



Salida del Sol Academy
Dual Language Education

www.salidadelsolacademy.org

Student and Parent Handbook

2019-2020

David Sanchez, Director of Operations

Nidia Martinez, Principal

Judith Morales, Assistant Principal

Paula Haskins, Assistant Principal

Bridget Garcia, Assistant Principal

111 E. 26th Street
Greeley, CO 80631
(970) 347-8223

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Our Mission...

Salida Del Sol Academy provides a supportive, challenging, personalized, bilingual, multicultural education for students from kindergarten through eighth grade. Our students demonstrate pride, self-confidence, and mutual respect and acquire the academic foundation necessary to become successful leaders.



Dear Parents,

It is with great excitement that we welcome all new and returning students and their families to the 2019-2020 school year! This year the SDSA staff will continue to build on the structures and foundation that were set in motion last year as we work together to fulfill our school's mission.

Our mission at Salida del Sol Academy is to provide a supportive and challenging, individualized bilingual and multicultural education for students from kindergarten through eighth grade. Our students will demonstrate pride, self-confidence, and mutual respect and acquire an academic foundation necessary to become successful leaders. We accomplish this using the Gomez & Gomez Dual Language Immersion Model and collaborating together: staff, students, and parents.

At Salida del Sol Academy, we are fortunate to have a diverse, highly trained, and skilled team of bilingual teachers and support staff who will work with your children. They spend many hours preparing engaging rigorous lessons to enhance student skills and levels of academic achievement. Our teachers and administrative teams are committed to utilizing research based best practices and analyze academic data to determine the current skill level of every student. Once a baseline is set, we will work together to set goals for growth and improvement with input from students and parents during student/parent/teacher conferences in October and a review of progress in February. If you have any questions, before, in between, or after these conferences please contact your child's teacher.

Through this model, students gain content knowledge while learning essential vocabulary in both languages. We provide instruction in English for math and English Language Arts. We provide instruction in Spanish for science, social studies, and Spanish Language Arts. Teachers will use strategies to ensure that content vocabulary is learned and understood in both languages. Students are provided with designated times throughout the day to practice communication skills in English and Spanish.

We know you have a choice where your child attends school. We are excited that you chose Salida Del Sol Academy because you, too, believe in the importance of producing bilingual students that are academically and socially prepared for their future endeavors. Your support to meet these goals is essential. While learning another language takes time and effort, your support and encouragement will play an important role as well. To demonstrate this, allow your child the opportunity to listen, speak, read, and write in their second language at home.

Please ensure your children are not only at school each day and on time, but also prepared to learn. In return, we will provide a safe, challenging, caring and respectful learning environment to ensure that your students are performing at their highest potential.

2019-2020 School Calendar

Salida Del Sol Academy

111 E. 26th St.
Greeley, CO 80631
970-347-8223

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August 2019						
S	M	T	W	T	F	S
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25	26	27	28	29	30	31
September 2019						
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22	23	24	25	26	27	28
29	30					
October 2019						
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27	28	29	30	31		
November 2019						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
December 2019						
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22	23	24	25	26	27	28
29	30	31				

	Kindergarten Testing
Aug 15	First Day of School 1st-8th Grades
Aug 20	First Day of School Kindergarten
Sep 2	Labor Day-No School
Sep 9	Teacher Work Day-No School
Oct 14	Teacher Work Day-No School
Oct 23	Parent Teacher Conferences
Oct 24	Parent Teacher Conferences-No School
Oct 25	School Closed
Nov 4	Teacher Work Day-No School
Nov 8	End of 1st Trimester
Nov 25-29	Thanksgiving Break
Dec 2	Teacher Work Day-No School
Dec 23 - Jan 6	Winter Break
Jan 20	MLK Day-No School
Feb 3	Teacher Work Day-No School
Feb 12	Parent Teacher Conferences
Feb 13	Parent Teacher Conferences-No School
Feb 14	School Closed
Feb 17	President's Day-No School
Feb 21	End of 2nd Trimester
Mar 2	Teacher Work Day-No School
Mar 16-20	Spring Break
Apr 6	Teacher Work Day-No School
May 4	Teacher Work Day-No School
May 21	Last Day of School



January 2020						
S	M	T	W	T	F	S
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February 2020						
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						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
March 2020						
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15	16	17	18	19	20	21
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29	30	31				
April 2020						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
May 2020						
S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						
June 2020						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Salida Del Sol Academy School Hours and Schedule

Salida Del Sol Academy	
School Hours	No School-Teacher Work Days:
Monday: 8:00am-2:00pm Tuesday-Friday 8:00am-4:00pm	Sep. 19 Jan. 6 Oct. 14 Feb. 3 Nov. 4 March 2 Dec. 2 April 6 May 4

Lunch and Recess Schedule

During the school year, students will have a lunch break that consists of a 15-minute recess and a 20-minute lunch (15-minute lunch on Mondays). Students will have recess first then go to lunch.

MONDAY			TUESDAY-FRIDAY		
GRADE	RECESS	LUNCH	GRADE	RECESS	LUNCH
1 st GRADE	9:55-10:10	10:10-10:25	1 st GRADE	10:45-11:00	11:00-11:20
2 nd GRADE	10:10-10:25	10:25-10:40	2 nd GRADE	10:55-11:10	11:10-11:30
4 th GRADE	10:30-10:45	10:45-11:00	4 th GRADE	11:15-11:30	11:30-11:50
3 rd GRADE	10:45-11:00	10:30-10:45	3 rd GRADE	11:30-11:45	11:45-12:05
KINDERGARTEN	11:00-11:15	11:15-11:30	KINDERGARTEN	11:45-12:00	12:00-12:20
5 th Grade	11:35-11:50	11:50-12:05	5 th GRADE	12:00-12:15	12:15-12:35
MIDDLE SCHOOL	12:00-12:15	12:15-12:30	MIDDLE SCHOOL	12:25-12:40	12:40-12:55



