



FOUNTAIN HILLS
UNIFIED SCHOOL DISTRICT

"We Achieve and Celebrate Educational Excellence!"

**FHUSD FACILITY RENTAL
PROCEDURE MANUAL AND FEE SCHEDULE**

Effective July 1, 2021

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INTRODUCTION

Fountain Hills Unified School District #98 ("FHUSD") owned facilities may be made available for public use pursuant to Arizona Revised Statutes §15-1105. Many districts have adopted the spirit and intent of this law by opening FHUSD facilities to the public. In doing so, however, FHUSD may not subject itself or its residents to liability not otherwise assumed in the normal course of operations. When FHUSD decides to make school facilities available to the public, a process for compliance with state statute should be in place. Three key elements of a successful facility use program—compliance with restrictions on facility use for political purposes; a risk assessment evaluation; and an application procedure—are discussed below.

Governing Board Policy:

The use of District facilities is permitted under Arizona Statute (see Section VI) and Governing Board Policy, including Policy KF, Community Use of School Facilities, subject to specific rules and conditions. This handbook represents the requirements of both Arizona law and the Governing Board of the Fountain Hills ("FHUSD") for the use of District property by groups, organizations or persons for permitted purposes. No school facility shall be used by any group or individual not in compliance with the requirements of all applicable federal or state statutes, regulations, and rules prohibiting discrimination on the basis of race, religion, color, sex, national origin, disabilities, age or other classification. When, in the opinion of the Assistant Superintendent for Business Operations ("ASBO"), the benefit from the requested use of school facilities to the community or the District is questioned, the ASBO will review the activity with the Superintendent.

General Requirements:

Any group, organization or individual (renter) that is not itself a District program (student club, athletic team, athletic club, PTO, etc.) must complete a Contract for Rental of School Property ("Contract"). An Insurance Certificate must be provided and use fees must be paid according to their user classification. For internal scheduling purposes, even District groups should register facility use with the Fountain Hills District Office. It is the responsibility of the Superintendent's office to determine the availability of facilities, prepare and submit the Contract, provide for supervision of the facility during rental times and assure that renters comply with the terms and conditions set forth in **Section VI**. For the contracted rental of school buses, the Director of Transportation shall be responsible for these requirements. The Governing Board has designated the superintendent's office as the District agent to sign Contracts to ensure their compliance with Arizona law and the terms of this handbook. A renter may not use facilities unless the superintendent, on behalf of the District, has first signed the Contract. Please review the following Sections of this handbook for procedures, fees and the terms and conditions for the use of facilities and equipment. If you have questions regarding the Facility Use Agreement, please contact the Superintendent's Office at 480-644-5010. If you have any questions regarding the facilities, please contact the Facilities office at **(480) 664-5310**.

Facility Use for Political Purposes:

Arizona Revised Statutes §15-511 governs the use of school district resources or employees to influence elections. The Arizona Attorney General has also issued guidelines that should be consulted before permitting the use of college property for any political purpose. These guidelines can be viewed by

clicking “Use of School District or Charter School Resources to Influence the Outcome of Elections (2004)” by visiting the Auditor General’s [website](#).

Risk Assessment Evaluation

The recommended risk assessment evaluation should include: (1) a walk-through of the facility, permitting the district and the applicant to evaluate potential risk to event attendees and to the district as a result of the event; and (2) distribution and, as necessary, discussion of a set of guidelines designed to promote safe facility use. The guidelines should alert applicants to their responsibility to maintain a safe environment for the event and to protect the district facility. See Appendix A: Facility Use Guidelines.

Application Procedure

When a prospective occupant requests the use of a facility, the district and prospective occupant should complete the following steps. All applicable forms must be completed to reserve the space.

Step 1: Provide Occupant with Handbook: At least 10 business days prior to the date of the event, the district should give the occupant a copy of this handbook and have the occupant follow the procedures outlined herein. (Locate online)

Step 2: Verify Completion of Necessary Paperwork: After the occupant has had adequate time to review the handbook, the district should verify that the following have been reviewed, completed, signed and returned: (Submit online)

- Facility Use Guidelines
- Facility Use General Liability Questionnaire
- Contract for Rental of School Property
- Facility Use Agreement
- Occupant Checklists
- Occupant Proof of Insurance

The district will execute the completed Facility Use Agreement. If the occupant is able to provide evidence of liability coverage, no further action is required by FHUSD. However, the district should retain all information for the Trust review in the event a claim occurs in conjunction with the use of the facility.

