowledge of labor market data and availability of jobs in the region - Engage all conference

attendees in collaborative conversations; interactive presentations and panels Long-term Summative Outcomes: - Capacity building with K12 and post secondary counselors to translate to more effective college and career counseling

Provide the timeline for the proposed activity

PY 1 - Offer and market counselor conference with 2-3 counselors from every TK K12 SWP participating college and high school partner Design metrics to measure effectiveness of counselor conference PY 2-3 - Improve upon conference using feedback Measure effectiveness of counselor conference using established metrics

Indicate the responsible person(s) for the proposed activity.

NEW K12 | CC Counselor, Joy Soares, Director College and Career and the TK Counselor Network

Strategy 1.5: Create and Facilitate Student Transitions Counselor Network

Describe the proposed activity associated with your Pathway Improvement plan

There is a great need to establish a counselor network to better vertically align College and Career Counseling from K12 to postSecondary. Our K12 and postsecondary counselors have requested that they have real time information, are exposed to best practices, and are able to build personal and collective capacity. We are proposing a TK Counseling Network that will be coherent with our TKCCC organizational structure.

Metrics

- Completed 2+CTE courses in high school in the same program of study (K12)
- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Provide an opportunity for counselor K12 and postsecondary counselors to join a student transitions counselor network - Create a counselor network for K12 and postsecondary counselors who will decide upon outcomes and co-chairs Long-term Summative Outcomes: - Affirmation and confirmation that the counselor network meets their needs of K12 and postsecondary counselors and supports more effective student transitions counseling - Outcomes measured

Provide the timeline for the proposed activity

PY 1 - Counselor Network, outcomes and co-chairs established PY 2-3 - Counselor Network in operation and outcomes measured

Indicate the responsible person(s) for the proposed activity.

NEW K12 | CC Counselor, Joy Soares, Director College and Career and the TK Counselor Network

Strategy 2.1: Explore the Viability of Regional Early College Credit

Describe the proposed activity associated with your Pathway Improvement plan

This activity will create a task force comprised of K12 and postsecondary leaders, teachers, faculty and counselors to provide a regional proposed plan that includes the viability of the multiple forms of early college credit for implementation in our region. This task force will also look at current options and strategies being utilized and how those strategies could be scaled up or pivoted to augment student success as measured by the K12 SWP metrics and CDE's CCI.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Create a regional understanding of current early college credit opportunities - Create a list of viable early college credit opportunities for implementation - Consensus gained on actions needed for next steps Long-term Summative Outcomes: - Develop report of findings and recommendations for regional early college credit - Publish report of key findings and recommendations for distribution

Provide the timeline for the proposed activity

PY 1 - Taskforce creation of a list of viable early college credit opportunities and identification of next steps PY 2-3 - Develop and publish findings and recommendations

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and the TK Post Secondary Transitions WorkGroup

Strategy 2.2: Host an Annual Early College Credit Summit

Describe the proposed activity associated with your Pathway Improvement plan

This activity would include an annual Early College Credit Summit to support partners in outlining the process and considerations for each community college and their feeder K12 districts with implementation of early adopting K12 and community college course partnerships.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Provide clarity around each college's processes for early college credit - Learn what is currently offered and available from each postsecondary partner - Engage all stakeholders in conversation Long-term Summative Outcomes: - Develop systems understanding of steps need to establish and increase early college credit opportunities - Offer, at a minimum, one early college credit opportunity in each pathway

Provide the timeline for the proposed activity

PY 1 - This event would take place in the spring of PY1 with exploration outcomes achieved PY 2-3 - Offering, at minimum, one early college credit opportunity in each pathway

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and the TK Post Secondary Transitions WorkGroup

Strategy 2.3: One New Aligned Early College Credit Course

Describe the proposed activity associated with your Pathway Improvement plan

After the Early College Credit Summit and the Taskforce Report, K12 districts will be able to identify which opportunities they would be eligible to pursue and move forward to schedule them in the following school year. Each high school will then create and implement a minimum of one new early college credit course in each pathway that aligns directly with the CTE pathway's priority /emerging industry sector or postsecondary transitions.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: -Identify early college credit opportunities available and/or create new early college credit opportunities (teacher qualifications, scheduling) Long-term Summative Outcomes: - Implementation of additional early college credit opportunities in each pathway - Awareness for students and parents of early college credit opportunities in each pathway - Data sharing of students participating in early college credit

Provide the timeline for the proposed activity

PY 1 - Identify early college credit opportunities available and/or create new early college credit opportunities (teacher qualifications, scheduling) and communicate to students and parents PY 2-3 - Offering, at minimum, one early college credit opportunity in each pathway

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and the TK Post Secondary Transitions WorkGroup

Strategy 2.4: Create a Protocol for Early College Credit Transcripts

Describe the proposed activity associated with your Pathway Improvement plan

We will create a protocol that provides transcripts to each high school for their graduating students who have earned early college credit. This will support collection of the College/Career Indicator metric of early college credit and ensure proper credit upon enrolling in a post secondary institution upon 12th grade graduation.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Identify current practices for transcript sharing and communication with partners - Identify possible new resources for transcript sharing and communication with partners Long-term Summative Outcomes: -Implement transcript sharing and communication amongst partners for high school receipt of early college credit information

Provide the timeline for the proposed activity

PY 1 - Identify current and new practices for transcript sharing and communication with partners PY 2-3 - Implement transcript sharing and communication amongst partners for high school receipt of early college credit information

Indicate the responsible person(s) for the proposed activity.

Joy Soares, TCOE College and Career Director and the TK Dean and Director Network

Strategy 2.5: Evaluate and Create Dual Enrollment Community College Approved Environments

Describe the proposed activity associated with your Pathway Improvement plan

After the Early College Credit Summit and the Taskforce Report, K12 districts will be able to identify which opportunities they would be eligible to pursue. This will include evaluating and creating dual enrollment community college approved classrooms that have the proper equipment and tools required.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: -Identify programs eligible for dual enrollment, but have existing gaps in curriculum or equipment Long-term Summative Outcomes: - Implement Dual Enrollment Sections after purchasing needed equipment, tools, or curriculum.

Provide the timeline for the proposed activity

PY 1 - K12 and CC institution will collaborate to identify any gaps and shore up the equipment and facilities infrastructure PY 2-3 - The purchasing and installation period for equipment and facility renovations will be within this time period

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and the TK Post Secondary Transitions WorkGroup

Strategy 3.1: Expand High Leverage WBL Opportunities for Every Pathway Student

Describe the proposed activity associated with your Pathway Improvement plan

Every high quality pathway will offer four specific high impact WBL awareness and exploration experiences for every student in their pathway. All students will attend a Mentor Breakfast, conduct an interactive informational interview,

attend a Be Future Ready Conference and participate in a minimum of one job shadow experience.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Create an annual plan for each pathway by grade level to ensure that these four specific high impact WBL awareness and exploration experiences are calendared for each of their pathway cohorts. Long-term Summative Outcomes: - Outcomes reported that all pathway students have participated in all four high leverage WBL experiences: Mentor Breakfast, informational interview, Be Future Ready Conference and job shadow experience.

Provide the timeline for the proposed activity

PY 1, 2, and 3 - The timeline for every pathway to offer all four of these experiences to each student will vary according to the WBL Plan of each pathway, industry partner support and curriculum design. Two course pathways will have students participate in these experiences in two years. Three to four course pathways will have these awareness and exploration experiences completed in the first three years of participation.

Indicate the responsible person(s) for the proposed activity.

Joy Soares, Director, College and Career, District Work Based Learning Coordinators, and the TK Industry Engagement WorkGroup

Strategy 3.2: Onboarding New TKCCC WBL Partners by Hosting WBL in Action

Describe the proposed activity associated with your Pathway Improvement plan

There is coaching and training needed in the region to onboard new partners in K12, post secondary and workforce, to WBL practices and protocols. When new administrators, teachers, faculty, and industry partners join the regional work and workgroups, there are gaps in their understanding of WBL practices and protocols. This need will be addressed in each district by experienced coaches as well as WBL in Action, a hosted event embedded into the one of our current TKCCC events.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Create on-boarding tools to add to TKCCC WBL Toolkit and train coaches and college and career directors - Create a robust WBL in Action experience and identify a TKCCC event to embed the WBL in Action training Long-term Summative Outcomes: - Ongoing on-boarding of new partners in K12, postsecondary and workforce, to WBL practices and protocols for implementation of

Provide the timeline for the proposed activity

PY 1 - Create the tools and decide upon delivery methods and location. PY 2-3 - Onboard new partners on an ongoing basis and update materials annually.

Indicate the responsible person(s) for the proposed activity.

Joy Soares, Director, College and Career and the Work Based Learning Coordinators Network

Strategy 3.3: Host TKCCC Manufacturing Day

Describe the proposed activity associated with your Pathway Improvement plan

We will host a Manufacturing Day event for over 100 students to expose them to local manufacturing careers for a WBL Awareness opportunity. Students will tour numerous manufacturing facilities and hear from community college programs that will lead them to certification or a degree in that industry sector.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Host Manufacturing Day for over 100 TK students Long-term Summative Outcomes: - Expand this event each year to increase the number of students served each year - Increase the number of industry partners by 10% to support this event

Provide the timeline for the proposed activity

PY 1 - Schedule annual Manufacturing Day in October each year. (National Manufacturing Awareness month). Design event and create partnerships for support PY 2-3 - Continue to grow this event each year, add new partners, add new activities

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista Tulare County Workforce Investment Board Manager and Laura Magana, Kings County Job Training Office

Strategy 3.4: Host TKCCC Apprenticeship Day

Describe the proposed activity associated with your Pathway Improvement plan

We will host a TK Apprenticeship Workshop with the Central Valley Apprenticeship Coordinators Association to increase student awareness of building trades apprenticeships. Apprenticeship coordinators and apprentices will speak to students about their crafts and share success stories. Students will also participate in hands on demonstrations in each trade, including but not limited to electricians, plumber pipe-fitters, carpenters, operator engineers, sheet metal workers, and iron workers.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Host TK Apprenticeship Workshop for over 150 students. Long-term Summative Outcomes: - Expand this event each year to increase the number of students served each year - Increase the number of industry partners by 10% to support this event

Provide the timeline for the proposed activity

PY 1 - Schedule annual Apprenticeship Day in November each year. (National Apprenticeship Week). Design event and create partnerships for support PY 2-3 - Continue to grow this event each year, add new partners, add new activities

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and Central Valley Apprenticeship Coordinators Association

Strategy 3.5: Host Growing Health Leaders Middle and High School Student Conference

Describe the proposed activity associated with your Pathway Improvement plan

The Growing Health Leaders is an annual event that will focus on health career exploration for middle school students who are interested in health career pathways and freshman and sophomore students who are enrolled in a health career pathway program. Growing Health Leaders is an opportunity to expose pathway students to a variety of occupations that exist in the healthcare field and for those industry partners to share their story to the future participating health leaders.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: -Increased understanding for students about the occupations that exist and the skills that are required in the health healthcare industry - Opportunities to interact with industry partners and careers that exist locally Long-term Summative Outcomes: - Participation in the local workforce by students that become professionals in healthcare and either stay or return to strengthen our local workforce

Provide the timeline for the proposed activity

PY 1 - Schedule annual Growing Health Leaders in March of each year. Design event and create partnerships for support. PY 2-3 - Continue to grow this event each year, add new partners, add new learning activities

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and Jennie Bautista Tulare County Workforce Investment Board Manager

Strategy 3.6: Host TKCCC College and Career EXPO

Describe the proposed activity associated with your Pathway Improvement plan

The College and Career EXPO is an annual competitive student event that needs support to increase rigor and participation by K12 students, CC faculty and industry. Students will participate in a variety of events to showcase their skills. This is a robust WBL and leadership opportunity. With exposure to the College of Sequoias campus, students will be interacting with COS Faculty and other pathway teams. Students will be recognized for their proficiency skills through competition awards

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Host TKCCC College and Career for over 700 students Long-term Summative Outcomes: - Expand this event each year to increase the number of students served each year - Increase the number of industry partners by 10% to support this event - Enhance every competitive event for increased student learning and skill building

Provide the timeline for the proposed activity

PY 1 - Schedule annual College and Career EXPO in March/April each year. Design event and create partnerships for support. PY 2-3 - Continue to grow this event each year, add new partners, add new activities

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager and Thad Russell, CTE Dean College of Sequoias

Strategy 4.1: Crosswalk Existing CA Industry Credentials Database to the Regional Pathway Inventory

Describe the proposed activity associated with your Pathway Improvement plan

Through collaboration with K12, post secondary partners, and industry, TKCCC will crosswalk the industry credentials listed in the California Industry Credentials database to determine which industry credentials are deemed to provide high value to the employers within the region's geographical area.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Inventory crosswalk between career pathways and current industry credential list - Provide industry partner feedback for the credentials that are of value in each industry - Present findings to all partners - Input information into the Credential Commons Credential Engine Long-term Summative Outcomes: - Inform educators on current and changing competencies needed in the workplace to implement within the course curriculum

Provide the timeline for the proposed activity

PY 1 - TKCCC will work with all partners to perform the inventory crosswalk and present to Industry partners their findings and recommendations. PY 2-3 - Develop and share project activity outcomes, including ongoing input of information into the Credential Engine and message the findings and recommendations noted in PY1 crosswalk

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista, Tulare County Workforce Investment Board Manager and the TK Industry Engagement WorkGroup

Strategy 4.2: Determine Participating Pathway Industry Credentialing Viability

Describe the proposed activity associated with your Pathway Improvement plan

We will create a task force, to include integrated counselor teams, K12, CC and workforce partners that will determine in 15 months, the viability of each participating pathway to offer an industry valued certification upon 12th grade graduation.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Create task force - Review related industry-valued certifications within the pathways - Present findings and recommendations to industry partners for feedback Long-term Summative Outcomes: - Publish annual report on implementation strategy - Offer embedded industry-valued certification upon 12th grade graduation into viable participating pathways - Work with community college partners to connect college level curriculum and pathways to K12 career pathways

Provide the timeline for the proposed activity

PY 1 - Present findings and recommendations to industry partners for feedback PY 2-3 - Review feedback and recommendations from industry partners for both short-term (1-year) and long-term (3-5 years) implementation strategy There will be an annual report published and industry certifications connected to the curriculum will be embedded into the pathway.

Indicate the responsible person(s) for the proposed activity.

Career Pathways Engagement Manager, Jennie Bautista, Tulare County Workforce Investment Board Manager and the TK Industry Engagement WorkGroup

Strategy 4.3: Horizontal (K12) and Vertical (CC) Curriculum Alignment

Describe the proposed activity associated with your Pathway Improvement plan

Align K12 career pathway course curriculum within the high school districts courses to include high-value industry credentials identified and vetted by local business partners followed by aligning K12 content to the community college

course curriculum for common alignment.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Create curriculum alignment K12 and CC instructors and counselor teams Long-term Summative Outcomes: - Convene teams to review pathway courses by sector and horizontal alignment across HS; vertical alignment with CC - Review industry standards/certifications - Assess current course requirements with industry standards - Consensus built on actions - Develop and publish report of key findings and recommendations for distribution

Provide the timeline for the proposed activity

PY 1 - TKCCC will work with high school districts/sites, and industry partners to create/convene curricular alignment teams for curricular mapping sessions/review pathway courses PY 2-3 - Share PY1 project activity outcomes, review industry standards/certifications, assess course requirements w/industry standards, develop, publish, and distribute a report of findings/recommendations from course alignment mapping sessions/best practices for embedding industry certifications

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista, Tulare County Workforce Investment Board Manager and the TK Industry Engagement WorkGroup

Strategy 4.4: Alignment of TK Inventory Crosswalk with Credential Commons' Credential Engine

Describe the proposed activity associated with your Pathway Improvement plan

The TK inventory will be cross-walked with the Credential Commons Credential Engine so that we will understand what industry partners value and consider important. Past practice was to choose credentials based on availability of software or working from a static list of available industry credentials. The Credential Engine will be deployed as the national database for credentials, adding credential transparency for our TK partners.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Short-term outcomes for activities 1-3 above need to be implemented for this activity Long-term Summative Outcomes: - Cross-walk career pathways to current industry credential list - Present findings to industry partners for feedback - Partner input into Credential Engine database - Implement a longitudinal study to support efficacy of embedding credentials into career pathways - Report student achievement of industry-valued credential

Provide the timeline for the proposed activity

PY 1 - TK will complete crosswalk, determine viability and align curriculum with high school districts, post secondary and industry partners PY 2-3 - Share PY 1 outcomes, complete crosswalk/present findings to industry partners, populate Credential Engine database, longitudinal study of efficacy in embedding credentials into career pathways, report student achievement of industry-valued credential to paid/unpaid internship opportunities or continuing in career pathway at postsecondary

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista, Tulare County Workforce Investment Board Manager and the TK Industry Engagement WorkGroup

Strategy 4.5: Testing Center in Kings County to Support Student Transition Industry Certifications

Describe the proposed activity associated with your Pathway Improvement plan

Kings County Office of Education proposes to install a three station secure testing facility to allow students to earn state approved industry recognized certifications at the end of their prescribed career program. The center will include a quiet testing environment, lockers for personal belongings, video system to monitor test integrity and an on site proctor. The facility will be adaptable to accommodate numerous types of certification tests.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Installation of testing center and continued use by the TKCCC to provide students a secure testing center for industry certifications for workforce preparation Long-term Summative Outcomes: - Increase the number of K12 and postsecondary students who receive an industry certification - Track students who received an industry certification to learn about employment record and persistence in the industry valued certification

Provide the timeline for the proposed activity

PY 1 - Planning, design, installation of testing center. Trial runs, practice testing, refinement of testing procedures and process and fully operation for end of year certification testing PY 2-3 - Testing Center will be fully operational for certification testing

Indicate the responsible person(s) for the proposed activity.

Margie Newton, Kings County Office of Education ROP Manager

Strategy 4.6: Testing Center in Tulare County to Support Student Transition Industry Certifications

Describe the proposed activity associated with your Pathway Improvement plan

Exeter Unified School District proposes to install a six station secure testing facility to allow students to earn state approved industry recognized certifications at the end of their prescribed career program. The center will include a quiet testing environment, lockers for personal belongings, video system to monitor test integrity and on site proctor. The facility will be adaptable to accommodate numerous types of certification tests.

Metrics

- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Installation of testing center and continued use by the TKCCC to provide students a secure testing center for industry certifications for workforce preparation Long-term Summative Outcomes: - Increase the number of K12 and postsecondary students who receive an industry certification - Track students who received an industry certification to learn about employment record and persistence in the industry valued certification

Provide the timeline for the proposed activity

PY 1 - Planning, design, installation of testing center. Trial runs, practice testing, refinement of testing procedures and process and fully operation for end of year certification testing PY 2-3 - Testing Center will be fully operational for certification testing

Indicate the responsible person(s) for the proposed activity.

Ken Stovall, CTE Coordinator, Exeter Unified School District

Strategy 5.1: Enhance Industry and Education Network and Workgroup Collaboration

Describe the proposed activity associated with your Pathway Improvement plan

The TKCCC organizational structure is important to provide guidance and clarity in all of our work. We will continue to convene our leadership networks and workgroups to enhance our industry and education collaboration.

Metrics

- Completed 2+CTE courses in high school in the same program of study (K12)
- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Host Technology of Participation (ToP) Consensus Workshops for all of our networks and workgroups to provide feedback on our priorities and brainstorm for revised Action Plans for 18 month implementation Long-term Summative Outcomes: - Create partner informed revised Action Plans for 18 month implementation

Provide the timeline for the proposed activity

PY 1 - TOPS Consensus Workshops for all of our networks and workgroups PY 2-3 - Implement partner informed revised Action Plans

Indicate the responsible person(s) for the proposed activity.

Joy Soares, Director College and Career and all of the TK Networks and Workgroups

Strategy 5.2: Create and Host Nine Industry Sector One Day Collaborations

Describe the proposed activity associated with your Pathway Improvement plan

We will host an Industry Sector Summit and Conversation event for the nine pathways that align with our K12 SWP to bring together education, workforce, and industry. These robust events will include a morning externship opportunity for attendees and then collaborative conversations will take place in the afternoon as an effort to align programs of study with partners, look at WBL opportunities, and provide the opportunity for K12, postsecondary and Industry to discuss pathway support.

Metrics

- Completed 2+CTE courses in high school in the same program of study (K12)
- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)
- Enrolled in a California Community College within one year of leaving secondary school (K12)
- Enrolled in another form of job training (other than California Community College) (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Strengthen pathways to meet the needs of students and industry Long-term Summative Outcomes: - High level of integration across systems to streamline student transitions, enhance early college credit and WBL, and create common messaging around industry sectors - Build common language and understanding of pathway celebrations and challenges with invested education and industry partners at many levels of each organization

Provide the timeline for the proposed activity

PY 1 - Schedule nine events and create create partnerships for support each year. PY 2-3 - Continue to obtain feedback and offer new experiences every year to benefit all participants.

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista Tulare County Workforce Investment Board Manager and Laura Magana, Kings County Job Training Office

Strategy 5.3: Create Teacher Summer Externships with Industry

Describe the proposed activity associated with your Pathway Improvement plan

Provide a three to five day intensive summer externship program for teachers to spend quality time with industry partners to learn more about their industry sector and pathway. This will be available to teachers providing instruction in the nine priority/emerging sectors identified in this application. Stipends will be provided to participating teachers who will be asked to complete a reflection and evaluation process.

Metrics

- Completed 2+CTE courses in high school in the same program of study (K12)
- Completed 2+CTE courses in high school in the same program of study that include: early college credit, work-based learning, or third-party certification (K12)
- Graduated high school (K12)

Describe the performance outcomes associated with this activity

Short-term/Ongoing Outcomes: - Provide 18 summer externships and stipends for teachers to participate starting in June 2020 Long-term Summative Outcomes: - Strengthen teachers' knowledge and skills - Integrate new-found industry-based knowledge into their teaching practice - Utilize externship opportunities to broaden awareness for other instructors, through TKCCC events including the industry sector summits/conversations

Provide the timeline for the proposed activity

PY 1 - Design externship program and obtain industry partnerships for the industry sectors in our application PY 2-3 - In the summers of 2020 and 2021, implement 18 externships

Indicate the responsible person(s) for the proposed activity.

Lori Morton, TCOE Career Pathways Engagement Manager, Jennie Bautista Tulare County Workforce Investment Board Manager and Laura Magana, Kings County Job Training Office

Capability & Sustainability

Capability

Describe how the Pathways Improvement grant will be directed and implemented.

The Tulare County Office of Education (TCOE) will take the leadership role in our Tulare Kings College and Career Collaborative (TKCCC) K12 Strong Workforce Project. Joy Soares is TCOE's Director of College and Career and also serves as the Director of the Tulare Kings College and Career Collaborative. Joy came to TKCCC with industry experience in executive leadership for a national manufacturing and marketing company as well as teaching in K12, Post Secondary and serving in K12 administration. Lori Morton is TCOE's Career Pathways Engagement Manager after successfully serving in a K12 CTE teacher role, ROP and CC Consortium leadership. Joy and Lori serve on the TKCCC Anchor Team along with Jennie Bautista, Business Services Manager for the Tulare County WIB. Jennie is well respected nationally in her work as evidenced in her involvement with Jobs for the Future leadership and multiple workforce leadership organizations. She brings a wealth of workforce knowledge and a keen ability to research and interpret Labor Market Information and industry related data to our work. The Tulare-Kings College and Career Collaborative was intentionally and strategically designed to create a parallel structure to the TCOE College and Career Department in the Instructional Services Division, providing the sustainable support and framework needed for longevity. The organizational structure document, provided in supporting documents, further illustrates this unique and invaluable approach to both capability and sustainability. The TKCCC began five years ago as a grant funded consortium called the Tulare Kings Linked Learning Consortium. We shifted from a grant funded consortium to a

partnership collaborative two and a half years ago. Our partners come to the table willingly. This sustained collaborative continues to strengthen our region, driven by our core beliefs in college and career readiness for all, high quality CTE programs, and ongoing collaboration because we are better together. The TKCCC has a robust vertical and horizontal structure that supports ongoing alignment and collaboration in our region between K12 school districts, post-secondary institutions, and the workforce. The Tulare Kings Steering Council is the Executive Leadership body comprised of K12 District Superintendents, Community College Presidents, WIB Directors and Industry Partners. Our Dean & Directors Network and High-Quality Pathways Workgroup meet regularly to connect K12, Community College and the workforce to strengthen pathways and streamline student transitions. Our Data Workgroup and Industry Engagement Workgroup significantly support the work of the region. All of the strategies and activities are in complete alignment with our leadership and workgroup structure. This is why we believe we are well positioned to execute this proposed regional plan. Frequent and quality communication and collaboration is supported at all levels of our regional partnership. We feel our work aligns seamlessly with the goals of the K12 Strong Workforce Program, to leverage education, economic, and workforce development partners with the goal of providing pupils in transitional kindergarten through grade twelve with the knowledge and skills necessary to transition to postsecondary education and employment. Our regional collaborative partnership includes Tulare and Kings County Offices of Education, ten K12 districts, one Tulare County Office of Education charter high school, three community colleges, Fresno State University, UC Merced, and a significant number of regional industry and community partners and advocates. We have signed Intent to Participate documents with all education LEAS and our WIB Industry Intermediaries, as evidenced in the supporting documents, that demonstrates the commitment our partners have for this collective, impactful work. We believe that the K12 SWP is an opportunity for our regional collaborative to build crucial CTE infrastructure, add equipment and enhance facilities to create new CTE opportunities to advance high quality college and career pathways and ensure all student's readiness for personal success and contributions to a successful economy. The TKCCC Workgroups are exactly aligned with our K12 SWP project strategies and activities. We are very capable to plan, study, act and do the work because of our infrastructure and team management and leadership design. The K12 SWP Statement of Work application section requires an indication of the responsible person(s) for the proposed activity. All of the TKCCC activities indicate people as well as the appropriate workgroup that will have responsibility and be accountable for the outcomes.

Describe the lead applicant's experience in conducting and administering state-funded projects.

TCOE has significant experience managing and reporting on large state and federal grants. TCOE has clearly demonstrated the ability to ensure the reliable management of grant funds and to report on financial data. TCOE has been audited for the last three years by Christy White and Associates, of San Diego, California. Based on our last three fiscal years audits, 2015-2016, 2016-2017, 2017-2018, the Tulare County Office of Education has had no monetary findings. TCOE is required to have a yearly audit, at our fiscal year end, June 30th. The audit is to be submitted to the California Department of Education no later than December 15th to be in compliance with the State of California. The integrity of our Business Department is impeccable. TKCCC adheres to best practices in reliably managing and reporting on grant funding, including expending funds only as laid out in the approved grant budget, never using funding for purposes other than approved in the grant, supporting every expenditure with appropriate documentation, using a system of checks and balances so that no one person is solely in charge of the money, keeping receipts, documentation, financial statements, and program progress reports well organized and accessible, and monitoring grant expenditures monthly to ensure that over or under spending can be addressed before the end of the grant period. TCOE assures that it will administer K12 SWP funds in accordance with all applicable state statutes and Education Code provisions. The TKCCC Director has extensive experience managing grant programs and funding as well as reporting reliably on pupil performance. The Tulare Kings College + Career Collaborative (TKCCC) was initiated as a regional partnership through the California Career Pathways Trust in 2014 in collaboration with school districts, community colleges, and workforce investment boards in Tulare and Kings Counties. On behalf of TKCCC, the Tulare County Office of Education received a $15 million dollar CCPT award for their innovative thinking around a K14 systems alignment for a regional approach to college and career pathways. The success of the CCPT TKCCC grant management and outcomes is found in the TK CCPT Success article provided in the supporting documents.

Describe applicant's experience collaborating successfully with multiple partners and/or stakeholders.

The TK College and Career Collaborative has a strong history of collaborating successfully with multiple partners and stakeholders to achieve high impact regional outcomes. In the past five years, we have significantly increased the number of high quality pathways, work based learning and integrated project based learning experiences in our region. Our achievements include 31 Linked Learning CTE Certified Academies, two Linked Learning CTE Model Academies and one CTE Distinguished Academy that were not in existence five years ago. Over 200 CTE Pathways have been part of our TKCCC high quality continuous improvement work. As shared in the supporting documents, in 2017-18, industry and community partners

provided over $5.2 million of in kind support to the TKCCC career pathway students for guest speaking, industry tours, mentoring, job shadowing, advisory board support and internships. In addition, we have established an intersegmental TKCCC organizational structure as well as enhanced data collection and analysis for continued improvement measurement. Communication and coordination are built into our regional workgroups and networks (see organizational structure supporting documents) as well as our marketing approach with website, newsletters, leadership emails, etc. We leverage expertise with our regional workgroups and networks with our very qualified co-chair design. The communication and partnerships between K12, our community colleges and industry partners has benefitted students in our region. We are confident that we have the capacity to meet the grant goals. IIt is the organizational structure and extensive regional partner commitments that has supported ongoing alignment and collaboration in our region between K12 school districts, post-secondary institutions, and the workforce. Our networks and workgroups have high participation levels and meet regularly to connect all three segments to strengthen pathways and streamline student transitions. We have created TK Metrics, Action Plans for Data, Post Secondary Transitions, and High Quality Pathways which are aligned to this Strong Workforce Project. Our community colleges are strategically positioned to become essential catalysts to California's economic recovery and job creation efforts at the local, regional and state levels. To that end, the region is involved in a variety of state and federal community college grants and initiatives that support the workforce mission of the Central/Mother Lode Regional Consortium, including the following: • AB 705 (Student Success Act – Assessment & Placement) • Basic Skills Initiative (BSI) • CTE Transitions • Doing What Matters for Jobs and the Economy (DWM) • EOPS / CARE / NextUp • Perkins • Guided Pathways • Student Success and Support Program (SSSP) • Strong Workforce • Vision for Success. Additionally, members of our collaborative regularly engage a variety of external stakeholders initiatives whose work aligns with or complements the broad strategic priorities of the CRC and the Strong Workforce Program. There were several lessons learned as we reflected on the work of CCPT 1 and 2 in the TK region. These lessons will allow us to be successful in the K12 Strong Workforce Project. We know that a partnership collaborative is more sustainable than a grant funded consortium. We continually strive for coherence in our system and we make continuous improvement in the system a non-negotiable. Cultivating strong, trusting partnerships allow us to strengthen the work in all areas. Marketing and messaging our vision and goals is also viewed as crucial for sustainability and capacity building.

Describe how the proposed pathway improvement plan will leverage existing funding sources.

Our Tulare Kings College and Career Collaborative districts have successfully leveraged existing structures, resources, and requirements of the federal Perkins IV, CA state CTEIG allocations, and Ag Incentive Grants with their LCAP and local control funding formulas. TKCCC has also leveraged contributions from industry, labor, and philanthropic sources. A few examples include: Lindsay Unified School District received a $10,000 donation from the Lindsay Community Hospital Board to contribute to their Health Science Academy; Tulare Joint Union High School District has numerous partners who funded $25,000 of materials and equipment for their Agriculture career pathways; DInuba Unified School District's community raised over $75,000 in 2018 for career pathway technology needs and work based learning student stipends; Woodlake Unified School District received $5,000 in labor and material contributions from industry partners; Farmersville Unified received $15,000 in materials and equipment support through their partnership with United Brotherhood of Carpenters and Joiners of America; La Sierra Charter High School has a partnership with Fresno Carpenters Training Committee Northern California who invested in new curriculum for their program; Lemoore Union High School District received $33,000 in industry donations for their agriculture programs. Our community college partners have leverage in kind funding to match our regional work. The Strong Workforce CRC Region Wide - Central Mother Load Regional Counselor Conferences ('18, '19, '20) significantly aligns with our goal to increase intersegmental participation to expand opportunities for successful student transitions. Our TK counseling teams will benefit from the powerful and valued Central Mother Load Regional Counselor Conferences. All of our districts have used local funding to support and enhance their programs by building CTE infrastructure through the hiring of additional teachers, modifying facilities, and purchasing equipment. Specifically, Tulare Joint Union High School District received Prop 51 funds for a modernization project and additional classrooms, while Farmersville Unified built a $3.5 million CTE facility with their local bond. Lemoore Union High School District also utilized bond funds for CTE related construction projects. The proposed pathway improvement plan will definitely leverage these and many other existing funding sources. The benefits of of our organizational structure is evidenced and supported by braiding other funding streams and collaborative partner assistance such as Alliance for Regional Collaboration to Heighten Education Success (ARCHES), So CA Edison, numerous foundations, industry partners, event sponsors, and technical assistance from Jobs for the Future CTE Exemplar Partnership, Jobs for the Future REL West Data Partnership, and a new EdResults Data Partnership that we have recently formed.

Does your LEA have any identified barriers to submitting outcomes data? If Yes, please explain, otherwise leave blank.

Sustainability

Describe how the LEA will utilize existing programs, partnerships, and resources to create sustainable pathway improvement(s).

The TK Collaborative is pleased to present the Pathway Improvement Project Increase Intersegmental Participation to Expand Opportunities for Successful Student Transitions. We believe that the ultimate responsibility of our education system is to prepare our students to achieve college, career, and life readiness. We also understand that industry is reliant upon a well-educated and prepared employee. Through our strategies, the TKCCC Pathway Improvement Project is designed to: - Strengthen K12, CC and Workforce Collaboration Through Systemic Coordination - Increase Early College Credit for Successful Student Transitions - Expand Student WBL Awareness and Exploration for Successful Student Transitions - Align K12 Curriculum to Industry Certifications for Successful Student Transitions - Engage Industry and Education to Align Workforce Needs to CTE TCOE is committed to lead and support the implementation of the TKCCC K12 SWP Pathway Improvement strategies as they completely align to the K12 SWP Metrics, our TK Metrics and Priorities, our Central Mother Lode Regional Consortium priorities, and the priorities of our community college partners, K12 districts, and industry partners. We also know that these strategies align with existing partnerships, structures, and leverages funding such as Perkins, CTEIG, Agricultural Incentive Grant, and our partner LEA LCAP. The TKCC Collaborative has also leveraged contributions from industry, labor, and philanthropic sources. The Tulare County Workforce Investment Board (TCWIB) has been an incredible partner in the leadership of our collaborative, serving on our Anchor Team as well as the TK Steering Council. The TCWIB provides incredible support with Labor Market Information on a regular basis, as well as industry partner support for many of our events. Likewise, the Kings Job Training Office provides support on the TK Steering Council and with industry partner event support. The TKCCC Steering Council approved our Guidance Document in January, 2019, found in the supporting documents, which demonstrates how we support the sustainability of these pathway improvement strategies and activities because we have the structures to create, support, and measure our work. The Dean and Directors created TK Sustainable Characteristics as we lead our work from the middle. Trust, integrity, and messaging are important to our collaboration. We created a purposeful and thoughtful network designed with intentional horizontal and vertical collaboration. We have multiple champions in each system to keep the partnership a regional priority and our networks are for sharing across the region and building capacity. Our key events are for learning and capacity building around regional priorities which integrate well with our SWP strategies and activities. Our multi-sector partners convene annually for consensus workshops that establish and refine our sustainable regional priorities. The Tulare Kings College and Career Collaborative partners have pledged their commitment to our K12 Strong Workforce Project. Why is this work important to us? We believe, as intersegmental collaborative partners, we can improve alignment between education and the workforce. We believe academic knowledge and skills, while foundational in nature, are not enough for our students to be fully college and career ready. We believe that technical skills and knowledge coupled with employability and life skills are equally essential for our students to fill the talent pipeline and contribute to a successful economy. We believe our championship culture, dedicated leaders, clear and compelling vision, core values, standards of behavior, and committed and unified team members make us well positioned and prepared to responsibly deliver on the Tulare Kings College and Career Collaborative K12 Strong Workforce Project outcomes for our students.

Do you currently have paid staff that performs pathway functions?

Yes

Do you have a need for new K12 coordinator support?

