



FOUNTAIN HILLS

UNIFIED SCHOOL DISTRICT

MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD FOUNTAIN HILLS UNIFIED SCHOOL DISTRICT NO. 98

"We Achieve and Celebrate Educational Excellence"

Wednesday, August 12, 2020

6:30 p.m.

I. Call to Order

Time 6:30 pm

II. Roll Call

Board Members present are Jill Reed, President, Nadya Jenkins, Vice President, C.T. Wright, Member and Judy Rutkowski, Member. Wendy Barnard, Member attended virtually.

III. Approval of Agenda

Motion: Nadya Jenkins
Seconded: C.T. Wright
The Board approved unanimously 5-0

IV. Pledge of Allegiance

Mrs. Reed called upon Dr. Allen to lead the audience in the Pledge of Allegiance.

V. Informational Reports

a. Superintendent Comments – Kelly Glass

- Ms. Glass did a walkthrough of all three sites with Jill Reed. She was able to meet many of the staff and see how COVID preparations are being followed at each site.
- Ms. Glass thanked the tasks force members and staff committees for working hard to put together and implement the school reopening plan.
- Ms. Glass also thanked DJ's Bagels and Paul McElligott for providing a wonderful breakfast for our new teacher meeting. It was a great way to welcome them to our district.

b. Student Activity Accounts

- No questions or comments
- c. Auxiliary Account Funds
 - No question or comments

VI. Public Comments

- None

VII. Consent Agenda

- a. Approval of Minutes of June 24, 2020
- b. Accounts Payable Vouchers
 - June 1, 2020 - June 30, 2020
 - July 1, 2020 - July 31, 2020
- c. Payroll Vouchers
 - June 9, 2020 - July 7, 2020
 - July 21, 2020 - August 4, 2020
- d. Personnel Actions
- e. Donations

Motion: Judith Rutkowski

Seconded: Nadya Jenkins

The Board approved unanimously 5-0

VIII. Information/Discussion Items

- a. School Reopening Plan
 - The district had the reopening plan ready several weeks ago however Executive orders from the Governor's office changed some of the original plan including pushing our in person start date to September 8th as well as changes in recommended processes with requirements from the Health Department with rubrics to follow on keeping schools open. With changes from both the Governor's office and the Health Department as often as each week, we will continually work through our plan and adapt as needed to meet the requirements.
 - Executive Order 2020-51 - requires us to provide childcare to staff as well as families in need that meet certain guidelines. We are currently working through the implementation of this executive order to roll out Monday August 17th.
 - Any 2020-2021 calendar changes that may need to occur due to COVID need to be approved by board.
 - Ms. Glass submitted the Distance Learning Plan on July 30th. It will be brought for approval at our next board meeting
 - Ms. Glass emphasized the importance of wearing face masks or shields by staff and students throughout the district buildings to reduce the risk of contracting COVID in our facilities.
 - Maricopa County is currently at 12.3% positive cases. FHUSD can open September 8th as long as we stay under 5% positive cases and meet additional guidelines.

- The district will revisit our school reopening plan and mitigation plan to verify that it is aligned and correct with current guidelines.
- The Trust insurance does not cover COVID unless we purchase a rider. This needs to be discussed in detail as it could be a significant issue with students and visitors. Staff is covered by personal health plans and workers comp. Any changes made will be shared at next board meeting.

b. Policy Advisory

- Regulation GBGB-R, Regulation JICA-RB and Regulation KI-RB - The new language is identical in each of the three regulations to address that face coverings are to be worn by staff, students, and visitors.
- Policy IHA - A.R.S. 1-319 specifies that September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. A.R.S. 15-710.01 adds that on Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.
- Policy KB - Each school district and charter school in this state shall prominently post on a publicly accessible portion of its website a link to the statutory handbook of parental rights.

c. Policy Alerts

- Policy BEC - Senate Bill 1012 has added language to A.R.S 38-431.03, Executive Sessions, allowing an executive session to include discussion or consideration of matters relating to school safety operations or school safety plans or programs.
- Policy IHAMD - Beginning July 1, 2021, if a school district governing board or charter school governing body issues identification cards to students in grades nine through twelve, the school district governing board or charter school governing body shall include at least one of the following on each new identification card issued to a student in grade nine through twelve.

d. Policy Review - Governing Board Agenda

- The current policy in place does not match practice. Ms. Glass is recommending to change the policy to reflect the practice of the policy. It will change the order of the policy but not delete any items.