2019-2020 Salida del Sol Academy Directory

<u>Room #:</u>	<u>Name:</u>	<u>Position:</u>	<u>Ext #</u>
ADMINISTRATIVE TEAM			
	Nidia Martinez	Principal	104
	Judith Morales	Assistant Principal	105
	Paula Haskins	Assistant Principal	106
	Bridget Garcia	Assistant Principal	108
	David Sanchez	CFO/ Director	107
MAIN OFFICE: 970.347.8223			
102	Perla Perez	Office Manager	102
101	Claudia Gutierrez	Finance Clerk	101
103	Marisol Parra	Attendance Clerk	103
249	Vincent Jackson	Accounting Clerk	249
HEALTH OFFICE: 970.347.8229 / FAX: 970.347.8242			
109	Anadine Tapia	Health Clerk	109
109	Angela Erdmann	School Nurse	109
COUNSELORS			
110	Leah Alstad	Elementary Counselor	110
111	Nancy Gonzalez	Middle School Counselor	111
Main Office			
118	Main Office Conference Room		118
KINDERGARTEN			
156	Laura Quinonez	Kindergarten	119
154	Jennifer Avalos	Kindergarten	201
137	Kayla Swartz	Kindergarten	202
139	Lucila VanCleve	Kindergarten	203
1ST GRADE			
170	Ana Trujillo	First Grade Literacy	206
172	Jessie Carroll	First Grade	207
173	Susan Guzman	First Grade	205
175	Noheli Batres	First Grade	204
2ND GRADE			
159	Jennifer Abbas/ Laci Flores	Second Grade	208
161	Angela Gonzales	Second Grade	209

165	Elodia Lopez	Second Grade	210
167	Noemi Medina	Second Grade	211
3RD GRADE			
230	Vanessa Moran	Third Grade	213
232	Francis Garcia	Third Grade	214
237	Elizabeth Medina	Third Grade	215
235	Andrew Mlynek	Third Grade	216
4TH GRADE			
238	Esmeralda Lino	Fourth Grade	217
241	Susan Glessner	Fourth Grade	218
227	Rosa Cisneros	Fourth Grade	219
5TH GRADE			
242	Susana De La Torre	Fifth Grade	221
244	Maggie Mata	Fifth Grade	222
219	Ashley Rodriguez	Fifth Grade	223
6th – 8th GRADES			
143	Sandra Hernandez	MS Science (8 th & 7 th)	233
145	Heather Mather	MS Science (6 th & 7 th)	229
178	Erica Schuster	MS Art (6 th , 7 th , & 8 th)	237
201	Martin Martinez	MS Math (7 th & 8 th)	225
203	Sasha Arana	MS ELA (7 th & 8 th)	226
207	Jennifer Treat	MS ELA (6 th & 7 th)	231
209	Monica Perez	MS SLA (6 th & 7 th)	227
210	Courtney Turner	MS S.S. (6 th & 7 th)	408
212	Jane Stevens	MS Math (6 th & 7 th)	232
213	Maria Vazquez	MS SLA (7 th & 8 th)	228
215	Iris Fernandez	MS S.S. (8 th)	230
SPECIALS			
122	Alberto Beltran	6-8 Music	235
146	Anissa Lubecke	K-5 Music	
176	Veronica Gomez	K-5 Art	236
180	Alethea Stadler	Library Teacher	238
180	Theresa Rusher	Library Paraprofessional	239
188	Molly Foster	K-5 P.E.	240
188	Julio Salazar	6-8 P.E.	241
ESS SUPPORT STAFF / Teacher Assistants			
129	Alma Rocha	Except. Student Svcs. Paraprof.	244
134	Tabatha Jensen	Except. Student Svcs. Paraprof.	243
130	Tariq Ahmed	Speech Pathologist	121
131	Jessica Hartshorn	Exceptional Student Services (5 th -8 th)	242
134	Stephanie Suniga	Exceptional Student Services (K-4 th)	243

GT Support Staff			
245	Monica Jastrabin	GT Student Coordinator	445
Intervention/ELD Support Staff			
247	Ana Trujillo	Reading Teacher	445
247	Maria Salgado	Teacher Assistant	445
247	Rosa Esparza	Teacher Assistant	445
FACILITIES			
148	Carlos Quintana	Facilities Manager	251
148	Santa Velasquez	Maintenance	251
SECURITY			
145	Joe Mendez	Security Director	252
	Ursula Haney	Monitor	
	Nancy Ramirez	Monitor	
	Lucina Terrazas	Monitor	
	Ana Gandarilla	Monitor	
	Aylin	Monitor	
KITCHEN			
125	Robin Donaho	Kitchen Manager	253
125	Claudia Rea	Kitchen Staff	253
125	Sandra Borunda	Kitchen Staff	253
125	Sendy Rodriguez	Kitchen Staff	253
125	Maria Cecilia Almanza	Kitchen Staff	253

Home-School Communication

Parent/ Teacher communication is encouraged and can be made through personal contact, phone calls, electronic mail (e-mail) or notes. If you need to speak with your child's teacher please follow the process listed below.

- ❖ Parents/ guardians may contact the office 970-347-8223 and request an appointment with the teacher and/ or other staff who may work with their child.
- ❖ The staff member will contact parents/guardians and set up a mutual time to meet. Appointments will be scheduled if further meetings are needed to resolve the issue.

Parent Teacher Conferences

Conference days have been set in the school calendar. If you can't arrange to attend any of the scheduled times, please ask the teacher for an alternative appointment. It is very important that parents attend conferences. We believe that each student is special and that parent involvement in their child's educational program is vital to the academic success of the child.

The conference days are scheduled in October and February, for evaluating progress on the student's learning goals and to set new goals as needed. If the need arises, some conferences may be held in the student's home.

We believe the student must learn to assume ownership for their own learning, thus conferences are student led. It is our goal/expectation to have 100% participation in conferences by the students and their parents.

Parent-Teacher Conference Schedule	
October 23, 2019 4:30 PM – 8:00 PM	October 24, 2019 8:00 AM- 8:00 PM
February 12, 2020 4:30 PM- 8:00 PM	February 13, 2020 8:00 AM –8:00 PM

Electronic Mail (e-mail)

Electronic mail (e-mail) is a quick way to communicate with your student's teacher if you have a quick question or request. Parents can access every teachers' e-mail address on the school website under the staff section. Parents may communicate in English and/or Spanish with teachers.

Notes Sent Home

All elementary students are provided with a Friday Folder. Parents should check the contents of the Friday Folder every weekend and return the empty folder to school each Monday. Middle school information will be sent home as needed through mail or email. Please contact your teacher with any questions.

Report Cards

Elementary report cards will be distributed and sent home with students at the end of each trimester. First trimester ends on November 8, 2019 and reports will be sent home on November 15, 2019. Second trimester ends on February 21, 2020 and report cards will be sent home on February 28, 2020. Middle school report cards will be sent through the mail.