Yes

Do you have a representative from the lead or partner agencies on the K12 selection committee?

Yes

Pathway Improvement Budget

Match Summary

Monetary Contribution Total	$18,790,207 (75.73% of Match Total)
In-Kind Contribution Total	$6,022,774 (24.27% of Match Total)
Match Total (Monetary and In-Kind)	**$24,812,981**
Grant Funds available for request	**$24,812,981**

Grant Funds Budget

Expenditure Type	Amount
1000 - Instructional Salaries	$636,939
2000 - Non-Instructional Salaries	$42,870
3000 - Employee Benefits	$161,187
4000 - Supplies and Materials	$1,342,003
5000 - Other Operating Expenses and Services	$1,702,915
6000 - Capital Outlay	$779,269
7000 - Other Outgo	Not Entered
Indirect Costs	$333,406
Total Budgeted	**$4,998,589**
Remaining Grant Funds available for request	**$19,814,392**

Budget Narrative

1000 - Funds will be used to support teacher salaries, sub costs, and release time for teachers to attend collaborative and professional learning activities. Funds will also support Work Based Learning Coordinators and staff serving the TK K12 SWP Pathway Improvement Strategies. 2000 - Funds will be used for support staff salaries for communications to students and parents for information nights and WBL opportunities and serving the TK K12 SWP Pathway Improvement Strategies . 3000 - Funding will be used for benefits for certificated and classified staff participating the the roles above and serving the TK K12 SWP Pathway Improvement Strategies 4000 - Funds will be used to purchase postsecondary approved books and supplies to bring courses to dual enrollment standards where applicable, industry approved books and supplies for current knowledge and skill development, study materials, supplementary books, pathway projects materials and supplies, materials and supplies needed for industry certification, and any materials needed to support convening of partners and professional learning activities. 5000 - Funds will be used to provide industry certifications, work-based learning activities, provide transportation for students to WBL, postsecondary events and student activities, professional consulting services, additional training, printing expenses, working lunches for professional learning events, and travel and mileage costs. 6000 - Funds will be used for capital outlay purchases such as upgrades to industry approved CTE pathway equipment for related courses and new postsecondary approved equipment needed for dual enrollment courses, industry certification computer lab equipment at Tulare County Testing Center and Kings County Testing Center, and any additional equipment needed for certification preparation. 7000 - Indirect costs are calculated at the 6.67% rate for TCOE in 2019-20 fiscal year.

Supporting Documents

Document Title	Type	Uploaded	Comment
K12 SWP Application: Increase Intersegmental Participation to Expand Opportunities for Successful Student Transitions View PDF View HTML	K12 SWP Application	3/15/2019, 4:18:18 PM	This file was automatically generated at completion of workflow step "Application Submitted"
K12 SWP 2019-20 Letter of Intent: Increase Intersegmental Participation to Expand Strategies for Successful Student Transitions View PDF View HTML	SWP-K12 Letter of Intent	1/30/2019, 9:17:09 AM	This file was automatically generated at completion of workflow step "Application Started"
LMI Supporting Data Analysis.pdf	Economic Data/Labor Market Information	3/15/2019, 4:13:44 PM	K12 SWP Full LMI Analysis COE LMI Overview Central Mother Lode Region CRC SWP Strategic Plan Final January 31 2017 Labor Shed Analysis 2014 Occupation Data 2.2019 SJVP Action Plan
K12 SWP K12 PATHWAYS_CC Alignment.pdf	Charts & Diagrams	3/15/2019, 3:54:48 PM	N/A
TKCCC Intents to Participate.pdf	Agreement/MOU	3/15/2019, 3:35:55 PM	N/A
TKCCC Structure.pdf	Charts & Diagrams	3/15/2019, 3:34:29 PM	Organizational Structure Governance Document
TK CCPT SUCCESS.pdf	Charts & Diagrams	3/15/2019, 4:33:54 AM	N/A
Going 2 College Texting Campaign Base Information.pdf	Charts & Diagrams	3/15/2019, 4:25:18 AM	N/A
Industry:Community Partners LOS.pdf	Letter of Commitment	3/15/2019, 4:24:29 AM	Industry Partners Letters of Support Community Partners Letters of Support
K12:CC LOS.pdf	Letter of Commitment	3/15/2019, 4:23:50 AM	K12 Districts Letters of Support Community Colleges Letters of Support
TK WBL In-Kind Donations .pdf	Charts & Diagrams	3/15/2019, 4:21:32 AM	N/A
Metrics Alignment.pdf	Charts & Diagrams	3/15/2019, 4:20:57 AM	H GRAPH TK Metrics/SWP Metrics

Document Title	Type	Uploaded	Comment
TKCCC Messaging.pdf	Charts & Diagrams	3/15/2019, 4:16:54 AM	TK Messaging Sheet TK Regional Priorities Messaging Sheet Website

ADA Totals

Name	ADA	Agency Type
College of the Sequoias	0	College
Corcoran Joint Unified	1,313	Unified School District
Cutler-Orosi Joint Unified	1,741	Unified School District
Dinuba Unified	3,358	Unified School District
Exeter Unified	1,406	Unified School District
Farmersville Unified	1,088	Unified School District
Kings Co. Office of Education	0	County Office of Education (COE)
La Sierra High	227	Charter
Lemoore Union High	1,818	High School District
Lindsay Unified	1,719	Unified School District
Reedley College	0	College
Tulare Co. Office of Education	0	County Office of Education (COE)
Tulare Joint Union High	5,281	High School District
Visalia Unified	11,452	Unified School District
West Hills College Lemoore	0	College
Woodlake Unified	964	Unified School District

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Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Change Order No. 2 for Romanazzi General Engineering for the New Science Classrooms and Administration Building for the Tulare Union High School Project

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Background: Through the Facility Master Plan created in 2013 and the site survey for structural, safety, equity and educational needs, new Science Classrooms and Administration Building was identified as a priority for the Tulare Union High School. At the May 9, 2019 Board meeting, the Board voted to award Romanazzi General Engineering the contract for construction services for this project.

Current Considerations: As construction has proceeded at the Tulare Union High School Project, the parties involved have requested a number of changes. Requests have been initiated by CM Construction Services, Inc. and the District. The changes are detailed on page 2 and supported by additional information on pages 3 through 12, and are attached for your review.

Fiscal Implications: The original contract sum for Romanazzi General Engineering was $940,000.00. The contract sum prior to this change order was $1,129,377.00. Contract Change Order No. 2 is for $25,527.00. The new contract sum, including this change order will be $1,154,904.00. This contract will be paid from Fund 400.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***
- ***Manage Facilities and Student Growth***
- ***Maintain the Fiscal Integrity of the District and Fund the Board's Priorities***
- ***Maintain Safe Schools***
- ***Continue to Strengthen Internal and External Communication Systems***

Tulare Joint Union High School District LCAP Goals:

3. All students will be part of a positive learning environment where they feel welcomed, valued, safe, and engaged as part of a greater community.

Therefore it is: Recommended: That the Board approve the Change Order No. 2 for Romanazzi General Engineering for the New Science Classrooms and Administration Building for the Tulare Union High School Project.

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Daniel Pierotte, Director of Facilities

TETER
ARCHITECTS ENGINEERS CONNECTED

CHANGE ORDER NO. 2

☐	Owner:	Antonio Rodriquez, TJUHSD	☐ Inspector:	John Leach
☐	Architect:	Robert Thornton, TETER, LLP	☐ Other:	
☐	Contractor:	Stephen Romanazzi, RGE	☐ Other:	

PROJECT:

Tulare UHS Science/Admin. Building; Site Work
Tulare Joint Union High School District
Tulare, CA

Date.: 9/25/2019
TETER Project No.: A 14-9401.00 F

CONTRACTOR:

Romanazzi General Engineering
69 Cornucopia
Exeter, CA 93221

Client Project No.: 19-001-001
DSA File No.: 54-H11
DSA Appl. No.: 02-116884

INCLUDES THE FOLLOWING:

Change Order	2	pages
Attachments	10	pages
TOTAL	**12**	**pages**

Not valid until signed by Owner, Architect and Contractor. The Contract is changed as follows:

The original Contract Sum was	$940,000.00
Net change by previously authorized Change Orders	$ 189,377.00
The Contract Sum prior to this Change Order was	$ 1,129,377.00
The Contract Sum will be **increased** by	$25,527.00
The new Contract Sum including this Change Order will be	$1,154,904.00
The Contract Time will be increased by	(0) Calendar Days
The date of Completion as the date of this Change Order is	December 17, 2019

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive.

TETER, LLP	**Romanazzi General Engineering**	**Tulare JUHSD**
Architect	Contractor	Owner
7535 N. Palm Ave., Ste. 201; Fresno, CA 93711	69 Cornucopia Exeter, CA 93221	426 N. Blackstone St. Tulare, CA 93274
Address	Address	Address
By:	By:	By:
Robert Thornton	Stephen Romanazzi	Antonio Rodriguez
Date: Sept. 25, 2019	Date:	Date:

2-01: Fire Sprinkler Service Line Connection
PCO #009

Description of Change: Addition to Site Contract of fire sprinkler service piping from Civil drawing point of connection (5 ft. outside building) to the first flange connection above floor slab in fire riser closet.
Reason for Change: Coordination matter between site contract and modular building contract.
Change Requested By: Architect and modular manufacturer
Increased / ~~Decreased~~ **Amount:** **$5,821.00**

2-02: Additional Storm Drain Piping and Concrete Paving
PCO #010

Description of Change: Demolition and removal of concrete paving, addition of a drain inlet, drain piping and concrete paving.
Reason for Change: After start of construction, an area north of the Gym outside of the project scope was identified as having drainage problems, with standing water in an existing drain inlet causing odor issues. Solution is to increase scope of new concrete paving (~300 sq. ft.) and extend the storm drain piping west to connect to the new system.
Change Requested By: District
Increased / ~~Decreased~~ **Amount:** **$19,706.00**

TOTAL CHANGE ORDER NO. 2: ..... **$ 25,527.00**

TOTAL CONTRACT TIME EXTENSION CHANGE ORDER NO. 2:.....0 Calendar Days

END OF CHANGE ORDER NO. 2

CM Construction SERVICES, INC.
P.O. Box 6237 | Visalia, CA 93290
T:559-735-9556 | F:559-735-9529

PCO #009

CM Construction Services, Inc.
PO Box 6237
Visalia, California 93290
Phone: (559) 735-9556
Fax: 559-735-9529

Project: CM18005 - Tulare Union High School - New Science & Admin. Bldg.
755 E. Tulare Ave.
Tulare, California 93274

Prime Contract Potential Change Order #009: ior Fire Riser was not Shown on the Site Contractors plans or the Modular Building Plans.

TO:	Tulare Joint Union High School District 426 North Blackstone Tulare California, 93274	**FROM:**	Romanazzi General Engineering 69 Cornucopia Exeter California, 93221
PCO NUMBER/REVISION:	009 / 0	**CONTRACT:**	2 - TUHS - 2-Story Science/Admin. - Romanazzi
REQUEST RECEIVED FROM:		**CREATED BY:**	Kari Rivera **(CM Construction Services, Inc.)**
STATUS:	Approved	**CREATED DATE:**	8/14/2019
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
		TOTAL AMOUNT:	$5,821.00

POTENTIAL CHANGE ORDER TITLE: ior Fire Riser was not Shown on the Site Contractors plans or the Modular Building Plans.

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #011 - The Interior Fire Riser was not Shown on the Site Contractors plans or the Modular Building Plans.
The Interior Fire Riser was not shown on the Site Contractor Plans or the Modular building Plans. CMCS instructed Romonazzi to get the Riser installed so it would not hold up the installation of the rebar and push our Scheduled Footing pour off.

ATTACHMENTS:
Romonazzi PCO 9.pdf

#	Cost Code	Description	Type	Amount
1	01-26-09 - Change Order #9	ior Fire Riser was not Shown on the Site Contractors plans or the Modular Building Plans.	Other	$5,821.00
			Subtotal:	$5,821.00
			Grand Total:	**$5,821.00**

Dana Stahl (Teter, LLP)
125 S. Bridge St., #150
Visalia California 93291

8-14-19
SIGNATURE **DATE**

Tulare Joint Union High School District
426 North Blackstone
Tulare California 93274

SIGNATURE **DATE**

Romanazzi General Engineering
69 Cornucopia
Exeter California 93221

SIGNATURE **DATE**

Romanazzi General Engineering

"A" General Engineering Contractor Lic. # 987307

Cell : (559) 972-9729
Romanazzigeneraleng@gmail.com
Change Order #9
August 12, 2019

Owner : Tulare Joint Union High School District
Architect : Teter
Management : CM Services

Job : New Administration Building at Tulare Union High School
Subject : Change Order #9 Interior fire riser

Location of Work :
South Side of new Bldg

Scope of Work Performed :
-Excavate trench
-Install pipe
-Pour kicker block per plan and spec
-Fill and compact trench

Reason for Change Order :
The Interior Fire Riser was not in our scope of work per plan and spec.

Romanazzi General Engineering

"A" General Engineering Contractor Lic. # 987307

Job Costs :

Equipment Rental :

E35 Mini X	= 8 hrs. @ $ 50 per hr.	$ 400.00
Work Truck w/ tools	= 8 hrs. @ $ 35 per hr.	$ 280.00

Material :

WLKS SS 6x6 Riser Bell x FLG	$ 1,702.00

Labor :

1 - Operator = 16 hrs. @ 95.00 per hr.	$ 760.00
3 - Laborers = 24 hrs. @ 80.00 per hr.	$ 1,920.00

Subtotal : $ 5,062.00

Profit and Overhead : $ 759.00

Total Job Price : $ 5,821.00

Sincerely,

Stephen Romanazzi

CORE & MAIN

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice #	K954668
Invoice Date	8/01/19
Account #	243530
Sales Rep	ROBERT GONZALEZ
Phone #	559-237-7488
Branch #178	Fresno, CA
Total Amount Due	$1,702.61

Remit To:
CORE & MAIN LP
PO BOX 28330
ST. LOUIS, MO 63146

ROMANAZZI GENERAL ENGINEERING
69 S CORNUCOPIA RD
EXETER CA 93221 9613

000/0000
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Shipped To:
755 E TULARE AVE
TULARE, CA

CUSTOMER JOB- ADMIN NEW ADMIN BUILD

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
7/30/19	7/31/19	SEE BELOW	NEW ADMIN BUILD	ADMIN		CORE & MAIN LP	K954668

Product Code	Description	Quantity Ordered	Quantity Shipped	Quantity B/O	Price	UM	Extended Price
	CUSTOMER PO#- TUHS ADMIN/SCIENCE BLD						
/58015794611	WLKS SS 6X6 RISER BELL X FLG	1	1		1434.28000	EA	1,434.28

Freight	Delivery	Handling	Restock	Misc
$150.00				

Terms: NET 30
Ordered By: STEPHEN ROMANAZZI

Subtotal:	1,434.28
Other:	150.00
Tax:	118.33
Invoice Total:	$1,702.61

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.
To review these terms and conditions, please visit: http://tandc.coreandmain.com/

CM Construction SERVICES, INC.
P.O. Box 6237 | Visalia, CA 93290
T:559-735-9556 | F:559-735-9529

PCO #010

CM Construction Services, Inc.
PO Box 6237
Visalia, California 93290
Phone: (559) 735-9556
Fax: 559-735-9529

Project: CM18005 - Tulare Union High School - New Science & Admin. Bldg.
755 E. Tulare Ave.
Tulare, California 93274

Prime Contract Potential Change Order #010: Food Court Area Drain Issue

TO:	Tulare Joint Union High School District 426 North Blackstone Tulare California, 93274	**FROM:**	Romanazzi General Engineering 69 Cornucopia Exeter California, 93221
PCO NUMBER/REVISION:	010 / 0	**CONTRACT:**	2 - TUHS - 2-Story Science/Admin. - Romanazzi
REQUEST RECEIVED FROM:		**CREATED BY:**	Kari Rivera (CM Construction Services, Inc.)
STATUS:	Approved	**CREATED DATE:**	8/14/2019
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
		TOTAL AMOUNT:	$19,706.00

POTENTIAL CHANGE ORDER TITLE: Food Court Area Drain Issue

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #012 - Food Court Area Drain Issue
Phillip Hampton has requested that we fix the drain issue in the Food Court area as it is a hazard to the students when water puddles and does not drain. Teter and our Site Contractor have worked together to come up with a resolution to the problem.
The existing drain will not work under the New Construction Area Concrete and needs to be re-done.

ATTACHMENTS:
Romonazzi PCO 10.pdf

#	Cost Code	Description	Type	Amount
1	01-26-10 - Change Order #10	Food Court Area Drain Issue	Other	$19,706.00
			Subtotal:	$19,706.00
			Grand Total:	$19,706.00

Dana Stahl (Teter, LLP)
125 S. Bridge St., #150
Visalia California 93291

Dana Stahl 8-14-19
SIGNATURE **DATE**

Tulare Joint Union High School District
426 North Blackstone
Tulare California 93274

SIGNATURE **DATE**

Romanazzi General Engineering
69 Cornucopia
Exeter California 93221

SIGNATURE **DATE**

Romanazzi General Engineering

"A" General Engineering Contractor Lic. # 987307

Cell : (559) 972-9729
Romanazzigeneraleng@gmail.com
Change Order # 10
August 12, 2019

Owner : Tulare Joint Union High School District
Architect : Teter
Management : CM Services

Job : New Administration Building at Tulare Union High School
Subject : Change Order #10

Location of Work :
Food Court Area

Scope of Work Performed :
-Break out and remove existing concrete and drain & haul-off
-Install new drain per. plan and spec.
-Install new 8 in. SD line per. plan and spec.
-Install #4 dowels 2 ft. long at 3 ft. oc. along existing perimeter edge
-Re-pour new 4 in. thk. concrete - slope to new drain per. plan and spec.

Reason for Change Order :
Existing drain failed to work under the new concrete construction area to comply with functioning drainage

Romanazzi General Engineering

"A" General Engineering Contractor Lic. # 987307

Job Costs :

Equipment :		
Conc. Saw w/Blade	= 8 hrs. @ $ 45.00 per hr.	$ 360.00
770 Skidsteer w/ Breater	= 8 hrs. @ $ 85.00 per hr.	$ 680.00
770 Skidsteer	= 8 hrs. @ $ 65.00 per hr.	$ 520.00
E50 Mini EX	= 16 hrs. @ $ 60.00 per hr.	$ 960.00
Water Truck	= 8 hrs. @ $ 65.00 per hr.	$ 520.00
End Dump	= 8 hrs. @ $175.00 per hr.	$ 1,400.00
Work Truck	= 24 hrs.@ $ 35.00 per hr.	$840.00
Equipment Hauling	= 2 move in and out @ $ 350.00	$ 700.00
Materials :		
Storm Drain		$ 2,156.00
Sand		$ 300.00
Concrete	= 4yds. @ $ 165.00 per yd.	$ 660.00
Labor :		
1 - Operator	= 24 hrs. @ $ 95.00 per hr.	$ 2,280.00
3 - Laborers	= 72 hrs. @ $ 80.00 per hr.	$ 5,760.00

Subtotal : $ 17,136.00

Profit and Overload : $ 2,570.00

Total Job Price : $ 19,706.00

Sincerely,

Stephen Romanazzi

Bid Proposal for Tulare Floor Drain change order

CUSTOMER

ROMANAZZI GENERAL ENGINEERING
69 S CORNUCOPIA RD
EXETER, CA 93221

Job
Tulare Floor Drain change order
Bid Date: 08/13/2019
Bid #: 1028813

CONTACT

Sales Representative
Jason Lott
(M) 559-301-6111
(T) 559-237-7488
(F) 559-237-6423
Jason.Lott@coreandmain.com

Core & Main
3050 S Cedar Ave
Fresno, CA 93725
(T) 559-237-7488

NOTES

Bid Proposal for Tulare Floor Drain change order

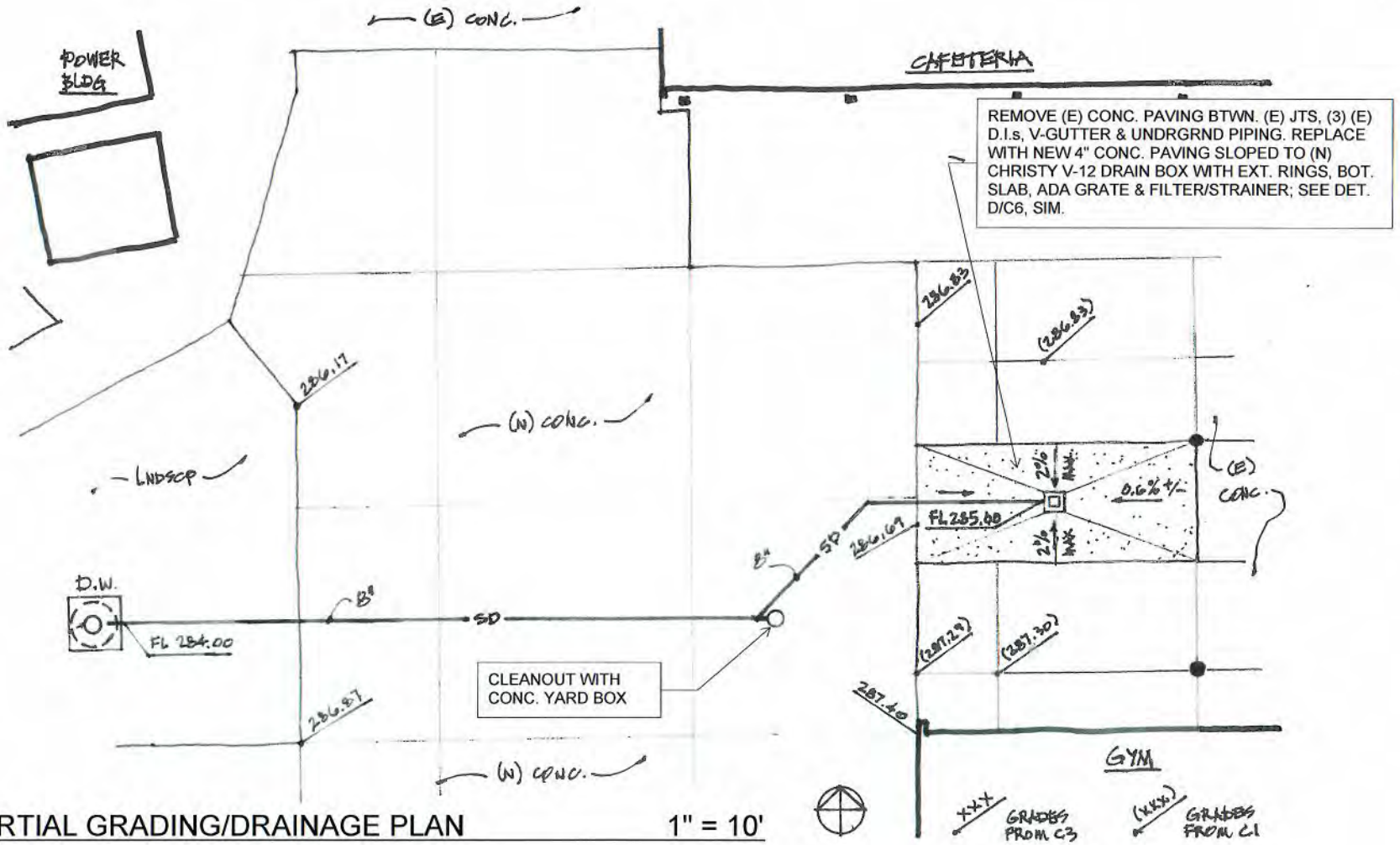
ROMANAZZI GENERAL ENGINEERING
Bid Date: 08/13/2019
Core & Main 1028813

Core & Main
3050 S Cedar Ave
Fresno, CA 93725
Phone: 559-237-7488
Fax: 559-237-6423

Seq#	Qty	Description	Units	Price	Ext Price
10	1	JRS 3009 SANI-CEPTOR	EA	1,359.74	1,359.74
		W/ SEDITMENT BUCKET			
30	1	1056-44 4 CI/PVCXCI/PVC CPLG	EA	5.37	5.37
40	20	4 PVC SDR35 SWR PIPE (G) 20'	FT	1.02	20.40
50	1	8X4 PVC SDR35 SWR WYE GXG	EA	48.64	48.64
60	1	8 PVC SDR35 SWR SPIGOT PLUG	EA	24.70	24.70
70	1	4 PVC SDR35 SWR 45 GXSP	EA	8.38	8.38
80	126	8 PVC SDR35 SWR PIPE (G) 14'	FT	4.11	517.86
90	1	102725 8 PVC MH STOP RING	EA	6.63	6.63
				Sub Total	**1,991.72**
				Tax	164.32
				Total	**2,156.04**

Branch Terms:

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/TandC/



PARTIAL GRADING/DRAINAGE PLAN 1" = 10'

NOTE: DUE TO SCARITY OF TOPO. DATA IN THE ADDED PAVEMENT AREA, CONTRACTOR SHALL VERIFY ALL SURROUNDING GRADES TO BE MATCHED ALONG WITH ALL PROPOSED FLOW LINES & SLOPES.
EXERCISE GREAT CARE IN TRENCHING FOR STORM DRAIN LINE DUE TO PRESENCE OF EXISTING ELECTRICAL & TELECOMM LINES IN THE COURTYARD AREA.

TETER
ARCHITECTS ENGINEERS CONNECTED
FRESNO 559.437.0887
VISALIA 559.625.5246 BAKERSFIELD 661.843.8400
www.teterae.com

Project TULARE UHS; SCIENCE-ADMIN.
Client TJUHSD
Calculated By DStahl Date 8/09/2019
Checked By Date
Job NO. 14-9401.00 Sheet NO. SD-01

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Change Order No. 3 for Meehleis Modular Buildings, Inc. for the New Science Classrooms and Administration Building for the Tulare Union High School Project

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Background: Through the Facility Master Plan created in 2013 and the site survey for structural, safety, equity and educational needs, new Science Classrooms and Administration Building was identified as a priority for the Tulare Union High School. At the February 21, 2019, Board meeting, the Board voted to award Meehleis Modular Buildings, Inc. the contract for construction services for this project.

Current Considerations: As construction has proceeded at the Tulare Union High School Project, the parties involved have requested a number of changes. Requests have been initiated by CM Construction Services, Inc. and the District. The changes are detailed on page 2 and supported by additional information on pages 3 through 8, and are attached for your review.

Fiscal Implications: The original contract sum for Meehleis Modular Buildings, Inc. was $6,807,427. The contract sum prior to this change order was $6,447,708.33. Contract Change Order No. 3 is for $13,560. The new contract sum, including this change order will be $6,461,268.33. This contract will be paid from Fund 400.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***
- ***Manage Facilities and Student Growth***
- ***Maintain the Fiscal Integrity of the District and Fund the Board's Priorities***
- ***Maintain Safe Schools***
- ***Continue to Strengthen Internal and External Communication Systems***

Tulare Joint Union High School District LCAP Goals:

3. All students will be part of a positive learning environment where they feel welcomed, valued, safe, and engaged as part of a greater community.

Therefore it is: Recommended: That the Board approve the Change Order No. 3 for Meehleis Modular Buildings, Inc. for the New Science Classrooms and Administration Building for the Tulare Union High School Project.

SUBMITTED BY:
Tony Rodriguez
Superintendent

PREPARED BY: Daniel Pierotte, Director of Facilities

FRESNO OFFICE
7535 N. PALM AVE. 201 | FRESNO, CA 93711
559.437.0887 T | 559.438.7554 F
ARCHITECTS ENGINEERS CONNECTED

CHANGE ORDER NO. 3

☐	Owner:	Antonio Rodriguez, Tulare JUHSD	☐	Inspector:	David Acrell (IP)/John Leach (site)
☐	Architect:	Robert Thornton, TETER, LLP	☐	Other:	
☐	Contractor:	Pete Cullen, Meehleis Modular	☐	Other:	

PROJECT:

New Science/Administration Building; TUHS
Tulare Joint Union HS District
Tulare, CA

Date.: 9/24/2019
TETER Project No.: A 14-9401.00 F

CONTRACTOR:

Meehleis Modular Buildings, Inc.
1303 E. Lodi Ave.
Lodi, CA 95240

Client Project No.: 18-001-001
DSA File No.: 54-H11
DSA Appl. No.: 02-116884

INCLUDES THE FOLLOWING:

Change Order	2	pages
Attachments	6	pages
TOTAL	**8**	**pages**

Not valid until signed by Owner, Architect and Contractor. The Contract is changed as follows:

The original Contract Sum was	$ 6,807,427.00
Net change by previously authorized Change Orders	$(359,718.67)
The Contract Sum prior to this Change Order was	$6,447,708.33
The Contract Sum will be **increased** by this amount	$13,560.00
The new Contract Sum including this Change Order will be	$6,461,268.33
The Contract Time will be increased by	(0) Calendar Days
The date of Completion as of the date of this Change Order is	December 4, 2019

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, that may have been authorized by Construction Change Directive.

TETER, LLP	**Meehleis Modular Buildings, Inc.**	**Tulare Joint Union HSD**
Architect	Contractor	Owner
7535 N. Palm Ave., Ste. 201; Fresno, CA 93711	1303 E. Lodi Ave. Lodi, CA 95240	426 N. Blackstone Tulare, CA 93274
Address	Address	Address
By:	By:	By:
Robert Thornton	Pete Cullen	Antonio Rodriguez
Date: Sept. 24, 2019	Date:	Date:

CHANGE ORDER NO. 3 SUMMARY:

3-01: CHANGE OF FLOOR COVERING

Description of Change: Revise rooms 104, 106, 107, 118, 120, 121, 124, 125 from VCT to carpet.
Reason for Change: Value judgement for benefit of District.
Change Requested By: District.
[Increased / ~~Decreased~~] Amount:..... **$10,920.00**

3-02: CHANGE OF FLOOR FINISHING

Description of Change: Revise labs' Workroom 208 from sealed concrete to VCT.
Reason for Change: Value judgement for benefit of District.
Change Requested By: District.
[Increased / ~~Decreased~~] Amount:..... **$2,640.00**

TOTAL CHANGE ORDER NO. 3 AMOUNT:..... **$ 13,560.00**

TOTAL CONTRACT TIME EXTENSION IN CHANGE ORDER NO. 3: ..... **0 Calendar Days**

END OF CHANGE ORDER NO. 3

CM Construction SERVICES, INC.
P.O. Box 6237 | Visalia, CA 93290
Phone: 735-9556 | Fax: 559-735-9529

PCO #003

CM Construction Services, Inc.
PO Box 6237
Visalia, California 93290
Phone: (559) 735-9556
Fax: 559-735-9529

Project: CM18005 - Tulare Union High School - New Science & Admin. Bldg.
755 E. Tulare Ave.
Tulare, California 93274

Prime Contract Potential Change Order #003: Floor Covering Changes

TO:	Tulare Joint Union High School District 426 North Blackstone Tulare California, 93274	**FROM:**	Meehleis Modular Building, Inc. 1303 Lodi Ave. Lodi California, 95240
PCO NUMBER/REVISION:	003 / 0	**CONTRACT:**	1 - TUHS - 2-Story Science/Admin. - Meehleis
REQUEST RECEIVED FROM:		**CREATED BY:**	Kari Rivera **(CM Construction Services, Inc.)**
STATUS:	Approved	**CREATED DATE:**	9/3/2019
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
		TOTAL AMOUNT:	$13,560.00

POTENTIAL CHANGE ORDER TITLE: Floor Covering Changes

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #013 - Flooring Changes requested by Chris Stevens
These were the flooring Changes that Chris Stevens gave approval on prior to him leaving. The colors have been picked by the School Principal, Chris Stevens and Robert Thorton. CMCS was not included in these meetings

ATTACHMENTS:
49_Tulare UHS, Submittal #49, VCT Flooring, (1)_REV.pdf _50_Tulare UHS, Submittal #50, Carpet, (1)_REV.pdf _Tulare UHSD, COR #5, Flooring Change..pdf_

#	Cost Code	Description	Type	Amount
1	01-27-04 - Change Order #4	Floor Covering Changes	Other	$13,560.00
			Subtotal:	$13,560.00
			Grand Total:	**$13,560.00**

ROBERT THORNTON
~~Dana Stahl~~ **(Teter, LLP)**
125 S. Bridge St., #150
Visalia California 93291

Tulare Joint Union High School District
426 North Blackstone
Tulare California 93274

Meehleis Modular Building, Inc.
1303 Lodi Ave.
Lodi California 95240

	9/4/19		9-10-19		9.12.19
SIGNATURE	**DATE**	**SIGNATURE**	**DATE**	**SIGNATURE**	**DATE**

Meehleis Modular Buildings, Inc.

1303 E. Lodi Avenue Lodi, Ca. 95240 (209) 334-4637 (209) 334-4726 Fax.
meehleis.com e-mail- pcullen@meehleis.com

License No.
CA - 473488
NV - 037887

Tulare UHSD, New Science Classroom and Administration Building.

Change Order Request

8/30/2019

Chris Stevens
Tulare Joint Union
High School District
426 North Blackstone
Tulare, CA 93274

RE: Change Request #5

We are pleased to offer the following specifications and pricing to make the following changes:

-Flooring Changes:

-Install Carpet in lieu of VCT in rooms 104,106, 107, 118,120,121,124 & 125. $10,920.

-Install VCT in lieu of sealed concrete in Workroom-208, $2,640.

The total amount to provide this work is $13,560.00

MEEHLEIS MODULAR BUILDINGS, INC.

1303 EAST LODI AVENUE, LODI CA. 95240 (209) 334-4637 (209) 334-4726 Fax.
WEBSITE: www.meehleis.com Email: mmbi@meehleis.com

LICENSE No.
CA-473488
NV-037887

Submittal

Job: 19719
Tulare Union High School
755 E. Tulare Avenue
Tulare, CA 93274

Spec Section No: 09+VE
Submittal No: 50
Revision No: 0
Submittal Date: 8/13/2019
Submittal Due Date: 8/27/2019

Submittal Title: Carpet — Please confirm color selection attached.

Subcontractor/Vendor:
Pinnell's
Bob Pinnell
430 E. Kettleman Lane
Lodi, CA 95240

Contractor's Stamp

This submittal has been reviewed and is in compliance with the contract documents.

Pete Cullen
Authorized Signature
Meehleis Modular Buildings, Inc.

Architect
Teter
Dana Stahl

Architect's Stamp

SUBMITTAL REVIEW

☒ Reviewed ☐ Furnish as Corrected
☐ Rejected ☐ Revise and Resubmit

This review is only for general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. Corrections or comments made on the shop drawings during this review do not relieve contractor from compliance with the requirements of the plans and specifications. Approval of a specific item shall not include approval of an assembly of which the item is a component. Contractor is responsible for dimensions to be confirmed and correlated at the job site. Information that pertains solely to the fabrication processes or to the means methods, techniques, sequences and procedures of construction; coordination of his or her Work with that of all other trades; and for performing all work in a safe and satisfactory manner.