Step 3: Purchase Liability Coverage

"Arizona Revised Statutes 15-1105 requires that occupants provide evidence of liability coverage to the district prior to facility use. Should the occupant not have the necessary coverage, it may be purchased through Entertainment Brokers International ("EBI"). The EBI program provides low-cost general liability insurance to third-party users of various venues and facilities. This coverage is designed to protect both the facility user and the facility itself against claims based on injury or lost property as a result of the event. For additional details on the purchase of general liability insurance through EBI, please see visit the companies website at www.entbrokersintl.com.

Please note: Insurance must be purchased at least 5 days before the scheduled event.

COVID Cleaning Fee: Until otherwise directed by the Center for Disease Control, Maricopa County Health Department, and Arizona Department of Education in conjunction with the Governor’s Office,

separate cleaning and sanitizing must take place after each event. There will be an additional cleaning fee associated with any rentals on school property.

Facility Use Guidelines

General Safe Practices

The occupant shall adopt and follow safety measures during its operations at the district facility.

Cooperation

The occupant is expected to cooperate with district personnel to promote safe operations. The occupant should review the specific facility use guidelines below, and any additional safety and security recommendations, with district personnel prior to use of the facilities.

Accessibility

School related functions and accessibility to district/school facilities takes precedence over outside events. Facilities may have blackout dates based on school functions, set up of events, and the needs of our students.

Appendix

- Appendix A: Facility Use Guidelines
- Appendix B: Facility Use General Liability Questionnaire
- Appendix C: Facility Use Agreement
- Appendix D: Site List
- Appendix E: Fee Classifications and Definitions
- Appendix F: Facilities List
- Appendix G: Facilities Labor List
- Appendix H: Snack Bar or Food Service Provider

Appendix A: Facility Use Guidelines

Is this use request covered by a current intergovernmental agreement? _____

If YES, provide name of agency requesting facility use: _____

1. Facility use shall be conducted in compliance with all applicable statutes, rules, and regulations, and within district policy.
2. The occupant shall require participants to wear appropriate clothing and/or equipment, and shall furnish such clothing and/or equipment if necessary.
3. The occupant shall observe district vehicle parking guidelines. The occupant shall not allow any parking in areas marked with red, indicating a fire lane.
4. The occupant shall maintain all occupied facility areas in a clean, well-organized manner.
5. If playground equipment is used, the occupant shall provide adult supervision of at least one (1) adult for every twenty (20) children using the equipment.
6. If the property, or premises, will be used for an athletic activity, occupant shall comply with the requirements of A.R.S. Section 12-341(A)(24) regarding concussions and head injuries.
7. Any electrical tools, appliances, or extension cords used by the occupant shall be in good condition. Extension cords are to be taped to the floor to avoid a trip hazard.
8. All means of access or egress shall be identified by the occupant or communicated to the participants.
9. The occupant shall identify and inform participants of any areas in which travel is not permitted.
10. Roadways and sidewalks to be used shall be inspected by the occupant and must remain clear of obstructions during use.
11. All material used shall be properly handled, stored, or stacked.
12. The occupant shall provide signs and markers necessary to inform participants of rules and maintain the facility in a safe manner.
13. The occupant shall not smoke, serve or use alcohol or narcotic drugs, during the use of the facility.
14. The occupant shall maintain a list of emergency agencies and phone numbers at all times.

Occupants Organization: _____

Occupants Contact Name: _____

Phone Number: _____

Signature of Occupant: _____

Appendix B: FACILITY USE GENERAL LIABILITY QUESTIONNAIRE

District: Fountain Hills Unified School District #98

Occupant Organization: _____

Occupant Contact Name: _____

Contact Number: _____

E-Mail Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

EVENT INFORMATION

1. Name & Description of Event: _____

2. Have you Held the Event Before: _____

3. If yes, any claims or losses: _____

4. Will there be armed private security at this event or activity (not including police officers who are on or off duty): YES _____ NO _____

5. Date of Event: _____

Number of Days: _____

6. Beginning Time: _____ Ending Time: _____

7. Average number of participants/attendees per day: _____

8. Admission Price: _____ Estimated gross receipts: _____

9. Is seating: General Admission _____ Reserved _____

10. Do you require liquor liability coverage: YES _____ NO _____

11. Number of exhibitors who do not sell products or services and who will not provide insurance:

12. Number of concessionaires who sell non-food products and who will not provide insurance:

13. Number of concessionaires who sell food products and who will not provide insurance:

14. Number of attractions (performers) and who will not provide insurance: _____
15. Is a stage involved: YES _____ NO _____
16. Is there temporary lighting YES _____ NO _____
- Sound YES _____ NO _____
- If yes, who is responsible for rigging/operation: _____
17. Is the purchase of food and/or drink required of participants: YES _____ NO _____

