

Library Policies

The purpose of policies in the school library is to ensure fair access to information to all patrons.

Library Use:

- Students must have ID card to use the library
- Students must have a pass from their teacher to use the library during class
- Students may use the computer lab and library before school, after school, and during lunch without a pass
- Students need to sign in after school

Loan Periods:

- Three print items may be checked out (books and magazines) for 2 weeks
- Current magazines may not be checked out
- Books may be renewed one time if there are no holds on the book
- Students will be charged for lost or damaged books
- Holds may be placed on books

Computer Lab Use:

- Students must have ID card to use the computer lab
- Students may use computers before school and after school
- Computer Lab is reserved for classes during the school day
- Students need to sign in to use the lab
- Students are expected to follow the Acceptable Use Agreement

General Rules:

- All Sierra Linda High School rules apply in the library and computer lab
- This is an academic environment. Show respect for others' learning
- No food or drink in the library or computer lab

Printing:

- Students may print up to 5 pages of class work per day for no cost
- Students may print 6 or more pages for 5 cents per page
- Students may print in color for 1 dollar per page