TETER, LLP

By: Dana Stahl, AIA Date: Aug 29, 2019

Product Specifications
GAMETIME III 20 – INTEGRA HP

Color: Mays

MANNINGTON
COMMERCIAL

PHYSICAL CONSTRUCTION:

CONSTRUCTION:	Tufted Texture-Twist Loop (Non-Phthalate Construction)
FACE FIBER:	Type 6.6 Four Hole, Hollow Filament Nylon
DYE METHOD:	Solution / Yarn
GAUGE:	1/10
STITCHES PER INCH:	6.33
PILE THICKNESS:	.086 Inches
TUFTED YARN WEIGHT:	20 Ounces Per Square Yard
DENSITY:	Average Density = 8,372; Weight Density = 167,441
PRIMARY BACKING:	100% Synthetic
SECONDARY BACKING:	Integra HP with Chemically Weldable Seams for Complete Moisture Barrier
STANDARD SIZE:	12' Width
PATTERN REPEAT:	None

ENVIRONMENTAL:

RECYCLED CONTENT:	Contains Recycled Content*
MANUFACTURE LOCATION:	Calhoun, Georgia 30701 USA
NSF / ANSI-140 CERTIFICATION:	Gold
CRI GREEN LABEL PLUS ID:	GLP7616

WARRANTIES:

WARRANTY:	Lifetime Limited Warranty, Including Face Wear, Moisture Barrier, Wick-Back, Delamination, Tuft Bind, Unraveling, and Static Protection
BLEACH RESISTANT WARRANTY:	ColorSafe with 15 Year Limited Warranty Against Color Loss from Bleach Spills
STAIN RESISTANT WARRANTY:	XGUARD with 15 Year Limited Warranty Against Staining

PRODUCT TESTING:

RADIANT PANEL (ASTM E-648):	Class I (Direct Glue)
SMOKE CHAMBER (ASTM-E-662):	Less than 450 (Flaming Mode)
METHENAMINE PILL TEST (ASTM D-2859):	Passes
ELECTROSTATIC PROPENSITY (AATCC 134):	Less than 3.0 KV

RECOMMENDED ADHESIVE:

PERMANENT ADHESIVE:	Mannington Integra-2 Adhesive
CRI GREEN LABEL PLUS ID:	GLP07281
VOC LIMITS:	Meets SCAQMD Rule #1168
BOND WARRANTY:	Lifetime Limited Warranty When Used With Mannington Integra HP Carpet

Specifications are subject to normal manufacturing variances. Specifications are subject to change without notice when technological advancements provide improved product performance.

* Please contact Mannington Technical Services at 1-800-241-2262 for updated, specific recycled content percentages for each product.

Interior Finish Materials/Colors:

Flooring

Exposed stained concrete: Provide on-site mockups for Red Rock, Adobe Red, Canyon.

VCT, field 90%: 51858 Sandrift White (ARMSTRONG)
VCT, accent 10%: 52517 Jester Red (ARMSTRONG)

Sheet vinyl: 88704 Stone harbor (ARMSTRONG)

Carpet: Mays (MANNINGTON COMMERCIAL; Gametime III)

Ceramic Tile: deleted
Grout: deleted

Wall Base

Rubber topset: 203 Beige (BURKE)

~~Ceramic tile: Architectural Gray 0109 (DALTILE)~~
~~Grout: #19 Pewter (CUSTOM BP)~~

Sheet vinyl cove: 88704 Stone harbor (ARMSTRONG)

Walls

Paint/gyp. bd.: SW 200SG Shadow White (SHERWIN WILLIAMS; custom color)

Upper wall tile: Architectural Gray 0109 (DALTILE)
Band/Accent Tile: Q094 Chianti (DALTILE)
Lower wall/base tile: Almond K165 (DALTILE)
Grout: #19 Pewter (CUSTOM BP)

Vinyl tack board: Snowbank (KOROSEAL)

FRP: Silver (MARLITE)

Ceilings

Paint/gyp. bd.: 200SG Shadow White (SHERWIN WILLIAMS)

Acoustic panels: Baroque, white (CERTAINTEED)

Openings

Wood doors/factory stain: match plastic laminate of cabinets

HM frames/paint: SW7715 Pottery Urn (SHERWIN WILLIAMS)

HM doors/paint: SW7715 Pottery Urn (SHERWIN WILLIAMS)

Aluminum frames/doors: Dark bronze anodized

MEEHLEIS MODULAR BUILDINGS, INC.

1303 EAST LODI AVENUE, LODI CA. 95240 (209) 334-4637 (209) 334-4726 Fax.
WEBSITE: www.meehleis.com Email: mmbi@meehleis.com

LICENSE No.
CA-473488
NV-037887

Submittal

Job: 19719
Tulare Union High School
755 E. Tulare Avenue
Tulare, CA 93274

Spec Section No: 096519
Submittal No: 49
Revision No: 0
Submittal Date: 8/13/2019
Submittal Due Date: 8/27/2019

Submittal Title: Resilient Tile Flooring-VCT

Please confirm color selections and patterns attached and any required patterns in Rms 105 & 208.

Subcontractor/Vendor:
Pinnell's
Bob Pinnell
430 E. Kettleman Lane
Lodi, CA 95240

Architect
Teter
Dana Stahl

Contractor's Stamp

This submittal has been reviewed and is in compliance with the contract documents.

Pete Cullen
Authorized Signature
Meehleis Modular Buildings, Inc.

Architect's Stamp

SUBMITTAL REVIEW

☒ Reviewed ☐ Furnish as Corrected
☐ Rejected ☐ Revise and Resubmit

This review is only for general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. Corrections or comments made on the shop drawings during this review do not relieve contractor from compliance with the requirements of the plans and specifications. Approval of a specific item shall not include approval of an assembly of which the item is a component. Contractor is responsible for dimensions to be confirmed and correlated at the job site. Information that pertains solely to the fabrication processes or to the means methods, techniques, sequences and procedures of construction; coordination of his or her Work with that of all other trades; and for performing all work in a safe and satisfactory manner.

TETER, LLP

By: Dana Stahl, AIA Date: Aug 27, 2019

TULARE JOINT UNION High School District

Regular Meeting of the Board of Trustees

September 19, 2019

Minutes

1.0 Call to Order

Board President Laura Fonseca called the regular meeting of the Tulare Joint Union High School District Board of Trustees to order at 6:30 p.m. on Thursday, September 19, 2019, at the Tulare Joint Union High School District Office.

Members Present: Frank Fernandes, Laura Fonseca, Craig Hamilton, Cathy Mederos, Kelley Nicholson
Members Absent: None

1.2 **Adopt Agenda** (Action Item)

On a motion by Frank Fernandes and second by Cathy Mederos, the Board approved the agenda by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

2.0 Adjourn to Closed Session

3.0 Regular Session at 7:30 p.m.

Members Present: Frank Fernandes, Laura Fonseca, Craig Hamilton, Cathy Mederos, Kelley Nicholson
Members Absent: None

Administrators Present:

Tony Rodriguez, Superintendent
Barbara Orisio, Assistant Superintendent, Human Resources and Business
Tammy Aldaco, Assistant Superintendent, Student Services and Special Programs
Lucy Van Scyoc, Ed.D., Assistant Superintendent of Curriculum, Technology, and Assessment
Jason Edwards, Director, Special Education
Michelle Nunley, Ed.D., Principal, Tulare Union High School
Kevin Covert, Principal, Tulare Western High School
Michele Borges, Principal, Mission Oak High School
Dereck Domingues, Principal, Sierra Vista Charter High School
Wendi Powell, Principal, Accelerated Charter High School
Steve Ramirez, Principal, Tech Prep High School
Larriann Torrez, Ed.D., Director, Tulare Adult School
Dan Dutto, Director of Agriculture Programs

Others Present:

Vivian Hamilton, Business Manager
Daniel Pierotte, Director of Facilities
Donny Trimm, Director of Technology
Tracey Domingues, Board Stenographer

3.1 **Pledge of the Allegiance**

Wendi Powell, Principal, Accelerated Charter High School led the Pledge of Allegiance.

3.2 **Student Board Reports**

Itsel Garnica, representing Tulare Union High School, reported on the annual Walk to Remember -100 participants, first rally, College Application Writing workshop, Talent Show auditions, Homecoming theme "Box Office Bliss", Tulare Union took 2nd place and received $300 at the Third Annual "High School Madness" at the Tulare County Fair, and Athletics.

Jenna Smith, representing Tulare Western High School, reported on the Fair parade, High School Madness competition on Fair Day, Pre-Homecoming week preparations, the theme is "Mustang Music Festivals", Volleyball game on Monday, ASB Silent Auction Fundraiser on September 21st, Fancy dinner and pictures for Top 10 Homecoming Candidates on September 24th, and away football game against Hanford.

Elizabeth Ramirez, representing Mission Oak High School, reported on Homecoming activities, Link Crew brainstorming ideas to get more Freshman involved in school activities, Latino Club decorated Hawk's Landing for Mexico's Independence Day on September 16th, and athletics shared a link for community members, staff, and students to follow on Twitter and Facebook for up to date school sport information.

Moncerrat Herrera representing Sierra Vista Charter High School was unable to attend the meeting but she provided the Board with a written report on the first Volleyball game of the season, College Wednesday, ASB elections, and PBIS STRONG cards distribution and drawing.

Jazmine Maldonado representing Accelerated Charter High School, reported on RTI, ASB attended Step Up Challenge, the volleyball team had their first win, Mid-Session Student Recognition, and the Titan Times. Mrs. Powell distributed Titan HERO t-shirts to the Board and Administration.

Laura Fonseca encouraged the students to sign up for the Rivalry Run on Saturday, September 28 and to spread the word to fellow students on their campuses. We need more student participation. The school with the most participation will be able to display the trophy on their site for a year.

Mrs. Fonseca thanked the students for their reports. The Board enjoys hearing about all the activities taking place on the campuses.

3.3 **Citizen Comments**

Damien Phillips (Tulare, CA), a parent of a student at Mission Oak High School, spoke to the Board regarding the lockdown on Friday, September 13, 2019. Mr. Phillips commended the security officers, Tulare Police Department and the administration and staff who kept the students safe during the lockdown. Mr. Phillips publicly thanked one person, in particular, Mrs. Rebecca Perez, XL After School Program Coordinator, who in his words "sacrificed her life" to protect the students who were in the library at the time. As Mrs. Perez guarded the door, she gave her students specific instructions on what to do if an intruder was able to access the library. Mr. Phillips presented Mrs. Perez with a custom t-shirt that stated, "Hero's don't always wear capes, they hold doors".

On behalf of the Board, Laura Fonseca thanked Mr. Phillips for his positive comments. The Board was impressed with the extra efforts Mrs. Perez took to keep students safe. Mrs. Fonseca and the Board told Mrs. Perez, "you make us proud" and this is a very well deserved acknowledgment.

4.0 Reports by CTA/CSEA

No reports by CTA/CSEA

5.0 Correspondence/Presentations

Tony Rodriguez shared a letter with the Board from Tulare County Office of Education notifying us the District's 2019-2020 Local Control Accountability Plan (LCAP) has been approved.

6.0 Information Items

6.1 **Contract between Tulare Joint Union High School District and California College Guidance Initiative (CCGI)**

Lucy Van Scyoc informed the Board Mr. Rodriguez received a letter urging our district to participate in College Next. The College Next partnership is allowing K-12 districts to partner free of cost with the California College Guidance Initiative (CCGI). This platform will allow our district to better support our students in graduating with clear post-secondary goals and a plan on how to achieve these goals. It also allows student's academic transcript data to follow them and "inform key decisions about admission, course placement, guidance and financial aid".

6.2 **Food Service Operations Report for the Period July 2018 through June 2019**

The District year-end summary reports, as well as the individual school's full year reports were sent to the Board for their review. Janet Stephens reported on the food service operations for the period July 2018 through June 30, 2019. The food service operations has decreased its fund balance by $24,896 (Page 2). Mrs. Stephens informed the Board that she and her staff worked extremely hard to control the costs in labor and food. She thanked her Food Service Managers in attendance, Connie Mora, Tulare Union High School, Stephanie Torrez, Tulare Western High School, and Debra Rathjens, Mission Oak High School.

Although the number of meals served district-wide this year are down 47,652 (page 3), the number of meals in the after school supper program are up 13,439 (page 3) over the same time period last year. The reason for the decrease in meals could be the 4x4 schedule and the earlier lunch hour (11:11 a.m.).

Mrs. Stephens reported the District is in its third year of participating in the Community Eligibility Provision program (CEP). CEP allows the nations' highest poverty schools and districts to serve breakfast and lunch at no cost to all enrolled students without collecting household applications. The food service program has expanded to support the after school program including Accelerated Charter High School. The plan is to add permanent staff for the life of the grant to assist with meeting the needs of our students. Mrs. Stephens responded to questions from the Board.

On behalf of the Board, Laura Fonseca thanked Mrs. Stephens for her report, the hard work by the food service department, and the wonderful samples of food she and her staff provided for the meeting tonight.

6.3 **Farm Enterprise Report through June 30, 2019**

The Board of Trustees intends that the farm and dairy operations be a self-supporting program. The Board has requested regular program financial reports. Dan Dutto, Agriculture Program Director, introduced the milker at the farm, Daniel "Stan" Gomes and then presented the Farm Enterprise Report.

The District's 12-month Farm Enterprise summary reports have been completed. The report was sent to the Board for their review. Mr. Dutto reviewed revenue and ending fund balance. Highlights from the report included income has been the highest it has been over a four-year average, 99 cows were milked per month on average, farm salaries, grain, repair, supplies, and utilities were all above the four-year average, largest changes in costs were in salaries and grain, and repair costs were up due to both tractors needing repairs.

A brief discussion was held on the excess dirt from the construction project and using the dirt in the corrals, water irrigation and students being more involved, as well as the tractor repairs and students from the Ag Mechanics class servicing and maintaining the equipment. Frank Fernandes would like to see students take a more active role in the Enterprise because it is designed for students to "learn by doing".

Mr. Dutto responded to questions from the Board. On behalf of the Board, Laura Fonseca thanked Mr. Dutto for his report.

6.4 **Technology Update Report**

The Board received the Technology Update Report for their review. In addition, Donny Trimm, reported his department has installed 80% of the technology in the new building at the Ag Farm. His goal is for

the Ag Farm to be in a position to move-in on or about September 30. He also has students at each site assisting with disposing of surplus property (technology equipment). This item is on Mrs. Van Scyoc's weekly technology meeting agenda. Mr. Trimm responded to questions from the Board.

7.0 Action Items

7.1 Memorandum of Understanding (MOU) between Tulare Joint Union High School District and Tulare Joint Union High School Teachers' Association/CTA/NEA for Providing 8th Period Prep Buyouts

Barbara Orisio informed the Board the District does not have any teachers who sold both of their preps. Teachers are only allowed to sell one prep per their contract.

On a motion by Cathy Mederos, and second by Kelley Nicholson, the Board voted to approve as recommended the Memorandum of Understanding (MOU) between Tulare Joint Union High School District and Tulare Joint Union High School Teachers' Association/CTA/NEA for Providing 8th Period Prep Buyouts by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

7.2 Tulare County Office of Education (TCOE) Agreement for California Standards Professional Learning at Countryside High School (CHS)

On a motion by Kelley Nicholson, and second by Frank Fernandes, the Board voted to approve Tulare County Office of Education (TCOE) Agreement for California Standards Professional Learning at Countryside High School (CHS) by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

7.3 Hold Public Hearing and Approve Resolution 2020-01 on Sufficiency of Textbooks or Instructional Materials for the 2019-2020 School Year

Board President Laura Fonseca opened the public hearing. There being no public comments the hearing was closed.

On a motion by Frank Fernandes, and second by Cathy Mederos, the Board voted to Hold a Public Hearing and Approve Resolution 2020-01 on Sufficiency of Textbooks or Instructional Materials for the 2019-2020 School Year by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

7.4 Increase to Board Member Health Insurance Cap

The Board set their health insurance cap at the meeting on September 1, 2016. Health insurance caps for both certificated and classified have increased as the result of negotiations. At the September 5, 2019 meeting, the Board requested options to consider when setting their health insurance cap for the upcoming insurance plan year (October 1, 2019 to September 30, 2020). A copy of the 2019-2020 rates were shared with the Board for their review.

Kelley Nicholson suggested the Board accept Option 2 based on bylaws and then discussed changing bylaw**s.** The Board held a brief discussion.

On a motion by Kelley Nicholson, and second by Craig Hamilton, the Board voted to approve an Increase to Board Member Health Insurance Cap, Option 2, by the following 3-2 vote:

Ayes: Fonseca, Hamilton, Nicholson
Noes: **Fernandes, Mederos** Absent: None

7.5 **Mission Oak High School Mural**

The prosed mural would be painted on the West side of the locker room/weight room building. A copy of the proposed mural was provided to the Board in the board packet. The cost to paint the mural is $11,750 and will be paid from Mission Oak ASB funds.

A brief discussion was held on the wood carved statue the Senior class was going to donate. Michele Borges, Principal, informed the Board that students are focused on seeing more color on campus and they can accomplish that with a mural. If funding is an issue, the Board suggested the ASB Senior class submit a grant request to the TJUHSD Foundation. Mrs. Borges will report to the board at another meeting on the status of the wood carved statue.

On a motion by Frank Fernandes, and second by Cathy Mederos the Board voted to approve the Mission Oak High School Mural by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

7.6 **SchoolWorks Contract for 2020 Level 1 Developer Fee Study**

On a motion by Cathy Mederos, and second by Kelley Nicholson, the Board voted to approve the SchoolWorks Contract for 2020 Level 1 Developer Fee Study by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

8.0 Consent Calendar

On a motion by Cathy Mederos**,** and second by Frank Fernandes, the Board voted to approve the Consent Calendar by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

8.1 Approve Minutes of Regular Board Meeting held on September 5, 2019 [Rodriguez]
8.2 Approve Expenditures *(Purchase Orders, Payment Vouchers, etc.)* [Hamilton]
8.3 Approve Overnight Travel Request for the Tulare Western Girls' Tennis Team to attend the 2019 Notre Dame High School Tennis Tournament on October 11, 2019 through October 13, 2019 [Aldaco]
8.4 Approve Determining the Membership and Duties of the Budget Advisory Committee *(Recurring Action)* [Hamilton]
8.5 Approve Budget Policy and Budget Calendar for the Proposed 2020-2021 Budget *(Recurring Action)* [Hamilton]
8.6 Approve Request for Recognition of School-Connected Organizations for the 2019-2020 School Year *(Recurring Action)* [Hamilton]
8.7 Approve Withdrawal of Recognition of School-Connected Organizations for the 2019-2020 School Year *(Recurring Action)* [Hamilton]
8.8 Approve Donation to Mission Oak High School ASB FBLA Club from California Future Business Leaders of America [Hamilton]
8.9 Approve Donation to Tulare Union High School, Tulare Western High School, and Mission Oak High School Athletic Programs from Del Taco[Hamilton]
8.10 Approve Donation to Tulare Western High School ASB Drama Club from Desiree Landeros [Hamilton]

On behalf of the Board, Laura Fonseca and Cathy Mederos thanked the donors for the generous donations.

9.0 Review 12-Month Board Calendar

The Board received the 12-Month Board calendar.

10.0 Any Other Business

Daniel Pierotte, Director of Facilities, gave the Board a brief update on the Projects at the Ag Farm and the 2-Story Building at Tulare Union High School. A discussion was held on the flooring at the Ag Farm and the need to get pricing to finish the concrete surfaces on interior floors.

Mrs. Fonseca asked how tall the new fence is at the Ag Farm. The Board was informed, it is a standard 6 ft.

Dan Dutto is in the preliminary stage of planning a District-wide luncheon on October 16, 2019 at the Ag Farm to showcase the new building at the High School Farm.

Mr. Rodriguez would like to coordinate with the Tulare Chamber of Commerce a Ribbon Cutting Ceremony at the Ag Farm when the new building is complete. Mr. Rodriguez asked the Board to email him two dates they would like to consider for this event.

Cathy Mederos requested a Facility Project Update report appear on every Board agenda moving forward under further notice. Daniel Pierotte will provide an update.

Laura Fonseca reminded everyone the Rivalry Run is September 28, 2019 at 8:00 a.m.

Tony Rodriguez shared an invitation to the Excellence In Education Awards breakfast with the Board. The breakfast is scheduled, Tuesday, October 29, 2019 at the Visalia Convention Center. If the Board is interested in attending, he asked they RSVP to Tracey Domingues before the October 14, 2019 deadline date.

Tony Rodriguez reminded the Board of the Joint Meeting with Tulare City Council and College of the Sequoias on Tuesday, September 24, 2019. All board members confirmed they would attend.

11.0 Adjourn to Closed Session

12.0 Reconvene in Regular Session

Board President, Laura Fonseca, reported out the following information from closed session.

13.0 Personnel Report

On a motion by Kelley Nicholson and second by Frank Fernandes, the Board voted to approve the regular personnel report by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos
Noes: None Absent: Nicholson

1. Approve employment of **Erica Martin** as Special Education Aide, at Mission Oak High School, effective October 1, 2019.

2. Accept employment of **Thomas Sahagun** as Special Education Aide, at Tulare Union High School effective September 23, 2019.

3. Approve transfer of **Xavier Aguilera** as Special Education Aide, at Tulare Union High School, effective September 23, 2019

4. Approve volunteer placement of **Irene Tapia-Vazquez** as Student Observer, at Tulare Union High School, effective September 20, 2019.

5. Approve volunteer placement of **Jesus Lovato** as Student Observer, at Tulare Western High School, District Office effective September 20, 2019.

6. Approve volunteer placement of **Stefany Cisneros** as Student Observer, at Tulare Western High School, effective September 20, 2019.

7. Approve **Extra Duty Assignments** as presented District Wide, effective September 9, 2019.

8. Approve **Pro Youth XL Program Assignments** as presented District Wide, effective August 12, 2019.

14.0 Student Matters

On a motion by Cathy Mederos and second by Kelley Nicholson, the Board voted to approve as recommended two Intra-district transfer requests for a student to attend a school **outside** of their attendance area for the **2019-2020** school year per district policy 5116.1, by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

On a motion by Cathy Mederos and second by Craig Hamilton, the Board voted to accept the Administrative Expulsion Panel's recommendation to expel student **#TU20170167-1920**, to suspend the expulsion and permit the student to attend Tulare Tech Prep for the remainder of the current semester, plus the next semester (including summer school) by the following 5-0 vote:

Ayes: Fernandes, Fonseca, Hamilton, Mederos, Nicholson
Noes: None Absent: None

15.0 Adjournment

The regular meeting adjourned at 8:46 p.m.

_____ _____

Board Stenographer Secretary to Board of Trustees

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Expenditure Report

Background: Education Code Section 42631 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

Current Considerations: The expenditures are for the accounts payable run on September 12, 2019. **Per the Board's request, an additional Accounts Payable report is included for review which provides specific account codes. Included in your board packet is a legend to help identify the Object, Site, and Type codes.** Below is an example of the account string.

Fund	Resource	Year	Goal	Function	Object	Site	Type	Manager
010	30100	0	11000	10000	43000	368	0000	00

Fiscal Implications: These expenditures total $363,951.97. A summary by fund is attached.

Tulare Joint Union High School District Board Priorities:

- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***

Therefore it is: Recommended: That the Board approve the Expenditure Report.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

Tulare Joint Union High School District

Summary Sheet
for
September 12, 2019

Fund	Fund Number	$ Amount
General Fund	Fund 010	$238,120.22
Adult Education Fund	Fund 110	$15,019.17
Cafeteria Fund	Fund 130	$57,440.06
Developer Fees	Fund 251	$3,277.09
Special Reserve Fund No. 2	Fund 400	$28,775.37
Farm Enterprise Fund	Fund 631	$1,300.00
Common Revolving Fund	Fund 660	$4,800.12
Self-Insurance Property/Liability	Fund 671	$0.00
Self-Insurance Health & Welfare	Fund 672	$0.00
Student Body Fund	Fund 950	$15,219.94
	Total District	**$363,951.97**

Vendor	Resource Title		Amount	Purchase Order
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
MORRIS LEVIN & SON INC	Unrestricted Resources		$1,020.70	200,365
LINDER EQUIPMENT INC	Unrestricted Resources		$94.11	200,193
PHELPS INC , C.P.	Unrestricted Resources		$264.83	200,327
TURNUPSEED ELECTRIC INC	Unrestricted Resources		$45.63	200,145
TROPHY SHOPPE	Unrestricted Resources		$39.51	0
		Total Amount For Pay Vouchers:	**$1,464.78**	
		Total Amount for Object 430000:	**$1,464.78**	
410000 Approved Textbooks and Core Curricula Materials				
Pay Vouchers				
PERMA BOUND INC	Unrestricted Resources		$1,462.94	200,270
		Total Amount For Pay Vouchers:	**$1,462.94**	
		Total Amount for Object 410000:	**$1,462.94**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv				
Pay Vouchers				
GIOTTOS ALARM TECH	Ongoing and Major Maintenance: Restricted Mair		$1,472.73	0
		Total Amount For Pay Vouchers:	**$1,472.73**	
		Total Amount for Object 560000:	**$1,472.73**	
430000 Materials and Supplies				
Pay Vouchers				
SMITH SIGN & DECAL INC	Unrestricted Resources		$270.63	0
		Total Amount For Pay Vouchers:	**$270.63**	
		Total Amount for Object 430000:	**$270.63**	

Vendor	Resource Title		Amount	Purchase Order
		Total Amount for Fund 0100:	**$4,671.08**	
Fund: 4000				
617000 Land Improvements				
Pay Vouchers				
SMITH SIGN & DECAL INC	Capital/Building Project #1		$10,500.00	200,679
		Total Amount For Pay Vouchers:	**$10,500.00**	
		Total Amount for Object 617000:	**$10,500.00**	
		Total Amount for Fund 4000:	**$10,500.00**	
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
CENTRAL CA IMPLEMENT INC	Unrestricted Resources		$39.47	0
		Total Amount For Pay Vouchers:	**$39.47**	
		Total Amount for Object 430000:	**$39.47**	
		Total Amount for Fund 0100:	**$39.47**	
Fund: 1100				
430000 Materials and Supplies				
Pay Vouchers				
NEW READERS PRESS	Adult Education Block Grant Program, Assembly I		$1,346.10	0
		Total Amount For Pay Vouchers:	**$1,346.10**	
		Total Amount for Object 430000:	**$1,346.10**	
		Total Amount for Fund 1100:	**$1,346.10**	
Fund: 0100				
590000 Communications				
Pay Vouchers				

Vendor	Resource Title		Amount	Purchase Order
UNITED PARCEL SERVICE INC	Unrestricted Resources		$400.00	200,750
		Total Amount For Pay Vouchers:	**$400.00**	
		Total Amount for Object 590000:	**$400.00**	
440000 Non-Capitalized Equipment				
Pay Vouchers				
AIR MOBILE COMMUNICATIONS INC	Unrestricted Resources		$2,005.25	0
		Total Amount For Pay Vouchers:	**$2,005.25**	
		Total Amount for Object 440000:	**$2,005.25**	
550030 Water/Sewer				
Pay Vouchers				
AAA QUALITY SERVICES INC	Unrestricted Resources		$387.27	200,406
		Total Amount For Pay Vouchers:	**$387.27**	
		Total Amount for Object 550030:	**$387.27**	
		Total Amount for Fund 0100:	**$2,792.52**	
Fund: 1300				
470000 Food				
Pay Vouchers				
PRODUCERS DAIRY FOODS INC	Child Nutrition - School Programs		$9,560.56	200,389
		Total Amount For Pay Vouchers:	**$9,560.56**	
		Total Amount for Object 470000:	**$9,560.56**	
		Total Amount for Fund 1300:	**$9,560.56**	
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
B & J COMMUNICATIONS	Unrestricted Resources		$960.96	0

Vendor	Resource Title	Amount	Purchase Order
	Total Amount For Pay Vouchers:	**$960.96**	
	Total Amount for Object 430000:	**$960.96**	
	Total Amount for Fund 0100:	**$960.96**	
Fund: 1300			
470000 Food			
Pay Vouchers			
DOMINOS PIZZA INC	Child Nutrition - School Programs	$6,006.50	200,235
	Total Amount For Pay Vouchers:	**$6,006.50**	
	Total Amount for Object 470000:	**$6,006.50**	
	Total Amount for Fund 1300:	**$6,006.50**	
Fund: 0100			
430000 Materials and Supplies			
Pay Vouchers			
COFFEE BREAK SERVICE INC	Unrestricted Resources	$66.07	200,766
	Total Amount For Pay Vouchers:	**$66.07**	
	Total Amount for Object 430000:	**$66.07**	
	Total Amount for Fund 0100:	**$66.07**	
Fund: 4000			
617000 Land Improvements			
Pay Vouchers			
DUNNS CONSTRUCTION INC	Capital/Building Project #1	$2,110.88	0
	Total Amount For Pay Vouchers:	**$2,110.88**	
	Total Amount for Object 617000:	**$2,110.88**	
	Total Amount for Fund 4000:	**$2,110.88**	
Fund: 0100			

Vendor	Resource Title	Amount	Purchase Order
430000 Materials and Supplies			
Pay Vouchers			
BARNES WELDING SUPPLY INC	Agricultural Vocational Education	$87.36	0
	Total Amount For Pay Vouchers:	**$87.36**	
	Total Amount for Object 430000:	**$87.36**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
BEST WEIGH SCALE CO INC	Agricultural Vocational Education	$252.00	0
	Total Amount For Pay Vouchers:	**$252.00**	
	Total Amount for Object 560000:	**$252.00**	
430000 Materials and Supplies			
Pay Vouchers			
HOME DEPOT USA INC	Unrestricted Resources	$177.64	200,359
CENTRAL VALLEY BUSINESS FORMS	Unrestricted Resources	$5,158.79	200,405
DOMINGUES, TRACEY	Unrestricted Resources	$12.97	0
BUCHANAN HIGH SCHOOL	Unrestricted Resources	$950.00	0
SPORTS OFFICIATING SERVICES	Unrestricted Resources	$26,585.00	0
	Total Amount For Pay Vouchers:	**$32,884.40**	
	Total Amount for Object 430000:	**$32,884.40**	
	Total Amount for Fund 0100:	**$33,223.76**	
Fund: 1300			
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
TULARE CO HEALTH & HUMAN SERV	Child Nutrition - School Programs	$819.00	0
	Total Amount For Pay Vouchers:	**$819.00**	

Vendor	Resource Title	Amount	Purchase Order
	Total Amount for Object 580000:	**$819.00**	
	Total Amount for Fund 1300:	**$819.00**	
Fund: 0100			
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
TULARE CO HEALTH & HUMAN SERV	Unrestricted Resources	$2,237.00	0
	Total Amount For Pay Vouchers:	**$2,237.00**	
	Total Amount for Object 580000:	**$2,237.00**	
	Total Amount for Fund 0100:	**$2,237.00**	
Fund: 1100			
430000 Materials and Supplies			
Pay Vouchers			
LESLEY & ASSOCIATES	Adult Education Block Grant Program, Assembly I	$160.73	0
	Total Amount For Pay Vouchers:	**$160.73**	
	Total Amount for Object 430000:	**$160.73**	
	Total Amount for Fund 1100:	**$160.73**	
Fund: 0100			
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
ARAMARK UNIFORM SERVICES INC	Ongoing and Major Maintenance: Restricted Mair	$117.50	200,124
	Total Amount For Pay Vouchers:	**$117.50**	
	Total Amount for Object 560000:	**$117.50**	
520000 Travel and Conferences			
Pay Vouchers			
COLLEGE BOARD INC, THE	LCAP Unduplicated Count Expenditures	$235.00	200,701

Vendor	Resource Title		Amount	Purchase Order
		Total Amount For Pay Vouchers:	**$235.00**	
		Total Amount for Object 520000:	**$235.00**	
430000 Materials and Supplies				
Pay Vouchers				
MEDCO COMPANY	Unrestricted Resources		$200.13	200,046
		Total Amount For Pay Vouchers:	**$200.13**	
		Total Amount for Object 430000:	**$200.13**	
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
AAA SECURITY INC	Unrestricted Resources		$23,782.00	200,434
		Total Amount For Pay Vouchers:	**$23,782.00**	
		Total Amount for Object 580000:	**$23,782.00**	
		Total Amount for Fund 0100:	**$24,334.63**	
Fund: 1100				
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
AAA SECURITY INC	Adult Education Block Grant Program, Assembly I		$2,926.00	200,434
		Total Amount For Pay Vouchers:	**$2,926.00**	
		Total Amount for Object 580000:	**$2,926.00**	
		Total Amount for Fund 1100:	**$2,926.00**	
Fund: 0100				
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
AAA SECURITY INC	Unrestricted Resources		$13,912.25	0
		Total Amount For Pay Vouchers:	**$13,912.25**	

Vendor	Resource Title	Amount	Purchase Order
	Total Amount for Object 580000:	**$13,912.25**	
	Total Amount for Fund 0100:	**$13,912.25**	
Fund: 4000			
620000 Buildings and Improvement of Buildings			
Pay Vouchers			
C D W GOVERNMENT INC	Capital/Building Project #1	$11,330.94	200,486
	Total Amount For Pay Vouchers:	**$11,330.94**	
	Total Amount for Object 620000:	**$11,330.94**	
	Total Amount for Fund 4000:	**$11,330.94**	
Fund: 1100			
430000 Materials and Supplies			
Pay Vouchers			
MID-VALLEY SURGICAL SUPPLY INC	Adult Education Block Grant Program, Assembly I	$312.87	200,268
	Total Amount For Pay Vouchers:	**$312.87**	
	Total Amount for Object 430000:	**$312.87**	
	Total Amount for Fund 1100:	**$312.87**	
Fund: 0100			
430000 Materials and Supplies			
Pay Vouchers			
CA INTERSCHOLASTIC FEDERATION	Unrestricted Resources	$1,778.00	0
	Total Amount For Pay Vouchers:	**$1,778.00**	
	Total Amount for Object 430000:	**$1,778.00**	
520000 Travel and Conferences			
Pay Vouchers			
SAN JOAQUIN REGION CATA INC	Carl D. Perkins Career and Technical Education:-\	$1,100.00	0

Vendor	Resource Title	Amount	Purchase Order
	Total Amount For Pay Vouchers:	**$1,100.00**	
	Total Amount for Object 520000:	**$1,100.00**	
430000 Materials and Supplies			
Pay Vouchers			
JACKS GIT & GO INC	Agricultural Vocational Education	$74.43	0
DONUT FACTORY	Unrestricted Resources	$101.90	200,229
	Total Amount For Pay Vouchers:	**$176.33**	
	Total Amount for Object 430000:	**$176.33**	
	Total Amount for Fund 0100:	**$3,054.33**	
Fund: 1300			
470000 Food			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$4,641.15	200,084
	Total Amount For Pay Vouchers:	**$4,641.15**	
	Total Amount for Object 470000:	**$4,641.15**	
430000 Materials and Supplies			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$37.51	200,084
	Total Amount For Pay Vouchers:	**$37.51**	
	Total Amount for Object 430000:	**$37.51**	
470000 Food			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$10,034.98	200,085
	Total Amount For Pay Vouchers:	**$10,034.98**	
	Total Amount for Object 470000:	**$10,034.98**	

Vendor	Resource Title	Amount	Purchase Order
430000 Materials and Supplies			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$34.81	200,085
	Total Amount For Pay Vouchers:	**$34.81**	
	Total Amount for Object 430000:	**$34.81**	
470000 Food			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$1,687.67	200,086
	Total Amount For Pay Vouchers:	**$1,687.67**	
	Total Amount for Object 470000:	**$1,687.67**	
	Total Amount for Fund 1300:	**$16,436.12**	
Fund: 1100			
430000 Materials and Supplies			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Adult Education Block Grant Program, Assembly I	$2,484.08	200,739
	Total Amount For Pay Vouchers:	**$2,484.08**	
	Total Amount for Object 430000:	**$2,484.08**	
	Total Amount for Fund 1100:	**$2,484.08**	
Fund: 1300			
470000 Food			
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$8,497.78	200,086
	Total Amount For Pay Vouchers:	**$8,497.78**	
	Total Amount for Object 470000:	**$8,497.78**	
430000 Materials and Supplies			