School Flyer App, Website and Facebook

All family members have access to our School Flyer App. Please search for Salida Del Sol Academy on your phone's App Store to download the app. SDSA will post events and news on this App as well as on our Website and our Facebook page. "Like" us on Facebook to have access to the SDSA page.

Traffic Plan

Due to the high volume of vehicle and pedestrian traffic in and around the school during the morning and afternoon, it is imperative that drivers and pedestrians respect and follow the traffic plan.

To minimize traffic congestion, we ask all parents to avoid entering the school parking lot during morning drop-off. Parents may only enter the parking lot if they have a morning appointment or school business and need to park.

MORNING DROP-OFF

SDSA staff will be on-site beginning at 7:35 a.m. to receive students. We strongly encourage students to arrive between 7:35 - 7:50 a.m. Students must be ready to enter the school building at 7:55 a.m. Teachers will meet students at their designated place and escort students into the building. Any students dropped off after 7:55 a.m. need to enter through the main doors. Students are expected to remain on the playground or sports field until the first bell rings.

- Drop-off locations:
 - Playground: Kindergarten - 3rd grade
 - Sports Field: 4th grade - 8th grade

Drivers should come in from the east off Ash Avenue. You will drive west on 26th Street and drop off 4th-8th grade students next to the sports field and kindergarten through 3rd grade students next to the playground. Students should be dropped off along the sidewalk and then enter the field or playground. Parking will not be allowed along the red curb of 26th Street to keep traffic moving.

Families who wish to come in from 1st Avenue, should park along the south side of 26th Street, drop off their student and allow their student to use the crosswalk. A crossing guard will be present to assist all pedestrians crossing the street. **Please refrain from dropping students off in the middle of the street.**

It is important to remember that “NO U-TURNS” are allowed on 26th Street.

AFTER-SCHOOL STUDENT PICK-UP

Parking Lot: The parking lot will be closed in the afternoon beginning at 3:30 p.m. When waiting to pick up students, parents MUST keep traffic flowing in a single lane. If a student is not ready to board, the parent must continue driving and loop around via 24th Street to Ash Avenue. No parking will be allowed along the No Parking Zone as indicated by signs and painted red curbs.

Parents who wish to use the parking lot as a pick-up location are asked to arrive prior to 3:30 p.m. In doing so, parents must park in a designated parking space. Parents will exit their vehicle and pick up their children from their assigned area. Parking is not permitted along the curb as it creates a hazard. Vehicles parked along the curb and in the aisles, hinders the free flow of traffic. SDSA school buses will be in the parking lot requiring a free path in and out of the lot.

After School Procedures

Students are asked to exit the building after the bell rings at 2:00 p.m. on Monday and 4:00 p.m. Tuesday through Friday. We are asking that students leave the grounds immediately, as adult supervision ends at 2:15 p.m. on Monday and 4:15 p.m. Tuesday through Friday.

Students are not allowed to play on the playground equipment after school.

Inclement Weather

School Closing Announcements

When the Greeley/Evans School District closes due to inclement weather, Salida del Sol will close too.

Announcements of school closings, delayed opening or early closing of Salida del Sol Academy due to sleet, snow or hazardous weather conditions are made on the following:

- The Greeley/Evans District Website: www.greeleyschools.org
- Salida del Sol Academy Website: www.salidadelacademy.org
- Radio stations: K99, Tri102, KFKA 1310
- Channel 9 News

- Salida Del Sol Academy mobile app
- Salida Del Sol Academy Facebook page

Inclement Weather During School

It is our practice to have the children go outside as much as possible during designated recess and lunchtime, even in winter. Students will not go outside if it is raining heavily or if the wind chill is below 17 degrees. Parents are asked to dress children in appropriate outerwear for the weather conditions, so that students may comfortably take advantage of outside recreational play. Please put names on all outdoor clothing, including boots.

Students will be kept inside the building during dismissal times if the weather may be dangerous to students, such as heavy rain and/or lightning. Parents have the choice to park and pick up their children from the cafeteria, or parents can drive through the pick-up lane and allow a staff member on duty to radio their child to the car. Parents will be notified if inclement weather pick up protocols are in place via robocall and through our mobile app. Please ensure that the school has your correct contact information, and that you download the school app in order to receive alerts.

Parent/Student Responsibilities

Homework

Parents have a responsibility to make sure children have a set place and time to do homework. A consistent time should be chosen that works for the family. For example: before going out to play or after dinner. It is also good to establish a daily routine that includes homework; including identifying a quiet place to sit and complete the homework. Homework should be put in students backpack when it is completed.

Homework is a time for students to practice what they learned in class. Teachers may use homework to gauge if students understand the concepts that were taught. Students have the responsibility to know how to complete their homework on their own. If they have any questions, they should be asking the teacher. Students may also need their parents to remind them and encourage them to do their homework. All students at SDSA are expected to read for at least a minimum of 15 minutes daily.

Field Trip Policy

Most classes are involved in one or more field trips during the school year. Transportation may be provided by school buses. Field trips provide valuable learning experiences for children. Parent permission is required for student participation on field trips. We must have a signed permission slip on file before any trip (unless it is a school wide activity). Student misbehavior may result in being unable to attend field trips.

Attendance

The School Attendance Law requires that each child between the ages of 6 and 17 shall attend public school unless otherwise excused. It is the obligation of every parent to ensure that every child under the parent's care and supervision between the ages of 6 and 17 to be in compliance with this statute. See C.R.S. 22-33-104.

Attendance is crucial to student learning. If your child is going to be absent or late, please call the office at (970)347-8223 as soon as possible, preferably on the day of the absence. If your child arrives late, please have him/her report to the school office before they go into class.

Attendance Procedures:

- Office Staff will follow up and contact parents via phone or mail to notify them of any issues regarding attendance and/or tardiness.

- After 2 unexcused absences, SDSA may require an intervention with the student and the family to ensure that this does not become a pattern. The school staff may contact the student and the parents to create an attendance plan to which the family will need to adhere.
- The number of unexcused absences a student can incur before judicial proceedings may be initiated to enforce compulsory attendance laws is 4 absences within one month or 10 during the school year.