IX. Action Items

a. Budget Revision

- FY21 Budget Revision- FHUSD was recently notified by ADE that we did not meet "Maintenance of Effort" for funding Special Education in the FY21 district budget. MOE is a requirement for a local education agency (LEA) receiving IDEA Part B funds to budget and spend at least the same amount of local - or state and local - funds for the education of children with disabilities on a year-to-year basis. While the Special Education

budget was increased for 2020-21 over the prior year, we have been notified it still needs to be increased. This will require moving \$8,000 from M&O Program 100 (Reg Ed) to M&O Program 200 (Spec Ed) either into the Benefits column (Object 6200) or Purchased Services Column (Objects 6300,6400,6500).

Motion: Judith Rutkowski

Seconded: Nadya Jenkins

The Board approved unanimously 5-0

b. Emergency Laptop Purchase – DHE

- Auditor General and USFR Procurement rules require any single purchase exceeding \$10,000 for which the vendor services or pricing is not under an approved cooperative purchasing agreement must undergo a formal request for written quotes. The cost for purchasing additional student chromebooks will exceed the \$10,000. Dr. Allen requested this vendor's services under an "emergency condition" COVID purchase under the governor's Executive Order #2020-41, #2 granting "limited exemption from state procurement rules for the purchases made to address a need arising from the threat to public health, welfare or safety of staff and students directly related to the COVID-19 pandemic.

Motion: Jill Reed

Seconded: C.T. Wright

The Board approved unanimously 5-0

c. Emergency Laptop Purchase – Best Buy

- Auditor General and USFR Procurement rules require any single purchase exceeding \$10,000 for which the vendor services or pricing is not under an approved cooperative purchasing agreement must undergo a formal request for written quotes. The cost for purchasing additional student chromebooks will exceed the \$10,000. Dr. Allen requested this vendor's services under an "emergency condition" COVID purchase under the governor's Executive Order #2020-41, #2 granting "limited exemption from state procurement rules for the purchases made to address a need arising from the threat to public health, welfare or safety of staff and students directly related to the COVID-19 pandemic.

Motion: Nadya Jenkins

Seconded: Judith Rutkowski

The Board approved unanimously 5-0

d. Emergency Elevate K12 Purchase

- Auditor General and USFR Procurement rules require any single purchase exceeding \$100,000, for which the vendor services or pricing is not under an approved cooperative purchasing agreement, must undergo a formal Request for Proposal (RFP) process. The cost for using Elevate K12 will exceed the \$100,000 purchasing threshold where if less than \$100,000 only three written comparative quotes from 3 different vendors are needed. Single vendor expenditures over \$100,000 require a formal RFP process. Dr. Allen requested this vendor's services under an

"emergency condition" COVID purchase under the governor's Executive Order #2020-41, #2 granting "limited exemption from state procurement rules for the purchases made to address a need arising from the threat to public health, welfare or safety of staff and students directly related to the COVID-19 pandemic.

Motion: Jill Reed
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

e. Meal Price Increase

- The Board approved a paid Breakfast increase from \$1.60 to \$1.75 (the price for breakfast has been constant at \$1.60 since at least 2016-17.
- The Board approved a paid lunch for MMES increase from \$3.00 to \$3.10 to match the same price at FHMS and FHHS.

Motion: Nadya Jenkins
Seconded: C.T. Wright
The Board approved unanimously 5-0

f. Request for Proposal – Landscaping Services

- The Board approved the RFP process to pursue more competitive bids and quality of service for landscaping services.

Motion: Judith Rutkowski
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

g. Classified Evaluator

- By state law the Board is required to approve evaluators for Classified Staff on an annual basis.

Motion: Jill Reed
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

h. Change of job duties and title for Technology Director

- The IT Director will have increased responsibilities in leading the district in the improvements of technology and leadership of the district's 1:1 initiative, system management, and improvements of our aging systems.