Vendor	Resource Title	Amount	Purchase Order
Pay Vouchers			
SYSCO FOOD SERVICES CENTRAL CA	Child Nutrition - School Programs	$90.67	200,086
	Total Amount For Pay Vouchers:	**$90.67**	
	Total Amount for Object 430000:	**$90.67**	
	Total Amount for Fund 1300:	**$8,588.45**	
Fund: 0100			
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
CA TURF EQUIPMENT & SUPPLY INC	Ongoing and Major Maintenance: Restricted Mair	$1,313.42	0
	Total Amount For Pay Vouchers:	**$1,313.42**	
	Total Amount for Object 560000:	**$1,313.42**	
	Total Amount for Fund 0100:	**$1,313.42**	
Fund: 1300			
470000 Food			
Pay Vouchers			
FRESNO PRODUCE INC	Child Nutrition - School Programs	$5,622.91	200,300
	Total Amount For Pay Vouchers:	**$5,622.91**	
	Total Amount for Object 470000:	**$5,622.91**	
	Total Amount for Fund 1300:	**$5,622.91**	
Fund: 0100			
430000 Materials and Supplies			
Pay Vouchers			
AIRGAS NCN INC	Unrestricted Resources	$448.24	200,529
	Total Amount For Pay Vouchers:	**$448.24**	
	Total Amount for Object 430000:	**$448.24**	

Vendor	Resource Title		Amount	Purchase Order
		Total Amount for Fund 0100:	**$448.24**	
Fund: 1100				
430000 Materials and Supplies				
Pay Vouchers				
NATIONAL CENTER COMPETENCY TES	Adult Education Block Grant Program, Assembly I		$449.90	0
		Total Amount For Pay Vouchers:	**$449.90**	
		Total Amount for Object 430000:	**$449.90**	
		Total Amount for Fund 1100:	**$449.90**	
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
CENTRAL VALLEY OFFICIALS ASSN	Unrestricted Resources		$3,000.00	0
SMART & FINAL STORES CORP	Unrestricted Resources		$646.33	200,610
CAPOTE, MARIO	Unrestricted Resources		$81.00	0
		Total Amount For Pay Vouchers:	**$3,727.33**	
		Total Amount for Object 430000:	**$3,727.33**	
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
PALM OCCUPATIONAL MEDICINE INC	Unrestricted Resources		$160.00	200,361
		Total Amount For Pay Vouchers:	**$160.00**	
		Total Amount for Object 580000:	**$160.00**	
410000 Approved Textbooks and Core Curricula Materials				
Pay Vouchers				
MPS INC	Unrestricted Resources		$4,237.68	200,059
		Total Amount For Pay Vouchers:	**$4,237.68**	

Vendor	Resource Title		Amount	Purchase Order
		Total Amount for Object 410000:	**$4,237.68**	
430000 Materials and Supplies				
Pay Vouchers				
MAIN LINK PRINTING	Unrestricted Resources		$517.44	200,625
		Total Amount For Pay Vouchers:	**$517.44**	
		Total Amount for Object 430000:	**$517.44**	
		Total Amount for Fund 0100:	**$8,642.45**	
Fund: 6600				
430000 Materials and Supplies				
Pay Vouchers				
MAIN LINK PRINTING	Unrestricted Resources		$4,800.12	200,625
		Total Amount For Pay Vouchers:	**$4,800.12**	
		Total Amount for Object 430000:	**$4,800.12**	
		Total Amount for Fund 6600:	**$4,800.12**	
Fund: 2510				
950500 Other Current Liabilities				
Pay Vouchers				
LIBERTY ELEMENTARY	Developer Mitigation Fee Clearing		$3,277.09	0
		Total Amount For Pay Vouchers:	**$3,277.09**	
		Total Amount for Object 950500:	**$3,277.09**	
		Total Amount for Fund 2510:	**$3,277.09**	
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
TRACTOR SUPPLY CO INC	Unrestricted Resources		$1,482.66	0

Vendor	Resource Title		Amount	Purchase Order
		Total Amount For Pay Vouchers:	**$1,482.66**	
		Total Amount for Object 430000:	**$1,482.66**	
590000 Communications				
Pay Vouchers				
AT&T	Unrestricted Resources		$229.10	200,425
		Total Amount For Pay Vouchers:	**$229.10**	
		Total Amount for Object 590000:	**$229.10**	
		Total Amount for Fund 0100:	**$1,711.76**	
Fund: 1100				
590000 Communications				
Pay Vouchers				
AT&T	Adult Education Block Grant Program, Assembly I		$2,087.60	200,425
		Total Amount For Pay Vouchers:	**$2,087.60**	
		Total Amount for Object 590000:	**$2,087.60**	
		Total Amount for Fund 1100:	**$2,087.60**	
Fund: 0100				
590000 Communications				
Pay Vouchers				
AT&T	Unrestricted Resources		$1,538.94	200,425
		Total Amount For Pay Vouchers:	**$1,538.94**	
		Total Amount for Object 590000:	**$1,538.94**	
430000 Materials and Supplies				
Pay Vouchers				
SHERWIN-WILLIAMS STORE #8119	Unrestricted Resources		$785.90	0
		Total Amount For Pay Vouchers:	**$785.90**	

Vendor	Resource Title	Amount	Purchase Order
	Total Amount for Object 430000:	**$785.90**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
SHERWIN-WILLIAMS STORE #8119	Ongoing and Major Maintenance: Restricted Mair	$285.14	0
	Total Amount For Pay Vouchers:	**$285.14**	
	Total Amount for Object 560000:	**$285.14**	
430000 Materials and Supplies			
Pay Vouchers			
SHERWIN-WILLIAMS STORE #8119	Unrestricted Resources	$589.42	200,152
	Total Amount For Pay Vouchers:	**$589.42**	
	Total Amount for Object 430000:	**$589.42**	
520000 Travel and Conferences			
Pay Vouchers			
CA ASSN SCHOOL BUSINESS OFFICI	Classified Employee Prof Dev Block Grant (AB180	$375.00	200,128
	Total Amount For Pay Vouchers:	**$375.00**	
	Total Amount for Object 520000:	**$375.00**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
WHITES MUSIC CENTER INC VISALI	Unrestricted Resources	$3,481.47	0
	Total Amount For Pay Vouchers:	**$3,481.47**	
	Total Amount for Object 560000:	**$3,481.47**	
430000 Materials and Supplies			
Pay Vouchers			
WESTSIDE LOCKERS	Unrestricted Resources	$120.00	0
	Total Amount For Pay Vouchers:	**$120.00**	

Vendor	Resource Title		Amount	Purchase Order
		Total Amount for Object 430000:	**$120.00**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv				
Pay Vouchers				
AUDIO LINK	Unrestricted Resources		$3,783.06	0
INGRAM BAND SUPPLY LLC	Unrestricted Resources		$5,877.01	0
		Total Amount For Pay Vouchers:	**$9,660.07**	
		Total Amount for Object 560000:	**$9,660.07**	
		Total Amount for Fund 0100:	**$16,835.94**	
Fund: 1300				
430000 Materials and Supplies				
Pay Vouchers				
FOCUS PACKAGING & SUPPLY CO	Child Nutrition - School Programs		$2,655.26	200,308
		Total Amount For Pay Vouchers:	**$2,655.26**	
		Total Amount for Object 430000:	**$2,655.26**	
		Total Amount for Fund 1300:	**$2,655.26**	
Fund: 0100				
430000 Materials and Supplies				
Pay Vouchers				
LESLIES POOL SUPPLIES INC	Unrestricted Resources		$4,082.83	200,455
		Total Amount For Pay Vouchers:	**$4,082.83**	
		Total Amount for Object 430000:	**$4,082.83**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv				
Pay Vouchers				
TRUCK TUB INTERNATIONAL INC	Unrestricted Resources		$80.00	200,089
		Total Amount For Pay Vouchers:	**$80.00**	

Vendor	Resource Title		Amount	Purchase Order
		Total Amount for Object 560000:	**$80.00**	
430000 Materials and Supplies				
Pay Vouchers				
FIGAROS MEXICAN GRILL	Unrestricted Resources		$86.49	200,053
		Total Amount For Pay Vouchers:	**$86.49**	
		Total Amount for Object 430000:	**$86.49**	
		Total Amount for Fund 0100:	**$4,249.32**	
Fund: 6310				
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
TULARE CO FARM BUREAU INC	Unrestricted Resources		$100.00	0
		Total Amount For Pay Vouchers:	**$100.00**	
		Total Amount for Object 580000:	**$100.00**	
		Total Amount for Fund 6310:	**$100.00**	
Fund: 0100				
520000 Travel and Conferences				
Pay Vouchers				
CARRASCO, DON	Unrestricted Resources		$12.00	0
		Total Amount For Pay Vouchers:	**$12.00**	
		Total Amount for Object 520000:	**$12.00**	
430000 Materials and Supplies				
Pay Vouchers				
GARCIA, LEANDRA	Unrestricted Resources		$82.12	0
		Total Amount For Pay Vouchers:	**$82.12**	
		Total Amount for Object 430000:	**$82.12**	

Vendor	Resource Title		Amount	Purchase Order
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
SAMBA HOLDINGS INC	Unrestricted Resources		$81.40	200,249
		Total Amount For Pay Vouchers:	**$81.40**	
		Total Amount for Object 580000:	**$81.40**	
430000 Materials and Supplies				
Pay Vouchers				
COLE PARMER	Unrestricted Resources		$1,386.64	200,734
CLASSIC SOCCER	Unrestricted Resources		$694.40	0
EASTBAY INC	Unrestricted Resources		$13,331.93	200,101
TULARE POOL SUPPLY	Unrestricted Resources		$855.57	200,710
DECKER EQUIPMENT SCHOOL FIX	Unrestricted Resources		$203.07	0
		Total Amount For Pay Vouchers:	**$16,471.61**	
		Total Amount for Object 430000:	**$16,471.61**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv				
Pay Vouchers				
HANCOCK A/C & HEATING	Ongoing and Major Maintenance: Restricted Mair		$673.13	0
		Total Amount For Pay Vouchers:	**$673.13**	
		Total Amount for Object 560000:	**$673.13**	
410000 Approved Textbooks and Core Curricula Materials				
Pay Vouchers				
FOLLETT SCHOOL SOLUTIONS INC	Unrestricted Resources		$13,800.67	200,026
		Total Amount For Pay Vouchers:	**$13,800.67**	
		Total Amount for Object 410000:	**$13,800.67**	
430000 Materials and Supplies				

Vendor	Resource Title		Amount	Purchase Order
Pay Vouchers				
AMBER CHEMICAL INC	Unrestricted Resources		$3,535.98	200,432
		Total Amount For Pay Vouchers:	**$3,535.98**	
		Total Amount for Object 430000:	**$3,535.98**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv				
Pay Vouchers				
EXPERIENCED GARDENER, THE	Ongoing and Major Maintenance: Restricted Mair		$195.00	200,225
		Total Amount For Pay Vouchers:	**$195.00**	
		Total Amount for Object 560000:	**$195.00**	
520000 Travel and Conferences				
Pay Vouchers				
ENRIQUEZ, NOE	Unrestricted Resources		$20.54	0
		Total Amount For Pay Vouchers:	**$20.54**	
		Total Amount for Object 520000:	**$20.54**	
430000 Materials and Supplies				
Pay Vouchers				
FAMILYID INC	Unrestricted Resources		$1,430.00	0
VALLEY COFFEE & VALLEY SPRING	Unrestricted Resources		$17.60	200,431
		Total Amount For Pay Vouchers:	**$1,447.60**	
		Total Amount for Object 430000:	**$1,447.60**	
580000 Professional/Consulting Services and Operating Expe				
Pay Vouchers				
AMERICAN GUARD SERVICES INC	Unrestricted Resources		$38,958.14	0
		Total Amount For Pay Vouchers:	**$38,958.14**	
		Total Amount for Object 580000:	**$38,958.14**	
		Total Amount for Fund 0100:	**$75,278.19**	

Vendor	Resource Title	Amount	Purchase Order
Fund: 1100			
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
AMERICAN GUARD SERVICES INC	Adult Education Block Grant Program, Assembly I	$5,251.89	0
	Total Amount For Pay Vouchers:	**$5,251.89**	
	Total Amount for Object 580000:	**$5,251.89**	
	Total Amount for Fund 1100:	**$5,251.89**	
Fund: 0100			
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
AMERICAN GUARD SERVICES INC	Unrestricted Resources	$6,568.37	0
	Total Amount For Pay Vouchers:	**$6,568.37**	
	Total Amount for Object 580000:	**$6,568.37**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
WRIGHT BROS CONCRETE	Ongoing and Major Maintenance: Restricted Mair	$11,014.00	200,693
	Total Amount For Pay Vouchers:	**$11,014.00**	
	Total Amount for Object 560000:	**$11,014.00**	
	Total Amount for Fund 0100:	**$17,582.37**	
Fund: 6310			
430000 Materials and Supplies			
Pay Vouchers			
YOUR LEGACY GENETICS	Other Restricted Local	$1,200.00	0
	Total Amount For Pay Vouchers:	**$1,200.00**	
	Total Amount for Object 430000:	**$1,200.00**	

Vendor	Resource Title	Amount	Purchase Order
	Total Amount for Fund 6310:	**$1,200.00**	
Fund: 1300			
430000 Materials and Supplies			
Pay Vouchers			
P&R PAPER SUPPLY COMPANY INC	Child Nutrition - School Programs	$3,269.11	200,310
	Total Amount For Pay Vouchers:	**$3,269.11**	
	Total Amount for Object 430000:	**$3,269.11**	
	Total Amount for Fund 1300:	**$3,269.11**	
Fund: 0100			
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
RECOVERY RESOURCES	ESSA: School Improvement Funding for LEAs	$6,365.00	200,459
	Total Amount For Pay Vouchers:	**$6,365.00**	
	Total Amount for Object 580000:	**$6,365.00**	
640000 Equipment			
Pay Vouchers			
CALIFORNIA CANOPY	Unrestricted Resources	$2,661.77	200,257
	Total Amount For Pay Vouchers:	**$2,661.77**	
	Total Amount for Object 640000:	**$2,661.77**	
	Total Amount for Fund 0100:	**$9,026.77**	
Fund: 4000			
620000 Buildings and Improvement of Buildings			
Pay Vouchers			
LEACH GROUP INC	Capital/Building Project #1	$2,975.00	0
	Total Amount For Pay Vouchers:	**$2,975.00**	

Vendor	Resource Title	Amount	Purchase Order
	Total Amount for Object 620000:	**$2,975.00**	
	Total Amount for Fund 4000:	**$2,975.00**	
Fund: 0100			
430000 Materials and Supplies			
Pay Vouchers			
LINCOLN AQUATICS	Unrestricted Resources	$1,563.58	200,723
	Total Amount For Pay Vouchers:	**$1,563.58**	
	Total Amount for Object 430000:	**$1,563.58**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
JOHNSON CONTROLS FIRE PROTECTI	Ongoing and Major Maintenance: Restricted Mair	$328.54	200,323
	Total Amount For Pay Vouchers:	**$328.54**	
	Total Amount for Object 560000:	**$328.54**	
	Total Amount for Fund 0100:	**$1,892.12**	
Fund: 1300			
470000 Food			
Pay Vouchers			
1ST QUALITY PRODUCE INC	Child Nutrition - School Programs	$4,482.15	200,233
	Total Amount For Pay Vouchers:	**$4,482.15**	
	Total Amount for Object 470000:	**$4,482.15**	
	Total Amount for Fund 1300:	**$4,482.15**	
Fund: 0100			
430000 Materials and Supplies			
Pay Vouchers			
NORTHSTAR AV LLC	Unrestricted Resources	$378.88	200,588

Vendor	Resource Title	Amount	Purchase Order
	Total Amount For Pay Vouchers:	**$378.88**	
	Total Amount for Object 430000:	**$378.88**	
580000 Professional/Consulting Services and Operating Expe			
Pay Vouchers			
TRILOGY MEDWASTE WEST LLC	Unrestricted Resources	$682.50	200,713
	Total Amount For Pay Vouchers:	**$682.50**	
	Total Amount for Object 580000:	**$682.50**	
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Pay Vouchers			
BORGA STEEL BUILDINGS & COMP I	Ongoing and Major Maintenance: Restricted Mair	$689.88	0
CONSOLIDATED ELECTRICAL DISTRI	Ongoing and Major Maintenance: Restricted Mair	$6,935.68	0
	Total Amount For Pay Vouchers:	**$7,625.56**	
	Total Amount for Object 560000:	**$7,625.56**	
	Total Amount for Fund 0100:	**$8,686.94**	
Fund: 4000			
620000 Buildings and Improvement of Buildings			
Pay Vouchers			
CONSOLIDATED ELECTRICAL DISTRI	Capital/Building Project #1	$1,858.55	0
	Total Amount For Pay Vouchers:	**$1,858.55**	
	Total Amount for Object 620000:	**$1,858.55**	
	Total Amount for Fund 4000:	**$1,858.55**	
Fund: 0100			
560000 Rentals, Leases, Repairs and Non-Capitalized Improv			
Credit Memos			
CONSOLIDATED ELECTRICAL DISTRI	Ongoing and Major Maintenance: Restricted Mair	($573.02)	0

Vendor	Resource Title	Amount	Purchase Order
	Total Amount For Credit Memos:	**($573.02)**	
	Total Amount for Object 560000:	**($573.02)**	
440000 Non-Capitalized Equipment			
Pay Vouchers			
HEART ZONES INC	ESSA: School Improvement Funding for LEAs	$5,881.30	200,488
	Total Amount For Pay Vouchers:	**$5,881.30**	
	Total Amount for Object 440000:	**$5,881.30**	
430000 Materials and Supplies			
Pay Vouchers			
SWIVL INC	Unrestricted Resources	$1,852.35	200,629
	Total Amount For Pay Vouchers:	**$1,852.35**	
	Total Amount for Object 430000:	**$1,852.35**	
	Total Amount for Fund 0100:	**$7,160.63**	

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
031988	1ST QUALITY PRODUCE INC	PV-201759	8/19/2019	200232	326370		130-53100-0-00000-37000-47000-409-0000-00	$339.10		
	1ST QUALITY PRODUCE INC	PV-201760	8/21/2019	200232	326526		130-53100-0-00000-37000-47000-409-0000-00	$112.00		
	1ST QUALITY PRODUCE INC	PV-201761	8/23/2019	200232	327250		130-53100-0-00000-37000-47000-409-0000-00	$421.10		
	1ST QUALITY PRODUCE INC	PV-201762	8/9/2019	200232	325499		130-53100-0-00000-37000-47000-409-0000-00	$225.00		
	1ST QUALITY PRODUCE INC	PV-201763	9/3/2019	200232	327892		130-53100-0-00000-37000-47000-409-0000-00	$599.75		
	1ST QUALITY PRODUCE INC	PV-201764	9/9/2019	200232	328783		130-53100-0-00000-37000-47000-409-0000-00	$140.60		
	1ST QUALITY PRODUCE INC	PV-201765	8/19/2019	200234	326396		130-53100-0-00000-37000-47000-466-0000-00	$152.35		
	1ST QUALITY PRODUCE INC	PV-201766	8/22/2019	200234	327112		130-53100-0-00000-37000-47000-466-0000-00	$133.20		
	1ST QUALITY PRODUCE INC	PV-201767	8/26/2019	200234	327430		130-53100-0-00000-37000-47000-466-0000-00	$840.05		
	1ST QUALITY PRODUCE INC	PV-201768	9/3/2019	200234	328127		130-53100-0-00000-37000-47000-466-0000-00	$491.05		
	1ST QUALITY PRODUCE INC	PV-201769	9/9/2019	200234	329157		130-53100-0-00000-37000-47000-466-0000-00	$86.45		
	1ST QUALITY PRODUCE INC	PV-201770	8/19/2019	200233	326424		130-53100-0-00000-37000-47000-368-0000-00	$115.75		
	1ST QUALITY PRODUCE INC	PV-201771	8/20/2019	200233	326587		130-53100-0-00000-37000-47000-368-0000-00	$92.90		
	1ST QUALITY PRODUCE INC	PV-201772	8/26/2019	200233	327349		130-53100-0-00000-37000-47000-368-0000-00	$267.75		
	1ST QUALITY PRODUCE INC	PV-201773	8/29/2019	200233	327980		130-53100-0-00000-37000-47000-368-0000-00	$245.90		
	1ST QUALITY PRODUCE INC	PV-201774	9/3/2019	200233	328173		130-53100-0-00000-37000-47000-368-0000-00	$219.20		
							Total Check Amount:	**$4,482.15**		
018243	AAA QUALITY SERVICES INC	PV-201692	8/31/2019	200406	00288718		010-00000-0-00000-82000-55003-466-0000-00	$387.27		22
							Total Check Amount:	**$387.27**		
023583	AAA SECURITY INC	PV-201726	8/15/2019		129427		010-00000-0-00000-72000-58000-000-0000-00	$231.00		22
	AAA SECURITY INC	PV-201750	8/31/2019	200434	129443		010-00000-0-11100-83000-58000-409-0000-00	$8,395.75		22
	AAA SECURITY INC	PV-201751	8/31/2019	200434	129447		010-00000-0-11100-83000-58000-466-0000-00	$15,155.25		22
	AAA SECURITY INC	PV-201752	7/15/2019	200434	129413		110-63910-0-41100-83000-58000-000-0000-00	$1,463.00		22
	AAA SECURITY INC	PV-201753	7/15/2019	200434	129415		110-63910-0-41100-83000-58000-000-0000-00	$1,463.00		22
	AAA SECURITY INC	PV-201754	7/15/2019	200434	129417		010-00000-0-11100-83000-58000-466-0000-00	$2,695.00	L	22
	AAA SECURITY INC	PV-201755	8/15/2019	200434	129433		010-00000-0-11100-83000-58000-145-0000-00	$1,100.00		22
	AAA SECURITY INC	PV-201756	8/31/2019	200434	129448		010-00000-0-11100-83000-58000-708-0000-00	$1,985.50		22
	AAA SECURITY INC	PV-201757	8/31/2019		129446		010-00000-0-11302-83000-58000-000-0000-00	$8,131.75		22
							Total Check Amount:	**$40,620.25**		
017870	AIR MOBILE COMMUNICATIONS INC	PV-201614	8/27/2019		32590		010-00000-0-11384-10000-44000-409-0000-00	$2,005.25		
							Total Check Amount:	**$2,005.25**		

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027845	AIRGAS NCN INC	PV-201722	8/31/2019	200529	9964789349		010-00000-0-00000-82000-43000-466-0038-50	$268.89		22
	AIRGAS NCN INC	PV-201723	8/31/2019	200529	9964789350		010-00000-0-00000-82000-43000-409-0038-50	$179.35		22
							Total Check Amount:	**$448.24**		
030624	AMBER CHEMICAL INC	PV-201709	8/23/2019	200432	0358676-IN		010-00000-0-00000-82000-43000-409-0038-50	$752.35		22
	AMBER CHEMICAL INC	PV-201710	8/23/2019	200432	0358677-IN		010-00000-0-00000-82000-43000-466-0038-50	$511.58		22
	AMBER CHEMICAL INC	PV-201711	8/28/2019	200432	0358829-IN		010-00000-0-00000-82000-43000-409-0038-50	$601.87		22
	AMBER CHEMICAL INC	PV-201712	8/28/2019	200432	0358830-IN		010-00000-0-00000-82000-43000-466-0038-50	$601.87		22
	AMBER CHEMICAL INC	PV-201713	8/30/2019	200432	0358947-IN		010-00000-0-00000-82000-43000-409-0038-50	$466.44		22
	AMBER CHEMICAL INC	PV-201714	8/30/2019	200432	0358948-IN		010-00000-0-00000-82000-43000-466-0038-50	$601.87		22
							Total Check Amount:	**$3,535.98**		
031336	AMERICAN GUARD SERVICES INC	PV-201736	5/31/2019		7 Invoices		010-00000-0-11100-83000-58000-409-0000-00	$17,022.95	A	22
	AMERICAN GUARD SERVICES INC		5/31/2019		7 Invoices		010-00000-0-11100-83000-58000-368-0000-00	$11,899.91	A	22
	AMERICAN GUARD SERVICES INC		5/31/2019		7 Invoices		010-00000-0-11100-83000-58000-145-0000-00	$3,092.10	A	22
	AMERICAN GUARD SERVICES INC		5/31/2019		7 Invoices		010-00000-0-11100-83000-58000-708-0000-00	$6,943.18	A	22
	AMERICAN GUARD SERVICES INC		5/31/2019		7 Invoices		110-63910-0-41100-83000-58000-000-0000-00	$5,251.89	A	22
	AMERICAN GUARD SERVICES INC		5/31/2019		7 Invoices		010-00000-0-11302-83000-58000-000-0000-00	$6,568.37	A	22
							Total Check Amount:	**$50,778.40**		
022773	ARAMARK UNIFORM SERVICES INC	PV-201699	8/20/2019	200124	602232495		010-81500-0-00000-81000-56000-368-0000-50	$117.50	N	22
							Total Check Amount:	**$117.50**		
028654	AT&T	PV-201661	9/1/2019	200425	9391027954		010-00000-0-11100-81000-59000-368-0000-00	$188.12		
	AT&T	PV-201662	9/1/2019	200425	9391027936		010-00000-0-11100-81000-59000-466-0000-00	$19.66		
	AT&T	PV-201664	9/1/2019	200425	9391027935		010-00000-0-11100-81000-59000-409-0000-00	$21.32		
	AT&T	PV-201665	9/1/2019	200425	9391064284		110-63910-0-41100-81000-59000-000-0000-00	$2,087.60		
	AT&T	PV-201668	9/1/2019	200425	9391053568		010-00000-0-00000-77000-59000-000-0000-00	$751.70		
	AT&T	PV-201669	9/1/2019	200425	9391060067		010-00000-0-00000-77000-59000-000-0000-00	$787.24		
							Total Check Amount:	**$3,855.64**		
029297	AUDIO LINK	PV-201591	8/21/2019		3159, 3161		010-00000-0-11100-36000-56000-000-0000-50	$3,783.06	D	
							Total Check Amount:	**$3,783.06**		
019513	B & J COMMUNICATIONS	PV-201621	8/9/2019		19707, 19680, 19715		010-00000-0-00000-81101-43000-466-0000-50	$960.96		

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							Total Check Amount:	**$960.96**		
020523	BARNES WELDING SUPPLY INC	PV-201680	6/13/2019		62396695		010-70100-0-38000-10000-43000-000-0000-40	$87.36		22
							Total Check Amount:	**$87.36**		
020625	BEST WEIGH SCALE CO INC	PV-201594	8/8/2019		53700		010-70100-0-38000-81000-56000-000-0000-40	$252.00		
							Total Check Amount:	**$252.00**		
032185	BORGA STEEL BUILDINGS & COMP I	PV-201781	7/1/2019		0121965-IN		010-81500-0-00000-81101-56000-409-0000-50	$689.88		
							Total Check Amount:	**$689.88**		
021644	BUCHANAN HIGH SCHOOL	PV-201613	9/6/2019		TW Varsity Boys & Gi		010-00000-0-11100-42000-43000-466-3220-00	$950.00	H	
							Total Check Amount:	**$950.00**		
024512	C D W GOVERNMENT INC	PV-201695	8/13/2019	200486	2787379		400-99901-0-00000-85000-62000-000-0158-00	$11,330.94	E	
							Total Check Amount:	**$11,330.94**		
028894	CA ASSN SCHOOL BUSINESS OFFICI	PV-201728	9/10/2019	200128	23278		010-73110-0-00000-21400-52000-000-0000-40	$375.00		
							Total Check Amount:	**$375.00**		
025027	CA INTERSCHOLASTIC FEDERATION	PV-201593	8/21/2019		3241		010-00000-0-11100-42000-43000-409-3160-00	$1,778.00		
							Total Check Amount:	**$1,778.00**		
027713	CA TURF EQUIPMENT & SUPPLY INC	PV-201607	8/22/2019		424008		010-81500-0-00000-81000-56000-368-0000-50	$1,313.42	D	
							Total Check Amount:	**$1,313.42**		
031637	CALIFORNIA CANOPY	PV-201697	5/22/2019	200257	4234 v2		010-00000-0-11100-42000-64000-466-0000-00	$2,661.77		
							Total Check Amount:	**$2,661.77**		
028457	CAPOTE, MARIO	PV-201620	5/22/2019		Reimbursement		010-00000-0-11331-10000-43000-409-0000-00	$81.00		
							Total Check Amount:	**$81.00**		
030102	CARRASCO, DON	PV-201619	8/24/2019		Bus Driver Meals		010-00000-0-11100-36000-52000-000-0000-50	$12.00		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$12.00**		
015384	CENTRAL CA IMPLEMENT INC	PV-201780	8/20/2019		85869A		010-00000-0-00000-81101-43000-409-0000-50	$39.47		
							Total Check Amount:	**$39.47**		
020876	CENTRAL VALLEY BUSINESS FORMS	PV-201703	8/14/2019	200405	222004,222006,22207		010-00000-0-11100-36000-43000-000-0000-50	$1,704.97		
	CENTRAL VALLEY BUSINESS FORMS	PV-201705	8/14/2019	200405	222004,222006,22207		010-00000-0-00000-81101-43000-409-0000-50	$1,232.79		
	CENTRAL VALLEY BUSINESS FORMS	PV-201706	8/14/2019	200405	222004,222006,22207		010-00000-0-00000-81101-43000-466-0000-50	$1,302.50		
	CENTRAL VALLEY BUSINESS FORMS	PV-201791	8/14/2019	200405	22204,22206,22207		010-00000-0-00000-81101-43000-368-0000-50	$918.53		
							Total Check Amount:	**$5,158.79**		
028225	CENTRAL VALLEY OFFICIALS ASSN	PV-201611	8/15/2019		Mission Oak High Sch		010-00000-0-11100-42000-43000-368-3190-00	$1,000.00		
	CENTRAL VALLEY OFFICIALS ASSN	PV-201612	8/15/2019		Tulare Union High Sc		010-00000-0-11100-42000-43000-409-3190-00	$1,000.00		
	CENTRAL VALLEY OFFICIALS ASSN	PV-201615	8/15/2019		Tulare Western		010-00000-0-11100-42000-43000-466-3190-00	$1,000.00		
							Total Check Amount:	**$3,000.00**		
030309	CLASSIC SOCCER	PV-201617	8/15/2019		30310		010-00000-0-11100-42000-43000-466-3080-00	$694.40		
							Total Check Amount:	**$694.40**		
020251	COFFEE BREAK SERVICE INC	PV-201758	7/18/2019	200766	D046574		010-00000-0-00000-72000-43000-000-0000-00	$66.07		22
							Total Check Amount:	**$66.07**		
030145	COLE PARMER	PV-201693	7/17/2019	200734	1939152		010-00000-0-00000-82000-43000-409-0038-50	$693.32		
	COLE PARMER	PV-201694	7/17/2019	200734	1939152		010-00000-0-00000-82000-43000-466-0038-50	$693.32		
							Total Check Amount:	**$1,386.64**		
023217	COLLEGE BOARD INC, THE	PV-201682	11/2/2019	200701	CV-3632-0030-0032		010-07200-0-00000-21400-52000-000-7102-00	$235.00		
							Total Check Amount:	**$235.00**		
032194	CONSOLIDATED ELECTRICAL DISTRI	CM-200017	9/11/2019		8809-593868, 8809-59		010-81500-0-00000-81101-56000-409-0000-50	($573.02)		
	CONSOLIDATED ELECTRICAL DISTRI	PV-201782	8/12/2019		8809-593950		010-81500-0-00000-81101-56000-409-0000-50	$6,935.68		

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032194	CONSOLIDATED ELECTRICAL DISTRI	PV-201784	8/12/2019		8809-592951, 8809-59		400-99901-0-00000-85000-62000-000-0145-00	$1,858.55		
							Total Check Amount:	**$8,221.21**		
030522	DECKER EQUIPMENT SCHOOL FIX	PV-201609	7/16/2019		303855A		010-00000-0-00000-81101-43000-368-0000-50	$203.07		22
							Total Check Amount:	**$203.07**		
021338	DOMINGUES, TRACEY	PV-201625	9/6/2019		Reimbursement		010-00000-0-00000-72000-43000-000-0000-00	$12.97		
							Total Check Amount:	**$12.97**		
019565	DOMINOS PIZZA INC	PV-201786	9/6/2019	200236	9-3-19 to 9-6-19		130-53100-0-00000-37000-47000-409-0000-00	$1,824.50		
	DOMINOS PIZZA INC	PV-201787	9/6/2019	200237	9-3-19 to 9-6-19		130-53100-0-00000-37000-47000-466-0000-00	$2,173.00		
	DOMINOS PIZZA INC	PV-201788	9/4/2019	200235	9-4-19 TP		130-53100-0-00000-37000-47000-368-0000-00	$164.00		
	DOMINOS PIZZA INC	PV-201793	9/6/2019	200235	9-3-19 to 9-6-19		130-53100-0-00000-37000-47000-368-0000-00	$1,845.00		
							Total Check Amount:	**$6,006.50**		
026516	DONUT FACTORY	PV-201729	9/5/2019	200388	6331		010-00000-0-00000-21400-43000-000-0000-00	$17.98		
	DONUT FACTORY	PV-201732	8/30/2019	200229	6459		010-00000-0-11342-10000-43000-368-0000-00	$83.92		
							Total Check Amount:	**$101.90**		
020429	DUNNS CONSTRUCTION INC	PV-201730	6/11/2019		52925		400-99901-0-00000-85000-61700-000-0163-00	$2,110.88		
							Total Check Amount:	**$2,110.88**		
030347	EASTBAY INC	PV-201739	7/22/2019	200103	1028608		010-00000-0-11100-42000-43000-409-3050-00	$4,764.03		22
	EASTBAY INC	PV-201740	8/16/2019	200101	1019148		010-00000-0-11100-42000-43000-368-3050-00	$7,528.13		22
	EASTBAY INC	PV-201741	8/7/2019	200101	1029564		010-00000-0-11100-42000-43000-368-3050-00	$1,039.77		22
							Total Check Amount:	**$13,331.93**		
030658	ENRIQUEZ, NOE	PV-201608	8/22/2019		Bus Driver Meals		010-00000-0-11100-36000-52000-000-0000-50	$9.15		
	ENRIQUEZ, NOE	PV-201610	8/27/2019		Bus Driver Meals		010-00000-0-11100-36000-52000-000-0000-50	$11.39		
							Total Check Amount:	**$20.54**		
030648	EXPERIENCED GARDENER, THE	PV-201683	8/24/2019	200225	169853		010-81500-0-00000-81000-56000-466-0000-50	$195.00		22
							Total Check Amount:	**$195.00**		