Excusing Students from School

1. To excuse a student from school, parents must call the office and provide a reason within 24 hours from the date of absence if practicable. The school may require additional information or documentation related to the absence. The school will determine if the absence is excused or unexcused and communicate this information to the parent/guardian.
2. Excused absences are defined as any absence from school due to the following reasons:
 - A. A student who is temporarily ill or injured or whose absence is preapproved by the administrator. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours. Approval for prearranged absence(s) may necessitate a parent conference; a student who is absent for an extended period due to physical, mental, or emotional disability. Medical documentation may be required.
 - B. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval of administration.
 - C. Religious holidays not already observed on the school calendar
 - D. A student who is suspended.
 - E. A student is in out-of-home placement.
 - F. Local custody by a public agency or other court ordered reason; or any other reason deemed acceptable by the school administrator, in their sole discretion. When possible, prior notice of absence for the student's parent or guardian is required and the school administrator may require verification, such as a physician's statement, when appropriate.

SDSA requires written statements from the medical or legal sources for the above reasons.

Unexcused absences

1. An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Additionally, an unexcused absence shall be recorded if a student leaves a school or leaves a class without permission of the teacher or school administrator. Each unexcused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the school.

Truancy

1. Any time a student is absent from school without an excuse that student is "truant". In accordance with state law, a student is "habitually truant" when a student has reached 4 unexcused absences from school in any month or 10 unexcused absences during any school year. The school shall require a meeting or with the student's parent/guardian to review and evaluate the reasons for the student being habitually absent from school. A plan will be developed with the goal of assisting the student to remain in school, or to receive academic work at home in case of a prolonged illness. If the student fails to adhere to the attendance plan, the student's parents will be notified, and court proceedings may be initiated to enforce compulsory attendance laws.
2. When the school is aware that criteria exist to designate a student as habitually truant, the school shall refer the students and their parent/guardian to the Weld County Judicial System, Youth and Family Connections and/or the Weld County District Attorney's Juvenile Diversion Unit.
3. In accordance with law, the school may impose academic penalties which relate directly to classes missed while unexcused. Penalties may include a warning, school detention or in-school suspension. The administration shall develop regulations to implement appropriate penalties. The school administration shall consider the correlation between course failure, truancy and a student dropping out of school in

developing these regulations and shall implement research-based strategies to re-engage students with a high number of unexcused absences.

4. Students and parents/guardians may petition the school Board of Directors for exceptions to this policy or the accompanying regulations provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

Tardiness

1. Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness. **Salida del Sol Academy considers that 4 unexcused tardies are equivalent to one unexcused absence.**
2. In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers shall honor passes presented in accordance with this policy. The provisions of this policy shall be applicable to all students in the school, including those above and below the age for compulsory attendance as required by law.

Safety and Expectations

School Safety

Salida Del Sol Academy is committed to having a safe, secure, and caring learning environment. Our comprehensive planning for safe schools includes a purposeful connection between physical safety and security and the psychological safety of students.

Physical safety

Physical safety includes measures such as visitor check-in and identification badges, preparedness planning, and regular practice drills for a variety of potential incidents. Parents are asked to refrain from coming into the building with their child in the morning unless they have checked in at the office first. Crisis plans for individual schools and the district are aligned with the recommendations of Homeland Security, local emergency responders, and the National Incident Management System (NIMS).

Playground Rules

- Students are not to be on the playground before 7:35 a.m.
- Students are to stay off the fences.
- Students must obtain permission to leave the playground, including ball retrieval.
- No wrestling, tackling or pretend kick-boxing.
- Snow is to remain on the ground. No snowballs, kicking or picking up snow.
- Equipment should be used as demonstrated and explained at the beginning of the year.
- Ropes are for jumping only.
- Toys are not allowed on the playground

Student Dress Code

Standards on student attire are intended to encourage school pride and unity, and thereby help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. Salida Del Sol Academy will require all students to dress in a uniform manner as outlined below:

The uniform shirt should consist of a purple or orange polo shirt with the school emblem.

- Long sleeve t-shirts worn under the polo shirt should be plain black, white, orange, or purple.
- The uniform polo must be worn every day and at all times.

Students can wear a SDSA 'hoodie' over a uniform polo.

Hoods are not permitted inside the building.

The uniform pant should be black or khaki. Pants may include shorts, capris, or skirts.

- The length of shorts and skirts must be lower than the student's fingertips when arms are held to the sides.
- Blue jeans are NOT PERMITTED

Clothing accessories worn with the school uniform inside the building such as coats, jackets, sweaters, hoodies, shall consist of:

- School approved clothing items bearing the school logo.
- Clothing accessories must be purple, orange, black, khaki or white and shall be free of logos, designs and/or stripes.
- Belts must be of an appropriate size for the child and worn tucked through belt loops.
- Hats/caps are not permitted in the building.

Footwear

- Roller blades, skate shoes, or "heelies" are not permitted.
- Tennis shoes are recommended for physical education days

Personal Appearance

- Inappropriate hairstyles that cause a disruption or distraction will not be permitted.
- Inappropriate facial piercings that cause a disruption or distraction will not be permitted.

When there is a question on the dress or appearance of a student, school administrators or school staff will use their discretion concerning the dress code. Students will be required to change or remove clothing to comply with the dress code if necessary.

Should the student fall outside the policy, the following corrective measures will be taken:

1. First offense:
 - a. Student will change into appropriate uniform attire in the health office.
 - b. Dress code violation will be documented
2. Second offense:
 - a. Student will change into appropriate uniform attire in the health office.
 - b. Parents will be notified of violation.
 - c. Dress code violation will be documented
3. Third offense:
 - a. Parents will be called to deliver appropriate uniform attire to the student. Student will remain in the main office until appropriate clothing is delivered to the student.
 - b. Parents will meet with school administrator to discuss the necessity to comply with the dress code.
4. Additional offenses:
 - a. Student discipline will increase as deemed appropriate by school administrators.

Bullying Prevention and Education

Bullying behavior can have a negative effect on the school climate and can lead to more serious behaviors affecting the health, safety, and welfare of students. Salida Del Sol Academy supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited on SDSA property, at school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the school, or off school property when such conduct has a connection to the school curricular or non-curricular activity or event. SDSA prohibits all types of harassment, including harassment based on a student's perceived or actual sexual orientation or gender identity.

A student who engages in any act of bullying is subject to appropriate disciplinary action, including suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern of the bullying behavior, if any, shall be considered when disciplinary decisions are made.

Teachers who observe or become aware of bullying shall take appropriate steps to intervene and/or report such behavior to an administrator. Parents and students who become aware of bullying are encouraged to report it to an administrator.

