



Pre-Conference Observation Record

Teacher:

Program:

Session to be Observed:

Conference Date:

Inquiries	Notes
1. What are the goals for the lesson? What do you want the students to learn?	
2. How do you plan to engage students in the content? What will you do? What will the students do?	
3. What have/will you have done instructionally with students in the days prior to the observation?	
4. What area of the lesson would you like for me to focus up (ie student motivation, management, questioning skills)?	
5. What instructional materials or other resources, if any, will you use?	
6. What instructional methods will be used? How will you differentiate to address a variety of levels and learning styles?	
7. How do you plan to assess student achievement of the goals?	

Signed: _____