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030947	FAMILYID INC	PV-201623	8/1/2019		4870 - 6244		010-00000-0-11100-42000-43000-368-3250-00	$1,430.00		
							Total Check Amount:	**$1,430.00**		
029876	FIGAROS MEXICAN GRILL	PV-201783	8/23/2019	200053	ck 135/ MO		010-00000-0-11342-10000-43000-368-0000-00	$86.49		
							Total Check Amount:	**$86.49**		
029504	FOCUS PACKAGING & SUPPLY CO	PV-201637	8/28/2019	200305	511/ TW		130-53100-0-00000-37000-43000-466-0000-00	$973.54		
	FOCUS PACKAGING & SUPPLY CO	PV-201638	8/28/2019	200307	511/ TU		130-53100-0-00000-37000-43000-409-0000-00	$882.35		
	FOCUS PACKAGING & SUPPLY CO	PV-201639	8/28/2019	200308	511/ MO		130-53100-0-00000-37000-43000-368-0000-00	$799.37		
							Total Check Amount:	**$2,655.26**		
030617	FOLLETT SCHOOL SOLUTIONS INC	PV-201684	7/15/2019	200280	2376978G		010-00000-0-11100-10000-41000-409-0000-00	$836.48		
	FOLLETT SCHOOL SOLUTIONS INC	PV-201685	7/15/2019	200280	2376978B		010-00000-0-11100-10000-41000-409-0000-00	$4,376.49		
	FOLLETT SCHOOL SOLUTIONS INC	PV-201687	7/30/2019	200026	2376202B		010-00000-0-11100-10000-41000-466-0000-00	$1,597.77		
	FOLLETT SCHOOL SOLUTIONS INC	PV-201688	8/2/2019	200026	2376202H		010-00000-0-11100-10000-41000-466-0000-00	$6,989.93		
							Total Check Amount:	**$13,800.67**		
027769	FRESNO PRODUCE INC	PV-201645	8/27/2019	200297	TUL110		130-53100-0-00000-37000-47000-409-0000-00	$1,609.15		22
	FRESNO PRODUCE INC	PV-201647	8/27/2019	200298	MIS110		130-53100-0-00000-37000-47000-368-0000-00	$2,067.40		22
	FRESNO PRODUCE INC	PV-201649	8/20/2019	200300	TUL100		130-53100-0-00000-37000-47000-466-0000-00	$1,946.36		22
							Total Check Amount:	**$5,622.91**		
030132	GARCIA, LEANDRA	PV-201604	8/22/2019		Reimbursement		010-00000-0-11100-31100-43000-466-0000-00	$82.12		
							Total Check Amount:	**$82.12**		
014999	GIOTTOS ALARM TECH	PV-201592	8/3/2019		126499		010-81500-0-00000-81000-56000-409-0000-50	$1,472.73	D	
							Total Check Amount:	**$1,472.73**		
030579	HANCOCK A/C & HEATING	PV-201589	8/8/2019		3 invoices-see remit		010-81500-0-00000-81000-56000-368-0000-50	$673.13		
							Total Check Amount:	**$673.13**		
032301	HEART ZONES INC	PV-201686	8/15/2019	200488	8142025		010-31820-0-11100-10000-44000-649-0000-40	$5,881.30		
						Amount Subject to Use Tax:	$5,881.30 Use Tax Amount: $485.21			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$5,881.30**		
020858	HOME DEPOT USA INC	PV-201742	8/20/2019	200545	1145754		010-00000-0-00000-81101-43000-000-0000-50	$19.10		
	HOME DEPOT USA INC	PV-201743	7/5/2019	200335	7140894		010-00000-0-00000-81101-43000-409-0000-50	$67.68		
	HOME DEPOT USA INC	PV-201744	7/5/2019	200335	7140915		010-00000-0-00000-81101-43000-409-0000-50	$29.92		
	HOME DEPOT USA INC	PV-201745	7/16/2019	200359	6142119		010-00000-0-00000-81101-43000-466-0000-50	$17.86		
	HOME DEPOT USA INC	PV-201746	7/17/2019	200359	5155609		010-00000-0-00000-81101-43000-466-0000-50	$43.08		
							Total Check Amount:	**$177.64**		
029310	INGRAM BAND SUPPLY LLC	PV-201616	7/8/2019		6356		010-00000-0-11331-81000-56000-409-0000-00	$5,877.01		
							Total Check Amount:	**$5,877.01**		
025698	JACKS GIT & GO INC	PV-201618	7/29/2019		DUTTO-FARM		010-70100-0-38000-10000-43000-000-0000-40	$74.43		
							Total Check Amount:	**$74.43**		
031955	JOHNSON CONTROLS FIRE PROTECTI	PV-201691	8/2/2019	200323	86069442		010-81500-0-00000-81000-56000-466-0000-50	$328.54		
							Total Check Amount:	**$328.54**		
031784	LEACH GROUP INC	PV-201681	9/1/2019		02-116884		400-99901-0-00000-85000-62000-000-0158-00	$2,975.00		
							Total Check Amount:	**$2,975.00**		
022577	LESLEY & ASSOCIATES	PV-201605	8/21/2019		8360		110-63910-0-41100-27000-43000-000-0000-00	$160.73		
							Total Check Amount:	**$160.73**		
029662	LESLIES POOL SUPPLIES INC	PV-201595	8/14/2019	200455	12493		010-00000-0-00000-82000-43000-409-0038-50	$182.17		
	LESLIES POOL SUPPLIES INC	PV-201596	8/14/2019	200455	12493		010-00000-0-00000-82000-43000-466-0038-50	$182.17		
	LESLIES POOL SUPPLIES INC	PV-201597	7/22/2019	200455	12025		010-00000-0-00000-82000-43000-466-0038-50	$546.51		
	LESLIES POOL SUPPLIES INC	PV-201598	5/6/2019	200455	14568		010-00000-0-00000-82000-43000-409-0038-50	$857.30		
	LESLIES POOL SUPPLIES INC	PV-201599	5/6/2019	200455	14568		010-00000-0-00000-82000-43000-466-0038-50	$857.30		
	LESLIES POOL SUPPLIES INC	PV-201600	6/27/2019	200455	16629		010-00000-0-00000-82000-43000-409-0038-50	$273.26		
	LESLIES POOL SUPPLIES INC	PV-201601	6/27/2019	200455	16629		010-00000-0-00000-82000-43000-466-0038-50	$273.25		
	LESLIES POOL SUPPLIES INC	PV-201602	9/4/2019	200455	19277		010-00000-0-00000-82000-43000-409-0038-50	$910.87		
							Total Check Amount:	**$4,082.83**		
028618	LIBERTY ELEMENTARY	PV-201785	9/9/2019		Developer Fees		251-99621-0-00000-00000-95050-000-0000-00	$3,277.09	G	

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							Total Check Amount:	**$3,277.09**		
031863	LINCOLN AQUATICS	PV-201700	8/13/2019	200723	29488157		010-00000-0-00000-81000-43000-409-0038-50	$781.79		
	LINCOLN AQUATICS	PV-201701	8/13/2019	200723	29488157		010-00000-0-00000-81000-43000-466-0038-50	$781.79		
							Total Check Amount:	**$1,563.58**		
003362	LINDER EQUIPMENT INC	PV-201708	8/30/2019	200193	34091		010-00000-0-11100-36000-43000-000-0013-50	$94.11		
							Total Check Amount:	**$94.11**		
028593	MAIN LINK PRINTING	PV-201629	8/6/2019	200625	1938		010-00000-0-00000-72000-43000-000-0000-00	$517.44	H	
	MAIN LINK PRINTING	PV-201630	8/6/2019	200625	1938		660-00000-0-00000-60000-43000-000-0000-00	$4,800.12		
							Total Check Amount:	**$5,317.56**		
023356	MEDCO COMPANY	PV-201715	8/8/2019	200355	91733605		010-00000-0-11100-42000-43000-368-3010-00	$12.69		22
	MEDCO COMPANY	PV-201718	7/30/2019	200046	91692204		010-00000-0-11100-42000-43000-409-3010-00	$187.44		22
							Total Check Amount:	**$200.13**		
025010	MID-VALLEY SURGICAL SUPPLY INC	PV-201733	8/8/2019	200268	2013680		110-63910-0-41311-10000-43000-000-0000-00	$312.87		
							Total Check Amount:	**$312.87**		
003317	MORRIS LEVIN & SON INC	PV-201775	8/20/2019	200194	10775747		010-00000-0-11100-36000-43000-000-0013-50	$4.31		
	MORRIS LEVIN & SON INC	PV-201776	8/23/2019	200252	TW - see remit		010-00000-0-00000-81101-43000-466-0000-50	$232.10		
	MORRIS LEVIN & SON INC	PV-201777	9/3/2019	200250	TU Maint - 8 invs		010-00000-0-00000-81101-43000-409-0000-50	$580.65		
	MORRIS LEVIN & SON INC	PV-201779	8/15/2019	200365	MO - 3 invs		010-00000-0-00000-81101-43000-368-0000-50	$203.64		
							Total Check Amount:	**$1,020.70**		
028562	MPS INC	PV-201725	7/1/2019	200070	89149548		010-00000-0-11100-10000-41000-409-0000-00	$277.68		
	MPS INC	PV-201731	7/16/2019	200059	89895312		010-00000-0-11100-10000-41000-368-0000-00	$3,960.00		
							Total Check Amount:	**$4,237.68**		
027977	NATIONAL CENTER COMPETENCY TES	PV-201603	8/13/2019		143922		110-63910-0-41311-10000-43000-000-0066-00	$449.90		
							Total Check Amount:	**$449.90**		
015646	NEW READERS PRESS	PV-201721	7/16/2019	200265	9079005		110-63910-0-41100-10000-43000-000-0000-00	$1,086.00		

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Batch No 383

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
015646	NEW READERS PRESS	PV-201734	8/28/2019		9114027		110-63910-0-41100-10000-43000-000-0000-00	$260.10		
							Total Check Amount:	**$1,346.10**		
032116	NORTHSTAR AV LLC	PV-201675	8/21/2019	200588	35126904		010-00000-0-00000-77000-43000-000-0000-00	$378.88		
							Total Check Amount:	**$378.88**		
031559	P&R PAPER SUPPLY COMPANY INC	PV-201672	8/20/2019	200312	22256 MO		130-53100-0-00000-37000-43000-368-0000-00	$738.54		
	P&R PAPER SUPPLY COMPANY INC	PV-201673	8/26/2019	200311	22256 TU		130-53100-0-00000-37000-43000-409-0000-00	$860.41		
	P&R PAPER SUPPLY COMPANY INC	PV-201674	8/5/2019	200310	10715959		130-53100-0-00000-37000-43000-466-0000-00	$1,670.16		
							Total Check Amount:	**$3,269.11**		
028470	PALM OCCUPATIONAL MEDICINE INC	PV-201704	9/4/2019	200361	161296		010-00000-0-11100-36000-58000-000-0000-50	$160.00		
							Total Check Amount:	**$160.00**		
013357	PERMA BOUND INC	PV-201735	7/16/2019	200270	1832428-1		010-00000-0-11100-10000-41000-368-0000-00	$1,462.94		22
							Total Check Amount:	**$1,462.94**		
004429	PHELPS INC , C.P.	PV-201606	7/18/2019		154604/ 154751		010-00000-0-00000-81101-43000-000-0010-50	$44.34		
	PHELPS INC , C.P.	PV-201678	9/5/2019		157191		010-70100-0-38000-10000-43000-000-0000-40	$192.78		
	PHELPS INC , C.P.	PV-201679	8/23/2019	200327	156545		010-00000-0-00000-81101-43000-409-0000-50	$27.71		
							Total Check Amount:	**$264.83**		
018783	PRODUCERS DAIRY FOODS INC	PV-201655	8/20/2019	200389	538643		130-53100-0-00000-37000-47000-368-0000-00	$1,675.05		22
	PRODUCERS DAIRY FOODS INC	PV-201656	8/24/2019	200389	851202		130-53100-0-00000-37000-47000-409-0000-00	$1,173.58		22
	PRODUCERS DAIRY FOODS INC	PV-201657	9/24/2019	200389	851252		130-53100-0-00000-37000-47000-466-0000-00	$1,868.53		22
	PRODUCERS DAIRY FOODS INC	PV-201658	8/31/2019	200389	538643		130-53100-0-00000-37000-47000-368-0000-00	$1,578.99		22
	PRODUCERS DAIRY FOODS INC	PV-201659	8/31/2019	200389	851202		130-53100-0-00000-37000-47000-409-0000-00	$1,716.31		22
	PRODUCERS DAIRY FOODS INC	PV-201660	8/31/2019	200389	851252		130-53100-0-00000-37000-47000-466-0000-00	$1,548.10		22
							Total Check Amount:	**$9,560.56**		
031588	RECOVERY RESOURCES	PV-201590	8/30/2019	200459	3186		010-31820-0-11100-10000-58000-793-0000-40	$6,365.00		
							Total Check Amount:	**$6,365.00**		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
030137	SAMBA HOLDINGS INC	PV-201646	8/31/2019	200249	INV00217631		010-00000-0-11100-36000-58000-000-0000-50	$81.40		22
							Total Check Amount:	**$81.40**		
025325	SAN JOAQUIN REGION CATA INC	PV-201747	9/11/2019		Tulare #0288		010-35500-0-11302-21400-52000-000-0000-40	$1,100.00		
							Total Check Amount:	**$1,100.00**		
028702	SHERWIN-WILLIAMS STORE #8119	PV-201667	8/2/2019		1976-5/2716-2		010-00000-0-11100-42000-43000-000-0000-00	$785.90		
	SHERWIN-WILLIAMS STORE #8119		8/2/2019		1976-5/2716-2		010-81500-0-00000-81101-56000-409-0000-50	$285.14		
	SHERWIN-WILLIAMS STORE #8119	PV-201670	8/23/2019	200152	3297-2		010-00000-0-11100-42000-43000-000-0000-00	$314.36		
	SHERWIN-WILLIAMS STORE #8119	PV-201671	8/30/2019	200152	3224-8		010-00000-0-11100-42000-43000-000-0000-00	$275.06		
							Total Check Amount:	**$1,660.46**		
028335	SMART & FINAL STORES CORP	PV-201702	9/3/2019	200562	053623		010-00000-0-11321-10000-43000-466-0000-00	$120.82		
	SMART & FINAL STORES CORP	PV-201716	8/20/2019	200574	011651		010-00000-0-00000-21400-43000-000-0000-00	$20.18		
	SMART & FINAL STORES CORP	PV-201717	9/5/2019	200574	017026		010-00000-0-00000-21400-43000-000-0000-00	$13.32		
	SMART & FINAL STORES CORP	PV-201719	8/28/2019	200603	024573		010-07200-0-11100-10000-43000-368-7305-00	$155.76		
	SMART & FINAL STORES CORP	PV-201720	9/5/2019	200603	054009		010-07200-0-11100-10000-43000-368-7305-00	$164.24		
	SMART & FINAL STORES CORP	PV-201727	8/27/2019	200610	014103		010-00000-0-11100-27000-43000-793-0000-00	$172.01		
							Total Check Amount:	**$646.33**		
015234	SMITH SIGN & DECAL INC	PV-201698	8/26/2019		4687		010-00000-0-00000-81101-43000-466-0000-50	$270.63		
	SMITH SIGN & DECAL INC	PV-201792	9/12/2019	200679	Deposit ACHS sign		400-99901-0-00000-85000-61700-000-0125-00	$10,500.00	E	
							Total Check Amount:	**$10,770.63**		
021761	SPORTS OFFICIATING SERVICES	PV-201652	8/30/2019		Mission Oak Fall		010-00000-0-11100-42000-43000-368-3190-00	$8,689.00	J	
	SPORTS OFFICIATING SERVICES	PV-201653	8/30/2019		Tul Western Fall2019		010-00000-0-11100-42000-43000-466-3190-00	$10,152.00	J	
	SPORTS OFFICIATING SERVICES	PV-201654	9/6/2019		Tul Union Fall 2019		010-00000-0-11100-42000-43000-409-3190-00	$7,744.00	J	
							Total Check Amount:	**$26,585.00**		
032326	SWIVL INC	PV-201640	8/28/2019	200629	IVT11479		010-00000-0-11327-10000-43000-368-0000-00	$926.18		
	SWIVL INC	PV-201641	8/28/2019	200629	IVT11479		010-00000-0-11342-10000-43000-368-0000-00	$926.17		
							Total Check Amount:	**$1,852.35**		

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Batch No 383

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
027000	SYSCO FOOD SERVICES CENTRAL CA	PV-201626	8/31/2019	200084	Acct 854950		130-53100-0-00000-37000-47000-409-0000-00	$3,748.44		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201627	8/31/2019	200084	Acct 854950		130-53100-0-00000-37000-47000-409-8066-00	$892.71		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201628	8/31/2019	200084	854950		130-53100-0-00000-37000-43000-409-0000-00	$37.51		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201631	8/31/2019	200085	Acct 854976		130-53100-0-00000-37000-47000-466-0000-00	$8,933.89		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201632	8/31/2019	200085	Acct 854976		130-53100-0-00000-37000-47000-466-8066-00	$1,101.09		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201633	8/31/2019	200085	Acct 854976		130-53100-0-00000-37000-43000-466-0000-00	$34.81		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201635	8/31/2019	200086	Acct 432617		130-53100-0-00000-37000-47000-368-8066-00	$1,687.67		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201737	8/31/2019	200739	Acct 288027		110-63910-0-42500-10000-43000-000-0066-00	$1,931.96		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201738	8/31/2019	200739	Acct 288027		110-63910-0-42500-10000-43000-000-0000-00	$552.12		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201789	8/31/2019	200086	Acct 432617		130-53100-0-00000-37000-47000-368-0000-00	$8,497.78		
	SYSCO FOOD SERVICES CENTRAL CA	PV-201790	8/31/2019	200086	Acct 432617		130-53100-0-00000-37000-43000-368-0000-00	$90.67		
							Total Check Amount:	**$27,508.65**		
028653	TRACTOR SUPPLY CO INC	PV-201696	9/2/2019		230513 & 491851		010-00000-0-11302-10000-43000-000-0067-00	$1,482.66		
							Total Check Amount:	**$1,482.66**		
032128	TRILOGY MEDWASTE WEST LLC	PV-201648	5/31/2019	200713	217950		010-00000-0-00000-81000-58000-000-0069-50	$682.50		
							Total Check Amount:	**$682.50**		
011513	TROPHY SHOPPE	PV-201650	6/5/2019		15821		010-00000-0-11342-10000-43000-368-0000-00	$12.50		
	TROPHY SHOPPE	PV-201651	8/14/2019		15903		010-00000-0-00000-72000-43000-000-0000-00	$27.01		
							Total Check Amount:	**$39.51**		
029798	TRUCK TUB INTERNATIONAL INC	PV-201749	8/30/2019	200089	240272/240331		010-00000-0-11100-36000-56000-000-0000-50	$80.00		
							Total Check Amount:	**$80.00**		
030086	TULARE CO FARM BUREAU INC	PV-201689	9/10/2019		Mem#1323875 54 02 B		631-00000-0-00000-60000-58000-000-0000-00	$100.00		
							Total Check Amount:	**$100.00**		
021919	TULARE CO HEALTH & HUMAN SERV	PV-201724	8/5/2019		0180778/799/928/844		130-53100-0-00000-37000-58000-466-0000-00	$273.00		

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Batch No 383

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
021919	TULARE CO HEALTH & HUMAN SERV	PV-201724	8/5/2019		0180778/799/928/844		130-53100-0-00000-37000-58000-409-0000-00	$273.00		
	TULARE CO HEALTH & HUMAN SERV		8/5/2019		0180778/799/928/844		130-53100-0-00000-37000-58000-368-0000-00	$273.00		
	TULARE CO HEALTH & HUMAN SERV		8/5/2019		0180778/799/928/844		010-00000-0-00000-81000-58000-000-0069-50	$2,237.00	L	
							Total Check Amount:	**$3,056.00**		
030365	TULARE POOL SUPPLY	PV-201676	8/30/2019	200710	See remit		010-00000-0-00000-82000-43000-409-0038-50	$401.86		
	TULARE POOL SUPPLY	PV-201677	8/30/2019	200710	See remit		010-00000-0-00000-82000-43000-466-0038-50	$453.71		
							Total Check Amount:	**$855.57**		
005892	TURNUPSEED ELECTRIC INC	PV-201642	9/3/2019	200145	80871		010-00000-0-00000-81101-43000-409-0000-50	$45.63		
							Total Check Amount:	**$45.63**		
017703	UNITED PARCEL SERVICE INC	PV-201748	9/7/2019	200750	967458369		010-00000-0-00000-72000-59000-000-0000-00	$400.00		
							Total Check Amount:	**$400.00**		
031249	VALLEY COFFEE & VALLEY SPRING	PV-201644	8/29/2019	200431	021805		010-00000-0-00000-21400-43000-000-0000-00	$17.60		
							Total Check Amount:	**$17.60**		
029144	WESTSIDE LOCKERS	PV-201622	8/27/2019		91481		010-00000-0-11100-27000-43000-793-0000-00	$120.00		
							Total Check Amount:	**$120.00**		
029022	WHITES MUSIC CENTER INC VISALI	PV-201624	9/6/2019		542536		010-00000-0-11331-81000-56000-466-0000-00	$3,481.47	D	22
							Total Check Amount:	**$3,481.47**		
031418	WRIGHT BROS CONCRETE	PV-201643	8/20/2019	200693	763114		010-81500-0-00000-81101-56000-409-0000-50	$11,014.00		
							Total Check Amount:	**$11,014.00**		
031548	YOUR LEGACY GENETICS	PV-201690	8/15/2019		1765-5014		631-90100-0-00000-60000-43000-000-0000-00	$1,200.00		
							Total Check Amount:	**$1,200.00**		

Tulare County Office of Education

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Batch No 383

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total District Payment Amount:	$348,732.03		

Tulare County Office of Education

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*** FINAL ***

Batch No 383

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 383							Total Accounts Payable:	$348,732.03		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 348,732.03 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Date

Fund Summary	Total
010	$238,120.22
110	$15,019.17
130	$57,440.06
251	$3,277.09
400	$28,775.37
631	$1,300.00
660	$4,800.12
Total	$348,732.03

Tulare County Office of Education

Accounts Payable Prelist (OB-NO Summary)

** FINAL **

Vendor	Resource Title	Amount	Purchase Order
Fund: 9500			
430090 Materials & Supplies - Student Body Funds			
Pay Vouchers			
DOMINOS PIZZA INC	CSF	$83.95	205,060
S & S SHIRTS	FFA	$433.39	205,037
PALACE FOOD DEPOT INC	Associated Student Body	$157.00	205,025
PEPSI COLA COMPANY LLC	TW Gym Concessions	$380.94	205,054
PEPPER & SON INC, J.W.	Tulare Community Band	$238.15	205,094
SPORTS OFFICIATING SERVICE	Water Polo Girls	$2,669.00	0
SCHLICK, DAVID	Yearbook	$432.10	0
ANDERSONS SCHOOL EVENTS INC	Associated Student Body	$976.76	205,102
SMART & FINAL CORP-TULARE	Associated Student Body	$327.76	205,026
FED EX KINKOS INC	Associated Student Body	$110.64	205,031
VISUAL 6 GRAPHICS	Associated Student Body	$555.52	205,104
COASTAL ENTERPRISES	Student Store	$8,007.04	205,000
KELTON, TAYLOR	Parent Club Scholarship	$700.00	0
BRINKMAN, LAURA	Girls Volleyball	$147.69	0
	Total Amount For Pay Vouchers:	**$15,219.94**	
	Total Amount for Object 430090:	**$15,219.94**	
	Total Amount for Fund 9500:	**$15,219.94**	

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Batch No 318

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000474	ANDERSONS SCHOOL EVENTS INC	PV-200137	9/3/2019	205102	7857034		950-96100-0-00000-00000-43009-0-0-0	$976.76		
							Total Check Amount:	**$976.76**		
003981	BRINKMAN, LAURA	PV-200150	8/15/2019		REIMBURSEMENT		950-95413-0-00000-00000-43009-0-0-0	$147.69		
							Total Check Amount:	**$147.69**		
003861	COASTAL ENTERPRISES	PV-200136	9/1/2019	205000	31049		950-95520-0-00000-00000-43009-0-0-0	$8,007.04		
							Total Check Amount:	**$8,007.04**		
000021	DOMINOS PIZZA INC	PV-200146	9/6/2019	205060	7892		950-96218-0-00000-00000-43009-0-0-0	$83.95		
							Total Check Amount:	**$83.95**		
001676	FED EX KINKOS INC	PV-200138	8/28/2019	205031	197400003682		950-95100-0-00000-00000-43009-0-0-0	$110.64		
							Total Check Amount:	**$110.64**		
003980	KELTON, TAYLOR	PV-200135	9/9/2019		SCHOLARSHIP		950-90772-0-00000-00000-43009-0-0-0	$300.00		
	KELTON, TAYLOR		9/9/2019		SCHOLARSHIP		950-95768-0-00000-00000-43009-0-0-0	$400.00		
							Total Check Amount:	**$700.00**		
000061	PALACE FOOD DEPOT INC	PV-200148	8/14/2019	205025	2013-27		950-95100-0-00000-00000-43009-0-0-0	$157.00		
							Total Check Amount:	**$157.00**		
000150	PEPPER & SON INC, J.W.	PV-200139	8/29/2019	205094	173695684		950-93523-0-00000-00000-43009-0-0-0	$238.15		22
							Total Check Amount:	**$238.15**		
000091	PEPSI COLA COMPANY LLC	PV-200134	9/4/2019		41165351		950-94208-0-00000-00000-43009-0-0-0	$180.22		
	PEPSI COLA COMPANY LLC	PV-200140	9/5/2019	205054	25964704		950-95423-0-00000-00000-43009-0-0-0	$200.72		
							Total Check Amount:	**$380.94**		
000030	S & S SHIRTS	PV-200141	8/29/2019	205037	424		950-90220-0-00000-00000-43009-0-0-0	$433.39		
							Total Check Amount:	**$433.39**		
000418	SCHLICK, DAVID	PV-200143	6/25/2019		REIMBURSEMENT		950-94269-0-00000-00000-43009-0-0-0	$316.68		
	SCHLICK, DAVID	PV-200144	8/23/2019		REIMBURSEMENT		950-94269-0-00000-00000-43009-0-0-0	$115.42		

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Batch No 318

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$432.10**		
001584	SMART & FINAL CORP-TULARE	PV-200147	9/4/2019	205061	45978		950-96218-0-00000-00000-43009-0-0-0	$165.02		
	SMART & FINAL CORP-TULARE	PV-200149	8/27/2019	205026	14275		950-95100-0-00000-00000-43009-0-0-0	$162.74		
							Total Check Amount:	**$327.76**		
000362	SPORTS OFFICIATING SERVICE	PV-200142	8/28/2019		TU GIRLS WATERPOLO		950-94429-0-00000-00000-43009-0-0-0	$2,669.00	J	
							Total Check Amount:	**$2,669.00**		
002978	VISUAL 6 GRAPHICS	PV-200145	9/9/2019	205104	78898		950-96100-0-00000-00000-43009-0-0-0	$555.52		
							Total Check Amount:	**$555.52**		

Tulare County Office of Education

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Batch No 318

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total District Payment Amount:	$15,219.94		

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Batch No 318

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 318							Total Accounts Payable:	$15,219.94		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 15,219.94 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Date

Fund Summary	Total
950	$15,219.94
Total	$15,219.94

ACCOUNTS PAYABLE - CHART OF ACCOUNTS

Object	Title
41000	Approved Textbooks and Core Curricula Materials
42000	Books and Other Reference Materials
43000	Materials and Supplies
44000	Non-Capitalized Equipment
47000	Food
52000	Travel and Conferences
53000	Dues and Memberships
54000	Insurance
55001	Gas
55002	Electricity
55003	Water/Sewer
56000	Rentals, Leases, Repairs and Non-Capitalized Improvements
58000	Professional/Consulting Services and Operating Expenditures
59000	Communications
61700	Land Improvements
62000	Buildings and Improvement of Buildings
64000	Equipment
76120	Transfer Between General Fund and Special Reserve Fund
76160	Transfer From General Fund to Cafeteria Fund
76190	Other Authorized Interfund Transfers Out

Site	Title
000	District Wide
145	Tech Prep High School
342	Tulare Adult School
368	Mission Oak High School
409	Tulare Union High School
466	Tulare Western High School
649	Countryside High School
708	Sierra Vista charter High School
793	Accelerated Charter High School

ACCOUNTS PAYABLE - CHART OF ACCOUNTS

Type	Title
0000	Unspecified
0010	Fuel
0011	Oil/Lubrication
0012	Tires & Tubes
0013	Parts
0025	Laundry
0036	Custodial
0038	Swimming Pool
0046	Automobile Miscellaneous
0048	Textbook Repair
0056	Bus Driver
0061	Election
0062	Audit
0065	Advertising
0066	Resale Account
0067	Farm Resale - Hogs
0068	Farm Resale - Sheep
0070	Farm Resale - Repalcement Heifers
0071	Farm Resale - Beef
0072	Farm Resale - Goats
0076	Accreditation
0113	TW Weight Room
0145	TU Science Classrooms
0156	Graduation
0158	Farm Facility
0169	MO Pool
0170	MO All-Weather Track
0175	Tool Allowance
4330	Farm - Cotton
4331	Farm - Corn
4332	Farm - Wheat
4340	Farm - Alfalfa
4345	Farm - Hay/Silage
4370	Farm - Winter Crop
4379	Farm - Beef

Meeting of
October 3, 2019
FOR: RECURRING
ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Illuminate Education – Algebra 1, Geometry and Algebra 2 Test Semester Final Creation

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Background: During the 2018-2019 school year, we used Illuminate Education, previous known as Key Data Assessment, to develop the district final assessments for the first and second semesters. This was to allow our district to collect valid data on our students' understanding of the essential standards. Contracting with an outside source to create our final assessments, also reduced the amount of time our teachers are out of the classroom.

Current Considerations: After administering the assessments during the fall and spring semester last year, our math team would like to once contract with Illuminate Education to make necessary changes to our Algebra 1, Geometry, and Algebra 2 assessments. These changes will allow us to further align our assessments to the essential standards and ensure that they accurately measure student learning.

Fiscal Implications: The cost for Illuminate Education to create the Algebra 1, Geometry and Algebra 2 Test Semester Final creation is $12,480 and will be paid through the LCAP.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Outcomes and Performance***

Tulare Joint Union High School District LCAP Goals:

1. ***All students will graduate college and career ready.***

Therefore it is

Recommended: That the Board Approve Illuminate Education – Algebra 1, Geometry and Algebra 2 Test Semester Final.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Dr. Lucy Van Scyoc, Asst. Superintendent of Curriculum, Technology & Assessment

STATEMENT OF WORK

Attachment to the above referenced Client Order #Q-47097.

This Fixed Price Statement of Work ("SOW") is to describe the services engagement between Illuminate Education, Inc. and (Tulare Joint Union High School).

The deliverables are in connection with the following Illuminate Education, Inc products (the "Software"):

- DnA and Inspect Content

I. Project Overview:

The objective of this project is to revise customized assessments created to align with district specifications.

II. Project Plan:

		Notes:
Content Areas /Grade Levels	Secondary Math Algebra I Semester 1, Semester 2 Geometry Semester 1, Semester 2 Algebra II Semester 1, Semester 2 6 assessments total	
Project Notes	• Revise assessments from 2018-2019 • Illuminate will support the hand-entering of items into IO to accommodate item specific reports to district specification. Manual loading/creation of assessment content has been added to the contract to support this need for both Semester 1 and Semester 2 assessments for a total of no more than 30 items to be created.	
Pricing	$2000/assessment $16 per item created	All fees are paid in accordance with the terms and conditions set forth in the Illuminate Master Subscription

		Licenses and Services Agreement.
Standard Set & State	CA Common Core	
Administration dates	December (Semester 1) May (Semester 2)	
Delivery	Online	
Platform	IO	
Inspect Product	Legacy Inspect	
Building/Review Platform	Studio	
Item type restrictions	All item types are allowable	
Content Requirements		
PD Information	n/a	
Cut Point Development & Delivery	n/a	
Assessment Titles	2019-2020 TJUHSD Algebra I Semester 1	
Import/Export	2 weeks into IO	
District Contacts	Lucy Van Scyoc, Ed.D. Assistant Superintendent Curriculum, Assessment and Technology Tulare Joint Union High School District 559-688-2021 lucy.vanscyoc@tulare.k12.ca.us	

III. Project Schedule:

Semester 1		
Task	Owner	Due Date
Assign Drafts	KDS	9/20/2019
Draft 1 Feedback Due	District	9/27/2019
Revisions Due	KDS	10/18/2019
Final Approval	District	10/25/2019
Assessments Published	KDS	11/1/2019

Assessments Imported	KDS	11/8/2019
Administration Date	District	12/6/2019
Semester 2		
Task	Owner	Due Date
Assign Drafts	KDS	2/14/2020
Draft 1 Feedback Due	District	2/28/2020
Revisions Due	KDS	3/13/2020
Final Approval	District	3/20/2020
Assessments Published	KDS	3/27/2020
Assessments Imported	KDS	4/10/2020
Administration Date	District	5/1/2020

IV. Fees and Expenses:

The Fees for this SOW are as follows:

TABLE A. ASSESSMENT PRICING

Grade/Course	Semester 1	Semester 2
ALG I	$2000	$2000
GEOMETRY	$2000	$2000
ALG II	$2000	$2000
Item Creation	15 items $240	15 items $240
Price	$6240	$6240
Total	$12,480	

Any changes requested to the report card outside of the scope detailed in this contract will require a new contract and may incur additional cost.

Invoices will be issued by Illuminate Education at its sole discretion upon phase completion.

If information provided by Customer regarding its environment is materially inaccurate, Illuminate Education, Inc may require additional fees to complete this SOW and Customer agrees to negotiate in good faith with Illuminate Education, Inc to determine the amount of such additional fees. If Customer

and Illuminate Education, Inc are not able to agree upon such additional fees, the SOW may be terminated pursuant to the Agreement.

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed and do each hereby warrant and represent that their respective signatory whose signature appears below has been and is on the date of this SOW duly authorized by all necessary and appropriate corporate action to exercise this agreement.

ILLUMINATE EDUCATION, INC.	**[TULARE JOINT UHSD]**
Signature:	**Signature:** _____
Printed Name:	**Printed Name:** Antonio Rodriguez
Title:	**Title:** Superintendent
Date:	**Date:** October 4, 2019

Client Order

Q-47097

6531 Irvine Center Drive Suite 100
Irvine, California 92618
(949) 656-3133
https://www.illuminateeducation.com/

Prepared Date:	9/25/2019	Customer:	Tulare Joint Union High School District
Valid Through:	10/25/2019	Address:	755 E Tulare Ave Tulare, California 93274
Prepared By:	Sara Shore		
		Contact:	Lucy Van Scyoc
Start Date:		Phone:	(559) 688-2021
End Date:		Number of Schools:	1
Quote Term:			

Products

Dates: 9/6/2019 - 6/30/2020

QTY	PRODUCT	DESCRIPTION	UNIT	TOTAL
6	Tier 3 Assessment Creation Services	Custom assessments aligned with scope and sequence with a collaborative review, as well as, development of new content to include on assessments.	$2000.00	$12,000.00
30	Content Loading, Item Bank Assessments	Manual loading/creation of assessment content	$16.00	$480.00
			Products TOTAL:	$12,480.00

On-Going Illuminate subscription license and/or support fees are invoiced at then current rates & enrollment per terms of the Master Subscription Licenses & Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases (i.e., as your student count increases or decreases, the quantity will be adjusted in accordance with the terms of the Agreement).

Any applicable state sales tax has not been added to this Client Order. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that Illuminate receives your purchase order.

In the event that this Client Order includes promotional pricing, said promotional pricing is only valid for the select term(s), product(s), and/or service(s) as shown in this Client Order. The promotional pricing may also be limited in availability to you through the date on this Client Order that is shown as the "Valid Through" period.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact Client Order number stated within.

To accept and finalize this Client Order, please remit a purchase order to:

Orders@IlluminateEd.net
or
6531 Irvine Center Drive #100
Irvine, CA 92618

Master Subscription Licenses & Services Agreement

This Master Subscription Licenses & Services Agreement ("Agreement") is hereby entered into as of the date of receipt of purchase order and/or enforcement of any and all product and/or service orders (the "Effective Date") between the purchasing agency ("Client") and Illuminate Education, Inc., a California corporation having its principal place of business at 6531 Irvine Center Drive, Irvine, CA 92618, and wholly-owned subsidiaries, including, but not limited to Adrylan Communications, LLC, eduClimber, LLC, eSchoolData, LLC, IO Education, LLC, Sanford Systems, Inc. dba Key Data Systems, SchoolCity, Inc., and The Learning Egg, LLC (collectively "Illuminate") (Client and Illuminate are referenced herein as each a "Party" and collectively the "Parties").

Definitions.

(a). **"Client Order"** means the Illuminate document attached hereto (or subsequently produced invoice), which lists the Licensed Product(s), current pricing, Service(s), Software, Subscription Period, Third Party Software, and/or applicable financial terms related to this Agreement, and is hereby incorporated into this Agreement upon receipt of Client's purchase order as specified herein.

(b). **"Documentation"** means technical materials provided by Illuminate to Client in hard copy or electronic form describing the use and operation of the Software, which does not include any sales and/or marketing materials that Illuminate may provide Client to describe functionality intended for sales and/or marketing purposes.