EVENT DAY CONTACT INFORMATION

Event Day Contact Signature: _____ DATE: _____

Event Day Contact Print Name: _____

Event Day Contact Title: _____

FHUSD #98 REPRESENTATIVE

District Rep Signature: _____ DATE: _____

District Representative Print: _____

District Representative Title: _____

NOTE: OCCUPANT IS RESPONSIBLE FOR ANY APPLICABLE INSURANCE DEDUCTIBLE

Appendix C: Facility Use Agreement

(Do not leave field(s) blank - Use "NA" not applicable where necessary)

1. PARTIES

This agreement is between Fountain Hills Unified School District #98 ("FHUSD"): AND

SEE PAGE XX FOR INSTRUCTIONS ON COMPLETING THE FORM

School Campus (Appendix D): _____

Name of Renter: _____ ("OCCUPANT")

Classification (Appendix E): _____

Responsible Designee: _____

Telephone: _____

Address: _____

City: _____ State: _____ Zip: _____

Name of Insurance Company: _____

Fountain Hills Unified School District must be named as "Additional Insured" on Certificate of Insurance and a copy of the current Certificate must be attached to each contract. Class I users indicate "The Trust".

2. RECITALS

2.1 Occupant has requested that FHUSD make available the following facility or facilities ("FACILITY") at school campus listed above (see Appendix F) by the OCCUPANT for occasional use as approved by date and time:

	FACILITY	PURPOSE
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____

2.2 OCCUPANT represents that the FACILITY will only be used for the purpose so stated.

2.3 OCCUPANT acknowledges receipt

3. USE

When using FACILITY or any portion thereof, OCCUPANT agrees to comply with all applicable federal, state, and municipal laws and regulations, and with the policies of FHUSD pertaining to the use and occupancy of FACILITY. OCCUPANT agrees to take good care of FACILITY and any equipment and furniture located therein, and to leave FACILITY at all times in as good order and condition as existed prior to OCCUPANT's use thereof. OCCUPANT shall not commit or allow to be committed any waste or nuisance in or about FACILITY or subject FACILITY to any use that would damage any portion of FACILITY or raise or violate any insurance coverage maintained by FHUSD. OCCUPANT shall not allow a number of person in any portion of FACILITY at any time in excess of the legal or normal capacity of FACILITY. OCCUPANT shall not permit any food or drink without prior written consent of FHUSD. Tobacco products of any kind are strictly prohibited on any FHUSD property. OCCUPANT agrees that FHUSD has not agreed to and will not agree to warrant the suitability or safety of FACILITY or any of FACILITY's contents for the use intended by OCCUPANT, such that OCCUPANT accepts full responsibility therefor. If a key is issued to the OCCUPANT for access to the FACILITY, and the key is lost by the OCCUPANT or any person given the key by the OCCUPANT, the OCCUPANT is responsible for, and will pay in full, the cost of rekeying all locks that could be opened by that key, and the cost of replacing all keys required to be replaced as a result of the loss of the key. If the facility will be used of an athletic activity, OCCUPANT shall comply with the requirements of A.R.S Section 15-341(A) (24) regarding concussions and head injuries.

4. SCHEDULING

All scheduling requests must be submitted in writing to Director of Facilities at least (14) days prior to intended use. FHUSD will confirm FACILITY availability in writing no sooner than (14) days prior to intended use. If OCCUPANT has not scheduled and confirmed for its use any portion of FACILITY prior to such time, the FHUSD shall be free to use or allow other to use such unscheduled portion of FACILITY at its discretion.

OCCUPANT requests the following dates and times for FACILITY(IES) list in SECTION 2 above (use additional sheet if necessary):

	FACILITY	DATES	TIMES
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____

5. TERM

The term of this Agreement shall commence on _____ and end on _____, at which time OCCUPANT's rights to use the FACILITY under this Agreement shall automatically expire unless otherwise extended by FHUSD in writing at its sole and absolute discretion.