Administrators will take appropriate steps to educate students about ways to show empathy and prevent bullying, and may facilitate access to providers not on school property who have experience in providing additional services to LGBTQ youth and other students in need.

Personal Property/Electronics

Cell Phones, tablets, I-pods, MP3 players, radios, electronic equipment, toys, or any other items of value should be left at home. **If your child must have a cell phone, it must be silent and kept in their backpack until the end of the day.** If we see any of these articles, they will be confiscated and returned only to an adult related to the child. Students should also not carry more than \$5.00 on their persons at any time during the school day.

Lockers

Lockers are the property of Salida Del Sol Academy. They are made available to students as a privilege. Students should not damage the lockers in any way, inside or outside. No stickers or contact paper is allowed in the lockers. By accepting to use a locker, students are accepting the responsibility to keep it clean and organized. Students will be charged for any damage that needs to be repaired inside or outside of a locker. Salida Del Sol Academy does not assume responsibility for lost or stolen items kept in the student lockers. Students are responsible for all contents in their lockers and should not give the lock combination to others.

Chromebook Computers

Salida del Sol Academy is dedicated to helping students advance their use of technology as an educational tool. Salida del Sol Academy utilizes 1-to-1 technology to personalize the bilingual educational experience of our students by developing critical thinking and problem-solving skills through project-based learning. We will redefine and transform the way students learn and communicate in the 21st century by promoting multilingualism, innovation, creativity, and collaboration. Chromebooks are provided for Elementary student use during school hours and are the property of Salida Del Sol Academy. **Students in Grades 6-8 will receive their Chromebooks for use at school and at home.** Students are required to use these devices for academic and instructional purposes only. Students are responsible for keeping the devices clean and free of damage. **Students that damage any school technological device will have to pay for the repair or substitution of such.** Inappropriate use of technology may result in administrative action.

Teachers and staff may use various websites and computer applications for educational purpose. Be aware that some of these providers may require access to student Google accounts including student names and email addresses. Be assured that our email system will not allow students to receive e-mail communications from outside Salida del Sol Academy. If you have any questions or concerns about your students' privacy in regard to the applications and websites used, please contact your child's teacher.

Schools are permitted to consent to the collection of personal information on behalf of parents of students, thereby eliminating the need for individual parental consent given directly to the web site operator. Before doing so, SDSA is providing you with this notice and the opportunity to view the list of technology tools which may be used in your student's classroom. (The list may be located under the "Academics" page of our school's website <http://www.salidadelsolacademy.org/Academics>.) An exact list may be obtained from your child's teacher.

Please take a moment to look at the websites we will be using, as well as what personal information the site collects: We will have your student use their SDSA email account for this. As part of the Parent/Student handbook review, parents and guardians have acknowledged that teachers will be using online tools that are vital to the educational process.

Damage of School Property

Salida Del Sol Academy students take pride in our building, furniture and materials. Students are responsible, as much as any staff member, for the cleanliness and the maintenance of our school. Any student that damages/harms any item or area of our school, will need to pay for the repair or substitution of such.

Positive Behavior Intervention Systems & Supports (PBIS)

Creating a Safe-Learning Environment

We believe that children learn through positive reinforcement. We strive in finding the strengths of each student and using these as a base to teach him/her. When students act in ways that align to our school values, **Safety, Ownership, Leadership, Attitude and Respect**, students will get verbally recognized for their behavior and will be rewarded at times with our PBIS system. The PBIS methodology ensures that students are recognized and rewarded for their good actions.

K-5	Classrooms	Hallways	Outdoors	Restrooms	Cafeteria	Bus	Assembly
<p>S Safety</p>	<ul style="list-style-type: none"> *Always walk *Maintain a safe space between myself and others *Use materials appropriately *Report all safety concerns for self and others 	<ul style="list-style-type: none"> *Always walk *Keep hands and feet to myself *Walk on the right hand side of the hallway *Watch where I am going 	<ul style="list-style-type: none"> *Use the playground equipment appropriately *Be aware of my surroundings *Stay in approved areas *Use a pass to re-enter the building 	<ul style="list-style-type: none"> *Leave no trace *Flush toilet *Wash hands with soap and water *Keep hands and feet to myself 	<ul style="list-style-type: none"> *Always walk *Touch and eat only my food *Stay in my seat *Keep my hands and feet to myself 	<ul style="list-style-type: none"> *Windows up at all times *Hands and feet to self *Stay seated with seat belt on at all times *Stay on bus until picked up *Remain quiet at railroad crossings 	<ul style="list-style-type: none"> *Remain seated unless instructed *Stay with your homeroom *Hands and feet to self *Backpacks remain on the floor *Use the stairs to move up or down
	<p>O Ownership</p>	<ul style="list-style-type: none"> *Accept consequences for behavior *Choose not to steal or cheat *Come to class prepared to learn 	<ul style="list-style-type: none"> *Accept consequences for behavior *Walk quietly down the hall *Carry a hall pass when walking individually 	<ul style="list-style-type: none"> *Accept consequences for behavior *Strive to work out problems independently *Report honestly 	<ul style="list-style-type: none"> *Accept consequences for behavior *Use the nearest restroom *Clean up after myself *Use bathroom 	<ul style="list-style-type: none"> *Accept consequences for behavior *Keep my space clean *Say lunch number clearly *Wait patiently 	<ul style="list-style-type: none"> *Accept consequences *Pick up my belongings *Sit in assigned seat *Keep backpacks under the seat