(c). **"Licensed Product(s)"** means all software (including Embedded Applications, which is software licensed by Illuminate and provided to Client as part of the terms of this Agreement) and subsequent versions provided during an active Subscription Period and/or in relation to Support Services and all related Documentation licensed to Client pursuant to this Agreement, now or in the future.

(d). **"Services"** means the service(s) described in the applicable Client Order attached hereto or an executed statement of work ("SOW"), associated with the Software and the Documentation, including any applicable software hosting or Professional Services, as defined herein, and/or provided by Illuminate to Client.

(e). **"Software"** means the Illuminate software programs described in the applicable Client Order.

(f). **"Subscription Period"** means the period commencing upon the start date set forth in the applicable Client Order and continuing until terminated in accordance with Section 14 ("**Termination**").

(g). **"Third Party Software"** means any software product designated as Third Party Software by Illuminate, and any related documentation supplied to Client, which is licensed directly between Client and a third party. Third Party Software is different than Embedded Applications in that Illuminate licenses the Embedded Applications to Client as part of Licensed Product (but in some cases, such Embedded Applications may be subject to additional license terms as identified herein). Illuminate is not a licensor of Third Party Software.

1. Subscribing to the Service(s). Client will subscribe to the Licensed Product(s) and/or Services by providing a purchase order displaying the unique identifier contained within the Client Order attached hereto and/or executing a written SOW for such Licensed Product(s) and/or Services with Illuminate. Any additional and/or varying terms included in the Client's purchase order are hereby deemed null and void. Upon mutual consent, each SOW will be incorporated into this Agreement. Each Client Order and/or SOW will specify the Licensed Product(s) and/or Services and specific terms and conditions applicable to that order. In the event of any conflict between this Agreement and a SOW, the mutually agreed upon SOW shall control, except this Agreement shall govern all terms relating to intellectual property rights, confidential information, warranty, indemnity and liability. Subject to the terms and conditions of this Agreement [including all incorporated documents as set forth in Section 15(k) herein], Illuminate will provide the Licensed Product(s) and/or Services described in the initial Client Order. Additional Client Orders and/or SOWs may be entered into by the Parties to subscribe to additional or different features of the Licensed Product(s) and/or Services. Unless designated as replacing a specific Client Order and/or SOW, subsequent Client Orders and SOWs will be considered in addition to currently effective Client Orders and SOWs.

2. License.

(a). **License Grant.** Subject to the terms and conditions of this Agreement, including Illuminate's Privacy Policy, which is incorporated in full herein by reference, Illuminate grants to Client a limited, revocable, annual (or multi-year as specified in Illuminate's Client Order), non-exclusive, non-transferable license during the Subscription Period, to access the Licensed Product(s) and/or Services through the User IDs and to operate the features of the Licensed Product(s) and/or Services according to the Documentation under normal circumstances. No source code or technical-level documentation to the Licensed Product(s) and/or Services is licensed under this Agreement.

(b). **User IDs.** Illuminate will issue Client's system administrator access to Client's designated user(s) that will have the ability to issue a singular User ID and password to each student, teacher, and administrator for access to and to utilize the Licensed Product(s) and/or Service(s) specified in the applicable Client Order and/or SOW. Client shall limit the total number of issued User IDs and passwords to the student count noted for each Licensed Product and/or Service on the Client Order; provided that said student count does not limit the total number of teacher and administrator User IDs and passwords that Client may issue. Each User ID may only be used to access the Services during one (1) concurrent login session. Client shall not allow Client Personnel and/or students to share User IDs with any third parties, which require prior written approval for access by Illuminate. "Client Personnel" is defined as Client's internal employees, who shall be bound by confidentiality restrictions at least as restrictive as this Agreement provides, explicitly excluding contractors and/or vendors that are not granted access herein. Client is responsible for all activity occurring under its User IDs and control of said User IDs, including the corresponding password credentials. Client is responsible for all use of the Licensed Product(s) and/or Services by Client Personnel, students Client grants access to, for maintaining the confidentiality of all User IDs, and promptly notifying Illuminate of any actual or suspected unauthorized use of the Licensed Product(s) and/or Services. Illuminate reserves the right to suspend or terminate any Client user that Illuminate determines may have been used for an unauthorized purpose.

(c). **Limitations.** Client agrees that it will not and will not permit any Client Personnel or other party to: (i) permit any party to access or use the Licensed Product(s) and/or Services, Software, or Documentation, other than Client Personnel explicitly authorized by Illuminate; (ii)

modify, adapt, alter or translate the Software or Documentation, except as expressly allowed hereunder; (iii) sublicense, lease, rent, loan, distribute, or otherwise transfer the Licensed Product(s) and/or Services, Software, or Documentation to any third party; (iv) reverse engineer, decompile, disassemble, or otherwise derive or determine or attempt to derive or determine the source code (or algorithms, structure or organization) of the Software; (v) use or copy the Software or Documentation except as expressly allowed hereunder; (vi) disclose or transmit any data contained in the Software to any individual other than Client Personnel. To the extent permitted under the law, Client shall hold Illuminate harmless from any and all claims relating to Client's misuse of Licensed Product(s) and/or Services rendered by Illuminate to Client, including Illuminate's intellectual property.

(d). **Client Responsibility.** Client shall perform the responsibilities necessary to establish Client's use of the Licensed Product(s) and/or Services, including (i) providing Client Personnel lists to setup User IDs, (ii) properly maintaining all associated equipment, software and environmental conditions in accordance with applicable industry standards and/or specifications Illuminate may provide Client, and (iii) designating Client Personnel to participate in training.

3. Acceptable Use Policy. Client acknowledges and agrees that Illuminate does not monitor or police the content of communications or data of Client or its users transmitted through the Licensed Product(s) and/or Services, and that Illuminate shall not be responsible for the content of any such communications or transmissions. In using the Software, Licensed Product(s), and/or Services, Client agrees to the following: (i) Client shall not incorporate into or otherwise transmit through the Software, Licensed Product(s), and/or Services any content that violates or infringes the rights of others, including without limitation any material that: (A) may be abusive, indecent, threatening, obscene, harassing, violent, defamatory, libelous, fraudulent, or otherwise objectionable; (B) encourages or otherwise promotes conduct that would constitute a criminal offense or give rise to civil liability; (C) impersonates any person or entity or that otherwise misrepresents Client's affiliation with a person or entity; (D) contains malicious code; (E) is in violation of the CAN-SPAM Act or any other applicable laws pertaining to unsolicited email, SMS, text messaging or other electronic communications, or the transmission of emails to an individual or entity with which Client has no preexisting relationship; (F) includes the private information of another without express permission, including but not limited to contact information, social security numbers, credit card numbers or other information which a reasonable individual would consider private in nature, (G) violates any privacy, intellectual property or proprietary right of another; (H) is pornographic or sexual in nature; (I) expressly targets children under the age of 13; or (J) is unlawful or otherwise objectionable, in Illuminate's sole opinion; and (ii) Client shall ensure that Client's use of the Software and/or Services is at all times compliant with all applicable local, state, federal and international law, regulations and conventions, including without limitation, those related to data privacy, international communications, and the exportation of data of any kind, regulations of the U.S. Securities and Exchange Commission and/or any rules of a securities exchange in the U.S. or elsewhere.

4. Reservation of Rights.

(a). **Illuminate.** Illuminate expressly reserves all rights in the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder not specifically granted to Client. It is acknowledged that all right, title and interest in the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder, including, but not limited to any update, adaptation, translation, customization or derivative work thereof, and all intellectual property rights therein will remain with Illuminate (or third party suppliers, if applicable) and that the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder are licensed on a subscription basis and not transferred to Client apart from the temporary license(s) discussed herein.

(b). **Client**. Client expressly reserves all rights in any data that Client (or Client Personnel/student users) loads or enters into the Licensed Product(s) and/or Services and all results from processing such data, including compilations, and derivative works thereof (the "Client Data"), except that Client grants Illuminate a non-exclusive, royalty-free, license to use, reproduce, and create derivative works of the Client Data in operating the Licensed Product(s) and/or Service features for Client's benefit as is explicitly permitted under the law. Additionally, Illuminate may use and distribute the Client Data for any lawful purpose outside the scope of the Agreement, provided always that such Client Data must be aggregated and/or de-identified (e.g., the development of Illuminate's products and/or services, as authorized under F.E.R.P.A. and applicable state laws). Client represents and warrants that Client has all rights under applicable law to provide and input in the Licensed Product(s) and/or Services the Client Data, including any personally identifiable information of any of the students and or other persons included therein.

5. Term. Unless earlier terminated pursuant to this Agreement, this Agreement shall be in effect pursuant to the dates set forth in the Client Order and/or SOW ("Initial Term"), and thereafter may be renewed for additional one (1) year periods upon each anniversary of the commencement of the Initial Term (each subsequent period will be known as a "Renewal Term" and together with the Initial Term, the "Term"). The Renewal Term(s) will be invoiced at then-current rates; provided that Illuminate does not enter into a multi-year item price agreement with Client, as denoted in the attached Client Order. Expiration or termination of one Client Order and/or SOW shall not affect any other Client Order and/or SOW, unless the Agreement Term expires or the Agreement as a whole is terminated under Section 14 ("Termination").

6. Client Support. During the Subscription Period for the applicable Services, Illuminate will provide the following standard customer support:

(a). **Web & Phone Support.** Client's designated representative(s) shall have access to Illuminate's technical support via website/email and telephone and may use the website/email to submit service requests. Illuminate will use reasonable efforts to respond in a timely manner under the given circumstances.

(b). **Client's Responsibilities**. To receive support, Client shall: (i) report errors or suspected errors for which support is needed, and supply Illuminate with sufficient information and data to reproduce the error; (ii) procure, install, operate and maintain hardware, operating systems and other software that are compatible with the most current supported version of Software; (iii) establish adequate operational back-up provisions in the event of malfunctions or errors; (iv) maintain an operating environment free of any modifications or other programming that might interfere with the functioning of Software; (v) maintain hardware and system software consistent with Illuminate's minimum requirements; and (vi) timely install all fixes and new versions supplied by Illuminate in the proper sequence, and have the most current version of Software installed (if applicable). Client acknowledges that fixes and new versions may be made available electronically, and that, in some cases, Illuminate may maintain email distribution lists that are used to

notify Clients of the availability of fixes and new versions and to provide other information to Clients that are eligible for support. Client shall be responsible for including the appropriate Client Personnel on any such email distribution lists of Illuminate so that Client receives such notifications and other information.

(c). **Service Upgrades and Scheduled Downtime.** Client shall receive, through the Licensed Product(s) and/or Services, generally available versions and releases for the Software, as designated by Illuminate in its sole discretion and that Illuminate generally offers to its other clients in Illuminate's sole discretion, and at no additional charge (beyond current support and subscription fees). Illuminate may from time to time schedule downtime for maintenance and upgrades. Illuminate may provide Client notice of any scheduled downtime, including any scheduled user disruption, if the circumstances permit such notice. Illuminate will strive to perform updates during non-peak hours.

7. Professional Services. In consideration of Client's payment of the applicable and non-refundable fees and expenses set forth in the Client Order or SOW for professional services, Illuminate will provide Client the professional services set forth therein, which may include attendance at designated training sessions provided by Illuminate as set forth herein ("Professional Services"). Training and/or consultation sessions may be conducted, as Illuminate deems appropriate or as explicitly agreed upon in writing on the Client Order or SOW at the time of purchase, at Illuminate's training facility, at Client's location, or by teleconference.

(a). **Use Period**. All Professional Services must be prepaid or paid in the same manner as agreed to with other Licensed Products included on the applicable Client Order and utilized by Client within one (1) year of purchase. Illuminate, in its sole discretion, may extend this period up to a maximum of one (1) additional year to utilize said Professional Services; however, regardless of whether the Professional Services use period described herein is extended, Client's non-utilization of purchased Professional Services will be deemed null and void upon expiration of the applicable use period.

(b). **Third Party Integration**. Illuminate, in its sole discretion, will assist Client with integration of Licensed Product(s) with Client's third party applications that are compatible in nature. Due to the potential access of students' personally identifiable information, Illuminate provides said integration only at the request of Client in writing. Client is solely and entirely responsible for compliance with local, state, and federal laws corresponding with integrations. To the extent permitted under the law, Client agrees to indemnify and hold Illuminate harmless for any actions and/or omissions pertaining to said integration.

8. Hosting.

(a). **Availability.** Client acknowledges and agrees that the hosted Licensed Product(s) and/or Services may be inaccessible or inoperable from time to time due to planned maintenance or to causes that are beyond the control of Illuminate or are not reasonably foreseeable by Illuminate, including, but not limited to: (i) the interruption or failure of telecommunication or digital transmission links; (ii) hostile network attacks; (iii) network congestion; (iv) or other failures (collectively "Downtime"). Illuminate shall use commercially reasonable efforts to minimize any disruption, inaccessibility and/or inoperability of the Licensed Product(s) and/or Services caused by Downtime, whether scheduled or not.

(b). **Security.** Client will not: (i) breach or attempt to breach the security of the hosting environment or any network, servers, data, computers or other hardware relating to or used in connection with the Licensed Product(s) and/or Services, or any third party that is hosting or interfacing with any part of the Licensed Product(s) and/or Services; or (ii) use or distribute through the Licensed Product(s) and/or Services any software, files or other tools or devices designed to interfere with or compromise the privacy, security or use of the Licensed Product(s) and/or Services or the operations or assets of any other customer of Illuminate or any third party. Client will comply with any potential user authentication requirements for use of the Licensed Product(s) and/or Services. Client is solely responsible for monitoring its authorized users' access to and use of the Licensed Product(s) and/or Services. Illuminate has no obligation to verify the identity of any person who gains access to the Licensed Product(s) and/or Services by means of an access ID. Any failure by any authorized user to comply with the Agreement shall be deemed to be a material breach by Client, and Illuminate shall not be liable for any damages incurred by Client or any third party resulting from such breach. Client must immediately take all necessary steps, including providing notice to Illuminate, to affect the termination of an access ID for any authorized user if there is any compromise in the security of that access ID or if unauthorized use is suspected or has occurred in relation to hosted Licensed Product(s) and/or Services.

(c). **Data.** Client has sole responsibility for the legality, reliability, integrity, accuracy and quality of the data it processes through and submits to the hosting environment.

9. Fees and Payment.

(a). **Subscription Fees.** Subscription Fees (set forth in each Client Order and/or SOW) are payable in advance pursuant to subsection 9(b) below. Illuminate will issue an invoice for each payment annually.

(b). **Fees**. All fees and expenses will be invoiced and are payable net thirty (30) days after the invoice date and are non-refundable after being granted access to any products and/or the commencement of internal preparations to provide Professional Services. Such other fees and expenses along with the corresponding fees for Licensed Product(s) and/or Services are collectively "**Fees**".

(c). **Renewals; Enrollment Increases**. Prior to any Renewal Term, Client shall provide Illuminate with an updated student count for proper invoicing and to maintain an accurate number of students accessing the Licensed Product(s) and/or Services specified in all applicable Client Orders. Illuminate reserves the right to validate, adjust, and/or invoice for variation of Client's student count based on information provided to state reporting agencies. If an increase in student enrollment in excess of five percent (5%) occurs, then Client shall remit payment for additional student access to Licensed Product(s) and/or Services in accordance with Illuminate's supplemental invoice. Such additional fees will be calculated by multiplying the then-current per student fee for Licensed Product(s) and/or Services by Client's additional enrollment. Additionally, in the event a Client Order includes discounted pricing for bundled Licensed Product(s) and/or Services and Client terminates any Licensed Product(s) and/or Services within the bundle, Illuminate reserves the right to invoice Client at then-current pricing for the non-terminated Licensed Product(s) and/or Services. Illuminate may supply new or modified policies or other terms and conditions to Client related to the provision of Licensed Product(s) and/or Services in a renewal term in order to remain compliant with applicable laws and/or Illuminate's uniform procedures, in which event such new or modified policies or other terms and conditions will govern Illuminate's provision of Licensed Product(s) and/or Services in such renewal term.

(d). **Late Payment.** Client may not withhold or "setoff" any amounts due hereunder. Illuminate reserves the right to suspend Services, including access to the Software, and Professional Services (if any) until all undisputed past due amounts are paid in full after giving Client advance written notice and an opportunity to cure as specified in Section 13

("**Notices**") and Section 14 ("**Termination**"). Illuminate also reserves the right to charge Client a 1.5% late fee for any outstanding invoices that exceed ninety (90) days past due.

(e). **Certain Taxes.** Fees quoted do not include and Client shall pay, and to the extent permitted under the law, indemnify and hold Illuminate harmless from all gross receipts, value-added, personal property or other taxes, and all applicable duties, tariffs, assessments, export and import fees or similar charges (including interest and penalties imposed thereon) on the transaction contemplated herein, other than taxes based on the net income or profits of Illuminate. If client is exempt from federal, state, sales, and use taxes the client will not be charged the same upon providing Illuminate with sufficient evidence of said exemption.

10. Confidential Information.

(a). **Definitions.** For purposes of this section, a Party receiving Confidential Information (as defined below) shall be the "**Recipient**" and the Party disclosing such information shall be the "**Discloser**" and "**Confidential Information**" means all information disclosed by Discloser to Recipient during the Term and marked as "confidential" or "proprietary". Client hereby acknowledges that the Services (including any Documentation, Software, and any translations, compilations, partial copies and derivative works thereof) will be considered Confidential Information belonging exclusively to Illuminate (or its designated third party supplier), and Illuminate hereby acknowledges that Client Data will be considered Confidential Information belonging to Client, in each case regardless of whether or not marked as "confidential" or "proprietary".

(b). **Covenant.** To the extent permitted by law, recipient hereby agrees that during the Term and at all times thereafter it shall not (i) disclose such Confidential Information of the Discloser to any person or entity, except to its own personnel having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser; (ii) use Confidential Information of the Discloser except to exercise its license rights or perform its obligations under this Agreement; or (iii) alter or remove from any Confidential Information of the Discloser any proprietary legend. Recipient shall use at least the same degree of care in safeguarding the Confidential Information of the Discloser as it uses in safeguarding its own confidential information of a similar nature, but in no event shall less than due diligence and reasonable care be exercised. Upon the earlier of Discloser's written request or termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall return or destroy (as instructed by Discloser) all Confidential Information of Discloser in its possession or control and cease all further use thereof. Notwithstanding the foregoing, Recipient may disclose Discloser's Confidential Information to the extent that such disclosure is necessary for the Recipient to enforce its rights under this Agreement or is required by law or by the order of a court or similar judicial or administrative body, provided that the Recipient promptly notifies the Discloser in writing of such required disclosure and cooperates with the Discloser to seek an appropriate protective order.

(c). **Injunctive Relief.** Recipient acknowledges that violation of the provisions of this section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Disclaimers.

(a). **DISCLAIMER OF OTHER WARRANTIES. SOFTWARE AND SERVICES ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND (UNLESS EXPLICITLY PROVIDED FOR HEREIN), AND ILLUMINATE AND ITS LICENSORS EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND POTENTIAL IMPLEMENTATION DELAYS. ILLUMINATE DOES NOT WARRANT THAT THE FUNCTIONALITY CONTAINED IN THE LICENSED PRODUCT WILL MEET CLIENT'S REQUIREMENTS, OR THAT THE OPERATION OF THE SOFTWARE OR CLOUD HOSTING WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT DEFECTS IN THE LICENSED PRODUCT WILL BE CORRECTED. FURTHERMORE, ILLUMINATE DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OR THE RESULTS OF THE USE OF THE SOFTWARE OR SERVICES IN TERMS OF CORRECTNESS, ACCURACY, RELIABILITY, SECURITY OR OTHERWISE. CLIENT AGREES THAT THE USE OF SOFTWARE AND SERVICES IS AT CLIENT'S OWN RISK. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY ILLUMINATE OR AN ILLUMINATE REPRESENTATIVE SHALL CREATE A WARRANTY OR IN ANY WAY INCREASE THE SCOPE OF ANY WARRANTY. SOME JURISDICTIONS MAY NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE EXCLUSION MAY NOT FULLY APPLY TO CLIENT.**

(b). **Limited Non-Infringement Warranty.** Illuminate warrants that it has the right to license to Client the Software and Services as contemplated by this Agreement. Illuminate represents and warrants that as of the date the Software and Services is first made available hereunder, when properly used in accordance with the Documentation and this Agreement, will not misappropriate or infringe any third party's intellectual property rights recognized under any trade secret law, any U.S. copyright, or U.S. patent issued as of the Effective Date.

(c). **Limited Privacy Warranty.** Illuminate hereby recognizes that the Client Data which Client provides to Illuminate may include personally identifiable information of students. In order for Illuminate to carry out its obligations under this Agreement, it is necessary for Illuminate to use the Client Data. Illuminate agrees to use the Client Data, some of which may contain personally identifiable information of students, only for the purpose of fulfilling its obligations under this Agreement. Illuminate agrees all usage of Client Data shall be in compliance with the requirements of applicable privacy laws. Illuminate warrants that it has put in place reasonable and appropriate security, technical, and organizational measures to protect its usage of the Client Data against accidental or unlawful destruction or accidental loss, alterations, and unauthorized use, disclosure, or access. Illuminate also warrants that it shall not disclose to, permit the disclosure to, or provide access to the Client Data to any third parties, except as is necessary for Illuminate to fulfill its obligations under this Agreement and under the law. In the event the Client or any third party believes there has been a material breach of this provision, Illuminate shall have a reasonable amount of time, which will be a minimum of thirty (30) days from the date of receiving written notice to cure any such alleged breach.

12. Limitation of Liabilities. The Parties acknowledge that the following provisions have been negotiated by them and reflect a fair allocation of risk and form an essential basis of the bargain and shall survive and continue in full force and effect despite any failure of consideration or of an exclusive remedy:

ILLUMINATE SHALL NOT BE LIABLE TO CLIENT FOR ANY SPECIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES; OR LOST PROFITS, LOST FUNDING, LOST SAVINGS, OR LOST OR DAMAGED DATA; OR FOR CLAIMS OF A THIRD PARTY; ARISING OUT OF THIS AGREEMENT, SOFTWARE, THIRD PARTY SOFTWARE, SUPPORT, HOSTING, SERVICES, OR OTHER ITEMS PROVIDED, OR THE USE OR INABILITY TO USE ANY OF THE FOREGOING, EVEN IF ILLUMINATE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR THEY ARE FORESEEABLE. IN ANY EVENT, IN RESPECT OF ANY CLAIM, DEMAND OR ACTION ARISING OUT OF THIS AGREEMENT, CLIENT SHALL BE LIMITED TO RECEIVING ACTUAL AND DIRECT DAMAGES IN A MAXIMUM AGGREGATE AMOUNT EQUAL TO THE CHARGES PAID BY CLIENT TO ILLUMINATE HEREUNDER FOR THE APPLICABLE LICENSED PRODUCT, ITEM OR SERVICE ON WHICH THE CLAIM IS BASED IN THE PREVIOUS TWELVE (12) MONTHS.

13. Notices. Notices sent to either Party shall be effective when delivered electronically or physically to the address designated by Client and in the case of Illuminate to the attention of: Illuminate Legal Department to the address listed as Illuminate's principal place of business herein and in the case of Client to the recipient provided by Client at the commencement of the Services and/or use of Software. Notices must be in writing. Each Party may change its address for receipt of notice by giving notice of such change to the other Party.

14. Termination.

(a). **Termination for Breach.** Illuminate shall have the right to immediately suspend performance under this Agreement in the event that Client is in breach of any of its obligations under this Agreement. In addition, either party shall have the right to terminate this Agreement in whole or in part upon thirty (30) days written notice to the other party, in the event the other party materially breaches this Agreement and fails to correct such breach within such thirty (30) day period; provided that Illuminate shall have the right to terminate this Agreement immediately upon written notice in the event that Client breaches any of its obligations under Section 10. Client further acknowledges that, as breach of the provisions of Section 10 could result in irreparable injury to Illuminate, Illuminate shall have the right to seek equitable relief against any actual or threatened breach thereof, without proving actual damages.

(b). **Liquidated Damages.** In the event that Client enters into a multi-year contract with Illuminate and Client terminates the contract or any portion thereof, Client agrees to pay Illuminate the remaining sum due to Illuminate through the stated term of the Client Order and/or SOW as liquidated damages, as actual damages being impossible to calculate. This clause shall not apply in the event Client terminates this Agreement as a result of Illuminate's breach in accordance with Subsection 14(a) herein. Notwithstanding the foregoing, Client shall not be liable for said liquidated damages in the event that: (i) Client provides Illuminate at least thirty (30) days' advance notice of termination prior to the effective date anniversary; and (ii) said termination is a result of the non-appropriation of funds for Client's contract. Client shall not utilize this clause as a right to terminate the contract for convenience. Illuminate reserves the right to seek documentation evidencing the non-appropriation of funds.

(c). **Survival.** Upon termination or expiration of this Agreement for any reason: (i) all rights and obligations of both Parties (except for Client's payment of all Fees then owing), including all licenses granted hereunder, shall immediately terminate except as provided below; (ii) within thirty (30) days after the effective date of termination, each Party shall comply with the obligations to return or destroy, at Illuminate's sole discretion, all Confidential Information of the other Party, as set forth in Section 10 ("**Confidential Information**"). The following Sections and Subsections will survive expiration or termination of this Agreement for any reason: Section 4 ("**Reservation of Rights**"), Section 10 ("**Confidential Information**"), Section 11 ("**Disclaimers**"), Section 12 ("**Limitation of Liabilities**"), Section 14(c) ("**Survival**"), and Section 15 ("**General Provisions**"). Upon termination, as long as Client is not in breach, if requested, Illuminate shall make a final backup of Client data and provide the backup media to Client at Illuminate's then-current rates in a readily usable form in accordance with industry standards.

15. General Provisions.

(a). **Assignment.** Client may not assign this Agreement to any third party without Illuminate's prior written consent. Any assignment in violation of this section shall be void. The terms of this Agreement shall be binding upon permitted assignees.

(b). **Choice of Law.** This Agreement and any action related thereto shall be governed by and construed in accordance with the laws of the State of California, without regard to conflicts of law principles. Each of the Parties hereto agrees to be subject to the exclusive jurisdiction, and venue shall reside, in the state and federal courts located in Orange County, California for the purpose of adjudicating any dispute relating to or arising out of this Agreement and irrevocably consent to exclusive personal jurisdiction and venue of state and federal courts located therein. The U.N. Convention on Contracts for the International Sale of Goods shall not apply to this Agreement. Any claim against Illuminate must be brought within one (1) year after it arose, or be barred.

(c). **Compliance with Export Regulations.** Client has or shall obtain in a timely manner all necessary or appropriate licenses, permits or other governmental authorizations or approvals; to the extent permitted under the law, shall indemnify and hold Illuminate harmless from, and bear all expense of, complying with all foreign or domestic laws, regulations or requirements pertaining to the importation, exportation, or use of the technology to be developed or provided herein. Client shall not directly or indirectly export or re-export (including by transmission) any regulated technology to any country to which such activity is restricted by regulation or statute, without the prior written consent, if required, of the administrator of export laws (e.g., in the U.S., the Bureau of Export Administration of the U.S. Department of Commerce).

(d). **Construction.** Except as otherwise provided herein, the Parties rights and remedies under this Agreement are cumulative. The term "including" means "including without limitation."

(e). **Force Majeure**. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision.

(f). **Severable.** Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Without limiting the generality of the foregoing, Client agrees that the section titled Limitation of Liabilities will remain in effect notwithstanding the enforceability of any other provision herein.

(g). **Waiver**. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

(h). **Counterparts; Facsimile Signature**. Illuminate requires Client's execution of select Client Orders and/or SOWs, all of which are incorporated into this Agreement, and may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. If any Client Order and/or SOW is executed in counterparts, no signatory hereto shall be bound until both the Parties named below have duly executed or caused to be duly executed a counterpart of said Client Order and/or SOW. A signature received by either Party by facsimile is binding upon (the other Party) as an original.

(i). **Client Authorization; Enforceability.** Client represents and warrants that (i) it has obtained all necessary authorizations to enter into this Agreement and all related SOWs, (ii) the person signing and/or consenting on behalf of Client is a duly authorized representative of the Client, and (iii) this Agreement is a duly authorized binding and enforceable obligation of Client.

(j). **Independent Contractors.** Client's relationship to Illuminate is that of an independent contractor, and neither Party is an agent or partner of the other. Client will not have and shall not represent to any third party that it has any authority to act on behalf of Illuminate.

(k). **Entire Agreement.** This Agreement, Illuminate's Privacy Policy, the attached Client Order, Illuminate's SOWs (if applicable), and Client's purchase order incorporated by reference constitute the entire Agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. This Agreement may be amended only by a written document signed by both Parties. The headings of sections of this Agreement are for reference purposes only and have no substantive effect.

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Tulare Joint Union High School District Overnight Travel Request FFA to attend the National FFA Convention in Indianapolis, IN, October 29, 2019, through November 5, 2019

Background: The Tulare Joint Union High School District (TJUHSD) FFA is requesting an overnight trip to attend the 92nd FFA National Convention in Indianapolis, IN, October 29 through November 5, 2019. The members will participate in valuable general sessions, competitive events, educational tours, leadership workshops, a career show, expo and volunteer activities.

Current Considerations: Approve the overnight travel request of the TJUHSD FFA to attend the National FFA Convention in Indianapolis, IN on October 29, 2019 through November 5, 2019. Two chaperones will be accompanying five (5) students. One chaperone and three students will return on Saturday, November 2, 2019, while the other chaperone and two students will attend the extended portion of the trip from Saturday, November 2, 2019, through Tuesday, November 5, 2019, offered through California State FFA. The extended trip allows students to visit Washington DC and experience the monuments and history of the nation's capital.

Fiscal Implications: There are no fiscal implications to the district, all costs are being paid by the FFA ASB.

Tulare Joint Union Board Priorities:

- ***Board Priority 1****: Improve Student Opportunities and Performance.*

Tulare Joint Union High School District LCAP Goals:

- *All Students will Graduate College and Career Ready.*

Therefore it is: RECOMMENDED: That the Board approve TJUHSD Overnight Travel Request FFA to attend the National FFA Convention in Indianapolis, IN, October 29, 2019, through November 5, 2019.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Assistant Superintendent of Student Services and Special Programs

Tulare Joint Union High School District

Field Trip Request Form

✓All sites participating: X TUHS X TWHS X MOHS ☐ Tech Prep ☐ Valley ☐ Countryside ☐ Sierra Vista

☒ Request ☐ Updated Request:

Original request- trip & date

☒ District Vehicle ☐ Charter Service (IMPORTANT: This will require district inspection)

Name/Position: Daniel Dutto, Director of Agriculture Education

Group/Club: TJUHSD FFA Students: 3 F 2 M

District chaperones: 0F 2M ☐ Voluntary ☒ Paid District approved chaperones: ___F ___M

Funding: FFA ASB Account

Start Date: October 29, 2019 Departure Time: 6:00 AM

End Date: November 5, 2019 Return Time: 9:00 PM

✓All that apply: X School Day ☒ Non-School Day ☒ Overnight

Destination/s: Indianapolis, Indiana & Washington DC

Brief overview of your trip: (Include purpose of the trip, funding details, student eligibility, plans for meals, pick-up and drop-off site/s, and list the chaperones. If this is an overnight trip, include lodging details.)

- Purpose of Trip: National FFA Convention
- Itinerary: (Please attach)
- Event Flyer: (Please attach)
- Transportation: Paid by ASB, District, Boosters, **Students** (Please circle one)
- Accommodations: Paid by ASB, District, Boosters, **Students** (Please circle one)
- Meals: Paid by ASB, District, Boosters, **Students** (Please circle one)
- Registration Fee: Paid by ASB, District, Boosters, **Students** (Please circle one)
- Comments: We are traveling with the California State FFA Delegation. Students will be assigned rooms through the state delegation and will have assigned chaperones through the state. Male chaperones for male rooms and female chaperones for female rooms. We will be using district (Agriculture) vans for transportation to and from the airport. Transportation Reference #18239

Teacher Signature : _____ Date: 9/24/19

Administrator Signature: _____ Date: 9/24/19

Students	
Female	Student
Female	Student
Female	Student
Male	Student
Male	Student

Chaperones
Daniel Dutto
Michael Mederos

Itenerary	
Monday 10/28	
5:30 AM	Bag Checks
6:00 AM	Leave for SAC
12:00 PM	Board Plane For Indianapolis
9:00 PM	Arrive Indianapolis
10:00 PM	Check In to Hotel
11:00 PM	Lights Out
Tues. 10/29	
7:00 AM	Wake Up Call
8:00 AM	Breakfast
10:00 AM	State Activity
6:00 PM	Return to Hotel
6:30 PM	Dinner
7:30 PM	Free Time
10:00 PM	Lights Out
Wednesday 10/30	
See Attached Convention Agenda	
Thursday 10/31	
See Attached Convention Agenda	
Friday 11/1	
See Attached Convention Agenda	
Saturday 11/2	
See Attached Convention Agenda (Dutto, 2 students)	
8:00 AM	Retrun Flight to SAC (Mederos, 3 students
12:00 PM	Arrive at SAC (Mederos, 3 students
1:00 PM	Leave for Washington DC (Dutto, 2 students
4:00 PM	Arrive at Ag Site (Mederos, 3 students
12:00 PM	Arrive at Washington DC (Dutto, 2 students
Sunday 11/3	
TBA by State FFA	
Monday 11/4	
TBA by State FFA	
Tuesday 11/5	
8:00 AM	Return Flight to SAC
~12:00:00 PM	Return to Ag Site

Mederos
+ 3 students
Returning home

Dutto
+ 2 students
Continuing on to
Washington DC

Oct 30 - Nov 2

NATIONAL
FFA ORGANIZATION

92ND NATIONAL FFA CONVENTION & EXPO

92nd National FFA Convention & Expo
Main Event Schedule

Last updated: Sept. 20, 2019
Times and locations subject to change. All times EDT.
All events are open to all registered convention attendees. Events with an asterisk (*) require advance registration or ticket purchase.