6. FACILITY COMPENSATION

Based on dates and times approved by FHUSD, OCCUPANT will compensate FHUSD for use of FACILITY(IES) as follows: \$ _____

Unless otherwise agreed upon by FHUSD, all fees are paid at least (10) days prior to intended use of FACILITY.

7. FHUSD EQUIPMENT REQUEST:

OCCUPANT agrees and understands that a separate request of use of FHUSD audio/video equipment, furniture, athletic equipment including setup and take is covered by Section 3 above. For other than Class 1 user fees may apply (See Appendix G):

	ITEM	EQUIPMENT	FEE
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____

TOTAL FEES: \$ _____

Unless otherwise agreed upon by FHUSD, all fees are paid at least (10) days prior to intended use of FACILITY.

8. FHUSD FACILITY LABOR REQUEST:

OCCUPANT agrees and understands that a separate request for FHUSD facilities labor must be submitted. FHUSD reserves the right to charge for services rendered in the event OCCUPANT fails to

comply with Section 3 above. Failure of OCCUPANT to request services prior to FACILITY use does not relieve OCCUPANT of costs associated with use of FHUSD labor to rectify non-compliance with Section 3. For other than Class 1 user fees may apply (See Appendix H):

	ITEM	LABOR REQUIRMENTS	FEE
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
TOTAL FEES:			\$ _____

Unless otherwise agreed upon by FHUSD, all fees are paid at least (10) days prior to intended use of FACILITY.

9. SNACK BAR/FOOD SERVICE REQUEST:

OCCUPANT agrees and understands that snack bar and food service requests are provided by third party vendors. At its sole discretion FHUSD will provide snack bar and food service requests. If OCCUPANT wishes to use their own food service provider (meal trucks and vendor stands) OCCUPANT will provide FHUSD with applicable insurance and licenses. For other than Class 1 user fees may apply (See Appendix I):

	ITEM	THIRD PARY PROVIDER	FEE
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____
TOTAL FEES:			\$ _____

Appendix D: Site List

1	DO	District Office (limited to district use)
2	HS	Fountain Hills High School
3	MM	McDowell Mountain Elementary
4	IS	Fountain Hills Middle School
5	FP	Four Peaks Campus

Four Peaks Campus will be used for out of district meeting spaces.

Appendix E: Fee Classifications and Definitions

DEFINITION OF FEE CLASSIFICATIONS		
CLASS 1- School sponsored/related activities and nonprofit school related organizations	CLASS 2- Nonprofit organizations/activities and nonprofit school related organizations.	CLASS-3 For profit organizations.
Examples: District Related Functions School Clubs PTO & Booster Club Professional Development Town of Fountain Hills	Examples: Girl & Boy Scouts Youth Sports Organizations Community Events (not sponsored by town) Native American Games 501c3 & 501c4 Organizations	Examples: Sole Proprietorships Partnerships Corporations LLC's
No fees except optional labor and minimal per hour utility fee based on location (see chart)	See fee schedule for cost.	See fee schedule for cost.

Appendix F: Facilities List

FEE SCHEDULE			
DISTRICT OFFICE FACILITIES	CLASS 3	CLASS 2	CLASS 1
1 DC Conference Room - North	\$68	\$50	N/C
2 DC Conference Room - South	\$68	\$50	N/C
3 DC Learning Center	\$101	\$75	N/C
4 DC Parking Lot	\$45	NC	N/C

FEE SCHEDULE			
INTERMEDIATE SCHOOL FACILITIES	CLASS 3	CLASS 2	CLASS 1
1 IS Athletic Field	\$68	\$50	N/C
2 IS Band Practice Rooms	\$68	\$50	N/C
3 IS Band Room	\$68	\$50	N/C
4 IS Baseball Field	\$68	\$50	N/C
5 IS Baseball Field - Batting Cage	\$68	\$50	N/C
6 IS Baseball Field - Pitching Area	\$68	\$50	N/C
7 IS Cafateria - Kitchen	\$68	\$50	N/C
8 IS Cafateria - Seating Area	\$68	\$50	N/C
9 IS Cafateria - Stage	\$68	\$50	N/C
10 IS Classroom(s)	\$54	\$40	N/C
11 IS Computer Room	\$68	\$50	N/C
12 IS Conference Room	\$41	\$30	N/C
13 IS Court Yard	\$41	\$30	N/C
14 IS Exterior Grandstands	\$41	\$30	N/C
15 IS Gymnasium	\$68	\$50	N/C
16 IS Gymnasium Bleachers	\$68	\$50	N/C
17 IS Library	\$68	\$50	N/C
18 IS Parking Lot	\$45	NC	N/C
19 IS PE Locker Room - Boys	\$34	\$25	N/C
20 IS PE Locker Room - Girls	\$34	\$25	N/C
21 IS Softball Field	\$68	\$50	N/C
22 IS Softball Field - Batting Cage	\$68	\$50	N/C
23 IS Team Room	\$68	\$50	N/C
24 IS Tennis Courts	\$68	\$50	N/C
25 IS Track	\$68	\$50	N/C
26 IS Weight Room	\$68	\$50	N/C
27 IS Wrestling Room	\$68	\$50	N/C
28 IS Dance Room	\$68	\$50	N/C
29 IS Life Management Room	\$54	\$40	N/C