Motion: Judith Rutkowski
Seconded: C.T. Wright
The Board approved unanimously 5-0

i. Change of job description for SEI Teacher

- FHUSD was approved for the SEI grant through the Arizona Department of Education for one teacher to provide instructional services for students who have English Language learning needs. This is compliant with the new SEI models.

Motion: Nadya Jenkins
Seconded: Jill Reed
The Board approved unanimously 5-0

- j. Leave of Absence
- The Board approved the request from two staff members for a leave of absence.

Motion: Jill Reed
Seconded: Judith Rutkowski
The Board approved unanimously 5-0

- k. Resignation of Professional Staff Members
- Per policy they are required to pay liquidated damages and the district is recommending the board approve the waivers. All staff members resigned in an appropriate time frame and are resigning due to COVID issues with family.

Motion: Judith Rutkowski
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

- l. Exempt Status
- We are requesting that the Executive Assistant move to exempt status as an employee. This provides with flexibility in time and work hours based on the current level of support needed. This will also allow the Executive Assistant the ability to provide leadership with district staff in particular with customer service as well as a variety of other areas.

Motion: Jill Reed
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

- m. Intergovernmental Agreement – Arizona School for the Deaf and Blind
- The Board approved the Inter-Governmental Agreement between Fountain Hills Unified School District and the Arizona School for the Deaf and Blind

Motion: Judith Rutkowski
Seconded: C.T. Wright
The Board approved unanimously 5-0

- n. Governing Board Resolution
- The Board approved the changes to the ASBA copy written policy BEDB reflects the Governing Board's practice of meeting facilitation of a general meeting.

Motion: Jill Reed
Seconded: Nadya Jenkins
The Board approved unanimously 5-0

- o. Appoint Governing Board Delegate for Law Conference
 - Jill Reed nominated Judith Rutkowski
Seconded: C.T. Wright
 - Jill Reed nominated C.T. Wright as alternate
Seconded: Nadya Jenkins

The Board approved unanimously 5-0

X. Governing Board Reports

- Wendy Barnard shared the district and school sites staff have been nothing short of amazing. It was quite a feat to get this school year up and running and it has not gone unnoticed. Thank you to all staff from district, to principals to custodians and every one in between.
- Judith Rutkowski shared that she watched the webinar for the opening of schools that included the benchmarks and thought it was great. Over 1,000 people were on that particular webinar.
- C.T. Wright thank Ms. Glass for doing great job on first meeting.
- Nadya Jenkins concurred with Wendy Barnard that the feat that the district has taken on to get students online and learning truly was amazing. She also shared that on a personal note she was able to sit alongside her daughter and watch her read through her lessons and do the classwork and appreciated that she is excited and engaged with the online learning.
- Jill Reed shared that she walked all 3 campuses with Ms. Glass on Friday. They were all cleaned sanitized. She also took notes. MMES looked great. Teachers were working on classrooms. It was the same at FHMS and FHHS. She is continually communicating with staff to calm their fears. She is listening, watching and making sure things are safe. She worked with Ms. Glass and Krista Andreae on Sunday with Mr. Markle and Mr. Alexander and got parent questions answered and emails sent to families. She requested pics of first day learning from community and will share with Krista Andreae to use on Facebook and district website to show how people truly are engaged and enjoying their learning. Congrats to all staff for working hard and getting it done. The board will work with Ms. Glass to continue to make decisions for what is in the best interest of our students, families and staff.

XI. Information Items

XII. Future Action

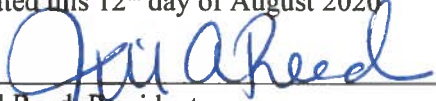
XIII. Dates of Upcoming Meetings

Wednesday, August 26, 2020- Board Meeting @ 6:30 p.m. in the FHUSD Learning Center


XIV. Adjournment:

Motion: Nadya Jenkins
Second: Judith Rutkowski
Time 7:30 pm

Dated this 12th day of August 2020




Jill Reed, President



Nadya Jenkins, Vice President

C.T. Wright



Wendy Barnard



Judith Rutkowski