Wednesday, Oct. 30

8 a.m. to 8 p.m.	Onsite Registration	ICC, Hall B
8 a.m. to 7 p.m.	FFA Shopping Mall	ICC, Halls C-E
8 a.m. to Noon	Delegate Business Sessions I & II	ICC, Sagamore Ballroom 6-7
10:30 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
Noon to 5 p.m.	National FFA Expo	ICC, Halls F-K
12:30 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
1:30 p.m.	National FFA Band and Chorus Performance	LOS, North Plaza
2 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
3:30 p.m.	*Opening Session 1A	Lucas Oil Stadium
3:30 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
6:30 p.m.	*Cinch World's Toughest Rodeo	Indiana Farmers Coliseum
8:30 p.m.	*Old Dominion Concert with Brandon Lay	Bankers Life Fieldhouse

Thursday, Oct. 31

6 a.m. to 8 p.m.	Onsite Registration	ICC, Hall B
7:30 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
8 a.m. to 5 p.m.	Agriscience Fair Open House	ICC, Hall A
8 a.m. to 5 p.m.	National FFA Expo	ICC, Halls F-K
8 a.m. to 7 p.m.	FFA Shopping Mall	ICC, Halls C-E
8 a.m.	*Opening Session 1B	Lucas Oil Stadium
8:30 a.m.	*National Days of Service	Indianapolis
9 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
9 a.m.	Finals – Extemporaneous Public Speaking LDE	ICC, Sagamore Ballroom
10 a.m. to Noon	Delegate Business Session III (if necessary)	ICC, Sagamore Ballroom 1-2
10:30 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
11 a.m.	Finals – Prepared Public Speaking LDE	ICC, Sagamore Ballroom
12:30 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
1 p.m.	*National Days of Service	Indianapolis
1:30 p.m.	Finals – Agricultural Issues Forum LDE	ICC, Sagamore Ballroom
2 p.m.	Second General Session	Lucas Oil Stadium

2 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
3:30 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
5:15 p.m.	National FFA Talent Competition - Round 2	Lucas Oil Stadium
5:30 p.m.	*Hypnotist Show	ICC, Sagamore Ballroom
6:30 p.m.	*Cinch World's Toughest Rodeo	Indiana Farmers Coliseum
8 p.m.	*Hypnotist Show	ICC, Sagamore Ballroom
8:30 p.m.	*Brett Young Concert with Tenille Townes	Bankers Life Fieldhouse

Friday, Nov. 1

7:30 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
8 a.m. to 10 a.m.	Agriscience Fair Open House	ICC, Hall A
8 a.m. to 8 p.m.	Onsite Registration	ICC, Hall K
8 a.m. to 6 p.m.	FFA Shopping Mall	ICC, Halls C-E
8 a.m. to 3 p.m.	National FFA Expo	ICC, Halls B and F-J
8 a.m.	**Third General Session**	Lucas Oil Stadium
8:30 a.m.	Finals - Marketing Plan LDE	ICC, Sagamore Ballroom
8:30 a.m.	*National Days of Service	Indianapolis
9 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
10:30 a.m.	FFA Blue Room Session	ICC, 500 Ballroom
11 a.m.	Finals - Creed Speaking LDE	ICC, Sagamore Ballroom
Noon	**Fourth General Session**	Lucas Oil Stadium
Noon	Finals - Conduct of Chapter Meetings LDE	ICC, Sagamore Ballroom
12:30 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
2 p.m.	FFA Blue Room Session	ICC, 500 Ballroom
1 p.m.	*National Days of Service	Indianapolis
2:30 p.m.	Finals - Parliamentary Procedure LDE	ICC, Sagamore Ballroom
3 p.m.	**Fifth General Session**	Lucas Oil Stadium
5:30 p.m.	*Hypnotist Show	ICC, Sagamore Ballroom
5:30 p.m.	National FFA Talent Competition - Round 3	Lucas Oil Stadium
5:30 p.m. to 7 p.m.	Washington Leadership Conference Reunion	ICC, Wabash 1-2
6 p.m.	National FFA Band and Chorus Concert	Lucas Oil Stadium
6:30 p.m.	*Cinch World's Toughest Rodeo	Indiana Farmers Coliseum
7 p.m.	**Sixth General Session**	Lucas Oil Stadium

Saturday, Nov. 2

6:30 a.m. to 9 a.m.	Onsite Registration	Lucas Oil Stadium
7:30 a.m.	**Seventh General Session** (American FFA Degree Ceremony)	Lucas Oil Stadium
8 a.m. to Noon	FFA Shopping Mall	ICC, Halls C-E
1:30 p.m.	**Eighth General Session**	Lucas Oil Stadium

Notes:

- ICC – Indiana Convention Center
- LOS – Lucas Oil Stadium
- Indiana Farmers Coliseum is located at the Indiana State Fairgrounds.
- Onsite registration will also be open in ICC Hall B on Tuesday, Oct. 29, 1 p.m. to 8 p.m.

Washington DC Experience

Saturday, November 2:

Various Times: Load buses for Airport – Hilton

Various Times: Arrive in DC – Check into Hyatt Regency

Sunday, November 3: A Nation of Principle

6:45am *Breakfast at the hotel*

8:00am Load buses

Welcome and Overview (on buses)

9:20am Washington's Mt. Vernon Estate

9:20-10:35am George Washington's Mansion

Lunch at Mt. Vernon Cafe

12:45pm Load buses for National Mall

2:00pm National Mall

American History, National Archives

National Portrait Gallery

4:30pm Depart National Mall

4:45pm Georgetown

Dinner on your own

6:30pm Load buses; depart for Night Tour

6:45pm Monuments Night Bus Tour

US Marine Corp Memorial

FDR Monument, MLK Monument

Jefferson Memorial

8:45pm Load buses; return to hotel

10:00pm Lights Out

Nov 2 - Nov 5

Monday, November 4th: A Nation of Courage

7:00am *Breakfast at the hotel*

8:15am Load buses

9:00am Arlington National Cemetery

9:30am Kennedy Family Grave Sites

10:00am Tomb of the Unknown Soldier

Guard Changing/Wreath Ceremony

10:30am Load buses

11:30am Holocaust Museum

1:30pm National Mall

Lunch on your own

African-American Museum, American Indian Museum

American Art Museum

3:45pm Load Buses at American Indian Museum

4:00pm Fords Theatre

6:00pm Ronald Reagan Building

Dinner on your own

7:00pm Load buses at same place as drop-off

7:15pm Memorials Night Walking Tour

WWII Memorial, Vietnam Memorial

Lincoln Memorial, Korean Memorial

9:00pm Load buses; return to hotel

11:00pm Lights Out

Tuesday, November 5th: A Nation of Vision

7:30am *Breakfast at the hotel, bring luggage down*

8:30am Load buses and luggage

9:00am Depart Hotel for White House

9:30am White House Group Photo

10:00am National Mall

Natural History Museum, Air and Space Museum

Lunch on your own

Departures

1:00pm Bus 1 Reflections and Load

In front of Natural History Museum– Mall Side

2:30 Arrive at Baltimore-Washington (BWI)

5:55pm Southwest #2552 to Sacramento

3:00pm Bus 2 Reflections and Load

In front of Natural History Museum– Mall Side

4:00pm Arrive at Washington-Dulles (IAD)

6:50pm Southwest #1086 to Sacramento

State Staff Contact Info

Bus 1: Mr. Parker, State FFA Advisor

(916.835.4528)

Bus 2: Ms. Sperling, Central Region FFA Advisor

(559.303.3148)

Mr. White, North Coast Region FFA Advisor

(707.616.8751)

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: MEMBERS OF THE BOARD OF TRUSTEES

APPROVE: Mission Oak High School AVID Senior Class Overnight Travel Request to Attend College Campus Tours October 11, 2019, through October 12, 2019

Background: AVID, which stands for Advancement Via Individual Determination, is a college readiness program designed to help students develop the skills they need to be successful in college. A component of the course is exposing the students to the various colleges and providing awareness of the many opportunities they have to choose for attending a college.

Current Considerations: The Mission Oak High School Senior AVID class is asking for approval to visit CSU San Diego, UC San Diego, UC Irvine, CSU Long Beach, and Azusa Pacific University. The students and chaperones will depart after school on Friday, October 11, 2019, and return during the evening of Saturday, October 12, 2019.

Chaperones include**:** Doug Jones, Dane Maness, Heather Luttrell, Summer Romero and Erika Holguin.

Fiscal Implications: All expenses will be paid through ASB funds.

Tulare Joint Union High School District Board Priorities:

- ***Improve student outcomes and performance***

Tulare Joint Union High School District LCAP Goals:

- ***All students will graduate college and career ready.***

Therefore it is

RECOMMENDED: That the Board Approve the Mission Oak High School AVID Senior Class Overnight Travel Request to Attend College Campus tours October 11, 2019, through October 12, 2019.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Asst. Superintendent of Student Services & Special Programs

Tulare Joint Union High School District

Field Trip Request Form

✓All sites participating: ☐ TUHS ☐ TWHS ☑ MOHS ☐ Tech Prep ☐ Countryside ☐ SVCHS ☐ ACHS

☑ Request ☐ Updated Request: _____
Original request- trip & date

☑ District Vehicle ☐ Charter Service (IMPORTANT: This will require district inspection)

Name/Position: Dane Maness AVID Coordinator Group/Club: AVID

Students: 28 F 8 M

District Employee chaperones: 3 F 2 M Names: Dane Maness, Doug Jones, Heather Luttrell, Summer Romero, Erika Holguin

District approved chaperones: ____ F ____ M Names: _____

Funding: Principal Funds for transportation, ASB account for all other expenses.

Start Date: October 11, 2019 Departure Time: 5:00 AM

End Date: October 12, 2019 Return Time: 10:00PM

✓All that apply: ☑ School Day ☑ Non-School Day ☑ Overnight

Destination/s: CSU San Diego, UC San Diego, UC Irvine, CSU Long Beach, Azusa Pacific University and Santa Monica Pier

Brief overview of your trip: (Include purpose of the trip, funding details, student eligibility, plans for meals, pick-up and drop-off site/s, and list the chaperones. If this is an overnight trip, include lodging details.)

- Purpose of Trip: College Campus tour for AVID Seniors. Chaperones - AVID Teachers and Counselor - Doug Jones, Dane Maness, Heather Luttrell, Summer Romero, Erika Holguin.
- Itinerary: (**Please attach**)

  Embassy Suites by Hilton Irvine-Orange County Airport
  2120 Main St
  Irvine, CA 92614
  1 (949) 553 - 8332
- Room Assignments (**Please attach if overnight trip**)
- Event Flyer: (**Please attach**)
- Transportation: Paid by ASB, District, Boosters , Students (Please circle one)
- Accommodations: Paid by ASB, District, Boosters , Students (Please circle one)
- Meals: Paid by ASB, District, Boosters , Students (Please circle one)
- Registration Fee: Paid by ASB, District, Boosters , Students (Please circle one)
- Comments:

Teacher Signature: Dane Maness Date: 9/12/19

Administrator Signature: _____ Date: 9/18/19

Senior AVID College Visit

Friday October 11, 2019 –Saturday October 12, 2019

Dear AVID Parents:

AVID senior class is planning an overnight field trip to visit several colleges in Southern California. Below is the planned schedule for the trip.

This trip is an exciting opportunity for our seniors to visit as many colleges as possible before applications are due. Friday morning we will leave bright and early. We will stay the night at a hotel in Irvine on Friday night.

We will be taking a bus and the chaperones are Dr. Luttrell, Mrs. Holguin, Ms. Romero, Mr. Maness and Mr. Jones.

Here is the schedule

On Friday

- We will be picking up students starting at
  Mission Oak High (5:00), Tipton (5:15), Pixley (5:30)
- CSU San Diego (tour scheduled for 12:00PM)
- UC San Diego (tour scheduled for 3:00PM)
- UC Irvine

We will be staying the night in Irvine at the following hotel:

Embassy Suites by Hilton Irvine-Orange County Airport
2120 Main St
Irvine, CA 92614
1 (949) 553 - 8332

On Saturday

- CSU Long Beach
- Azusa Pacific University
- Santa Monica Pier for lunch
- Return Home at around 10:00PM

We should have a great trip! Thanks for your help, and please feel free to call me with any questions or concerns at 559-303-9160 (I can be reached at this number throughout the trip).

Sincerely,

Dane Maness – AVID Coordinator

Hotels.com

Hotels.com Confirmation Number : **8051402955339**

Booked: Online - Thursday, August 22, 2019 9:04:37 AM Pacific Daylight Time

Your Receipt

Billing Name: Dane Maness

Booking Details

Guest Name 1 :	Dane Maness	Room Type:	Suite, 2 Queen Beds
Guest Name 2 :		Room Type:	Suite, 2 Queen Beds
Guest Name 3 :		Room Type:	Suite, 2 Queen Beds
Guest Name 4 :		Room Type:	Suite, 2 Queen Beds
Guest Name 5 :		Room Type:	Suite, 2 Queen Beds
Guest Name 6 :		Room Type:	Suite, 2 Queen Beds
Guest Name 7 :		Room Type:	Suite, 2 Queen Beds
Guest Name 8 :		Room Type:	Suite, 2 Queen Beds

Check-in:	Friday, October 11, 2019	Hotel Details:	Embassy Suites by Hilton Irvine-Orange County Airport 2120 Main St Irvine US +19495538332
Check-out:	Saturday, October 12, 2019		
Number of Nights:	1		
Number of Rooms:	8		

Charges:	**USD $**
Room 1 Friday, October 11, 2019:	$174.00
Room 2 Friday, October 11, 2019:	$174.00
Room 3 Friday, October 11, 2019:	$174.00
Room 4 Friday, October 11, 2019:	$174.00
Room 5 Friday, October 11, 2019:	$174.00
Room 6 Friday, October 11, 2019:	$174.00
Room 7 Friday, October 11, 2019:	$174.00
Room 8 Friday, October 11, 2019:	$174.00
Discount applied:	$0.00
Sub-total:	$1,392.00

	$142.32
Tax recovery charges and service fees:	
Total:	***$1,534.32***
Amount paid:	$1,534.32
Amount still due:	$0.00
Payment Method:	Visa
Card number:	XXXXXXXXXXXX0239

Cancellation Policy

Free cancellation until 10/09/19

- *If you change or cancel your booking after 11:59 PM, 10/09/19 (America/Los_Angeles) you will be charged for 1 night (including tax)*

We will not be able to refund any payment for no-shows or early check-out.

You were charged for this booking.

Any additional charges and fees incurred during your stay will be charged to your hotel's local currency and may be subject to a foreign exchange fee.

This receipt was printed on: Friday, September 13, 2019 12:35:16 PM Pacific Daylight Time
This is not a VAT invoice.
Retain this copy for statement verification.
Please note that if you make changes in your booking, they could result in charges applicable by policy and availability.

Your booking confirmation does act as payment proof. Therefore, the "tax" charges referred to on your reservation confirmation do not relate to sales taxes charged to you by Hotels.com, but to any transaction taxes incurred by Hotels.com (e.g. sales and use, hotel occupancy tax, excise tax, etc.) that Hotels.com pay directly to the hotel in relation to your reservation.
Please see the website for Terms and Conditions:
https://www.hotels.com/customer_care/terms_conditions.html

Hotels.com℠

Hotels.com Confirmation Number : **8000514852728**

Booked: Online - Thursday, August 22, 2019 9:07:56 AM Pacific Daylight Time

Your Receipt

Billing Name: Dane Maness

Booking Details

Guest Name:	Dane Maness	Room Type:	Suite, 2 Queen Beds, Non Smoking
Check-in:	Friday, October 11, 2019	Hotel Details:	Embassy Suites by Hilton Irvine-Orange County Airport 2120 Main St Irvine US +19495538332
Check-out:	Saturday, October 12, 2019		
Number of Nights:	1		
Number of Rooms:	1		

Charges:	**USD $**
Friday, October 11, 2019:	$174.00
Discount applied:	$0.00
Sub-total:	$174.00
Tax recovery charges and service fees:	$17.79
Total:	***$191.79***
Amount paid:	$191.79
Amount still due:	$0.00
Payment Method:	Visa
Card number:	XXXXXXXXXXXX0239

Cancellation Policy

Free cancellation until 10/09/19

- *If you change or cancel your booking after 11:59 PM, 10/09/19 (America/Los_Angeles) you will be charged for 1 night (including tax)*

We will not be able to refund any payment for no-shows or early check-out.

You were charged for this booking.

Any additional charges and fees incurred during your stay will be charged to your hotel's local currency and may be subject to a foreign exchange fee.

This receipt was printed on: Friday, September 13, 2019 12:38:16 PM Pacific Daylight Time
This is not a VAT invoice.
Retain this copy for statement verification.
Please note that if you make changes in your booking, they could result in charges applicable by policy and availability.

Your booking confirmation does act as payment proof. Therefore, the "tax" charges referred to on your reservation confirmation do not relate to sales taxes charged to you by Hotels.com, but to any transaction taxes incurred by Hotels.com (e.g. sales and use, hotel occupancy tax, excise tax, etc.) that Hotels.com pay directly to the hotel in relation to your reservation.
Please see the website for Terms and Conditions:
https://www.hotels.com/customer_care/terms_conditions.html

Room Assignments

MOHS Senior AVID Trip

Oct. 11-12, 2019

Room 1

4 male students

Room 2

4 male students

Room 3

6 female students

Room 4

6 female students

Room 5

6 female students

Room 6

5 female students

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Mission Oak High School Volleyball Team Overnight Travel Request to Compete in the 12th Annual Stockton Classic Tournament, October 11, 2019 through 12, 2019

Background: Stockton is holding their 12th Annual Stockton Classic Tournament. This tournament allows the volleyball players to compete against other schools around the state and gain some valuable playtime experience, as well as, team bonding.

Current Considerations: The Mission Oak High School Volleyball Team is requesting approval for overnight travel to Stockton for a volleyball tournament, October 11-12, 2019.

Fiscal Implications: Expenses will be paid through the site travel and Volleyball Booster Club account.

Tulare Joint Union High School District Board Priorities:

- ***Improve Student Opportunities and Performance.***

Tulare Joint Union High School District LCAP Goals:

- ***All students will be part of a positive learning environment where they feel welcomed, valued, safe, and engaged as part of a greater community.***

Therefore it is

RECOMMENDED: That the Board Approve the Mission Oak High School Volleyball Team Overnight Travel Request to Compete in the 12th Annual Stockton Classic Tournament, October 11, 2019 through 12, 2019.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Asst. Superintendent of Student Services & Special Programs

Tulare Joint Union High School District

Field Trip Request Form

✓All sites participating: ☐ TUHS ☐ TWHS ☒ MOHS ☐ Tech Prep ☐ Countryside ☐ SVCHS ☐ ACHS

☒ Request ☐ Updated Request: _____
Original request- trip & date

☒ District Vehicle Vans ☐ Charter Service (IMPORTANT: This will require district inspection)

Name/Position: Casey Norman - Volleyball Coach Group/Club: MISSION OAK VOLLEYBALL

Students: 12* F ⊘ M

District Employee chaperones: X F ___ M Names: Casey Norman, Shauna Wreaton

District approved chaperones: ___ F X M Names: Gerald Parkinson

Funding: Parent & Booster involvement

Start Date: October 11, 2019 Friday Departure Time: 8:00 AM

End Date: October 12, 2019 Saturday Return Time: Saturday pm after play

✓All that apply: ☒ School Day ☒ Non-School Day ☒ Overnight

Destination/s: Stockton

Brief overview of your trip: (Include purpose of the trip, funding details, student eligibility, plans for meals, pick-up and drop-off site/s, and list the chaperones. If this is an overnight trip, include lodging details.)

- Purpose of Trip: Varsity Volleyball Tournament
- Itinerary: **(Please attach)**
- Room Assignments **(Please attach if overnight trip)**
- Event Flyer: **(Please attach)**
- Transportation: Paid by ASB, (District) Boosters , Students (Please circle one)
- Accommodations: Paid by ASB, District, (Boosters), (Students) (Please circle one)
- Meals: Paid by ASB, District, Boosters , (Students) (Please circle one)
- Registration Fee: Paid by ASB, (District) Boosters , Students (Please circle one)
- Comments:

Teacher Signature: Casey M. Norm Date: 9/10/19

Administrator Signature: _____ Date: 9/18/19

A. D. _____ 9/18/19

Mission Oak Volleyball

Stockton Tournament Itinerary

Friday October 11, 2019

*8:00 am (approx.) leaving school in school vans

*11:00 am-12:00pm stop for lunch

*1:30 coaches meeting; girls warm up

*2:00 pm pool play begin

*7:00 pm pool play ends, go get dinner

Saturday October 12, 2019

*8:00 am day two bracket play begins

Once everything is done, depending on how the girls do in pool and bracket play, once the tournament is done and over, we will head back to Tulare.

Mission Oak Volleyball

Stockton Tournament Itinerary continued

After tournament play on day one, players will be released and signed out by their own parent/guardian to stay in a hotel with them.

If parent is not able to go, player will be assigned a room with a female coach.

Curfew for athletes will be by 10:00 pm after team dinner to get rest for early am tournament play the following day.

Sincerely,

Head Varsity Volleyball Coach

Casey Norman

12th Annual
2019
Tournament
Stockton Classic
Alive Alumni

12th Annual "Stockton Classic" Volleyball Tournaments

Hosted by Edison HS

In **2018,** we had 52 freshmen, 64 sophomore, and 76 varsity teams! We have a great coach's hospitality room. Don't miss out on great competition! Sign up early to secure your spot. **Only 48 spots in the frosh, 48 for the sophomores, and 64 for Varsity Division!**

Guaranteed 4 matches for one day tourneys, 6 matches for 2 day varsity tourney! No more no less! Team Plaque for Champion, Runner- Up, and Consolation Champion. **Championship T-shirts to Winners!**

We put the same caliber teams together all at one site. You will face similar competition.

Freshmen:	**Saturday, Sept. 21st , 2019***
JV:	**Saturday, Sept. 28th, 2019***
Varsity (1 day)	**Saturday Oct. 12th, 2019* OR**
Varsity (2 day)	**Friday and Saturday Oct.**
11th-12th 2019*	

***In 2018 we had over 50+ playoff participants, 2017 CIF Open State Champ Archbishop Mitty, 2018 CIF Div. 1 State Runner-up Bishop O'Dowd HS, as well as 4 of the 8 Northern California Open division qualifiers.**
Past teams include El Camino, St Mary's (Stockton), Campolindo, Redwood, Menlo-Atherton, Oakridge, St. Francis, Rocklin, Christian Brothers, Granite Bay, Monte Vista, Pitman.

Cost
$300 per tourney (Each 1 day tourney)
$400 for the varsity 2 day
$850 total (save $50 dollars); Do all three tourneys w/Varsity one day.
$950 total (save $50 dollars); Do all three tourneys w/Varsity two day.

Please register at 209volleyball.com and click Stockton Classic

If you have questions, please contact Gabe Leal 510-860-6360 or gleal209@gmail.com

Make Checks payable to: **Edison Athletics**

Send Form to:

Gabriel Leal
PO BOX 1146
Stockton CA. 95201

Reserve Your Spot via email, website, or return lower portion!

Varsity Coach Name_____ Phone Number_____
Email _____

School Name, Address City,
Zip_____

Circle Tourney or Tourneys Entering

Frosh Sept 21st : $300 JV Sept 28th : $300 Var Oct. 12th : $300

Var (2day) Oct.11th- 12th $400 All 3 w/ Var 1 day: $850 All 3 w/ Var 2 day: $950

Frosh Sept 21st	JV/Soph Sept 28th	Var Oct 12th (1 day)	Var Oct 11-12 (2-day)	Paid	Coach/Contact
52	64	79	12		
Deer Valley	Deer Valley		Deer Valley	Dep #1 pd $950	Steve Evans
Franklin (EG)	Franklin (EG)		Franklin (EG)	Dep #4 pd $950	Kristen Williams
Kimball	Kimball		Kimball	pd $950	Mike Nunes
Bear Creek	Bear Creek		Bear Creek		Kirk K
			San Benito	Dep #1 pd $400	Emily Burley
			Madera South		Travis McEowen
			Madera	pd $400	Megan Haas
			Eureka	pd $400	Rachel Evans
			Mission Oak		Casey Norman
			Clovis North	Dep #3 pd $400	Travis Herb
			St. Francis (Mou View)	Dep #4 pd $400	Mike Rubin
			Napa		Kelly Porter
Edison	Edison	Edison		Host	Jasmine Howard
Weston Ranch	Weston Ranch	Weston Ranch		Co-Host	Nayeli Moreno
McClatchy	McClatchy	McClatchy		pd $850	Cory Houle
Miramonte	Miramonte	Miramonte		Dep #4 pd $850	Leslie Ray
Liberty Ranch	Liberty Ranch	Liberty Ranch		Dep #1 pd $850	Mark Snow
Chavez	Chavez	Chavez			George Conklin
Escalon	Escalon	Escalon		pd $850	Teresa Williamson
Turlock	Turlock	Turlock		Dep #3 pd $850	Amber Lugo
Vacaville	Vacaville	Vacaville		Dep #4 pd $850	Jordyn Adcock
Amador Valley	Amador Valley	Amador Valley		pd $850	Prima Glorioso
Pitman	Pitman	Pitman		pd $850	Kristen Pontes
Del Oro	Del Oro	Del Oro		Dep #4 pd $850	Tricia Vidlund
Rocklin	Rocklin	Rocklin		pd $850	Dave Muscarella
Lathrop	Lathrop	Lathrop		Dep #4 pd $850	Heather Anderson
Modesto	Modesto	Modesto			Traci Harris
Ripon	Ripon	Ripon		Dep #4 pd $850	Tyler White
Linden	Linden	Linden		pd $850	Glanna Podesta-Golns
American Canyon	American Canyon	American Canyon		Dep #3 pd $850	Katy O'Brien
Manteca	Manteca	Manteca			Kevin Bolding
St. Francis (Sac)	St. Francis (Sac)	St. Francis (Sac)		Deo #4 pd $850	Allyn Wright
Tokay	Tokay	Tokay			Kirsten Ryan
Oak Ridge	Oak Ridge	Oak Ridge		pd $850	Trevin Morgan
Oakdale	Oakdale	Oakdale		Dep #4 pd $850	Nickerson/Whorton/Burke
Mountain House	Mountain House	Mountain House		Dep #4 pd $850	Rosa Rodriguez
Franklin (Stkn)	Franklin (Stkn)	Franklin (Stkn)			David Tayco
Lincoln	Lincoln	Lincoln		Dep #4 pd $850	Maria Lynch
St. Mary's	St. Mary's	St. Mary's			Garren Allala
Central Catholic	Central Catholic	Central Catholic		Dep #3 pd $850	Michelle Springmeyer
Vanden	Vanden	Vanden			Cindy S.
Sonora	Sonora	Sonora		Dep #4 pd $850	Amy Wahlbrink
Lodi	Lodi	Lodi		Dep #4 pd $850	Chuck Sterni
Stagg	Stagg	Stagg			Jeremy Moua
Waterford	Waterford	Waterford			Jolene Thompson
Hughson	Hughson	Hughson		Dep #3 pd $850	Kaci Brazil
Grace Davis	Grace Davis	Grace Davis		pd $850	Carolina Sanches
Millennium	Millennium	Millennium		Dep #4 pd $850	Des Dominguez
West Campus	West Campus	West Campus			Paris Kidd
Heritage	Heritage	Heritage			Janet Hannigan
Bishop Odowd	Bishop Odowd	Bishop Odowd		pd $850	Lynn Hall
Galt	Galt	Galt		pd $850	Grace Celli
Folsom	Folsom	Folsom		Dep #4 pd $850	Michella Bogener
Pleasant Grove	Pleasant Grove	Pleasant Grove			Nat Wells
Vista Del Lago	Vista Del Lago	Vista Del Lago	Frosh Drop 9/13		Dave Faz

	St. Ignatius	St. Ignatius			Jennifer Curtin
	Amador	Amador	(varsity drop Sept. 10th)		Patricia Purdy
	Ripon Christian	Ripon Christian		pd $600	Kevin Tameling
	Big Valley Christian	Big Valley Christian			Sara Beers
	Yerba Buena	Yerba Buena		pd $600	Rudy Duran
	Delta (Clarksburg)	Delta (Clarksburg)	(varsity drop Sept 8th)	pd $600	Andrea Jensen
	Orestimba	Orestimba		Dep #3 pd $600	AD John Labno
	Mission (San Jose)	Mission (San Jose)			Donny Hui
	Bear River	Bear River		pd $600	Matt McDonald
	Redwood	Redwood		Dep #4 pd $600	Ursula Kunhardt
	Logan	Logan			Matt Guzman
	Tracy	Tracy		Dep #4 pd $600	Cat Vaughn
	Langston Hughes	Langston Hughes			Alcyone Wenzel
Archbishop Mitty		Archbishop Mitty		Dep #4 pd $600	Bret A-Cezar
Ben Holt Academy		Ben Holt Academy		pd $600	Russell Hess
		Marin Catholic		pd $300	Jake Spain
		Palo Alto		pd $300	Chris Crader
		Bishop Manogue			Jason Sterrett
		Hilmar		Dep #3 pd $300	Patti Harris
		Monte Vista		Dep #4 pd $300	Sara Johnson
		Forest Lake Christian		Dep #4 Pd $300	Shannon Syftestad
		Wheatland			Bill Evans
		Lincoln (Lincoln)		pd $300	Jeff Deter
		Rodriguez		Dep #3 pd $300	Sho Guzman
		Douglas		Dep #4 pd $300	Suzi T.
		Cosumnes Oaks			Lisa Fowkes
		El Capitan		pd $300	Arceli Moreno
		Elk Grove			Irv Ladines
		Buhach Colony			Emili Rivera
		El Camino			Martin Soyama
		Nevada Union		pd $300	Chrys Dudek
		The Nueva School		pd $300	Janelle Burnett
		Bradshaw Christian		pd $300	TBD
		San Ramon Valley			Brian Fujinaga
		Branson			Michelle Brazil
		Kelseyville		pd $300	Donelle McCallister
		San Mateo		pd $300	Andoni Javellana
		Exeter			Samantha Hilvers
Enochs	Enochs				Jaclyn Hollis
Los Banos	Los Banos			pd $600	Greg Soliz
	Salesian				Michelle McNamara
	Gregori				Megan Toon
Christian Brothers					James Todd

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Tulare Union High School Pep Squad Overnight Travel Request to the Regional Cheer Competition in Pomona, CA from November 8, 2019 through November 9, 2019

Background: The Tulare Union High School Pep Squad would like to compete at the Regional Cheer Competition in Pomona, CA. The competition is sponsored by the Universal Cheerleaders Association. The TU Pep Squad plans to leave after school on November 8, 2019 and return in the evening on November 9, 2019. The itinerary and chaperone list is included for your review.

Current Considerations: The Tulare Union High School Pep Squad Team would like to compete at the Regional Cheer Competition in Pomona, CA from November 8, 2019 through November 9, 2019.

Fiscal Implications: The Booster club will pay for the competition

Tulare Joint Union Board Priorities:
Board Priority 1*: Improve Student Opportunities and Performance.*

Therefore it is

RECOMMENDED: That the Board approve the Tulare Union High School Pep Squad Overnight Travel Request to the Regional Cheer Competition in Pomona, CA from November 8, 2019 through November 9, 2019.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Asst. Superintendent Student Services and Special Programs

Tulare Joint Union High School District

Field Trip Request Form

✓All sites participating: ☒ TUHS ☐ TWHS ☐ MOHS ☐ Tech Prep ☐ Valley ☐ Countryside ☐ Sierra Vista

☒ Request ☐ Updated Request: _____ Original request- trip & date

☐ District Vehicle ☐ Charter Service (IMPORTANT: This will require district inspection)

Name/Position: Brittney Avdino | Erin Williams

Group/Club: Tulare Union Pep Squad Students: 22 F 0 M

District chaperones: ____ F ____ M ☐ Voluntary ☐ Paid District approved chaperones: 8 F 2 M

Funding: self

Start Date: 11/8/19 (Fri) Departure Time: 4:30 pm

End Date: 11/9/19 (Sat) Return Time: 7pm | 9:45 return

✓All that apply: ☒ School Day ☒ Non-School Day ☒ Overnight

Destination/s: Pomona, CA

Brief overview of your trip: (Include purpose of the trip, funding details, student eligibility, plans for meals, pick-up and drop-off site/s, and list the chaperones. If this is an overnight trip, include lodging details.)

- Purpose of Trip: Regional Cheer competition (Southern CA) to qualify for the NHSCE Game Day | Traditional Division
- Itinerary: (Please attach) ✓
- Event Flyer: (Please attach) ✓
- Transportation: Paid by ASB, District, ~~Boosters~~, Students (Please circle one)
- Accommodations: Paid by ASB, District, ~~Boosters~~, ~~Students~~ (Please circle one)
- Meals: Paid by ASB, District, Boosters, ~~Students~~ (Please circle one)
- Registration Fee: Paid by ASB, District, ~~Boosters~~, Students (Please circle one)
- Comments: All Students travel with their respective parent throughout (no exceptions)

Teacher Signature: Brittney Avdino Date: 9/8/19

Administrator Signature: [signature] AP Date: 9-18-19

Remit Payment To:

Universal Cheerleaders Association

6745 Lenox Center Court, Suite 300
Memphis, TN 38115
888.CHEERUCA
https://www.varsity.com/uca/

Invoice

Inv #	REG-0010571480
Date	09/08/2019
Cust #	50390100
Contact	Britney Audino

Billed To: Tulare Union High School
426 N Blackstone
Tulare, CA 93274

Event Info: Southern California Championship
1101 W McKinley Ave
Pomona, CA 91768
11/09/2019 - 11/09/2019

Team Name	Division	Participants	Crossovers	Alternates	Total	Amount
Small Varsity - Non Tumble	Small Varsity - Non Tumble	12	0	0	12	$444.00
Game Day Varsity - Non-Tumble	Game Day Varsity - Non-Tumble	18	0	0	18	$468.00

	Rate	Count	Cost
Game Day - 2nd Routine Price:	$15.00	9	$135.00
Game Day Only Price:	$37.00	9	$333.00
Participant Price:	$37.00	12	$444.00

Cancellation Fees: $0.00
Coach/Instructor Fees: $0.00
Additional Fees: $0.00
Total Discounted: $0.00
Total Due: $912.00
Total Paid: $0.00
Balance Due: $912.00

pd 9/8/19
BA

Your registration is not finalized until full payment is received. Personal and/or Gym checks will not be accepted.

Southern California Regional Itinerary:

11.8.19

4:30pm Meet up in school Parking Lot each athlete is responsible for going with their own designated parent in their designated vehicle.

7:45/8:00pm Approx. Arrival in Pomona for check in at Hotel (Double Tree) /free time to get dinner with family

9:30/10pm LIGHTS OUT/Bed Check

11.9.19

6:30-8:30am Breakfast at your leisure

8:30-12:00 free time/get ready

12-12:30 Pre Warm up as a Team Outside

12:30-1 Refresh

1:00pm check in with Mrs. Audino and Coach Erin in Lobby
HAIR: severe, CLEAN low Pony with 2:30 LONG SLEEVE CUSTOM LOGO SHELL AND STRAIGHT RED SKIRT (IF YOU ARE GAME DAY, PLEASE WEAR WHITE PLEATED SKIRT, BLACK VARSITY LOGO SPANDEX with white logo PLEASE, suitable red lipstick, clean THIS season comp shoes and tall white socks) You can wear warm up jacket over uniform...only Varsity backpacks permitted. ALL hair must look exactly the same, as should all make up...alternates should look EXACTLY the same however can be in WARM UP jacket and pant only as an alternative.

1:15 Leave for Competition Venue in the respective cars you came in with YOUR Parent, no exceptions.

1:50 Arrival at competition venue for check in

2:00-2:30 Free time to grab a snack, shop at competition venue, and pre stretch

2:30 Traditional Comp warm

2:44 TRADIONAL PERFORMACE

2:58 WARM UP FOR GAME DAY

3:16 Game Day Performance

5:15-5:45 pm awards and announcement of bids

6pm/6:45 (latest) leave to go home

9:30/9:45 Arrival home

Supervisors and Chaperones:

Britney Audino: Advisor/Head Staffed Coach F

Erin Williams: Staffed Coach F

Richard Audino: Cleared Volunteer Coach M

Chino Williams: Fingerprinted/ Cleared Volunteer Chaperone M

Audra Strong: Fingerprinted/ Cleared Volunteer Chaperone F

Deanna McCord: Fingerprinted/ Cleared Volunteer Chaperone F

Kema Patterson Young: Fingerprinted/ Cleared Volunteer Chaperone F

Kimberly Simmons: Fingerprinted/ Cleared Volunteer Chaperone F

Julie Pimentel: Fingerprinted/ Cleared Volunteer Chaperone F

Stacey Salazar: Fingerprinted/ Cleared Volunteer Chaperone F

Karen Salazar: Fingerprinted/ Cleared Volunteer Chaperone F

Rooming:

- Each Cheerleader will stay 4 to a room at **a $167.66 total room** rate with taxes and fees (See attached) **$47 (rounded up)** Per Cheerleader

Suggested Money for Meals: $30

Each Cheerleader will be responsible for Traveling with their OWN respective Parent, and that parent is their method of travel for the duration of the trip.

- 13 Traditional Competition Cheerleaders
- 18 Game Day Competition Cheerleaders

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Tulare Union High School Pep Squad Overnight Travel Request to the Regional Qualifier Cheer Competition in Folsom, CA from November 15, 2019 through November 16, 2019

Background: The Tulare Union High School Pep Squad would like to compete at the Regional Qualifier Competition in Folsom, Ca. The Regional Qualifier Competition is sponsored by the Universal Cheerleaders Association. The TU Pep Squad plans to leave after school on November 15, 2019 and return during the evening of November 16, 2019. The itinerary and chaperone list is included for your review.