FEE SCHEDULE			
HIGH SCHOOL FACILITIES	CLASS 3	CLASS 2	CLASS 1
1 HS Athletic Field	\$101	\$75	N/C
2 HS Band Practice Rooms	\$68	\$50	N/C
3 HS Band Room	\$68	\$50	N/C
4 HS Cafateria - Kitchen	\$68	\$50	N/C
5 HS Cafateria - Seating Area	\$68	\$50	N/C
6 HS Cafateria - Stage	\$68	\$50	N/C
7 HS Classroom(s)	\$54	\$40	N/C
8 HS Computer Room	\$68	\$50	N/C
9 HS Conference Room	\$41	\$30	N/C
10 HS Court Yard	\$41	\$30	N/C
11 HS Dance Room	\$68	\$50	N/C
12 HS Exterior Grandstands	\$41	\$30	N/C
13 HS Large Gymnasium	\$68	\$50	N/C
14 HS Large Gymnasium - Bleachers	\$54	\$40	N/C
15 HS Lecture Hall	\$81	\$60	N/C
16 HS Library	\$68	\$50	N/C
17 HS Observatory	\$61	\$45	N/C
18 HS Parking Lot	\$45	NC	N/C
19 HS PE Locker Room - Boys	\$34	\$25	N/C
20 HS PE Locker Room - Girls	\$34	\$25	N/C
21 HS Pickleball Courts - East	\$54	\$40	N/C
22 HS Pickleball Courts - West	\$54	\$40	N/C
23 HS Practice Field	\$54	\$40	N/C
24 HS Small Gymnasium	\$68	\$50	N/C
25 HS Track	\$88	\$65	N/C
26 HS Trainers Room	\$54	\$40	N/C
27 HS Varsity Locker Room - Boys	\$54	\$40	N/C
28 HS Varsity Locker Room - Girls	\$54	\$40	N/C
29 HS Visiting Team Locker Room	\$54	\$40	N/C
30 HS Weight Room	\$68	\$50	N/C
31 HS Wrestling Room	\$68	\$50	N/C

FEE SCHEDULE			
McDOWELL MOUNTAIN FACILITIES	CLASS 3	CLASS 2	CLASS 1
MM Classroom(s)	\$54	\$40	N/C
MM Conference Room	\$41	\$30	N/C
MM Library	\$68	\$50	N/C
MM Multi-Purpose Room - Kitchen	\$68	\$50	N/C
MM Multi-Purpose Room - Seating Area	\$68	\$50	N/C
MM Multi-Purpose Room - Stage	\$68	\$50	N/C
MM Music Room	\$68	\$50	N/C
MM Parking Lot	\$45	NC	N/C
MM Playground	\$54	\$40	N/C

FEE SCHEDULE			
FOUR PEAKS SCHOOL FACILITIES	CLASS 3	CLASS 2	CLASS 1
FP Stage	\$68	\$50	N/C
FP Classroom(s)	\$54	\$40	N/C
FP Meeting Room	\$68	\$50	N/C
FP Presentation Room	\$41	\$30	N/C
FP Multipurpose Room	\$68	\$50	N/C

ALL COSTS ARE PER HOUR

CLASS 1 USERS PAY A **\$14.50** /HOUR FLAT FEE PER HOUR FOR UTILITIES AND PUBLISHED CLASS 1 LABOR COSTS/HOUR AS REQUIRED.