	*Listen to learn	*Return to class promptly	*Pick up my belongings	quickly and quietly			
L Leadership	*Model how to work cooperatively by including others *Complete work on time *Actively participate Help others	*Be courteous and helpful *Model how to walk quietly and in a single file	*Play with everyone *Line up quickly and safely when the whistle blows *Pick up equipment *Inform an adult if I see a problem	*Return to class promptly *Report all vandalism and problems *Use only 2 squirts of soap *Use the hand dryer quickly	*Report spills and unsafe conditions *Listen for directions Help others	*Get on bus quickly and promptly *Report all vandalism and problems *Model appropriate bus behavior	*Wait in your seat until you are dismissed *Volunteer to participate *Model positive participation
A Attitude	*Take pride in my work *Be accepting of others *Accept working with others in a positive manner *Demonstrate SDSA pride by wearing uniform	*Be polite! *Greet others when appropriate *Demonstrate SDSA pride by wearing uniform	*Encourage others *Use appropriate language *Agree on rules before a game	*Wait your turn patiently *Say, "excuse me" *Allow for privacy *Use a quiet voice	*Say "please" and "thank you" *Compliment the menu *Use good table manners *Demonstrate SDSA pride by wearing uniform	*Use indoor voices *Use appropriate language *Respond appropriately to adult directions	*Practice good sportsmanship *Welcome guests with a positive attitude
R Respect	*Give appropriate responses and use a respectful tone when speaking with others *Take care of supplies and furniture *Respect your own and others' space *Follow directions	*Honor decorations or work displayed *Hold doors for others *Remain quiet	*Practice good sportsmanship *Be gossip-free *Take turns *Share equipment	*Keep eyes, hands, and feet in your own stall *Use a quiet voice and appropriate language *Knock on door before entering a stall	*Give appropriate responses and use a respectful tone when speaking with others *Recognize others' space *Be courteous of others' food choices	*Keep all belongings in my backpack *Throw away all food, drinks and trash BEFORE entering the bus *Keep area clean	*Show respect to all teams *Encourage others participating in games *Exchange words with your team only

6th-8th	Classrooms	Hallways	Outdoors	Restrooms	Cafeteria	Bus	Assembly
S Safety	*Stay in assigned area *Keep hands, feet, and other objects to myself *Use materials appropriately *Keep my area clean *Report all safety concerns of self and others	*Keep hands and feet to myself *Walk on the right hand side of the hallway *Use only my locker *Keep my locker combination to myself *Yield to younger students in the halls and stairs	*Stay in approved areas only *Cross the street at crosswalks only *Keep hands and feet to myself *Stay out of the ditch *Use a pass to re-enter the building	*Leave no trace *Flush toilet *Use appropriate amount of soap *Keep water off the floor	*Touch and eat only my food *Stay in my seat until I am dismissed *Keep my hands and feet to myself	*Windows up at all times *Hands and feet to self *Stay seated with seat belt on at all times *Stay on bus until picked up *Remain quiet at railroad crossings	*Remain seated unless instructed *Stay with your homeroom *Hands and feet to self *Backpacks remain on the floor *Use the stairs to move up or down
	*Accept consequences for behavior *Turn work in on time *Take pride in my work *Arrive to class prepared to learn	*Accept consequences for behavior *Walk quietly down the hall *Carry a hall pass when walking individually *Return to class promptly *Keep my locker clean	*Accept consequences for behavior *Pick up my belongings and/or trash	*Accept consequences for behavior *Use the nearest restroom *Clean up after myself *Use bathroom quickly and quietly	*Accept consequences for behavior *Keep my space clean *Wait patiently	*Accept consequences *Pick up my belongings *Sit in assigned seat *Keep backpacks under the seat	*Respond to chants appropriately *Cheer others on with hands and voices only
	*Model how to work cooperatively with others *Have materials ready, including a sharpened pencil	*Be courteous and helpful *Model how to walk quietly and on the right hand side *Model how to yield to younger students in the hall	*Be inclusive when playing games *Line up immediately when the whistle blows *Pick up equipment Inform an adult if I see a problem	*Return to class promptly *Report all vandalism and problems *Use restroom during passing periods	*Report any problems *Model following directions from the monitor	*Get on bus quickly and promptly *Report all vandalism and problems *Model appropriate bus behavior	*Wait in your seat until you are dismissed *Volunteer to participate *Model positive participation
O Ownership	L Leadership						

A

Attitude

<ul style="list-style-type: none"> *Complete work efficiently *Actively participate *Arrive to class on time 	<ul style="list-style-type: none"> *Go directly to my destination 		<ul style="list-style-type: none"> *Model following directions from hall monitors 			
<ul style="list-style-type: none"> *Be accepting of others and listen to all ideas *Accept working with others in a positive manner *Listen without commenting when others are speaking *Demonstrate SDSA pride by wearing uniform 	<ul style="list-style-type: none"> *Be polite *Greet others when appropriate *Demonstrate SDSA pride by wearing uniform 	<ul style="list-style-type: none"> *Use appropriate language *Agree on rules before a game *Follow directions the first time I am asked 	<ul style="list-style-type: none"> *Say, "excuse me" *Allow for privacy *Use a quiet voice 	<ul style="list-style-type: none"> *Say "please" and "thank you" *Use good table manners *Demonstrate SDSA pride by wearing uniform 	<ul style="list-style-type: none"> *Use indoor voices *Use appropriate language *Respond appropriately to adult directions 	<ul style="list-style-type: none"> *Practice good sportsmanship *Welcome guests with a positive attitude
<ul style="list-style-type: none"> *Give appropriate responses and use a respectful tone when speaking with others *Take care of my Chromebook *Respect my own and others' space *Follow directions 	<ul style="list-style-type: none"> *Honor decorations or work displayed *Hold doors for others *Remain quiet during passing periods 	<ul style="list-style-type: none"> *Practice good sportsmanship *Be gossip-free *Say "please" and "thank you" *Follow adult directions 	<ul style="list-style-type: none"> *Respect the privacy of others *Use a quiet voice and appropriate language *Knock on door before entering a stall *Keep restrooms clean 	<ul style="list-style-type: none"> *Give appropriate responses and use a respectful tone when speaking with others *Respect others' space *Be courteous of others' food choices 	<ul style="list-style-type: none"> *Keep all belongings in my backpack *Throw away all food, drinks and trash BEFORE entering the bus *Keep area clean 	<ul style="list-style-type: none"> *Show respect to all teams *Encourage others participating in games *Exchange words with your team only

R

Respect

Behavior at School

School is a special place for children. It is our mission to make every child feel valued, to develop good relationships with peers and staff members, to use self-control, and to experience success. For these reasons, our faculty and students also follow Restorative Justice Practices.

The restorative approach is a set of guiding principles for the school community, which sees relationships as central to learning, growth and an inclusive, respectful school culture. It is a paradigm shift from traditional rule-based, punitive discipline systems. Restorative Practices focuses on building, maintaining, and when necessary, repairing relationships among all members of the school community. These practices include: Language that invites and encourages curiosity, empathy, respect, trust, honesty, compassion, accountability, inclusion, collaboration and repairing harm; and tools for community building and harm repair, such as:

- 1) Connection Circles
- 2) Restorative Conversations
- 3) Restorative Agreement Meetings
- 4) Solution Circles
- 5) Restorative Mediations
- 6) Community Group Conferencing
- 5) Restorative Mediations
- 6) Community Group Conferencing

Student Discipline

Discipline is usually understood as encouraging students to use self-control. Discipline is when one uses reason to determine the best course of action for oneself, an organization or a specific situation.