Current Considerations: The Tulare Union High School Pep Squad Team would like to compete at the Regional Qualifier Competition in Folsom, CA from November 15, 2019 through November 16, 2019.

Fiscal Implications: No costs to the district for the trip. The Booster club will be paying for the competition.

Tulare Joint Union Board Priorities:
***Board Priority 1**: Improve Student Opportunities and Performance.*

Therefore it is

RECOMMENDED: That the Board approve the Tulare Union High School Pep Squad Overnight Travel Request to the Regional Qualifier Competition in Folsom, CA from November 15, 2019 through November 16, 2019.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Tammy Aldaco, Asst. Superintendent Student Services and Special Programs

Tulare Joint Union High School District

Field Trip Request Form

✓All sites participating: ☒ TUHS ☐ TWHS ☐ MOHS ☐ Tech Prep ☐ Valley ☐ Countryside ☐ Sierra Vista

☒ Request ☐ Updated Request: _____
Original request- trip & date

☒ ☐ District Vehicle ☐ Charter Service (IMPORTANT: This will require district inspection)

Name/Position: Brithay Audino / Erin Williams

Group/Club: Tulare Union Dep Squad Students: 22 F 0 M

District chaperones: ___ F ___ M ☐ Voluntary ☐ Paid District approved chaperones: 8 F 2 M

Funding: self

Start Date: Nov 15 (Fri) Departure Time: 4:30 pm

End Date: Nov 16 (Sat) Return Time: 6:45pm / home 9:50 pm

✓All that apply: ☒ School Day ☒ Non-School Day ☒ Overnight

Destination/s: Folsom / El Dorado Hills CA

Brief overview of your trip: (Include purpose of the trip, funding details, student eligibility, plans for meals, pick-up and drop-off site/s, and list the chaperones. If this is an overnight trip, include lodging details.)

- Purpose of Trip: Cheer Competition, UCA Regional Qualifier for UCA
- Itinerary: (Please attach) ✓
- Event Flyer: (Please attach) ✓
- Transportation: Paid by ASB, District, Boosters, Students (Please circle one)
- Accommodations: Paid by ASB, District, Boosters, Students (Please circle one)
- Meals: Paid by ASB, District, Boosters, Students (Please circle one)
- Registration Fee: Paid by ASB, District, Boosters, Students (Please circle one)
- Comments: All students travel with their respective parent throughout (no exceptions)

Teacher Signature: Brithay Audino Date: 9/8/19

Administrator Signature: [signature] AP Date: 9-18-19

Remit Payment To:

Universal Cheerleaders Association

6745 Lenox Center Court, Suite 300
Memphis, TN 38115
888.CHEERUCA
https://www.varsity.com/uca/

Invoice

Inv #	REG-0010571483
Date	09/08/2019
Cust #	50390100
Contact	Britney Audino

Billed To: Tulare Union High School
426 N Blackstone
Tulare, CA 93274

Event Info: Northern California Regional
1120 Harvard Way
El Dorado Hills, CA 95762
11/16/2019 - 11/16/2019

Team Name	Division	Participants	Crossovers	Alternates	Total	Amount
Small Varsity - Non Tumble	Small Varsity - Non Tumble	12	0	0	12	$444.00
Game Day Varsity - Non-Tumble	Game Day Varsity - Non-Tumble	18	0	0	18	$468.00

	Rate	Count	Cost
Game Day - 2nd Routine Price:	$15.00	9	$135.00
Participant Price:	$37.00	21	$777.00

Cancellation Fees: $0.00
Coach/Instructor Fees: $0.00
Additional Fees: $0.00
Total Discounted: $0.00
Total Due: $912.00
Total Paid: $0.00
Balance Due: $912.00

9/8/19

Your registration is not finalized until full payment is received. Personal and/or Gym checks will not be accepted.

Northern California Regional Itinerary:

11.15.19

4:30pm Meet up in school Parking Lot each athlete is responsible for going with their own designated parent in their designated vehicle.

7:45/8:00pm Approx. Arrival in Folsom for check in at Hotel (Hilton Garden Inn, Folsom) /free time to get dinner with family

9:30/10pm LIGHTS OUT/Bed Check

11.16.19

6:30-8:30am Breakfast is provided with rooming and available in private banquet area

8:30-1:00 free time/get ready

1:00pm check in with Mrs. Audino and Coach Erin in Lobby
HAIR: severe, CLEAN low Pony with 2:30 LONG SLEEVE CUSTOM LOGO SHELL AND STRAIGHT RED SKIRT (IF YOU ARE GAME DAY, PLEASE WEAR WHITE PLEATED SKIRT, BLACK VARSITY LOGO SPANDEX with white logo PLEASE, suitable red lipstick, clean THIS season comp shoes and tall white socks) You can wear warm up jacket over uniform...only Varsity backpacks permitted. ALL hair must look exactly the same, as should all make up...alternates should look EXACTLY the same however can be in WARM UP jacket and pant only as an alternative.

1:15 Leave for 1515 J Street Sacramento, CA (Approx 29 Miles away, 32 min) in the respective cars you came in, no exceptions.

1:50 Arrival at competition venue for check in

2:00-2:30 Free time to grab a snack, shop at competition venue, and pre stretch

2:30 Traditional Comp warm

2:44 TRADIONAL PERFORMACE

2:58 WARM UP FOR GAME DAY

3:16 Game Day Performance

5:15-5:45 pm awards and announcement of bids

6pm/6:45 (latest) leave to go home

9:30/9:45 Arrival home

Supervisors and Chaperones:

- Britney Audino: Advisor/Head Staffed Coach F
- Erin Williams: Staffed Coach F
- Richard Audino: Cleared Volunteer Coach M
- Chino Williams: Fingerprinted/ Cleared Volunteer Chaperone M
- [redacted]
- Deanna McCord: Fingerprinted/ Cleared Volunteer Chaperone F
- Kema Patterson Young: Fingerprinted/ Cleared Volunteer Chaperone F
- Kimberly Simmons: Fingerprinted/ Cleared Volunteer Chaperone F
- Julie Pimentel: Fingerprinted/ Cleared Volunteer Chaperone F
- Stacey Salazar: Fingerprinted/ Cleared Volunteer Chaperone F
- Karen Salazar: Fingerprinted/ Cleared Volunteer Chaperone F

Rooming: Hilton Garden Folsom
Each Cheerleader will stay 4 to a room at **a $132 total room** rate (rounded up) with taxes and fees (See attached) **$33** Per Cheerleader

Suggested Money for Meals: $25 As a Pizza Lunch will be Provided Day two of trip

Each Cheerleader will be responsible for Traveling with their OWN respective Parent, and that parent is their method of travel for the duration of the trip.

13 Traditional Competition Cheerleaders

18 Game Day Competition Cheerleaders

22 total cheerleaders
some cheerleaders cheer
in both competitions.

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Request for Recognition of the Mission Oak Parent Boosters for the 2019-2020 School Year

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Background: Per Board Policy 1230, the Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the District.

Current Considerations: The Mission Oak Parent Boosters were not renewed for the 2019-20 year at the September 19, 2019 Board meeting, as they hadn't turned in their required paperwork. The booster club has since submitted all necessary information and is requesting recognition for the 2019-2020 school year. The Fundraiser Planning form is attached for your review.

Fiscal Implications: None.

Tulare Joint Union High School District Board Priorities

- ***Improve Student Outcomes and Performance***
- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***

Therefore it is: RECOMMENDED: That the Board Approve Recognition of the Mission Oak Parent Boosters for the 2019-2020 School Year.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

Tulare Joint Union High School District
Board Authorized School Connected Organizations
Fundraiser Planning Form

School Site: Mission Oak High School

Name of Organization: Mission Oak Parent Boosters

Mailing Address: 13198 Ave 232
Tulare CA 93274

Fundraiser	Location	Estimated Date	Student Involved in Sales: Y/N	Estimated Gross Revenue
1. water sales	Mission Oak High School	6/4/19	Y	$2000
2.				
3.				
4.				
5.				
6.				
7.				
8.				

* The Organization must submit an individual Request for Approval of Fundraising Activity Form for each fundraising activity no later than three (3) weeks prior to the activity start date.

*Attach additional pages, if necessary

Completed by: Beth A Koenig Date: 5/6/19

Please return completed form to: Tulare Joint Union High School District
Business Office
426 North Blackstone Street
Tulare, CA 93274
(559) 688-2021 Phone
(559) 656-8079 Fax
laurie.vanessen@tulare.k12.ca.us

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Request for Recognition of the Tulare Union Cheer Boosters for the 2019-2020 School Year

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Background: Per Board Policy 1230, the Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the District.

Current Considerations: The Tulare Union Cheer Boosters were not renewed for the 2019-20 year at the September 19, 2019 Board meeting as they hadn't turned in their required paperwork. The booster club has since submitted all necessary information and is requesting recognition for the 2019-2020 school year. The Fundraiser Planning form is attached for your review.

Fiscal Implications: None.

Tulare Joint Union High School District Board Priorities

- ***Improve Student Outcomes and Performance***
- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***

Therefore it is: RECOMMENDED: That the Board Approve Recognition of the Tulare Union Cheer Boosters for the 2019-2020 School Year.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

Tulare Joint Union High School District
Board Authorized School Connected Organizations
Fundraiser Planning Form

School Site: Tulare Union High School

Name of Organization: T.U.H.S Cheer Boosters

Mailing Address: 11101 Zinfandel Ct.
Tulare CA 93274

Fundraiser	Location	Estimated Date	Student Involved in Sales: Y/N	Estimated Gross Revenue
1. Jamba Juice cards	TV.HS	9/19	Y	2-3,000
2. YouBe's Fundraiser	T.U.H.S	10/19	Y	5,000
3. Hosting TUHS cheer clinic	T.U.H.S	9/19	Y	2,500
4. Football Raffle/Spirt Pack Fundraiser	T.U.H.S	8/21-30/19	Y	1,700
5. Grandpa Popcorn Fundraiser	T.D.H.S	10/19	Y	3,000
6. B.B.Q dinner Fundraiser	T.U.H.S	9/19	Y	5,000
7. Le mejor/Compaches dinner sale	T.U.H.S	11/19	Y	5,000
8. Mr. Tulare Union	T.U.H.S	10/19	Y	4,000

* The Organization must submit an individual Request for Approval of Fundraising Activity Form for each fundraising activity no later than three (3) weeks prior to the activity start date.

*Attach additional pages, if necessary

Completed by: [signature] Date: 8/19

Please return completed form to: Tulare Joint Union High School District
Business Office
426 North Blackstone Street
Tulare, CA 93274
(559) 688-2021 Phone
(559) 656-8079 Fax
laurie.vanessen@tulare.k12.ca.us

Due Date: September 6, 2019

TUHS Cheer Booster® Cont'd.

9.	Krispy Kreme Fundraiser	T.U.H.S.	Y	10/19
10.	Tee Pee Fundraiser	T.U.H.S.	Y	ongoin
11.	Marie Callender	T.U.H.S	Y	11/19
12.	Taco dinner/Salsa dinner sales.		Y	11/19
13.	Paint Night Fundraiser	T.U.H.S.	Y	12/19
14.	Farmhouse candles Fundraiser		Y	8/19
15.	T.U.H.S Slides Fundraisers	T.U.H.S.	Y	ongoin

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Request for Recognition of the Tulare Union Football Boosters for the 2019-2020 School Year

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Background: Per Board Policy 1230, the Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the District.

Current Considerations: The Tulare Union Football Boosters were not renewed for the 2019-20 year at the September 19, 2019 Board meeting as they hadn't turned in their required paperwork. The booster club has since submitted all necessary information and is requesting recognition for the 2019-2020 school year. The Fundraiser Planning form is attached for your review.

Fiscal Implications: None.

Tulare Joint Union High School District Board Priorities

- ***Improve Student Outcomes and Performance***
- ***Maintain the Fiscal Integrity of the District and Fund the Board Priorities***

Therefore it is: RECOMMENDED: That the Board Approve Recognition of the Tulare Union Football Boosters for the 2019-2020 School Year.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

Tulare Joint Union High School District
Board Authorized School Connected Organizations
Fundraiser Planning Form

School Site: Tulare Union Highschool

Name of Organization: Tutts Football Booster

Mailing Address: 1180 Zinfandel Ct Tulare CA 93274
Attn: Michelle Pinheiro

Fundraiser	Location	Estimated Date	Student Involved in Sales: Y/N	Estimated Gross Revenue
1. Discount Card	off Campus	5/19 & 8/16	Yes	6,000
2. Krispy Kreme	off Campus	5/19 & 10/21	Yes	8,000
3. Blast Fundraiser	online	All year Started 5/19	Yes	6,000
4. Poker Tournament	Martinhos		No	2,500
5. program Builders	off Campus		no	5,000
6.				
7.				
8.				

* The Organization must submit an individual Request for Approval of Fundraising Activity Form for each fundraising activity no later than three (3) weeks prior to the activity start date.

*Attach additional pages, if necessary

Completed by: [signature] Date: 8-13-19

Please return completed form to: Tulare Joint Union High School District
Business Office
426 North Blackstone Street
Tulare, CA 93274
(559) 688-2021 Phone
(559) 656-8079 Fax
laurie.vanessen@tulare.k12.ca.us

Due Date: September 6, 2019

Meeting of
October 3, 2019
FOR: ACTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT

TO: **MEMBERS OF THE BOARD OF TRUSTEES**

APPROVE: Donation to Tulare Union High School Principal Reserve from Rosa Brothers Milk Company

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Background: In accordance with Board Policy 3290 the Board of Trustees may accept any bequest or gift of money or property on behalf of the district.

Current Considerations: Rosa Brothers Milk Company would like to donate $115.60 to the Tulare Union High School Principal Reserve account. A copy of the donation form is attached.

Fiscal Implications: Tulare Union High School Principal Reserve will receive a benefit of $115.60.

Tulare Joint Union High School District Board Priorities:
- ***Improve Student Outcomes and Performance***

Therefore it is: Recommended: That the Board approve the monetary donation to Tulare Union High School Principal Reserve.

SUBMITTED BY:
Mr. Tony Rodriguez
Superintendent

PREPARED BY: Mrs. Vivian Hamilton, Business Manager

Donation Form

Fiscal Year: 2019-2020

Name of Donor: Rosa Brothers Milk Company

Street Address: 10090 Second Avenue

City, State and Zip: Hanford, CA 93230

Telephone: 559.582.8825

Description of the donation: Check from Rosa Brothers Milk Company – proceeds from Scoop Mobile sales at Back To School Night on August 27, 2019

Donor's estimate of value: **$115.60**

Purpose of the donation: Promoting school spirit, parent-school collaboration, and funds for education

All donations in the form of cash or check should be forwarded to the district business office with this completed form. All other donations should have a completed form sent to the district business office. Explain below whether the donation is for the school site or a specific district program.

TUHS Principal's Reserve #11342

Deposit to the following account(s): 100%

Principal's Reserve #11342 100%

#010-00000-0-11342-10000-43000-409-0000-00

Report prepared by: _____

Signature, Title and Date

~~**The following must be completed prior to the Principal's signature if donation is for ASB.**~~

~~Reviewed by ASB Director:~~ _____

~~Signature and Date~~

~~Date Approved by ASB:~~ _____

Principal: _____ 9-3-19

Signature and Date

TULARE JOINT UNION High School District

12-Month Board Calendar
2019-2020

Month:	▪ July 2019	▪ August 2019
Board Items:	▪ Agreements to Provide Food & Supplies to Food Services **[Hamilton]** ▪ Annual Statement of Need for 30-Day Sub Permit **[Orisio]** ▪ Budget Revisions **[Hamilton]** ▪ CA Ag Teacher Induction Program (CATIP) Agreement **[Orisio]** ▪ Declaration of Need for Fully Qualified Educators **[Orisio]** ▪ Facilities Master Plan Update **[Rodriguez]** ▪ Matt Upton Agreement **[Hamilton]** ▪ MOU TAS Consortium Perkins CTE **[Torrez]** ▪ Occupational Therapy Agreement **[Edwards]** ▪ ProYouth Agreement **[Aldaco]** ▪ Speech Services Agreement **[Edwards]** ▪ Sprigeo Contract *(Recurring)* **[Aldaco]** ▪ State Building Funds Application **[Orisio]** ▪ Superintendent's Formal Evaluation ▪ Teacher Induction Program Tulare County **[Orisio]** ▪ Teacher Salary Schedules **[Orisio]** ▪ Turning Point Contract **[Aldaco]** ▪ Superintendent's Overnight Travel Requests **[Rodriguez]**	▪ Boundary Study Information **[Rodriguez]** ▪ Budget Revisions 2018-2019, 2019-2020 **[Hamilton]** ▪ Countryside/YSB Contract *(Renewal)* **[Aldaco]** ▪ Edmentum (PLATO) Contract Renewal **[Van Scyoc]** ▪ Houston Insurance Services Contract[**(Hamilton]** ▪ License Agreement between So Cal Edison and TJUHSD **[Hamilton]** ▪ MOU for PIQE **[Van Scyoc]** ▪ Piggyback Consent Form between Glendale Unified and Apple Inc. [**Trimm**] ▪ Point Loma Nazarene University Internship Credential Program Agreement for 2019-2024 **[Orisio]** ▪ Public Hearing & Approve Settlement Disclosure CSEA **[Hamilton]** ▪ Salary & Health & Welfare Benefit Increases **[Orisio]** ▪ SchoolWorks Agreement for Demographics (*Recurring*) **[Hamilton]** ▪ SchoolWorks Facilities Planning Assessment **[Rodriguez]** ▪ SISC Flex Plan and Agreement **[Hamilton]** ▪ SuperFan, Inc. Agreement **[Hamilton]** ▪ Superintendent's Overnight Travel Requests **[Rodriguez]** ▪ TCOE Foster Youth Services Coordinating Program **[Edwards]** ▪ Tentative Agreement between TJUHSD and CSEA Chapter 218 **[Orisio]** ▪ TYSB Additional Mental Health Services **[Aldaco]**
Events/Holidays:	➢ 7/9 **– Special Board Meeting at 6:30 p.m.** ➢ 7/18 **– Regular Board Meeting at 7:30 p.m.** ➢ 7/25 – **Management Team Charge Session, TCOE Office** ➢ 7/31 – **New Teacher Breakfast, 8:00 a.m., SDR, TJUHSD**	➢ 8/1 – **Regular Board Meeting at 7:30 p.m.** ➢ 8/5 – **District Wide Meeting, Tulare Union High School** ➢ 8/7 **– Special Board Meeting at 6:00 p.m.** ➢ 8/8 – First Day of School ➢ 8/15 – **Regular Board Meeting at 7:30 p.m.** ➢ 8/27 – Back to School Night *(Minimum Day)*

Month:	▪ **September 2019**	▪ **October 2019**
Board Items:	▪ Budget Policy & Calendar for 2019-2020 **[Hamilton]** ▪ Budget Revisions **[Hamilton]** ▪ CA College Guidance Initiative (CCGI) Contract **[Van Scyoc]** ▪ Committee on Assignments **[Orisio]** ▪ Conflict of Interest Code Bylaws **[Orisio]** ▪ Determining Membership & Duties of the BAC **[Hamilton]** ▪ Farm Enterprise Report **[Hamilton]** ▪ Food Service Operations Report **(Hamilton)** ▪ Gann Limits Resolution *(Due September 15th)* **(Hamilton)** ▪ Increase to Board Member Health Insurance Cap **[Hamilton]** ▪ Recognition of School-Connected Organizations **(Hamilton)** ▪ School Facilities Project Update **[Pierotte]** ▪ SchoolWorks Contract for 2020 Level 1 Developer Fee Study **[Pierotte]** ▪ Subject Matter Verification Agreements *(every 2 years)* **(Orisio)** ▪ Sufficiency of Textbooks/Instructional Materials **[Van Scyoc]** ▪ Summer School Report **[Van Scyoc/Robles]** ▪ TCOE Agreement for CA Standards Prof Learning at CHS **[Van Scyoc]** ▪ Unaudited Financial Report **[Hamilton]** ▪ Withdraw of School-Connected Organizations **[Hamilton]** ▪	▪ Agreement with Tulare Co Supt of Schools and TJUHSD K12 Strong Workforce Project (SWP) **[Aldaco]** ▪ Agreement with Tulare Co Supt of Schools for Board Certified Behavior Analyst (BCBA) **[Edwards]** ▪ Amendment to Board Bylaws Regarding Health Insurance **[Hamilton]** ▪ Annual Renewal of Services between Super Co-Op & TJUHSD **[Hamilton]** ▪ Budget Revisions 2019-2020**[Hamilton]** ▪ Contract between TJUHSD and CCGI **[Van Scyoc]** ▪ Facilities & Transportation & Project Update Report **[Pierotte]** ▪ School Calendar Proposals **[Van Scyoc]** ▪ Security Guards for School Facility Rentals **[Hamilton]** ▪ Supt Interleague Council Central Section CIF Resolution **[Rodriguez]** ▪ Travel Request for TJUHS District FFA to attend National FFA Convention **[Aldaco]** ▪ Update on 4x4 Schedule **[Van Scyoc]**
Events/Holidays:	➢ 9/2 – Labor Day ➢ 9/5 – **Regular Board Meeting at 7:30 p.m.** ➢ 9/11 – Fair Day ➢ 9/19 – **Regular Board Meeting at 7:30 p.m.** ➢ **9/24 – Joint Meeting with City of Tulare and COS** **Tulare Public Library Council Chambers** **6:00 p.m.**	➢ 10/3 – **Regular Board Meeting at 7:30 p.m.** ➢ 10/16 – **PSAT (**Minimum Day) ➢ 10/17 **– Regular Board Meeting at 7:30 p.m.** ➢ **10/28 – Special Board Meeting TWHS Awards at 6:30 p.m.**

Month:	▪ **November 2019**	▪ **December 2019**
Board Items:	▪ Agreement with CSBA for Agenda Online **(Rodriguez)** ▪ Agreement with TCOE for Mental Wellness Services **(Aldaco)** ▪ Agreement with Tulare Co Supt of Schools for OT Services **(Edwards)** ▪ Agreement with Tulare Co Supt of Schools for Speech Services **(Edwards)** ▪ Air Mobile Communications Agreement **(Aldaco)** ▪ Annual Report of Developer Fees **(Hamilton)** ▪ Authorization to Advertise **(Stevens)** ▪ Budget Revisions **(Hamilton)** ▪ Call for CSBA Delegate Nominations (INFO) **(Rodriguez)** ▪ Facility Agreement for Winter Formal **(Hamilton)** ▪ First Interim Financial Report **(Hamilton)** ▪ Local Indicators (California School Dashboards) **- (Van Scyoc)** ▪ National Academy Foundation Membership MOU **(Aldaco)** ▪ New Course Offerings Proposal **(Van Scyoc)** ▪ Phase 2 Prop 39 Energy Efficiency Project **(Stevens)** ▪ Prom Agreement with Country M Ranch Agreement **(Hamilton)** ▪ Quarterly Board Policy Revisions **(Rodriguez)** ▪ Resolution to Permit Transfer of Funds with Adopted Budget ▪ School Calendar Proposals for Following Year **(Van Scyoc)** ▪ Set Date/Time for Annual Organization Meeting **(Rodriguez)** ▪ Single Plans for Student Achievement (SPSA) **(Aldaco)** ▪ Technology Agreements with Oak Valley, Sundale and Palo Verde Schools – (exp. 2019) **((Van Scyoc)** ▪ Thinglink Agreement **(Van Scyoc)** ▪ Winter Schedule Proposal **(Van Scyoc)**	▪ 2019-2022 ALICE Training Contract **(Aldaco)** ▪ Amendment to School Climate Transformation Grant **(Aldaco)** ▪ Budget Allocations for Next Year's Proposed Budget **(Hamilton)** ▪ Calif Environmental Quality Act Compliance (CEQA) – Notice of Exemption **[Stevens]** ▪ CSBA Nominations for Delegate Assembly (A) **(Rodriguez)** ▪ Formula Allocations for Proposed 2019-2020 Budget **(Aldaco)** ▪ Lease Agreement for Live Oak Baseball Field **[Stevens]** ▪ Proposal for 2018-2019 Algebra 1 Winter Session **(Van Scyoc)** ▪ Quarterly Board Policy Revisions **(Rodriguez)** ▪ Recovery Resources Agreement for Additional Services **(Aldaco)** ▪ Re-Organization of the Board of Trustees **(Rodriguez)** ▪ Request from TWHS for Band Uniform Replacement **(Hamilton)** ▪ SchoolWorks, Inc. GIS Annual Service Agreement Demographic & Enrollment Projections **[Stevens]**
Events/Holidays:	➢ **11/4 – Special Board Meeting Alt Ed/TAS Awards at 6:00 p.m.** ➢ 11/7 – **Regular Board Meeting at 7:30 p.m.** ➢ **11/18 – Special Board Meeting TUHS Awards at 6:00 p.m.** ➢ 11/11 – Veteran's Day ➢ 11/21 – **Regular Board Meeting at 7:30 p.m.** ➢ 11/25 – 11/29 Thanksgiving Week	➢ **12/2 – Special Board Meeting Mission Oak at 6:00 p.m.** ➢ **12/5 – 12/7 - CSBA conference – San Diego, CA** ➢ 12/12 – **Regular Board Meeting** *(Reorganization of the Board)* ➢ 12/23 – 1/10 Winter Break

Month:	➢ **January 2020**	➢ **February 2020**
Board Items:	▪ 2018-2019 Budget to Actual Comparison Report [Hamilton] ▪ 2019 Summer School Proposal [Van Scyoc] ▪ Agreement between Tech Prep and Yondr Program [Van Scyoc] ▪ Agreement between TJUHSD and Farm Caretaker 2018-2019 [Dutto] ▪ LCSSP Grant [Van Scyoc/Aldaco] ▪ Low Performing Students Block Grant [Van Syoc] ▪ Mobile Home Quote for Installation of Mobile Home at Farm for Caretaker [Dutto] ▪ Proposals for Audit Services 2017-18 through 2019-20 ▪ Report on California School Dashboard for TJUHSD [Van Scyoc] ▪ Request to Share Student Information with **Global Grid 4 Learning** [Trimm] ▪ Student Body Fund Procedures Manual [Hamilton] ▪ Turnitin Pilot Partnership Agreement [Van Scyoc]	▪ 2nd Interim Financial Report for 2018-2019 [Hamilton] ▪ 8th Period Prep Buyouts [Orisio] ▪ Budget Revisions [Hamilton] ▪ Budget Update [Hamilton] ▪ Cafeteria Report (Mid-Year) [Stephens/Hamilton] ▪ Conflict of Interest [Rodriguez] ▪ Contract with Tulare Agri-Center for TU Senior Breakfast [Hamilton] ▪ Demographic Study Presentation by Ken Reynolds [Rodriguez] ▪ District's Response to Letter to Management [Hamilton] ▪ Facilities Projects Discussion [Rodriguez] ▪ Farm Enterprise Report (Mid-Year) [Dutto/Hamilton] ▪ Proposals for Providing Food, Beverages, Supplies to the District [Hamilton] ▪ Revisions to BP/AR 1230 School Connected Organizations [Hamilton] ▪ San Joaquin Valley Air Pollution Control Ag Tractor Replacement Program [Dutto] ▪ School Safety Plans *Updated* [Aldaco] ▪ TCOE iLead Clear Administrative Credential [Orisio]
Events/Holidays:	➢ 1/16 – **Regular Board Meeting at 7:30 p.m.** ➢ 1/20– Martin Luther King	➢ 2/3 – Non-School Day ➢ 2/6 – **Regular Board Meeting at 7:30 p.m.** ➢ 2/10 – Lincoln's Birthday - Holiday ➢ 2/17 – President's Day - Holiday ➢ 2/20 – **Regular Board Meeting at 7:30 p.m.**

Month:	▪ **March 2020**	▪ **April 2020**
Board Items:	▪ 1 Million Contract CONSENT [Van Scyoc] ▪ Adoption of New Textbooks for Next School Year [Van Scyoc] ▪ Agreement with Caves & Associates [Orisio] ▪ Agreement with International Ag Center for Spring FFA Banquet [Dutto] ▪ AVID Contract CONSENT [Van Scyoc] ▪ Budget Revisions [Hamilton] ▪ COS Annual Report to TJUHSD Board ▪ CSBA Delegate Assembly Candidates Selection-Ballot Vote ▪ Fresno Pacific Student Teaching Agreement [Orisio] ▪ IRC Presentation ▪ Land O Lakes Milk Marketing Agreement [Dutto] ▪ National FFA Board of Director Officers ▪ Public Hearing & Adopt Resolution Approving Energy Efficient Lighting Project [Stevens] ▪ Public Hearing on Proposed LCAP and Budget [Hamilton] ▪ Resolution in the Matter of the Release of a Temporary Certificated Employee [Orisio] ▪ Sunshining of Initial Bargaining Proposal from CSEA 2019-2022 ▪ Sunshining of Initial Bargaining Proposal from TJUHSD to CSEA ▪ TAS Agreement with Kaweah Delta Healthcare District [Torrez] ▪ TAS Agreement with Tulare Pediatric Group [Torrez] ▪ TCOE Internship Credential Program Agreement for 2019-2021 [Orisio] ▪ Update on 4x4 Schedule [Van Scyoc]	▪ Accidental Damage Protection Program for Class of 2023 [Trimm] ▪ Clinical Facility Site Agreement with Tulare Family Practice [Torrez] ▪ Fresno State Student Counseling Agreement [Orisio] ▪ Growth Positions for 2019-2020 School Year [Orisio] *as needed* ▪ Membership between Super Co-Op and TJUHSD for 2019-2020 [Hamilton/Stephens] ▪ Ordering Governing Board Member Elections (Every 2 Years) ▪ Quarterly Board Policy Revisions [Rodriguez] ▪ Request to join the Interlocal Purchasing System (TIPS) [Trimm] ▪ Resolution in Support of Retaining Adult Education K-12 [Torrez] ▪ Resolutions for Transfers for Accounting Department ▪ Senior Breakfast Facility Rental Agreements [Hamilton] ▪ Solution Tree Agreement [Van Scyoc] ▪ Student Teaching Agreement with CSU Bakersfield [Orisio] ▪ Subject Matter Verification Agreements ▪ TAS Agreement with Tulare Family Practice [Torrez] ▪ TAS Renewal Quote for Aztec Software [Torrez] ▪ TAS Renewal Quote for Edgenuity, Inc. [Torrez] ▪ Third Interim Financial Report for 2018-2019 [Hamilton]
Events/Holidays:	➢ 3/5 – **Regular Board Meeting at 7:30 p.m.** ➢ 3/19 **– Regular Board Meeting at 7:30 p.m.**	➢ 4/2 – **Regular Board Meeting at 7:30 p.m.** ➢ 4/6-4/13 – Spring Break ➢ 4/16 – **Regular Board Meeting at 7:30 p.m.**

Month:	▪ **May 2020**	▪ **June 2020**
Board Items:	▪ Analytic Schools Application and License Agreement (Orisio) ▪ Accelerated Charter High School Growth Positions (Orisio) ▪ Bid Security Services to District-Award to AAA Inc. (Hamilton) ▪ Board Calendar Proposal for 2019-20 (Rodriguez) ▪ Board Member Graduation Assignments (Rodriguez) ▪ Campus Life Gang Intervention SSIP Contract (Van Scyoc) ▪ CIF Representatives for 2019-20 (Rodriguez) ▪ Clinical Facility Site Agreements for the Adult School (Torrez) ▪ Consortia Report on Governance Compliance (Torrez) ▪ COS Agreement Dual Enrollment Courses (Aldaco) ▪ CSU Bakersfield Student Teaching Agreement (Orisio) ▪ CSU Fresno Student Counseling Agreement (Orisio) ▪ Dairy Manager Agreement 2019-20 (Hamilton) ▪ Educational Program for English Learners (Van Scyoc) ▪ International Agri-Center Agreement for MOHS (Hamilton) ▪ Proposals for Providing Food and Supplies to District (Hamilton) ▪ PSAT/NMSQT and PSAT 8/9 Contract (Van Scyoc) ▪ Quarterly Board Policy Revisions [Rodriguez] ▪ Read and Write Google Chrome Contract (Van Scyoc) ▪ Rehabilitation Specialist Case Worker (Orisio) ▪ Resolutions Interfund Transfers from AP Department (Hamilton) ▪ Sierra Vista Charter High School Charter Renewal (Domingues) ▪ School Services of California Fiscal Budget Services (Hamilton) ▪ School Site Travel Requests (Aldaco) ▪ Sequoia Adult Education Consortium (Torrez) ▪ Sports Officiating Services (Hamilton) ▪ Student Data Sharing Agreement with TCSD (Van Scyoc) ▪ TCOE Agency Agreement for Janitorial Services (Stevens) ▪ TDES Rental Agreement for TWHS (Hamilton) ▪ Tulare HHSA Services for Medi-Cal Agreement (Stevens) ▪ Tulare Noon Kiwanis Agreement (Hamilton) ▪ Verissimo Photography Services, Inc. Agreement (Hamilton)	▪ ACHS/SVCHS LCAP [Van Scyoc] ▪ Add/Remove Sign Order Form in the Name of the Board ▪ AESOP Agreement with Frontline [Orisio] ▪ Ag Incentive Grant (Recurring) [Dutto] ▪ Agreement for Legal Services with AALRR [Orisio] ▪ Agreement with Tulare Co Sheriff for SRO ACHS (Recurring) [Hamilton] ▪ Assigned and Unassigned Fund Balances [Hamilton] ▪ Consortia Report on Governance Compliance Rules/Procedures ▪ CTE Grant Application ▪ District Budget for 2019-2020 [Hamilton] ▪ Edgenuity(Recurring) [Domingues] ▪ Edmentum PLATO Contract ▪ Educlimber [Van Scyoc] ▪ Forecast5 Contract [Hamilton] ▪ Huddle Tickets, LLC [Hamilton] ▪ Kagan Contract (ACHS) [Van Scyoc] ▪ LCAP ESSA Federal Addendum [Van Scyoc] ▪ MBT Medi-Cal 2019-2020 (Recurring) [Aldaco] ▪ Migrant MOU for Model B [Van Scyoc] ▪ MOU with Earlimart to offer Evening ESL Class (Recurring) [Torrez] ▪ Nearpod Contract [Orisio] ▪ Pear Deck Contract [Van Scyoc] ▪ Proposals Providing **Food & Supplies** to TJUHSD [Stephens/Hamilton] ▪ Public Hearing for Draft Budget/Adopt Budget [Hamilton] ▪ Public Hearing for TJUHSD LCAP [Van Scyoc] ▪ Recovery Resources Agreement ACHS [Van Scyoc] ▪ Recovery Resources Agreement TJUHSD [Aldaco] ▪ School Plans for Student Achievement (SPSA) [Aldaco] ▪ School Services of California Agreement ▪ Sequoias Adult Education Consortium [Torrez] ▪ Sinclair Broadcast d/b/a KFRE C 59 [Hamilton] ▪ Spending Determination for Funds - EPA ▪ Superintendent's Overnight Travel Request [Rodriguez] ▪ Turnitin Contract [Van Scyoc] ▪ Zack Green Films – Update Academy Video [Aldaco]
	May 2019 continued (see next page)	***June 2019 continued (see next page)***

Month:	▪ **May 2020**	▪ **June 2020**
Events/Holidays:	➢ **5/7 – Regular Board Meeting at 7:30 p.m.** ➢ **5/21 – Regular Board Meeting at 7:30 p.m.** ➢ 5/25 – Memorial Day	➢ 6/2 – Tulare Union High School Graduation at 8:00 p.m. ➢ 6/3 – Last Day of School ➢ 6/3 – Mission Oak High School Graduation at 8:00 p.m. ➢ 6/4 – Tulare Western High School Graduation at 8:00 p.m. ➢ **6/11 - Regular Board Meeting at 7:30 p.m.** ➢ **6/25 – Regular Board Meeting at 7:30 p.m.**