Appendix G: Equipment List

FEE SCHEDULE

	EQUIPMENT	CLASS 3	CLASS 2	CLASS 1
1	ATHLETIC CONES	\$7	\$5	NC
2	BASEBALLS	\$7	\$5	NC
3	BASKETBALLS	\$7	\$5	NC
4	CHAIRS (number of chairs & labor setup charge is separate)	\$61	\$45	NC
5	EXTERIOR SOCCER GOALS (labor setup charge is separate)	\$34	\$25	NC
6	FOOTBALLS	\$7	\$5	NC
7	FOOTBALL FIELD MARKERS (labor setup charge is separate)	\$7	\$5	NC
8	FOOTBALLS and/or KICKING TEES	\$7	\$5	NC
9	GYM FLOOR COVERING (setup charge is separate)	\$54	\$40	NC
#	GYM LIGHTING (per hour)	\$8	\$6	NC
#	HIGH JUMP PIT	\$14	\$10	NC
#	HS AUDIO EQUIPMENT (labor setup charge is separate)	\$34	\$25	NC
#	HS BASKETBALL BACKBOARDS	\$14	\$10	NC
#	HS FIELD AUDIO EQUIPMENT	\$34	\$25	NC
#	HS LARGE GYM SCOREBOARD (labor setup charge is separate)	\$34	\$25	NC
#	HS SCREEN PROJECTOR (labor setup charge is separate)	\$34	\$25	NC
#	HS SMALL GYM SCOREBOARD (labor setup charge is separate)	\$34	\$25	NC
#	INTERIOR SOCCER GOALS (labor setup charge is separate)	\$7	\$5	NC
#	MS AUDIO EQUIPMENT (labor setup charge is separate)	\$34	\$25	NC
#	MS Basketball Backboards (number of courts)	\$14	\$10	NC
#	MS GYM SCOREBOARD (labor setup charge is separate)	\$34	\$25	NC
#	MS SCREEN PROJECTOR (labor setup charge is separate)	\$34	\$25	NC
#	LONG/TRIPLE JUMP PIT	\$20	\$15	NC
#	OTHER (list item FHUSD will confirm availability and fee if applicable):	TBD	TBD	NC
#	PICKELBALL COURT LIGHTING (per hour)	\$7	\$5	NC
#	POLE VAULT PIT	\$14	\$10	NC
#	SOCCER END LINE MARKERS	\$7	\$5	NC
#	STADIUM LIGHTING (per hour)	\$12	\$9	NC
#	TABLES (number of tables, setup charge is separate)	\$20	\$15	NC
#	UTILITY FEE NON-Lighting (per hour)	\$11	\$8	NC
#	VOLLEYBALL REF STAND (setup charge is separate)	\$20	\$15	NC
#	VOLLEYBALLS	\$7	\$5	NC
#	VOLLEYBALL NET (setup charge is separate)	\$20	\$15	NC

FEEES ARE PER DAY ON ALL EQUIPMENT RENTALS UNLESS OTHERWISE NOTED

CLASS 1 USERS PAY A *\$14.50* /HOUR FLAT FEE PER HOUR FOR UTILITIES AND PUBLISHED CLASS 1 LABOR COSTS/HOUR AS REQUIRED.

Appendix H: Facility Labor List

FEE SCHEDULE				
	SERVICE	CLASS 3	CLASS 2	CLASS 1
1	TRASH REMOVAL (per hour)*	\$28	\$24	\$20
2	BASKETBALL SETUP	\$28	\$24	\$20
3	BLEACHERS	\$28	\$24	\$20
4	CLEANING SERVICES (per hour)*	\$28	\$24	\$20
5	FLOOR COVERING	\$28	\$24	\$20
6	FOOTBALL FIELD SETUP	\$28	\$24	\$20
7	FURNITURE SETUP/TAKE DOWN (per hour)	\$28	\$24	\$20
8	HEATING and AIR CONDITIONING SCHEDULING	\$28	\$24	\$20
9	OTHER (list item FHUSD will confirm availability and fee if applicable):	\$28	\$24	\$20
10	SECURITY (per hour)•	\$28	\$24	\$20
11	SOCCER MATCH SETUP	\$28	\$24	\$20
12	VOLLEYBALL SETUUP	\$28	\$24	\$20

*Cleaning, trash and security services are a per hour cost. OCCUPANT can request service for the entire event or as needed. Minimum (2) hours.

Appendix I: Snack Bar or Food Service Provider

	SERVICE	FEE
1	SNACK BAR - HS	\$50
2	OTHER (list third party vendor):	TBD
3	SNACK BAR - MS	\$50

FEES ARE PER DAY ON ALL EQUIPMENT RENTALS UNLESS OTHERWISE NOTED