At Salida Del Sol Academy teachers and staff members work together to incorporate strategies that lead students into developing self-control, self-behavior and responsibility for their actions. We believe in incorporating and teaching values of compassion, kindness and collaboration. Therefore, we integrate a discipline philosophy structured around prevention of misconduct and restoration of justice when harm has been done.

Every student in Salida Del Sol Academy learns that respect is the basis of our actions. Students learn that misbehavior can be re-directed, and students learn to gain control of their emotions and actions. They also, learn to resolve conflict in a respectful manner in which everyone's voice is valued and ideas are considered.

Acts of violence that are physically or emotionally hurtful are not tolerated. We want everyone to know that misconduct is never acceptable, but we can explore ways to repair the harm.

A student that misbehaves needs to understand that every adult at Salida Del Sol Academy is teaching him/her how to respond or behave in manners that are not disruptive, and in ways that will maintain a peaceful culture conducive of a learning environment in our school.

We want everyone to understand that responses to misconduct will vary according to the harms caused by any certain student. Responses and consequences for misbehavior ultimately are intended for the student to reflect upon what she/he did wrong to repair the harm to oneself or others, and to restore justice.

Minor Behavior Violations

These behaviors may not require administrative involvement if they do not result chronically or major damage is not caused. Teachers and staff members will initially re-direct the student behavior through re-teach conversations. Examples of these behaviors and their definitions are:

Major Behavior Violations

These behaviors significantly violate the rights of others, put others at risk, harm or damage property and are chronic. The school administration will be involved when these types of violations happen. Possible consequences include detention, counseling, suspension, or expulsion. Examples of these behaviors and their definitions are:

Code of Conduct

Our policy is designed to help students understand and develop positive behavior patterns. When a student fails to follow the Code of Conduct, a **Verbal Warning** followed by a re-teach conversation will be issued by the faculty or staff member who observed the behavior. At that point, the child's parent(s) may be contacted by the faculty or staff member who issued the Verbal Warning.

If the behavior continues, an **Office Discipline Referral (ODR) Form** will be utilized to document the behavior and inform parents. If the behavior is a minor infraction, no administrative action will be taken and parents will be notified by the student's teacher. If the behavior is a major infraction, administrative action will be taken and the administrator will request a parent/student conference. At this point, the administration may decide to apply strategies that will ensure the safety of all students and staff members. These may include detention, community service, suspension or expulsion.

A Behavior Referral could result in the following administrative responses, but is not limited to these:

1. **Educational Sanction** – this involves projects or assignments designed to help the student learn more about the impact of the incident, behavior, or impact it caused, as well as how to prevent it from happening again. For example, a vandalism incident could result in a student being assigned to research and write a paper on the impact of vandalism at schools in the U.S.
2. **Conference** – this could include parents, teachers, administrators, and even students/peers. The specific conference would be designed based on the needs of the incident. The goal of the conference would be to gain a better understanding of the incident, the impact and harm caused, and to create an action plan or agreement of the next steps.
3. **Suspension** – this could be an in-school supervised suspension or an out-of-school suspension. Students are typically responsible for missed work, and in some cases, could also lose the opportunity to make-up for missed work, resulting in a possible impact to grades.
4. **Expulsion** – typically utilized in the most serious of situations, involving habitually disruptive students, or where a serious threat to safety and welfare is present.

School Suspensions

All serious incidents will be approached with student safety in mind. In the event of a school suspension, our goal is that the student reflects upon their wrong-doings in order to repair the harm and correct the behavior. The school principal or designee are the only administrators that can conduct school suspensions. Parents will be notified via phone and will be requested to come to school for a meeting prior to suspending a student. After the period of suspension and upon the re-entry of a student into school, the parent and student are required to meet with the principal or designee on the morning of the re-entry day, or on the evening prior to this day.

School Expulsions

Upon a school expulsion, student and parents will receive a written notice of a school expulsion. This notice shall contain:

- Statement with the expulsion explanation
- Statement of the evidence to be presented against the student
- Statement of student right to a hearing

When possible, the principal will set a meeting with the student and parents prior to expulsion. In accordance with state law expulsion is mandatory for the following violations:

- Robbery or first or second-degree assaults committed by an adult, or a third degree assault committed by an elementary.
- The sale or distribution of drugs or other controlled substances in the school building or grounds, or in any school sponsored activity outside of the school premises.
- Carrying, bringing, using or possessing any dangerous weapon in the school building or grounds, or in any school sponsored activity outside of the school premises. However, expulsion may not be required if, when a student discovers that s/he is in possession of a dangerous weapon as defined, s/he notifies a teacher, administrator, or other authorized person and delivers the weapon to such person as soon as possible upon discovering it.
- Being habitually disruptive: 3 suspensions during a school year.

Health and Wellness

Medications at School

Parents have the primary responsibility for the health of their children. This includes the administration of medicine. Salida Del Sol Academy personnel encourage medicines be taken at home if possible. Many medicines may be taken before school hours and/or after school hours. However, if school personnel are asked to take some of the responsibility, the following policy/procedures apply:

1. A written note from a doctor must state the exact dates the medicine is to be available to the child.
2. The container must be labeled with the original prescription. This includes the child's name (not another member of the family), date, name of physician, name of pharmacy, name of drug, the dosage, when and how to take the medicine.
3. Medicine will be made available only as the prescription states.
4. It is the responsibility of the child to request the medicine from the school nurse/health clerk or other delegated person in the school.
5. When the nurse/health clerk is not in the building, it is the responsibility of the principal or designated office staff member to make the medicine available to the student.
6. The written note will be given to the nurse so that it may be kept on file in the health office.

Illness/Injury

When minor injuries occur at school, trained school personnel give first aid treatment. Parents will be called if there is a serious injury. Parents will also be called to pick up children who have a temperature above 100.5 degrees or diarrhea, vomiting, or a contagious disease. Please be sure we have your daytime phone number and at least one backup emergency number.

Health Care Plan

An "emergency medical plan" form should be on file for any child with an existing medical problem and/or allergy (such as asthma, seizures, allergy to bee stings, etc.). If the school is unable to contact parents in an emergency situation, an ambulance may be called to transport the child to the North Colorado Medical Center's emergency room.

Nutrition Services

The Nutrition Services Department is taking a proactive approach to offering healthier and fresher foods for the students in our community. Our 'home-cooked' meals are prepared fresh daily utilizing whole, natural ingredients. Eliminating processed foods and replacing them with items made 'from scratch' has allowed the department to significantly reduce the amount of sodium, preservatives and other artificial ingredients that are served to our students. In addition, the Nutrition Services Department continues to expand its Farm to School Program by

purchasing fresh produce from local growers. This provides our students with the freshest fruits and vegetables possible, while also supporting the local community.

Nutrition Services aims to “*Fuel the Future of Our Students*” with healthy, nourishing foods that provide their bodies with the nutrients they need to grow, learn and succeed in the classroom! Thank you for allowing your student to dine with us. Here is some additional information about our program:

Low Balance/Charging Policy

If your student(s) meal balance begins to run low, nutrition staff will provide verbal reminders to students and utilize auto-call and low-balance letters to communicate the need for additional funds to be placed on the meal account. However, from time to time a student’s meal account may have insufficient funds to cover the cost of a meal. Our policy is to allow Elementary students to charge up to two (2) lunch meals, and Middle School students to charge one (1) lunch. All meal charges are to be paid in full by the end of the school year.

Meal Payments

Payments to your student’s account may be made a number of ways:

- Cash can be sent with your student to pay for each meal and/or be placed on their meal account.
- Checks are accepted at all schools for meal accounts.
- Credit/Debit cards are accepted online at

www.greeleyschools.org

Please allow 24 hours for payment to post to your students’ meal account.

Meal Prices	2018-2019	
	Elem K-5	Mid 6-8
Paid Lunch	\$ 3.00	\$ 3.25
Reduced Lunch	\$ 0.00	\$ 0.00

Free & Reduced Meal Benefits

Your student(s) may qualify to receive their breakfast and lunch meals for free or at a reduced rate. Meal Benefit Applications are only available on the school and district’s website. Only one application per household is necessary. Application processing can take up to 10 business days. Families are responsible for all meal costs until the application is approved. Once approved, meal applications are good for the entire school year and carry over for the first thirty (30) days into the next school year.

Breakfast

Breakfast is served from 8:00 a.m. – 8:20 a.m. in the classrooms. All students qualify for free breakfast meals. Breakfast is served in their classroom.

Lunch

All parents are requested to fill out the application for free or reduced lunches online.

<https://d6applyformeals.greeleyschools.org>

Students who have not turned in an application or who are waiting for the approval of an application will be charged for lunches at the full rate. Students will be provided with full lunches for only two days without payment. After two days, students will be given alternative lunch until the charges are paid. The nutrition staff determines a nutritious menu for the school lunches. We don’t require that students eat all their lunch; however, we do encourage them to try everything. Any food or beverage that is not consumed has to be thrown away. Due to health regulations, **no one can take any uneaten food out of the cafeteria.**

Cafeteria Expectations

Since we would like this to be an enjoyable place, we expect students to treat the cafeteria as they would a restaurant. To ensure an enjoyable eating experience for all, the following are cafeteria expectations:

While in the cafeteria, students will:

- Stand in line with hands and feet to themselves.
- Walk in the hallway and lunchroom.
- Talk only to the people at their table.
- Use “quiet voices” when talking to students at their table.
- Use “excellent” table manners.
- Gross words, noises, or inappropriate actions will not be tolerated.
- Get permission before leaving their seat.
- Clean-up after themselves.
- Not bring glass containers to school.
- Sit in assigned areas.

Parent involvement

Parent Volunteers

We encourage you to be involved as a volunteer; helping students and teachers in the classrooms. For the safety of our students, all volunteers must pass a background check. For more information about volunteering, please contact the office at 970-347-8223.

Parents and Visitors in the School Building

We welcome parents in our building and would like for them to feel comfortable in our school. However, in order to ensure student safety, we ask that parents check-in at the office upon entering the school and check-out when leaving between the hours of 7:45 a.m. and 4:00 p.m. Additionally, silence should be respected in the hallways between 8:00 a.m. and 4:00 p.m. so that students can profit from the learning time. Parents should refrain from using their cellphones while in the building.

Visitation Policy

Children who are not enrolled at Salida Del Sol Academy should not be sent to visit. Ordinarily it is the policy of the school to discourage child visitors due to liability reasons.

School Accountability Committee

This committee serves to assist in making decisions for the school. This committee looks at teacher and principal effectiveness, instructional decisions and school budget. We meet four times per year. A list of dates and times will be given at the start of the school year.

Group of “Padres Unidos” of SDSA

The SDSA Group serves to increase communication between school and community. This is one of our most vital communication systems for good public relations and support for our total program. The parents/guardians or citizens of the community serve as a liaison for the community to voice any concerns, recommendations, or ask questions regarding operation of the school or any part of the instructional program. The SDSA Group is an advisory council and should not be viewed as a decision-making body.

School parties

School parties are planned by homeroom teachers and parents for Fall, October 31, and Winter, December 20. Teachers and parent helpers should meet and set up clear expectations for individual classrooms for the amounts of sweets and healthy foods to be served. Fifty percent of food served at parties should be healthy foods. Holiday parties begin at 3:15 and end at 4:00.

The Weld County Health Department requires that all party treats or snacks be prepackaged. Homemade food items are prohibited by the Health and Food Regulations. Food purchased from bakeries is acceptable. When planning a party, please bring your own supplies, such as cups, napkins, plates, or serving utensils, Salida del Sol Academy does not provide party supplies. Please check with your child’s classroom teacher before bringing

treats or food to the classroom. There will not be parties in class unless they fall on the scheduled celebrations. Birthday party invitations may not be distributed at school unless the entire class or entire boy/girl population of the class is invited. Deliveries to school of flowers and similar tokens will be held in the office until the end of each school day, including party days; they will be delivered to students at the close of school.

Birthday Parties

Birthdays will be celebrated for all children who have a birthday during that month on a designated Friday of every month from 3:30-4:00 PM. Please arrange with your child's teacher about the monthly birthday party.

Monthly Birthday Party Dates: August 30 (Summer birthdays), September 27, October 18, November 22, December 13, January 31, February 28, March 27, April 24, May 15

SDSA, Where Students RISE!